



# COUNCIL AGENDA

18 MARCH 2025

COUNCIL CHAMBERS  
COMMUNITY ADMINISTRATION CENTRE (CAC)

# NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 18 March 2025 at 6.00 pm.

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## C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

(a) the General Manager certifies, in writing –

(i) that such advice was obtained; and

(ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee;

and

(b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS  
GENERAL MANAGER  
13 March 2025



## **AGENDA**

FOR THE COUNCIL MEETING TO BE HELD AT THE  
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE ST  
SORELL ON 18 MARCH 2025

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## 1.0 ACKNOWLEDGEMENT OF COUNTRY – MAYOR GATEHOUSE

[^](#)

I would like to begin by paying respect to the traditional and original owners of this land the Mumirimina people, to pay respect to those that have passed before us and to acknowledge today's Tasmanian Aboriginal community who are custodians of this land.

## 2.0 ATTENDANCE

[^](#)

Mayor J Gatehouse  
Deputy Mayor C Wooley  
Councillor S Campbell  
Councillor M Miró Quesada Le Roux  
Councillor B Nichols  
Councillor M Reed  
Councillor N Reynolds  
Councillor C Torenius  
Councillor M Larkins  
General Manager R Higgins  
Director People & Performance J Hitchen  
Director Service Delivery N Cameron

## 3.0 APOLOGIES

[^](#)

## 4.0 DECLARATIONS OF PECUNIARY INTEREST

[^](#)

## 5.0 CONFIRMATION OF THE MINUTES OF 18 FEBRUARY 2025

[^](#)

### RECOMMENDATION

"That the Minutes of the Council Meeting held on 18th February 2025 be confirmed."

## 6.0 MAYOR'S REPORT

[^](#)

### RECOMMENDATION

"That the Mayor's communication report as listed be received."



This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Federal Minister Andrew Giles and Rebecca White tour of the new Jobs Hub.
- Tas Waste South Special Local Gov Forum, Election of Chief Rep – Leigh Grey Mayor of Brighton Council was elected.
- Interviewed Principal Kelly Dyer from Sorell School for International Women's Day (IWD) with Jess Frost Boyd and Natalie Klug. Also talked – Available Youth Services – Jess explained the Salvos service available in the State which they are hoping to bring to Sorell, Youth Matters and the ability to be led by youth voice.
- Interviewed Sue Flanagan for IWD. Also talked about the future of Lions and the States "Ticket to Wellness".
- Interviewed the "Psych Team" Allison and Toni for IWD – chatted about a range of activities and challenges for young people and White Ribbon Day (Day against gender based violence).
- Community Consultation on weed management at Blue Lagoon.
- Boat tour of Storm Bay with Members of Councils from neighbouring Municipalities.
- Met with Sen Tyrell. Informed her of challenges and needs of our growing community.
- Media announcement Susie Bower Liberal Pledge for Urgent Care Clinic in Sorell.
- Carlton Park Surf Life Saving Club 50th Anniversary Celebration "A splash of red".
- Attended Dunalley Business Tasmania Breakfast. Networking and meeting local business owners.
- Meeting of Southern Mayors - Local Gov Electoral Reform consultation.
- IWD interviews Copping.
- Media Training – Webinar with Neryl East.
- Volunteering Disabled Surfers Assoc - Carlton Beach.
- Media announcement with Rebecca White Labor Party for Urgent Care Clinic in Sorell.
- Joined Church Group for morning tea. Spoke with Stephen Savage the Church Minister about St Georges Park and the rose garden.
- South East Arts Exhibition meeting with new SEA committee.
- Attended a forum on fish farming held by Bob Brown and the Greens Party. Community, Nick McKim, Tabitha Badger and Alistair Allen (Lyons Green Candidate).
- Cass and Tubes Mayoral Tuesday conversation on the Triple M breakfast show.



- Scott Wade PCYC, developing a proposal to operate from Sorell with a regional approach.
- CACG Hobart airport meeting.
- Pembroke Park users meeting.
- Empowered International Women's Day event organised by the BEST team.
- Met with Michelle Dracoulis, challenges of regional councils and appropriate representation for them at a federal level.
- RRH International Women's Day Breakfast.
- Guest Speaker at the COTA Tasmania International Women's Day Lunch.
- ABC Breakfast, Leon Compton.
- Tas Water General Meeting.
- Playspace Workshop.
- Bream Creek Show.
- Senior Advisory Group.
- Mayoral Catch up with Council Staff.
- Sorell Times Article.
- SPA, Council workshop & Council Meeting.

## 7.0 SUPPLEMENTARY ITEMS



### RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.



## 8.0 COUNCIL WORKSHOPS REPORT



The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
4 March 2025	Policy / Planning <ul style="list-style-type: none"> <li>• Waste Management Charging proposal</li> <li>• Primrose Beach water quality investigation update</li> <li>• Dodges Ferry school wastewater project update</li> <li>• Draft Youth Plan</li> </ul> Community Grants <ul style="list-style-type: none"> <li>• Okines Community House</li> </ul> Councillor Items <ul style="list-style-type: none"> <li>• No specific requests received</li> </ul>	<ul style="list-style-type: none"> <li>• Gatehouse, Wooley, Nichols, Torenus, Miro Quesada, Larkins, Campbell, Reed</li> </ul>	<ul style="list-style-type: none"> <li>• Reynolds</li> </ul>

## 9.0 COUNCILLOR QUESTIONS ON NOTICE



## 10.0 COUNCILLOR MOTIONS ON NOTICE





## 11.0 WORKGROUP REPORTS



### RECOMMENDATION

"That the workgroup reports as listed be received."

## 11.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS



- Multiple STRLUS Steering Committee meetings and associated matters – 27<sup>th</sup> Feb, 6<sup>th</sup> & 11<sup>th</sup> March
- On water inspection of Storm Bay salmon farming sites with Salmon Tas CEO, IMAS, Tassal, Huon Aquaculture, Sorell, Clarence, Tasman & Huon Council Councillors – 21<sup>st</sup> Feb
- Met with Federal Liberal candidate Susie Bower and Federal Health Shadow Minister Anne Ruston with Mayor re: Urgent Care Clinic announcement – 20<sup>th</sup> Feb
- Met with Sorell Tennis Club president re: existing facility and long term site matters – 27<sup>th</sup> Feb
- Attended Audit Panel meeting – 28<sup>th</sup> Feb
- Met with Sorell Football Club president re: facility upgrades at SE sporting complex – 28<sup>th</sup> Feb
- Met with Jennifer Thain and Suzanne Lanigan re: Storm Bay Salmon farming – 28<sup>th</sup> Feb
- Attended SWS Board Chair recruitment meeting with consultant as the appointed CEO rep obo participating councils – 3<sup>rd</sup> March
- Risk Management workshop with Leadership Team – 5<sup>th</sup> March
- Met with Blue Lagoon engineering consultants and staff re: long term stormwater outfall design matters – 11<sup>th</sup> March
- Met with BEST Board members, staff and Council staff re: new Jobs & Training Hub facility and operating model / cost issues – 12<sup>th</sup> March
- Met with Play Space audit and plan consultant and staff – 13<sup>th</sup> March
- Met with DSG Roads A/General Manager State Roads and Director Asset Management re: Arthur Hwy, Sorell Bypass, Midway Point junction, Sorell Rivulet, causeways duplication – 17<sup>th</sup> March
- Met with DSG Deputy Secretary Transport – re: above matters and STRLUS - 18<sup>th</sup> March
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.



## **DIRECTOR SERVICE DELIVERY – NATALIE CAMERON**

Meetings attended:

- Clubs / stadium tenants (BTAS, SEBA, Pickleball, Netball, Hobart Chargers) – Stadium floor risk assessment inspections
- Inspiring Place - SE Sports Complex Master Plan - Initial project alignment meeting
- TasWater - Sorell Reservoir Duplication Project (including onsite)
- TasWater & DECYP – DF sewerage design
- Office of Local Government (DPAC) – Mike Mogridge and Mat Healy – Local Gov Reforms
- Marsh Insurers – Stadium Flooring water damage claim updates
- Senator Claire Chandler – Sorell UCC proposal
- Cultivate People & Culture - Lisel Allen and Susan Fahey – Independent Facilitators for EA Bargaining
- North Barker Ecosystem Services - Consultants Kelly and Sandy – Blue Lagoon Weed Management Plan – Community Workshop
- Shane Dimsey Electrical – contractor re SE Sports Complex
- DECYP – Dan and Todd – DF Primary School redevelopment
- Cricket Tasmania – Alison Turner, Sean Stevenson, Andrew Hyatt (cricket) – proposed turf wicket & new infrastructure

## **DIRECTOR PEOPLE AND PERFORMANCE - JESS HINCHEN**

Meetings attended:

- Various Workgroup Manager Meetings x4
- Council Workshop
- Council Meeting
- Leadership Team Meeting
- South East Salvos & SEUFC RE: Canteen Operations at South East Stadium
- Various meetings RE: Enterprise Bargaining Negotiations
- SEUFC RE: Soccer Pitch and upcoming projects
- Various Interviews – Manager Facilities & Recreation
- Marsh Insurance – Stadium water damage
- Scott Wade – PCYC RE: Youth Engagement in the South East
- Kristian Horvath RE: Use of SMH
- WLF Risk Management Framework Review
- South East Sporting Complex User Group Meeting
- Risk & Strategy Monthly Meeting
- BEST – Training and Jobs Hub Meeting



## EMPLOYEE SUPPORT COORDINATOR – HR

### Recruitment

- **Manager Facilities & Recreation** – This full-time position was advertised on SEEK, BEST and on Council's Website. Applications closed on 11 February 2025. Interviews have been conducted, and an appointment will be made in due course.
- **Facilities Maintenance Coordinator** - This part-time position was advertised on SEEK, BEST and on Council's Website. Applications closed on 11 February 2025. Interviews have been conducted, and an appointment will be made in due course.
- **Customer & Business Support Coordinator** - This full-time (12-month fixed-term) position was advertised on BEST and on Council's Website. Applications closed on 19 February 2025. Interviews will be conducted, and an appointment will be made in due course.

### Staffing

- **Manager Finance** – Scott Nicol will act in this position for the period of Steph Perry's Parental Leave, commencing 31 March 2025 – 6 February 2026.
- **Financial Accountant** – Mark Patmore commenced with Council 24 February 2025 and will be covering for Scott Nicol whilst he is acting Manager Finance.

### Meetings

- 1 x Induction (Temp Staff)

### Training

- 1 x Employee Support Officer – Psychosocial & Psychological Safety in the Workplace through Relationships Australia.

### Workers Compensation

- 0 claims

### EMPLOYEE SUPPORT - PAYROLL

- Two pay runs completed.
- EOM Complete.
- EOM Training with Finance Support Officer

### DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- Monthly Risk & Strategy DPP, DSD
- SERDA – Business Case for MTB Trail Project. RFQ Briefings x 3 (KPMG, GHD, CRC Tourism)
- RDA Tasmania – SEBS Network

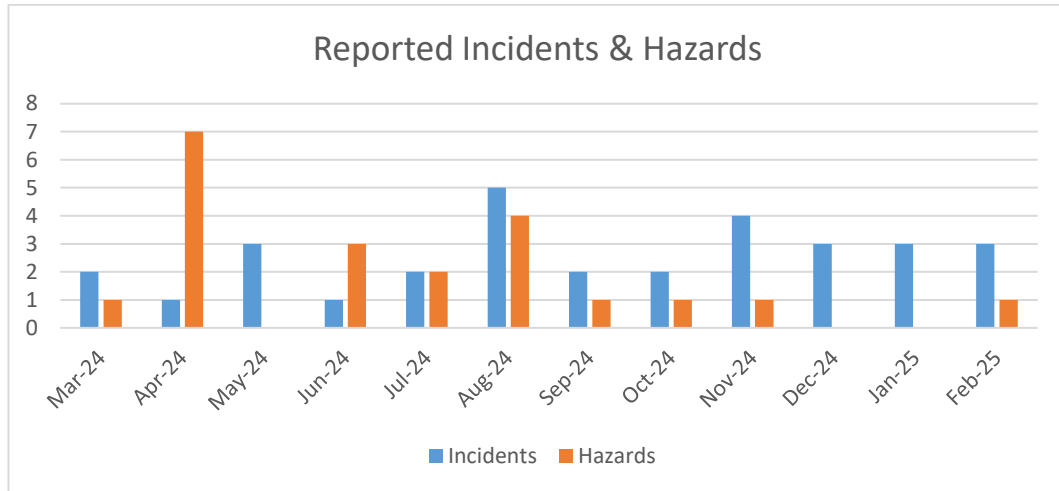


## AGENDA

ORDINARY COUNCIL MEETING  
18 MARCH 2025

- LMI Insurance Renewal Webinar
- WHS Induction
- Enterprise Agreement Bargaining x 3
- EA Information Session
- Sorell Council Audit Panel
- Risk Management Framework Workshop
- LGAT Safeguarding Children and Young People
- BEST – Training and Jobs Hub Meeting

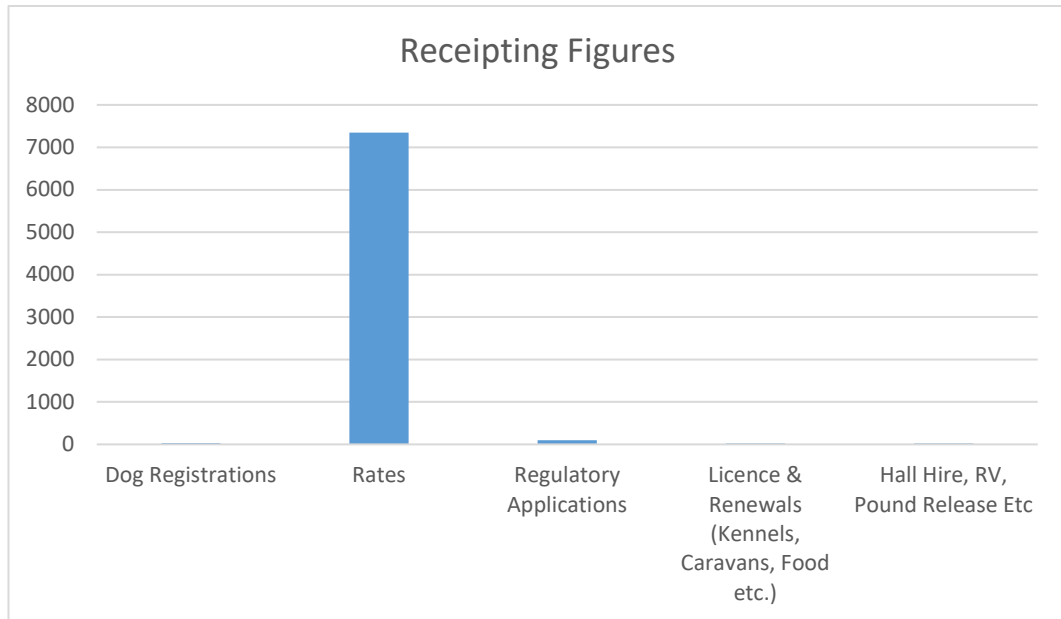
### Reported Incidents and Hazards for February



- 3 x Incidents reported.
  - o 1 x vehicle damage
  - o 2 x psychosocial
    - 1 x violence and aggression towards council employees by member(s) of public
    - 1 x bullying and harassment towards council employees by contractor
- 1 x hazard reported
  - o Lighting, security and after-hours access to facility
- 4 x WHS incident investigations completed

**CUSTOMER & BUSINESS SUPPORT**

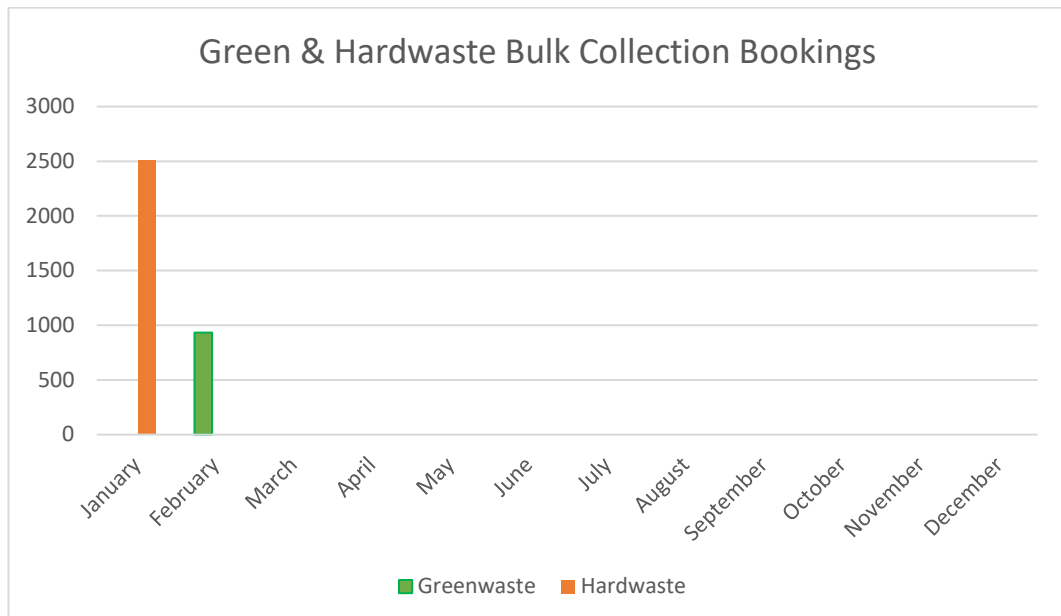
Receipting figures – February



**Green and Hard Waste Bookings – February**

With the implementation of the new waste contract, you will see that bulk green waste bookings will be less as there is now monthly kerbside green waste collections.

No bulk hardwaste collections for February.



## Phone Call Reporting

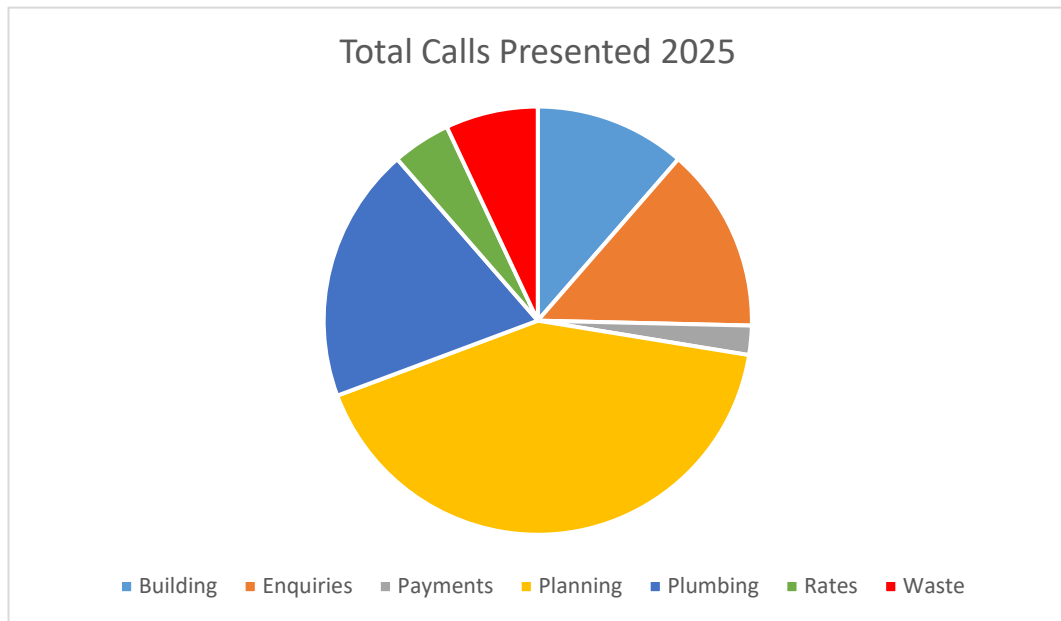
Call summary for February

### Group Summary

Sat, 01/02/2025 12:00 AM -  
Fri, 28/02/2025 11:59 PM

Total Presented Calls	544	Total Answered Calls	465
Total Missed Calls	79	Total Calls Overflowed To	
Total Calls Overflowed From		Percent of Calls Answered	85.5%
Percent of Calls Missed	14.5%	Avg Speed of Answer	0:00:15
Total Talking Duration	21:26:32	Avg Talking Duration	0:02:46

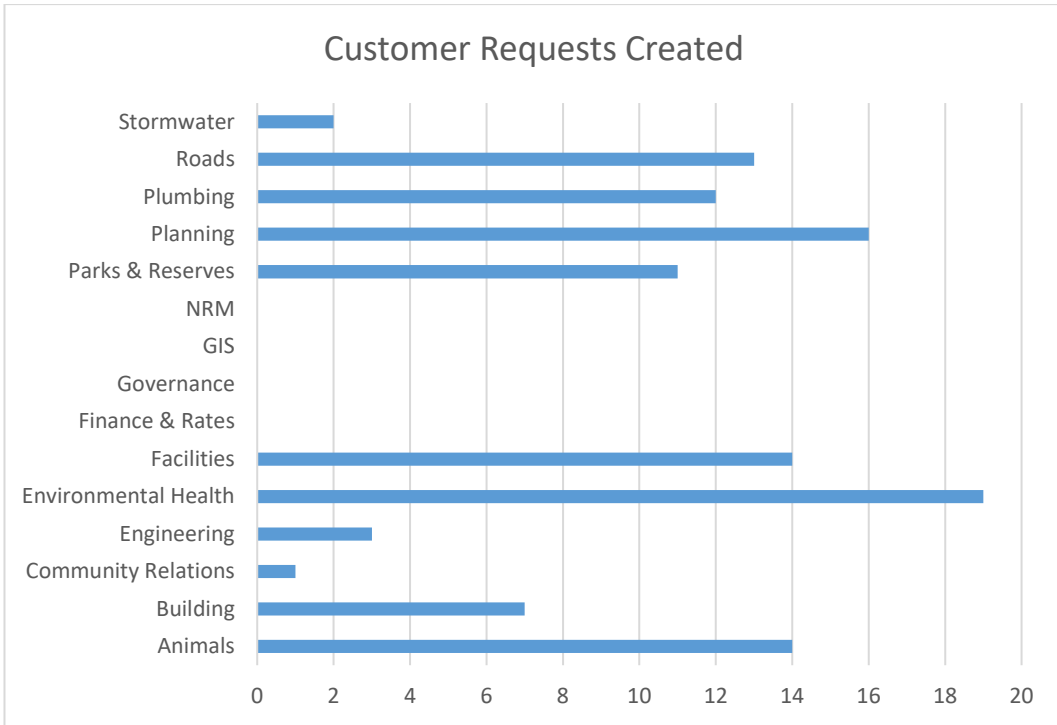
Group	Presented Calls	Answered Calls	Missed Calls	Calls Overflowed To	Calls Overflowed From	Percent of Calls Answered	Percent of Calls Missed	Avg Speed of Answer	Total Talking Duration	Avg Talking Duration
Building	62	54	8			87.1%	12.9%	0:00:27	2:16:25	0:02:32
Enquiries	76	48	28			63.2%	36.8%	0:00:18	1:28:49	0:01:51
Payments	12	5	7			41.7%	58.3%	0:00:18	0:04:06	0:00:49
Planning	227	222	5			97.8%	2.2%	0:00:11	12:46:47	0:03:27
Plumb Engineer	105	100	5			95.2%	4.8%	0:00:15	3:43:26	0:02:14
Rates	24	19	5			79.2%	20.8%	0:00:20	0:39:05	0:02:03
SorelCouncil										
Waste	38	17	21			44.7%	55.3%	0:00:19	0:27:53	0:01:38



## Customer Requests

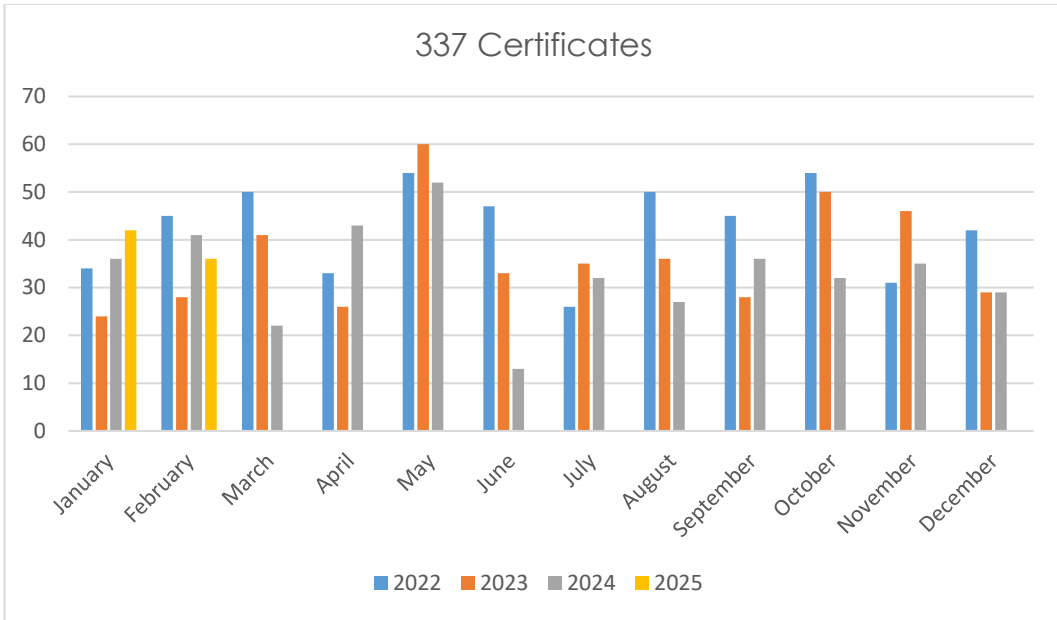
CRMs created for the month of February.





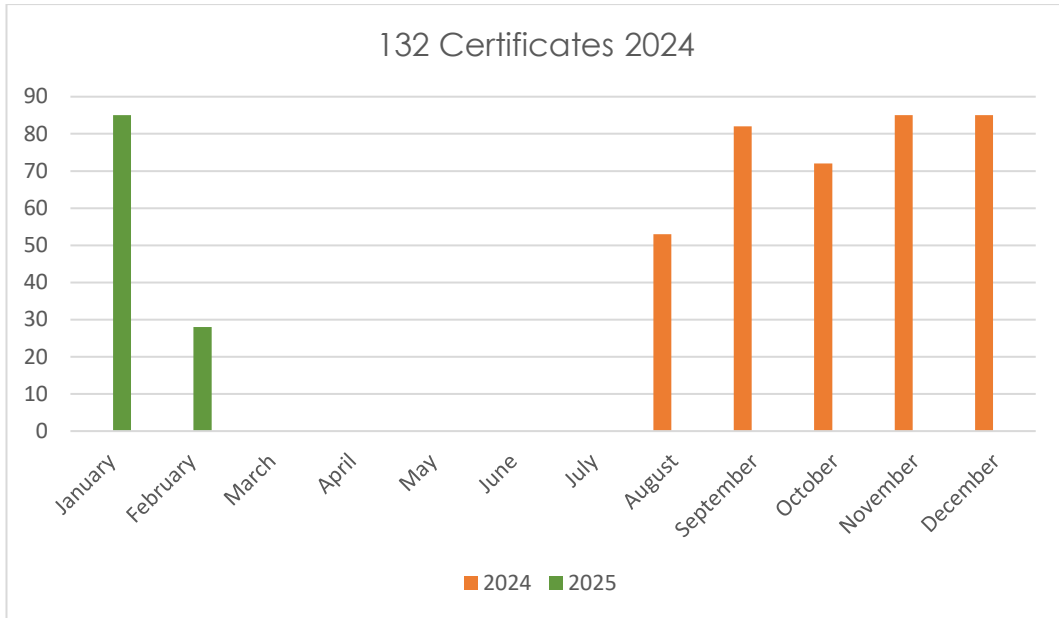
**337 Certificates**

Council processed 36 - 337 Certificates in February which relate to the sale of properties as detailed in the graph below.



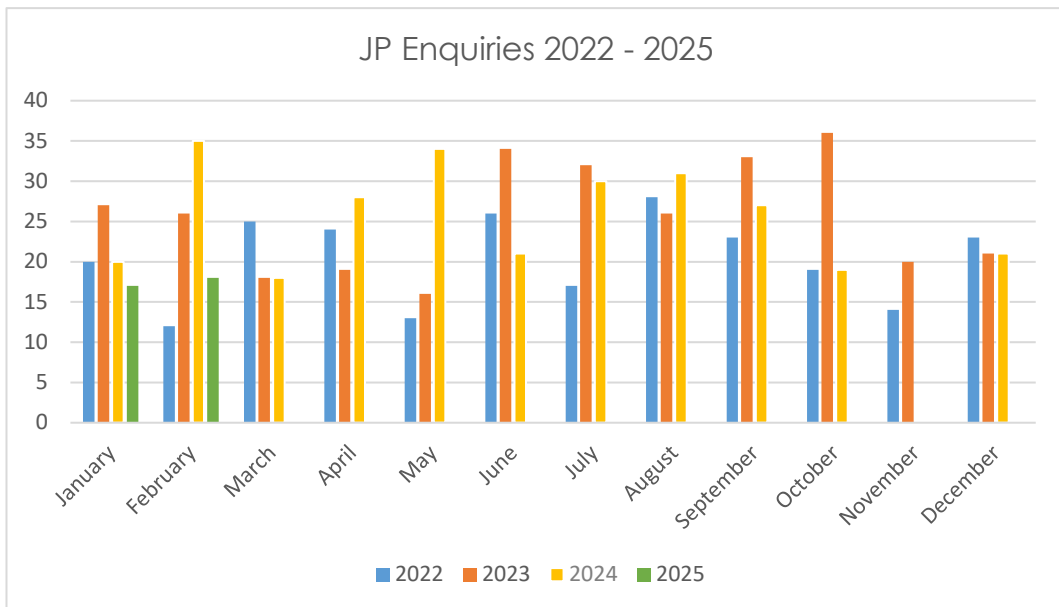
### 132 Certificates

Council processed 28 - 132 Certificates in February which relate to the sale of properties and rates owed at time of sale as detailed in the graph below.



### Justice of the Peace Enquiries

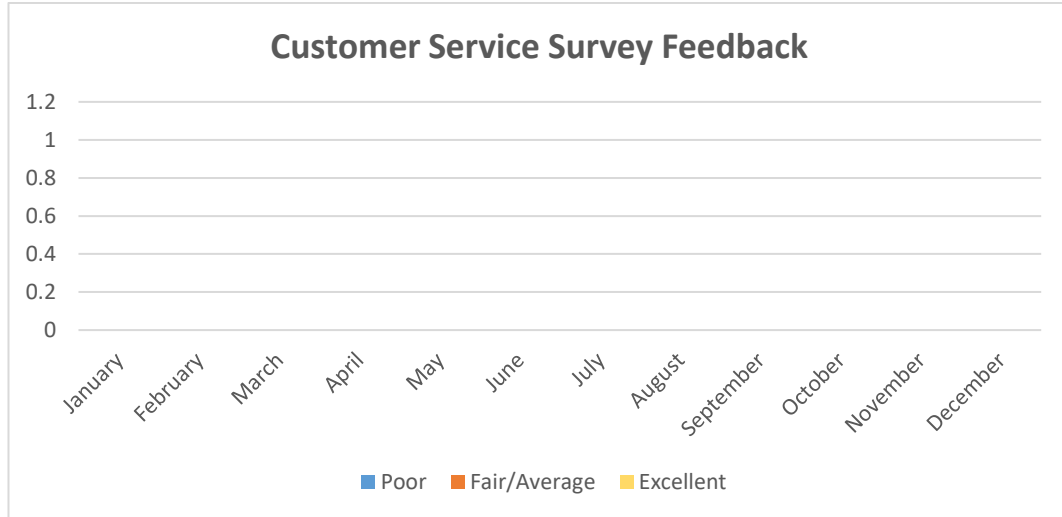
We provided 18 Justice of the Peace signatories for the month of February.





## Customer Service Feedback

We didn't receive any completed customer service surveys for the month of February.



We received 4 written forms of appreciation for the month of February:

### Customer & Business Support:

*"I have signed a contract on a property at Primrose Sands and our solicitors gave me a contact number 62690000 to have a chat. I spoke with Vicky who was a true delight.*

*Thankyou to Vicky and I look forward to ongoing dealings with you in finalising our project."*

---

*"Hi Vicki,*

*I hope you've been well since we last spoke and thanks for taking the time to send this through and also for the approval, it's really appreciated!*

*I have also included our client in on this email for their reference.*

*If you could please also pass on our thanks to the planning department as well that'd be greatly appreciated!*

*Thanks & Kind Regards"*

---

*"Good morning,*



*I thought, after the exceptional service I've received this week from Cheryl, in Customer and Business Support, that it was important to write and let you know of the treasure you have within your midst!*

*I'm a retired Palliative Care Nurse, who has held In-charge positions for decades and, in those years, have had to give Staff Appraisals and References as well as receiving my own annual reviews and references, (which have always been excellent), so know what I'm talking about when I speak of Customer Service!*

*Plus I've sung all over the world as an Opera, Oratorio and Concert Singer, so again I understand about excellence.*

*Now, when I called on Monday, I had tried over the weekend to get the information required from your site, but I hadn't found it as easy as I thought it would be. So I required some help and direction from Cheryl.*

*She could not have been more helpful and patient, and took the time necessary to explain about the process and also, using her own phone, bring up the page and take me step by step through that process (the sites are always different on a computer from a mobile, and not every platform is best compatible with that device). Cheryl's instructions were clear and concise - and we discovered a few instances where it could be useful to change a few things in the future for your users - the community - as there are some steps which are definitely not intuitive and require further instruction... but I digress.*

*In a nutshell, I found Cheryl to be a person of kindness and compassion, tact and efficiency. She ensured that I didn't feel stupid about not understanding what the next steps were. Her patience and clear guidance were so helpful to me and, when she didn't have the answers, she kept me on hold only briefly in order to ask another and then returned with the next step.*

*When I had finally found all of the information required for my specific needs, she organised who would be the best person to speak with for the next phase of the project, and they called me as soon as they were available - and everything has now been completed.*

*I just thought you should know!*

*Yours sincerely"*

---

## **Parks & Reserves**

*"Dear Robert Higgins,*

*I am writing to thank Sorell Council for coming along with us to ensure Flora Park becomes a place of landscape regeneration, rather than ecosystem collapse.*

---



*Today two of your valuable, dedicated staff, Narelle and Monique, transformed what was simply a dead, fallen tree into vital habitat for our threatened bandicoots, potoroos, bettongs, echidnas and skinks. Hollowed out and split into two lengthwise, the logs, once cut into just-movable pieces, were then rolled over by Monique.*

*It sounds simple, such Habitat Enrichment, but it is about valuing what we have. What was potential firewood is now priceless homes for the future.*

*Narelle and Monique worked together with great care and competence. Today, they made such a difference.*

*In sincere gratitude"*

## 11.2 FINANCE – STEPHANIE PERRY, MANAGER



### Financial Management

During the month of February, the following key financial management tasks were completed:

- Finance staff completed all end-of-month (EOM) procedures for January, including the completion of EOM processing and balance sheet reconciliations and the submission of Council's monthly Business Activity Statement (BAS) to the Australian Tax Office (ATO).
- Finance staff finalised work on the Mid-Year Budget Review (MYBR) for the operating budget.
- Finance staff commenced work on the 2025/2026 operating and capital budgets.
- Finance staff commenced work on the 2025/2026 fees and charges schedule.
- Finance staff raised all monthly sundry debtor invoices and the monthly sundry debt recovery processes were completed.
- Finance staff completed three vendor payment runs, totalling \$1.8m in payments.
- Finance staff completed South East Regional Development Association (SERDA) ad-hoc and monthly financial tasks.
- Finance staff provided payroll support for the pay run fortnights ending 7th and 21st of February.
- Finance staff completed initial analysis on the waste management charge proposal.
- Finance staff completed the following grant related reports:



- Finance staff lodged the Roads to Recovery End of Program Life Standard Expenditure report for the period to 30 June 2024 with Department of Infrastructure, Transport, Regional Development and Communication.

### **Rates**

- At the end of February, 78.3% of rates had been paid, compared to 80.7% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$98k in general rates, \$48k in waste charges and \$5k in fire levy income.
- The 2024/2025 4th rates instalment is due on 12 March 2025.

### **Audit**

- Finance staff completed and circulated the Audit Panel agenda for the February meeting. The meeting was held on the 28 February 2025.

### **Grants & Funding**

During the month of February, no grants were invoiced.

During the month of February, the following grant was received:

- The third quarter Financial Assistance Grant of \$115k was received from the Federal Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts, in line with the quarterly payment schedule.

### **Insurance**

- The claim lodged with JMAPP (JLT Insurance) for property damage at the South East Stadium continued to progress.
- Finance staff continued the management of the 2025/2026 insurance renewal process, which involves input from staff across several Workgroups and completion of insurance questionnaires. The renewal documentation is due for submission in mid-March.

### **Fleet Management**

- A capital budget allocation was made for fleet replacements during the 2024/2025 financial year. The General Manager approved the light fleet procurement recommendation. All five vehicles, a Ford Ranger utility and four Mitsubishi Outlanders have now been received.

### **Plant and Equipment Disposals**

- One vehicle, Ford Ranger Dual Cab, remains to be disposed of from the 2023/2024 replacement schedule. This vehicle has been held by Council,



while the replacement vehicle was prepared for business use. This vehicle is expected to be sent to Pickles Auctions for disposal in April.

- Three Mitsubishi Outlanders remain to be disposed of from the 2024/2025 replacement schedule. These vehicles are expected to be sent to Pickles Auctions for disposal in March and April.

### Operational Plan

Items	Status
Finance D365BC – User Group Testing	Work commenced in February.
Finance & Payroll Audit Recommendation Implementation	Work in progress. System Change Log Reviews – system providers contacted and process considered. Authorisation of general journals and attaching supporting documentation – work completed, and functionality is now live in the production system. Financial reporting risk assessment – added to risk register. Risk assessment not started. Payroll Off Boarding Checklist – review in final stages.
Finance & Payroll Procedures & Procedure Register	Work in progress. Procedures continue to be developed, reviewed, and amended.
Finance Policies	Work in progress. Work continued on the Treasury Management Policy and the Credit Card Policy. The Draft Treasury Management Policy went to the February Audit Panel meeting for review. Final amendments are to be made in March. The Policy is expected to go to Council for approval in April.
Finance Financial Management Strategy & Long Term Financial Plan	Work in progress.

Finance Financial Reporting Review	Not started.
Finance & Payroll D365BC – System Continuous Improvements	Work in progress. Planning/investigation stage.
Finance Account Payable System Research	Not started.
Finance Accounts Payable Fuel Analysis	Completed.
Finance Rates Property #1 Refunds	Work in progress. Three batches (approx. 15 – 20 transactions) sent to CBA for processing.
Finance Rates Process Mapping	Work in progress. Three process maps sent for development.
Finance Rates Staff Training	Work in progress. Training held by Senior Rates Officer with Finance Support Officer and Customer & Business Support Officer for several rates tasks.  On-going training schedule in development.
Payroll On Boarding	Work in progress. Review completed. Amendments to be completed.
Payroll Long Service Leave Portability Procedure	Work in progress. LGAT provided guidance. Manager Finance to review.

## Contributions

### Half Yearly Summary of Contributions Received and Expenditure

As at February 2025, cash reserves relating to contributions received by Council, are as follows:



## Contributions Received

Contributions received from 2014/2015 and 2023/2024 Financial Years:

Land Sales	\$1,054,726.42
Public Open Space Contributions	\$1,713,355.18
Subdivision Traffic Management Contributions	\$150,790.42
Car Parking Contributions	\$82,700.00
Stormwater Headwork Contributions	\$7,016.00
Interest received	\$180,115.62
	<b><u>\$3,188,703.64</u></b>

Contributions received in 2024/2025 Financial Year:

Land Sales	\$60,000.00
Public Open Space Contributions	\$116,900.00
Subdivision Traffic Management Contributions	\$0.00
Car Parking Contributions	\$23,422.50
Stormwater Headwork Contributions	\$0.00
Interest received	\$95,192.87
	<b><u>\$295,515.37</u></b>

**Total Contributions Received** **\$3,484,219.01**

## Financial Offsets Expended

From 2014/2015 to 2023/2024 Financial Years	<b>\$0.00</b>
2024/2025 Financial Year	<b><u>\$0.00</u></b>

**Financial Offsets Expenditure still to be achieved** **\$3,484,219.01**

*Refer below for a report of Public Open Space Contributions and Expenditure by Locality and Zone.*

## Budgeted Expenditure per Sorell Council's Capital Budget 2024/2025 Financial Year

Land Sales	\$0.00
Public Open Space Contributions	\$329,060.00
Car Parking Contributions	\$82,700.00
Stormwater Headwork Contributions	\$138,125.72
	<b><u>\$549,885.72</u></b>

*Note: The budgeted expenditure relating to Stormwater Headwork Contributions is \$138,125.72 for the 2024/2025 financial year, however at 28 February 2025 a total of \$7,016 relating to this type of contribution had been received.*



## Proposed Expenditure per Sorell Council's Long Term Financial Plan

### 2025/2026 Financial Year

Land Sales	\$762,800.00
Public Open Space Contributions	\$790,908.00
Stormwater Headwork Contributions	\$70,718.00
	<b>\$1,624,426.00</b>

### 2026/2027 Financial Year

Land Sales	\$1,006,250.00
Public Open Space Contributions	\$507,150.00
Stormwater Headwork Contributions	\$91,493.23
	<b>\$1,604,893.23</b>

Public Open Space Contributions Half-Yearly Summary of Contributions and Expenditure				
Contribution By Locality and Zone			Expenditure	
Current (as at February 2025)		Movement From Prior	Current	Previous
<b>Carlton</b>	<b>\$37,943</b>	No change	-	-
<i>Low Density Res.</i>	\$37,943	No change	-	-
<b>Dodges Ferry</b>	<b>\$89,765</b>	<b>\$53,650</b>	-	-
<i>Low Density Res.</i>	\$84,565	\$53,650	-	-
<i>Rural Living</i>	\$5,200	No change	-	-
<b>Dunalley</b>	<b>\$45,020</b>	<b>\$12,000</b>	-	-
<i>Low Density Res.</i>	\$14,520	\$12,000	-	-
<i>Rural Living</i>	\$30,500	No change	-	-
<b>Forcett</b>	<b>\$68,288</b>	<b>\$8,250</b>	-	-
<i>Rural Living</i>	\$68,288	\$8,250	-	-
<b>Lewisham</b>	<b>\$98,258</b>	<b>\$16,500</b>	-	-
<i>Low Density Res.</i>	\$98,258	\$16,500	-	-
<b>Midway Point</b>	<b>\$37,600</b>	No change	-	-
<i>General Residential</i>	\$37,600	No change	-	-
<b>Orielton</b>	<b>\$397,210.51</b>	No change	-	-
<i>Rural Living</i>	\$397,210.51	No change	-	-
<b>Primrose Sands</b>	<b>\$65,500</b>	<b>\$9,500</b>	-	-
<i>Low Density Res.</i>	\$30,000	\$9,500	-	-
<i>Rural Living</i>	\$35,500	No change	-	-
<b>Sorell</b>	<b>\$990,670.67</b>	<b>\$17,000</b>	-	-
<i>General Residential</i>	\$893,728.25	\$17,000	-	-
<i>General Business</i>	\$49,664	No change	-	-
<i>Low Density</i>	\$8,000	No change	-	-
<i>Rural Living</i>	\$39,278.42	No change	-	-
<b>Total</b>	<b>\$1,830,255.18</b>	<b>\$116,900</b>		
<b>Total by Zone</b>				
<i>General Residential</i>	\$931,328.25	\$17,000		
<i>General Business</i>	\$49,664	No change		
<i>Low Density</i>	\$273,286	\$91,650		
<i>Rural Living</i>	\$575,976.93	\$8,250		

### Meetings

- Leadership Team meeting – 5/02/2025
- Monthly team meeting with the Finance Department – 5/02/2025



### AGENDA

ORDINARY COUNCIL MEETING  
18 MARCH 2025



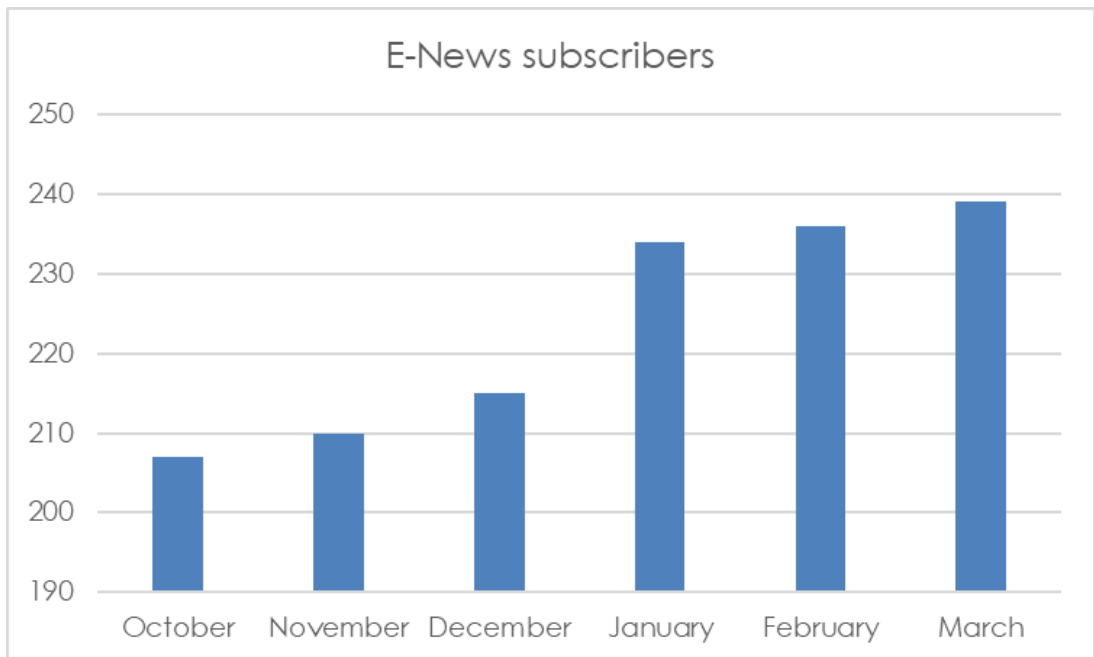
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 19/02/2025
- LMI Insurance Renewal Webinar – 19/02/2025
- Monthly finance catch up with Manager Finance and Directors – 20/02/2025
- Audit Panel Meeting – 28/02/2025

**11.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER**

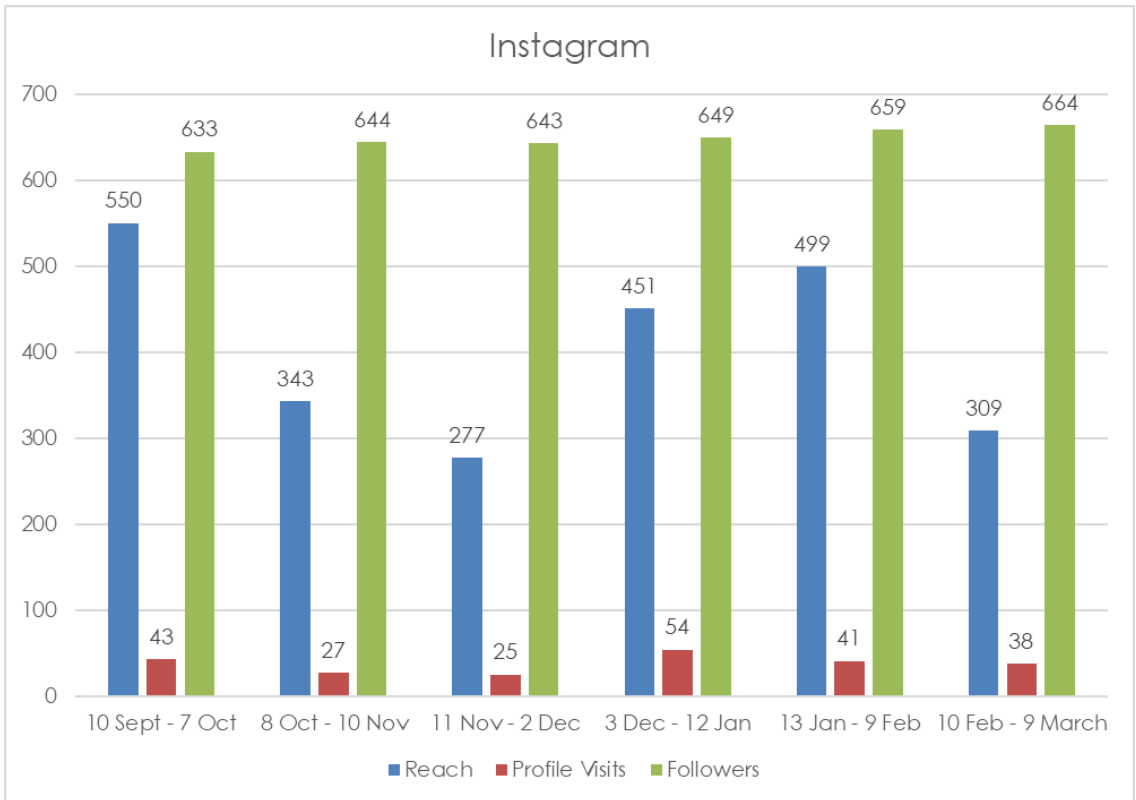
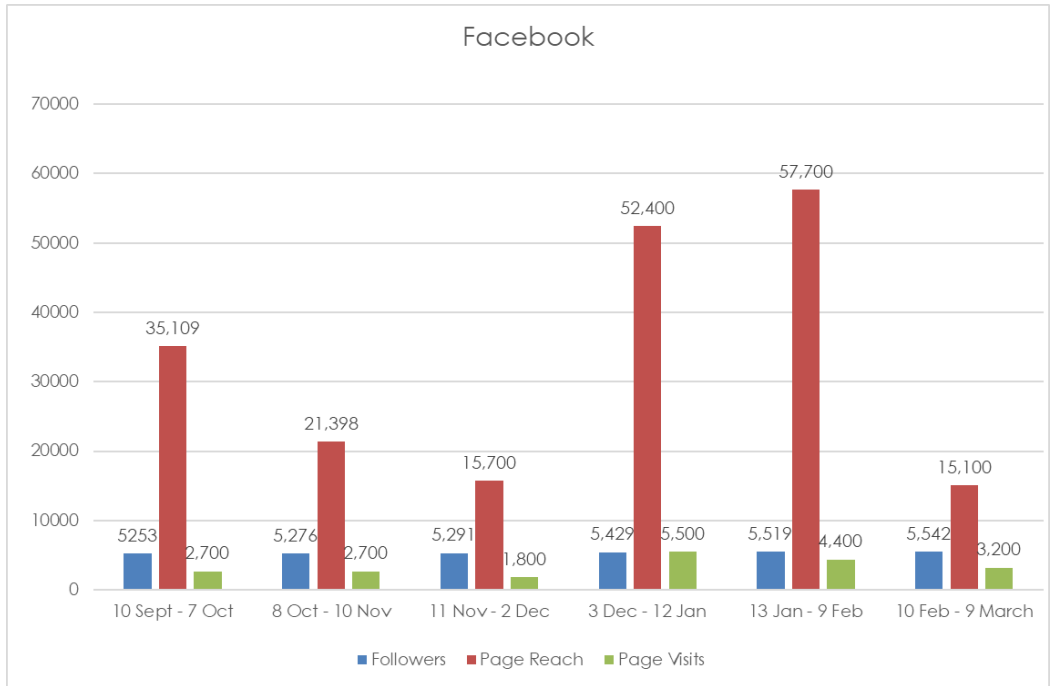
**COMMUNICATIONS**

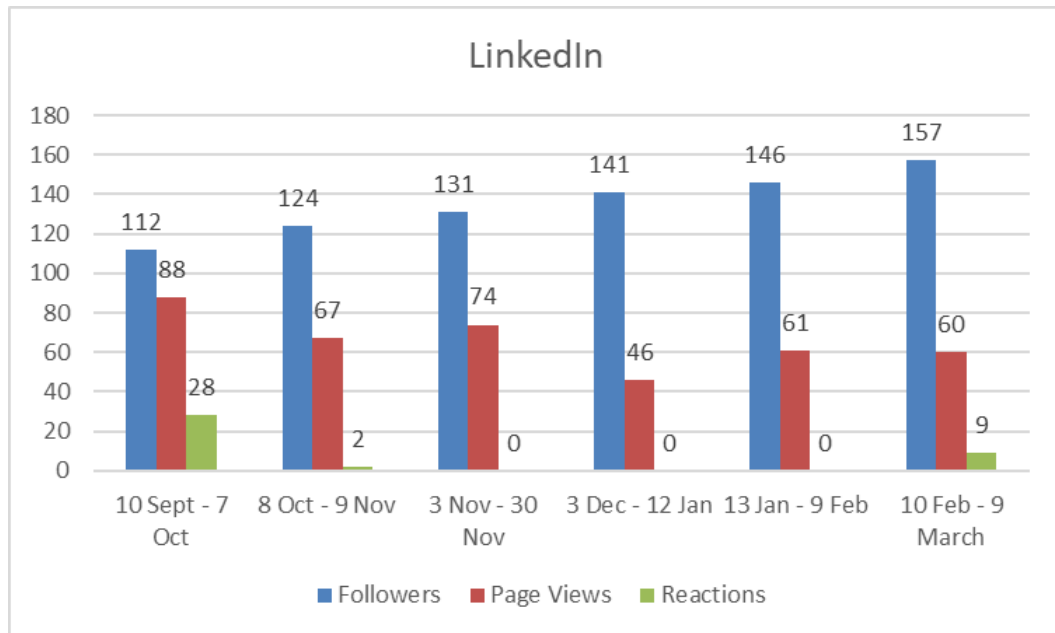
General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, Seniors Advisory Group Meeting, Beam Creek Show consultation pop up and Primrose Sands beach water quality.
- NRM - NRM Thursday posts on social media ongoing. NRM section ongoing in monthly Sorell Times advert re weed awareness and other NRM matters.
- Waste Education - Waste Wednesday social media posts ongoing.
- Advocacy - Regional Strengthening Projects Advocacy document update in progress.
- E-News – Sent out the March 2025 edition of Sorell Council E-News to subscribers.



Social Media





### COMMUNITY CONSULTATION/ENGAGEMENT

- Southern Beaches Onsite Wastewater and Stormwater - Consultation ongoing.
- Responsible Dog Education video - Project under production.
- Playspace Audit and Plan – Good feedback for survey with 112 responses received to date. Held pop ups at the larger playspaces across the municipality to obtain direct feedback. Workshop for stakeholders with consultant held on 13 March.
- Blue Lagoon Weed Management Plan – community workshop on 27 February 2025 not well attended despite letter drops, emails and Facebook posts to the community. Consultants meeting with Southern Beaches Landcare Coastcare on 27 March 2025 at Blue Lagoon for further feedback. Contact with Auntie Cheryl being followed up.
- Cat Management Plan – Cat Surrender program run by Ten Lives in February at Midway Point Neighbourhood House didn't get any responses from the community. Ten Lives will be trialling again in other Council areas.
- Poultry Amnesty – Held in February, it was a big success with over 400 birds (ducks, Geese and chickens) being dropped off with the majority rehomed.
- Southern Beaches Landcare – attending their monthly meetings where possible and liaising with the group on relevant matters.
- Park Beach to Cafes Project – Considering placement of noticeboard, bike racks and possibly some seating outside the two cafes. Signage and other traffic calming measures still being investigated.
- South East Sports Complex Master Plan – Engagement with Inspiring Place re update of Master Plan, assisting with contacting existing users and



stakeholders in the community. Promotion of survey and community walk and talk session on 15 and 16 March.

- Pop up site booked for Bream Creek Show on 15 March.
- Attendance at March CACG meeting.

### **MEDIA/PROMOTIONS**

- Hosted Federal Minister for Skills and Training Andrew Giles at the South East Training and Jobs Hub on 18 February.
- Before Creative – Received a request to film on Fulham Road from Before Creative to film a car towing a camp trailer for a RACT film.

### **ARTS AND CULTURE**

- South East Arts – Further meeting with SEA new committee members re preparations for the Sorell Regional Arts Prize in November 2025. Will run from Thursday 13 November closing on Monday 17 November 2025

### **COMMUNITY DEVELOPMENT/COLLABORATIONS**

- Sorell Men's Shed – communication in relation to the re-location. Commitment from Council to keep them updated in the planning process.
- Driver Mentor Program – negotiating drivers to Sorell and surrounds.
- Interviewed female community leaders for International Woman's Day – Along with Mayor and Jess from Salvo's we interviewed woman living and working in Sorell and surrounds this will be played in Council Foyer and unloaded to Facebook.
- Attended International Woman's Day morning tea and collaborated with BEST.
- Met with PCYC to begin the conversation of extending their services to Sorell.
- Sorell School – School Support Team – Consultation around what are the issues for young people living in Sorell and surrounds, setting up a Youth Advisory Group.
- Commenced Plan for Youth Services operating out of Fitzroy Street.
- Midway Point Neighbourhood House working towards a collaboration in response to activities for young people.
- APM – Federal Program to support with start Ups for local business – Mentoring, Funding
- Meeting with the NEST.
- Reached out to external service providers delivering services to young people and how they can extend services to Sorell.
- Trade Training Centre – initial discussions around transport options and courses offered.



- LGAT – Healthy Tasmania Partnership – On-line meeting, involving all Community Development Officers across Councils.
- Service Providers Meeting held 11 March.
- Joint Anti-Racism Campaign - participating in 'We Stand Together Against Racism' an initiative by the six Councils of Greater Hobart. The initiative aims to make a public stand against racism in all its forms and to demonstrate how everyone has a role to play in stamping out racism in our communities. Organised for Andrew Hyatt to be the face of our community in the campaign. Campaign collateral almost finalised and it will launch with a Walk Against Racism on March 21, the International Day for the Elimination of Racial Discrimination, as Mayors and CEOs/GMs walk together from the Hobart waterfront to Parliament Lawns to take a united stand against racism.
- Senior Advisory Group Meeting – Held on 18 March

### **COMMUNITY GRANTS PROGRAM**

#### Community Grants

- Okines Community House 25<sup>th</sup> Anniversary - \$1,950.00 towards the event costs.

#### Individual Achievement

- Blake Gillie - Tasmanian Indoor Cricket Association
- Ryan Gillie - Tasmanian Indoor Cricket Association

#### Quick Response

- Nil

### **EVENTS**

- International Women's Day – Hosted event in collaboration with BEST.
- Youth Week - In collaboration with Youth Matters, planning activities for Youth Week 6-12 April – Community BBQ, Silent Disco and Escape Room.

### **CORPORATE ADMINISTRATION**

#### Right to Information

- One Right to Information request was received and assessed.



## Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.
Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.
Acknowledgement of Traditional Owners Policy	Council	Officer review complete. Consultation with indigenous representatives underway.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Review complete. Requires delegate review and approval.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.

## Leases &amp; Licences

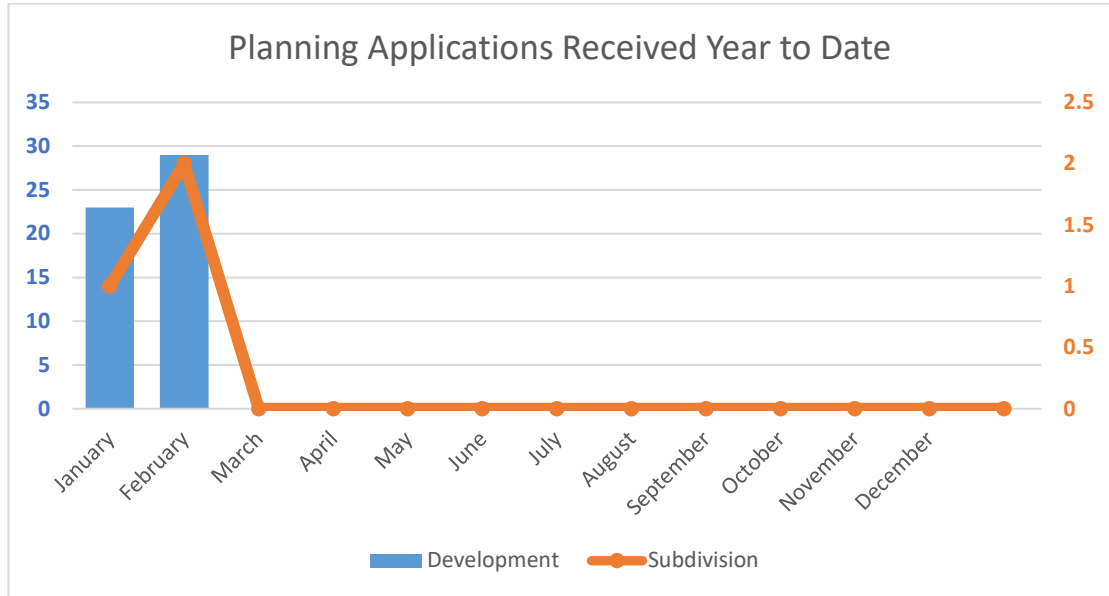
- Sorell Football Club Lease – With the club for review.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Crown Lease renewal – Boomer Bay Road, Boomer Bay – Carpark and Toilet. Request to enact further term sent.
- South East Training and Jobs Hub – Development of Draft Lease for tenants.

## 11.4 PLANNING – SHANE WELLS, MANAGER



### Planning Applications Received

Planning applications received for calendar year to date.



### Fees Waived

- Nil.

### Planning Application Approvals

During February 2025, the following number of approvals were issued.

Permitted applications under delegation	0
Permitted applications at SPA/Council	0
Discretionary applications under delegation	30
Discretionary applications at SPA/Council	0
No Permit Required Certificates / Exemptions	1
Minor Amendments under delegation	2
Minor Amendments at SPA/Council	0

The following is a summary of approvals issued for February 2025.

Description	Application Type	Property Address
Educational and Occasional Care (Childcare Centre)	Discretionary	18 Arthur Street, Sorell
Change of Use (Dwelling to Visitor Accommodation)	Discretionary	Unit 2 9 Tasman Highway, Sorell



## AGENDA

ORDINARY COUNCIL MEETING  
18 MARCH 2025

Change of Use (Dwelling to Visitor Accommodation)	Discretionary	U3 9 Tasman Highway, Sorell
Additions to Dwelling	Discretionary	493 Pawleena Road, Pawleena
Outbuilding - (Retrospective)	Discretionary	41 Horizon Drive, Sorell
Dwelling	Discretionary	2 Sea Eagle Road, Primrose Sands
Minor Amendment - (Shed Floor Changes Only)	Discretionary	3A Perry Court, Lewisham
Addition - Awning	No Permit Required	8 Fishburn Way, Sorell
Dwelling (Demolition of Existing)	Discretionary	31 Third Avenue, Midway Point
Additions to Dwelling	Discretionary	8 Lake Vue Parade, Midway Point
Change of Use (Dwelling to Visitor Accommodation)	Discretionary	579 Shark Point Road, Penna
Dwelling	Discretionary	3 Linden Road, Primrose Sands
Dwelling	Discretionary	34 Spoonbill Loop, Sorell
Dwelling	Discretionary	30 Federation Drive, Sorell
Outbuilding	Discretionary	14 Church Street, Dunalley
Fencing	Discretionary	33 Dubs & Co Drive, Sorell
Outbuilding	Discretionary	3 Pendell Drive, Forcett
Dwelling	Discretionary	65 Federation Drive, Sorell
Dwelling and Outbuilding	Discretionary	10 Inverness Street, Midway Point
Dwelling & Outbuilding	Discretionary	Lot 105 Penna Road, Penna
Two Multiple Dwellings	Discretionary	10 Arthur Street, Sorell
Signage	Discretionary	394 Arthur Highway, Sorell
Dwelling	Discretionary	7 Spoonbill Loop, Sorell
Outbuilding	Discretionary	26 Gully Road, Dodges Ferry
Outbuilding - Carport	Discretionary	398 Carlton River Road, Carlton River
Alterations and Additions to Dwelling	Discretionary	151 Lewisham Scenic Drive, Lewisham
Three lot Subdivision	Discretionary Use	2057 Arthur Highway, Copping
One Lot Subdivision	Discretionary Use	5 Alexander Court, Lewisham
2 Lot Subdivision	Discretionary Use	1 Correa Street, Primrose Sands

**The following is a summary of Refusals issued for February 2025.**

Zero Refusals Issued for February 2025





## PLANNING COMPLIANCE

During the month of February 2025, we received no new complaints that required further investigation.

No new Notice of Intention/Enforcement Notice issued for February 2025:

### SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on 18<sup>th</sup> February 2025 and determined the following:

- Report on representations received for draft planning scheme amendment am-sor-5.2024.214.1 – general business zone at 3 Weston Hill Road, 5 Cole Street And 2 Pawleena Road, Sorell

## APPEALS

Item	Appeal Status
255 Marchweil Road, Bream Creek – Appeal by proponent against refusal (7.2024.9.1)	Directions Hearing Held
11 Franklin Street, Lewisham – Appeal by proponent against public open space condition (7.2024.18.1)	Mediation
701 Arthur Highway, Forcett – Appeal by proponent against several conditions (7.2024.3.1)	Mediation

## STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Urban Growth Boundary changes consultation	
State Planning Office (SPO) - Improving Residential Standards in Tasmania Project (General Residential Zone and Low Density Residential Zone).	Completed *
Tasmanian Planning Policies.	Approval Delayed
Regional Land Use Strategy Update.	Delayed by UGB consultation and other factors. ETA early 2026. *

## NATURAL RESOURCE MANAGEMENT



Following key activities were conducted:

- Rivers to Ramsar (Urban River grant program) grant project commenced. Meetings with landholders are underway for planning and first phase of project implementation.
- Various grassy invasive weeds control program underway.
- CERMP phase 2 for 15 outfalls designs finalised and tenders received and assessments underway.
- Blue Lagoon weed management plan community consultation commenced. First phase of community workshop conducted and various stakeholders' meetings underway.

### **DEVELOPMENT ENGINEERING**

Engineering audits for the construction of new road, footpath, stormwater and other infrastructure required by planning permits ensures work meets current construction standards.

Current Engineering Drawings fee received and approved application:

- 7.2023.10.1 - 7 lake Vue Parade, Midway Point – 2 Lot Sub-division
- 7.2023.19.1 - 40 Erle Street, Carlton River – 6 Lots Sub-division

Developments under construction are as follows:

- 7.2020.22.1 - 17 to 25 Nugent Road, Sorell – 6 Lot Subdivision
- 7.2022.4.1 - 3 Gate Five Road, Carlton River – 2 Lot Subdivision
- 5.2024.4.1 - 21 Clover Court, Carlton – Stormwater Main for Dwelling
- 7.2024.5.1 - 69 Weston Hill Road, Sorell – 1 Lot Subdivision
- 7.2024.4.1 - 9 Valleyfield Road & 123 Rosendale Road, Sorell – 16 Lot Sub-division

Developments Obtaining Practical Completion - On Maintenance

- 7.2024.7.1 - 24 Clifton Drive, Sorell – 1 Lot Subdivision

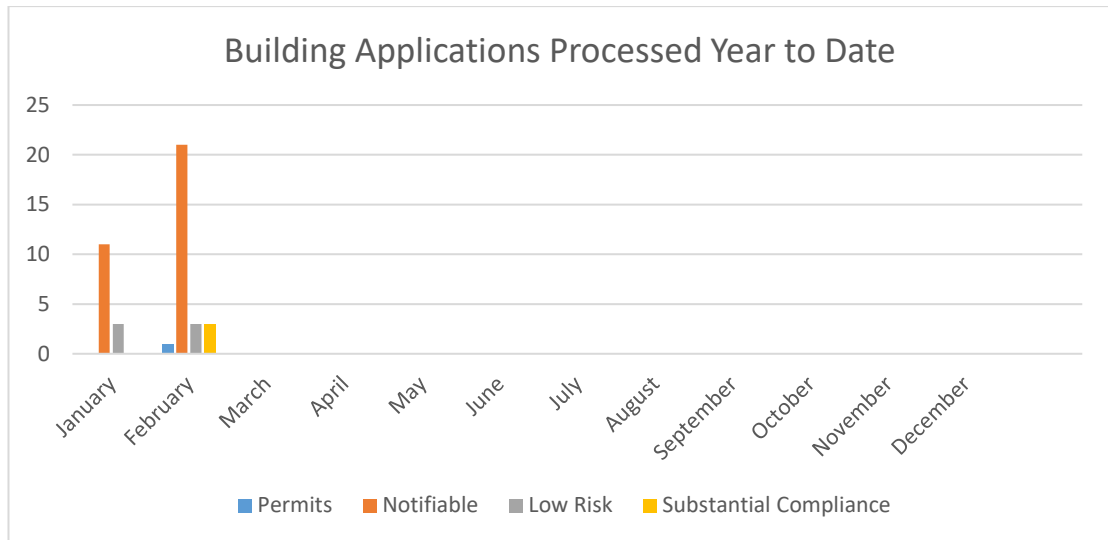
## **11.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER**

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### **BUILDING**

Analysis of applications approved year to date including February 2025. These include (Permit/Notifiable/Low Risk/Substantial Compliance).





Details of applications that were approved in February 2025 (details below). These include:

- 1 Permit
- 21 Notifiable
- 3 Low Risk
- 3 Substantial Compliance

Property Address	Purpose	Value Of Work
226 Carlton Beach Road, Dodies Ferry	Change of Use	\$25,000
24 Friendship Drive, Sorell	New Building	\$404,799
37 Gatehouse Drive, Sorell	New Building	\$18,800
6 Keelan Court, Lewisham	New Building	\$25,000
3A Perry Court, Lewisham	New Building	\$30,000
13 Beach Road, Connellys Marsh	New Buildings	\$35,000
43 Russell Street, Dunalley	New Building	\$5,000
1 Cootamundra Court, Dodies Ferry	Alterations & Additions	\$15,000
18 Arthur Street, Sorell	Demolition	\$35,000
Lot 3 Logie Farm Road, Orierton	New Building	\$50,000
37 Riviera Drive, Carlton	Addition / Alteration	\$25,000
5 Ollie Drive, Sorell	New Building	\$495,000
8 Vigar Court, Orierton	New Building	\$480,000
31 Shark Point Road, Sorell	(Nothing)	\$550,000
Spoonbill Loop, Sorell	New Building	\$455,000
32 Federation Drive, Sorell	New Building	\$325,000
21 Spoonbill Loop, Sorell	New Building	\$455,000



3 Linden Road, Primrose Sands	New Building	\$612,936
3 Olinka Court, Carlton	New Solar Panel Installation	\$13,981
Spoonbill Loop, Sorell - CT 187084-45	New Building	\$320,000
24 Gellibrand Street, Dunalley	New Building	\$25,000
44 Erle Street, Carlton River	New Building	\$160,000
4A Moomere Street, Carlton	New Building	\$10,000
88 Tamarix Road, Primrose Sands	New Building	\$25,000
5 Ollie Drive, Sorell	Change of Use	\$20,000

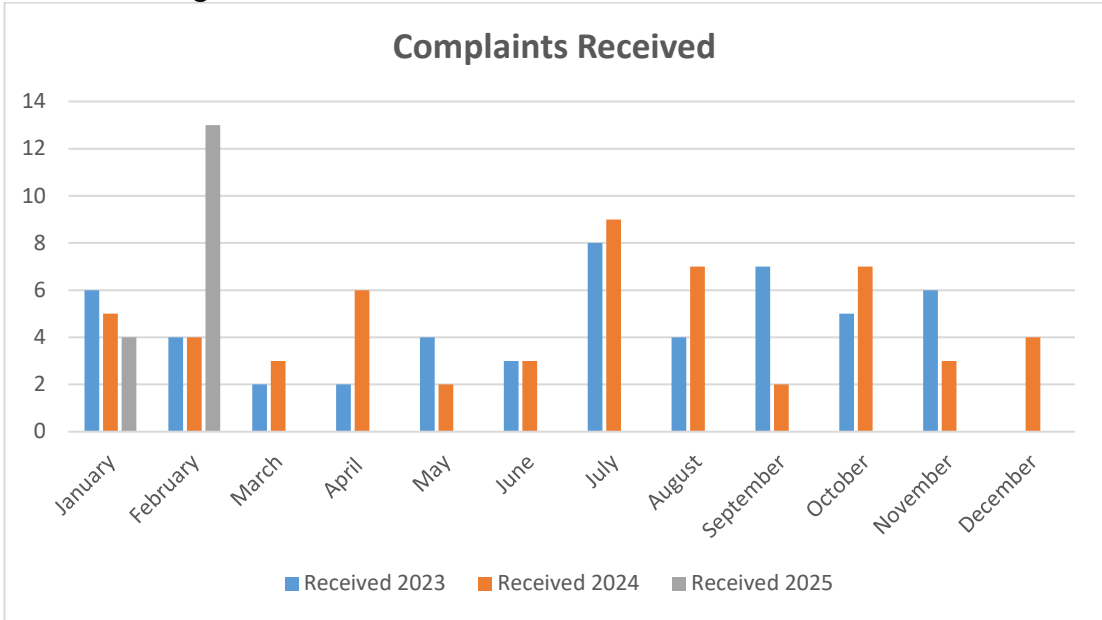
**FEES WAIVED**

During the month of February 2025, there were no fees waived.

**BUILDING COMPLIANCE**

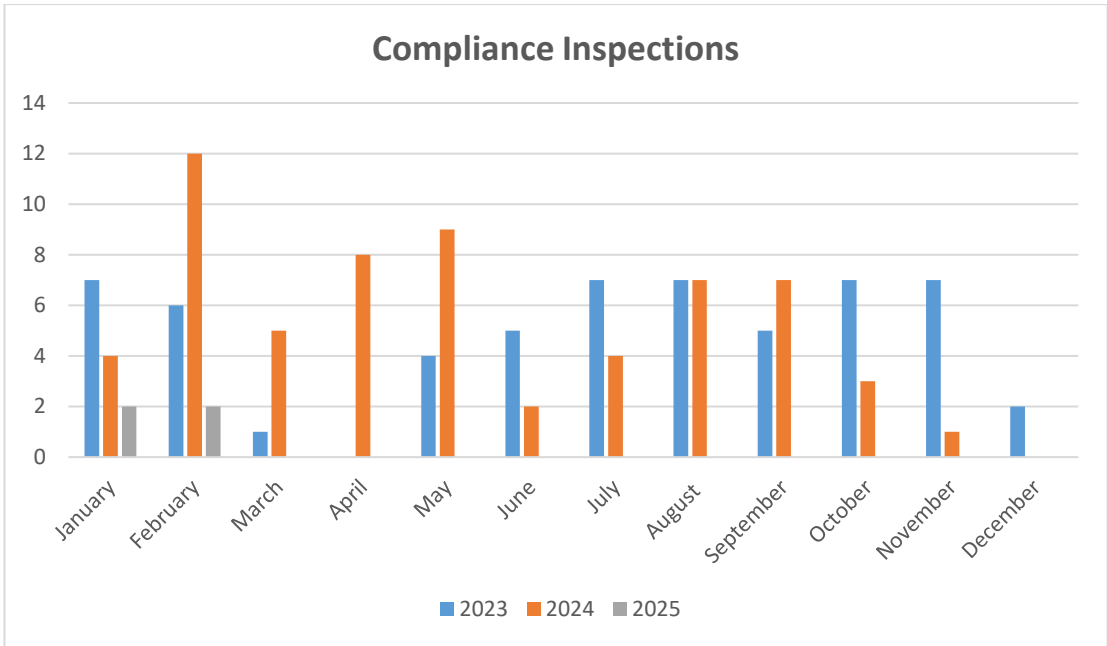
Council compliance officers are continuing to investigate and inspect any incoming complaints in relation to potential illegal construction of works on a weekly basis.

During the month of February 2025, we received 13 new complaints that required further investigation.



There were 2 on-site inspections completed for the month of February 2025.



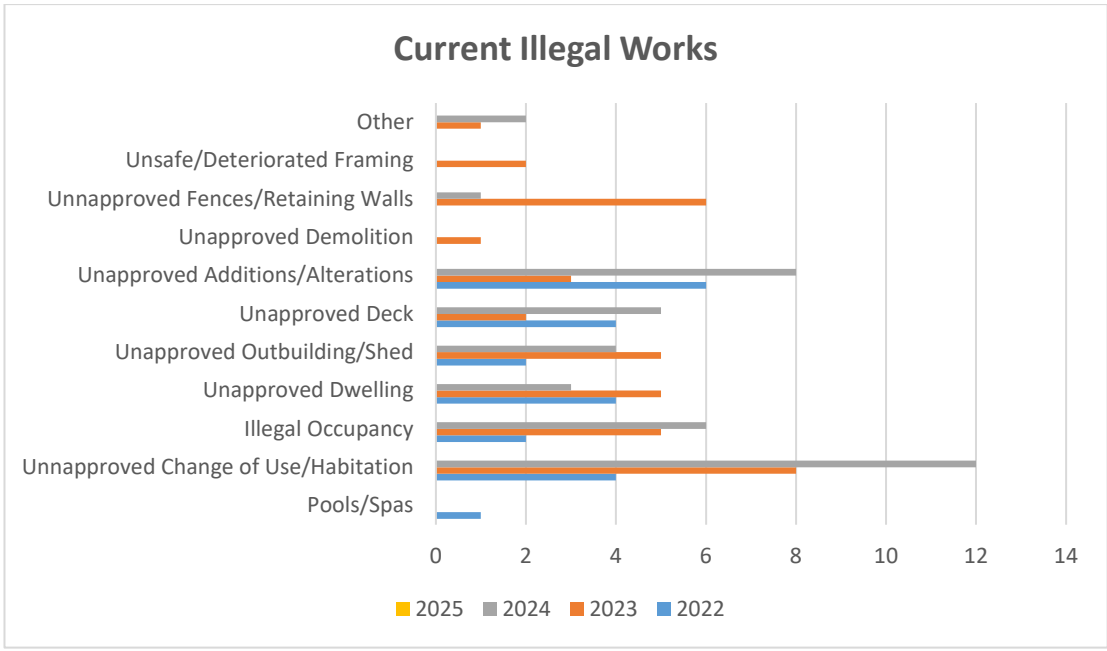


We often receive other incoming queries/complaints that do not require inspections that can be completed as they comply or are low risk work not requiring permits.

Below statistics reflective of Notices/Orders issued for February 2025:

Building Notices issued:	0
Building Order issued:	2
Building Order (Including Notices) revoked:	7
Infringement Notices issued:	0
Emergency Order issued:	0



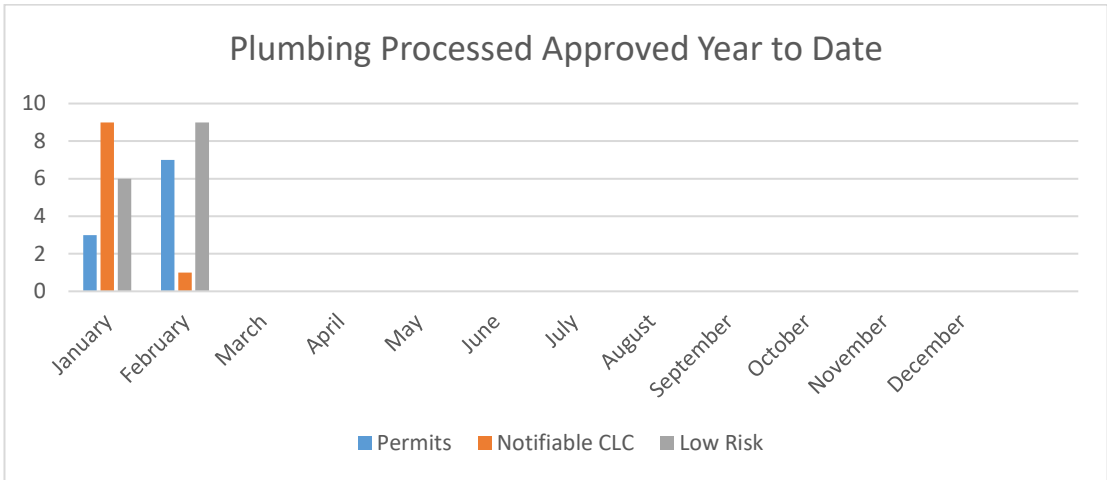


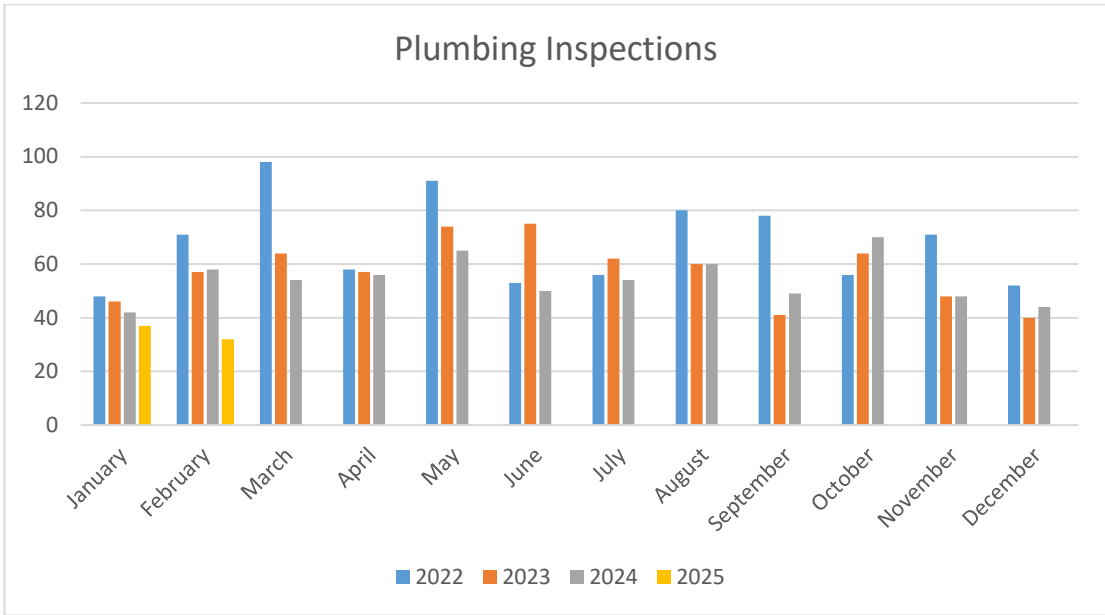
**PLUMBING**

Analysis of applications approved year to date including February 2025. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in February 2025 (details below). These include:

- 7 Permits
- 1 Notifiable
- 9 Low Risk





In February, 32 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

**PLUMBING COMPLIANCE**

Below statistics reflective of Plumbing Notices/Orders issued for February 2025:

Plumbing Inspection Direction:	1
Plumbing Notices issued:	0
Plumbing Order issued:	0
Plumbing Order (Including Notices) revoked:	0
Infringement Notices issued:	0
Emergency Order issued:	0

**ENVIRONMENTAL HEALTH**

**Building Act 2016**

Onsite wastewater management assessments completed for Plumbing Permit applications, mostly in the Southern Beaches and two commercial developments, one in Boomer Bay and another in Penna.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The owner has advised that they are in the process of signing a contract for the work to commence.

**Land Use Planning & Approval Act 1993**

Development and subdivision application assessments completed including, new houses, and subdivisions in the Southern Beaches, (where the Southern Beach On-



site Wastewater and Stormwater Special Area Plan applies). Several subdivisions plan assessment was completed to ensure compliance with permit conditions.

Complaints were investigated about operation of businesses without a planning permit. The property owner has been contacted and will be required to apply for a permit.

### **Food Act 2003**

All food businesses have renewed their registrations certificates and inspections are ongoing to ensure registration of food business is consistent with the Food Standards Code. 11 food business safety assessments were conducted during February 2025, including follow-up inspections to determine if required works from a previous inspection had been completed.

One infringement notice was issued on a food business for selling food unsuitable for human consumption. Another complaint related to foreign matter in food, there was insufficient evidence to take any further enforcement action.

Follow up inspections continue to improve food safety culture and education and ensure food business comply with Food Safety Standards. All food businesses inspections are currently up to date.

3 new food business have been registered, including a food van and homebased businesses. Two enquiries were received for new food businesses.

### **Public Health Act 1997**

No notifiable disease investigations were completed in February.

Recreational water quality sampling continued, all sites had good water quality with the exception of Primrose Beach (western end). The recommendation to not swim at this location remains.

An investigation continued to identify potential sources of pollution, including seepage near the boat ramp continued during February. There is some evidence that groundwater seepage and stormwater is being impacted by septic tank systems. However, no conclusive link has been established between higher levels of indicator bacteria at the beach and nearby septic tank systems. The water sampling and investigation will continue throughout March.

Inspections of properties in the immediate catchment has not identified evidence of failing systems discharging directly to stormwater. Most systems appear to be working satisfactorily.







Seepage running onto Primrose Beach near the boat ramp

Bream Creek Show place of assembly application has been received and is being assessed.

### **Environmental Management & Pollution Control Act 1994 (EMPCA)**

Noise, littering, smoke, backyard burning and odour issues/complaints were received including, construction noise, loud music and offensive odour.

An Environment Protection Notice to authorise land spreading/composting of aquaculture waste on a farm at Wattle Hill was issued.

### **Waste Management**

#### 1. Waste collection statistics

Month	2024/25 - Participation rate (%)				
	Garbage	Recycling	Greenwaste (bins)	Bulk Greenwaste	Hardwaste
July	80	77	38		
August	81	78	33		16
September	81	77	41		
October	83	74	50	10	
November	85	82	49		
December	86	81	50	7	
January	86	86	54		
February	86	85	51		

Month	2024 Tonnage of waste collected				
	Garbage	Recycling	Greenwaste	Hardwaste	Greenwaste (bulk)
July	313	77	72		
August	383	76	103	109	
September	314	84	85		
October	323	106	103		32
November	309	96	86		
December	318	90	85		34
January	314	100	86	205	
February	275	88	75		

Month	2024 Mornington Park Transfer Station - Sorell Residents (Tonnages)			
	Recoverables	Greenwaste	Garbage	
July	12	17	134	
August	15	21	122	
September	16	23	128	
October	21	37	140	
November	10	34	148	
December	21	42	171	
January	18	58	141	
February	11	34	109	

2. Greenwaste wheelie bin collections continue to grow in popularity, in February 51% of eligible properties put out bins for collection, this is slightly lower than the January total, but understandable given the dry weather recently.

3. TasWaste South has completed a survey of garbage bin composition at various locations throughout greater Hobart in February, 100 properties from Primrose Sands were included in the survey. A report on the survey results will be available in April or May. The information will be helpful for FOGO implementation.

4. Attended the TasWaste (South) Officer Network meeting at Derwent Park which involved a tour of the Material Recycling Facility. It was an 'eye opening' experience to see the sorting process and how much contaminated material is included in recycle bins.

### **Street Stall / Public place permits**

A new permit was issued for food vans in Dodges Ferry.

### **Dodges Ferry School sewage lagoons**

TasWater's consultant has finalised designs for the new wastewater treatment systems to replace the existing sewage lagoons on the recreation park that service the School, Okines House, and Dodges Ferry Football Club. The consultant has



identified potential suitable areas for the new treatment plant on the school property. The treated wastewater is proposed to be applied to the land via absorption trenches in the Dodges Ferry Recreation reserve. The location is outside of the priority vegetation area included in the Reserve Management Plan, thus minimising impacts on the environmental values of the reserve.

Following the new treatment plant been constructed, the existing failing sewage lagoons, will be de-commissioned and recreation park re-habilitated. The works will include removal of weeds.

Council staff, Department of Education and TasWater are reviewing the report before community consultation on the project commences.

### ***Southern Beaches On-site Wastewater and Stormwater Strategy***

The consultants preparing the strategy completed field work during early December 2024. Information collected from the field work and results of the Primrose Beach water quality investigation are being considered.

A draft report is expected to be received in early May 2025.

### **By-Laws**

The Public Places by-law has been certified by the General Manager and Councils solicitor. Following certification, the By-Law will be gazetted and tabled in parliament.

## **COMPLIANCE**

### **Dogs on beaches**

Council officers continued patrols of beaches to monitor compliance with dog exercise area restrictions. Officers are providing educational materials to members of the public and taking enforcement action where non-compliance is observed.

Several out-of-hours patrols have been completed resulting in warnings and infringement notices being issued.

An advertising agency is creating an educational animated film clip promoting effective control and responsible behaviour of dogs on beaches and areas where dogs must be on leads. Council have received a draft version and is continuing to the final stages before it will be used to assist officers to conduct education through schools and promote via social media outlets and appear via QR codes on Council signage.

### **Dog attacks**

Council officers investigated several dog attacks on people and other dogs resulting in one dog being seized and destroyed.



### **Dogs at Large / Fines and impounded**

7 Dogs were impounded and related infringement notices were issued, Comprising the following offences, dog at large and failing to register a dog over 6 months of age.

Compliance Officers continued to engage with dog walkers, issuing fines when necessary to those with dogs off-lead on footpaths. In accordance with the Dog Control Act 2000, dogs must be kept on a lead on all roads and road-related areas within built-up area, including footpaths, roads, nature strips, and car parks, unless a designated off-lead area has been declared by Council.

After hours patrols were conducted which included a Sunday and two weeknight patrols.

A Council officer was abused and threatened by a member of the public when the officer approached him for having his dog in a restricted area.

The owner was fined over \$800 for failing to provide details, threatening an authorised officer and taking his dog into a restricted area.

Police were also notified of this incident with a police report completed.

This followed another recent incident where officers and members of the officers' families were threatened and serious threats of violence towards them were made.

### **Planning Compliance**

3 Complaints were received and investigated.

### **Parking**

Compliance Officers continued to deal with an increased amount of parking complaints which were minor traffic parking offences. Other complaints related to parking on footpaths, exceeding time restrictions outside local businesses, illegal parking of heavy vehicles.

### **Noise Complaints including Dog Barking and Poultry**

Councils Compliance Officers dealt with barking dog complaints and rooster crowing complaints.

3 permits to keep animals in certain zones were applied for.

### **Littering**

Two Littering investigations are currently being investigated.

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## Caravans

A further 6 Caravan Licence Applications were received because of compliance inspections and letters that were sent to landowners who had caravans identified on their land.

## Fire Hazards

Fire hazard re-inspections were completed, and a further 9 abatement notices were issued.

Contractors have completed all properties that did not comply with the original abatement notices.

## 11.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER



### CAPITAL WORKS - TRANSPORT AND STORMWATER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Whitlam Court, Lewisham – Stormwater – Land easement and negotiation with property owner delays – ongoing, currently looking at an alternative solution – ongoing. Discussed with owner and inspected site. Upon review, it is unlikely the stormwater line can go along this boundary. Re-start communication with adjacent property owner.
- Franklin Street, Dunalley – reconstruction, and associated drainage works. Design Stage. PDA awarded works for detail design.
- Three Street, Dodges Ferry – upgrade and associated drainage works. Design Stage. PDA awarded works for detail design.
- Pearl Court, Dodges Ferry – upgrade/stabilisation. PDA awarded works for detail design.
- Jacobs Court, Dodges Ferry – upgrade with associated drainage works.
- Delmore and White Hill Road – Intersection upgrade. Geotech investigation, UDM have completed GPR survey to assist in the reconstruction design.
- Southeast Sports Complex – drainage works, materials quotation received from TEFCO. Additional works required, upstream pipe shows signs of significant damage.
- Shark Point Road and Penna Road – Reconstruction design procurement completed, JMG awarded works for the detailed design.



## AGENDA

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Capital Works under active construction:

- Webb Street, Dodges Ferry, Road Safety works - completed.
- Erle Street, Carlton, stormwater drainage project - completed.
- Erle Street – stormwater pipe relining & headwall works (Nu-Jet) - completed.
- Re-sheet Program – 2024/25 program is complete, spot level survey undertaken for QA and compliance. Processing final claim and asset capitalisation during March 2025.
- Allambie Road – Reconstruction works started in January 2025 (Progress at 80%).
- Oak Street – Reconstruction works commenced March 2025.
- Junction Street, Dodges Ferry – footpath renewal works have commenced onsite.
- Carlton Beach Road – footpath renewal from Park Bach to East Street. Works have been awarded to State-Wide Earthworks to commence onsite in March 2025.
- Reseals program works underway March 2025.
- Parnella Road – Kerb and channel stormwater works awarded to Sutton Services, commencing in March.

Safer Rural Roads Program:

- Kellevie Road project – Tender process is complete. Council approval obtained in February 2025 for the tender award to Duggans. Culvert components and guard rail requirements ordered for delivery to site when contractor requires them to be on site.

**CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS**

**FOOTPATHS**

- Red Ochre Beach Access – Preliminary designs have commenced with local representative.
- Sorell Streetscape
  - More seating and bins have been installed.
  - More landscaping to be scoped and put to Council for funding approval as LRCIP grant funds expended.
- Reynolds Rd – Installation of kerb ramps and footpath extensions has commenced.

**Vulnerable Road User Program**

- Gate Five Rd – Construction of the concrete footpath and guardrail is complete.



## **BUILDINGS**

### **Southeast Jobs Hub**

- Works onsite are progressing well:
  - Skylights have been installed.
  - External cladding is complete.
  - Internal plumbing is complete.
  - Electrical services, security & communications are nearing completion.
  - Mechanical is nearing completion.
  - Office joinery has been finalised, production has commenced.
  - Power supply to Jobs Hub from Dubs and Co has commenced.
  - Design of the car park is nearing completion.
  - Footpaths to the perimeter have commenced.
  - Preliminary design of the courtyard has commenced.
  - Plasterers have commenced work.
  - Furniture options are being explored.

### **Sorell Memorial Hall - Extension**

- Tenders were received in February 2025.
- Tender evaluation is complete.
- Waiting on Certificate of Likely Compliance and in turn, building and plumbing permits.
- Stakeholders have been made aware of the upcoming works.

## **PARKS AND RESERVES**

### **Dodges Ferry Skate Park**

- Quotes have been received, and this project will be awarded shortly.
- Works are expected to commence in late March / early April 2025.

### **Madison Lyden Park**

- Preliminary design for amenities and car parking have commenced – no change.

### **Pembroke Park – BMX Track**

- Additional coat to track surface to commence shortly – no change.

### **Pembroke Park - Soccer**

- Additional quotes have been sought for the perimeter fencing.
- Revised quote request sent for bench seats.

### **Pembroke Park – AFL Goals**

- More information requested on quotes received for rear netting.

### **Dodges Ferry Skate Park**



## **AGENDA**

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- Quotes have been received, and this project will be awarded shortly.
- Works are expected to commence in late March / early April 2025.

### **ASSETS, GIS & ICT UPDATES**

- Stormwater inspection camera renewal and testing completed
- Blue Lagoon LiDAR survey and preliminary design completed
- NearMap Imagery update
- Stormwater CCTV inspection completed
- Working alongside many Tasmanian Councils to reach an agreement with TasNetworks on how Private Underground electrical connections (PUEC) procedures. Councils are pushing for all PUEC to be spatially recognised with BYDA. This is currently a risk that councils do not and will not accept.

### **Southeast Stadium**

- Remedial works (temporary) to the flooring is now complete (11/03/2025)
- Stadium flooring update:
  - Most users have inspected the court floor with its temporary fix in place.
  - Fortnightly meetings with insurance.
  - Revenue loss tracking.
  - Frequent communications with users.
  - Timing of potential replacement is still unknown at this stage.

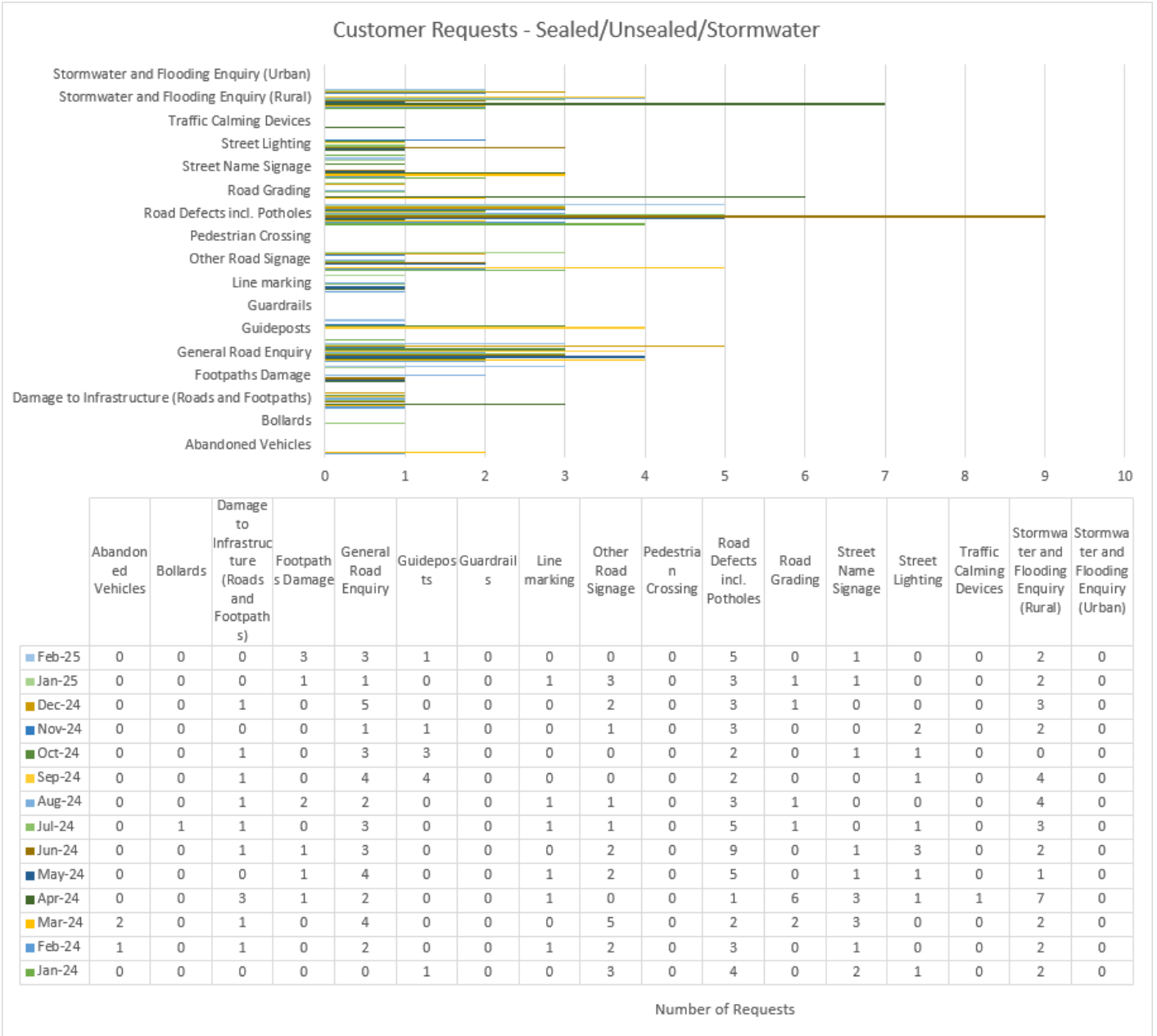


11.7 ROADS AND STORMWATER -DAVID REARDON, MANAGER



All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

CRM's



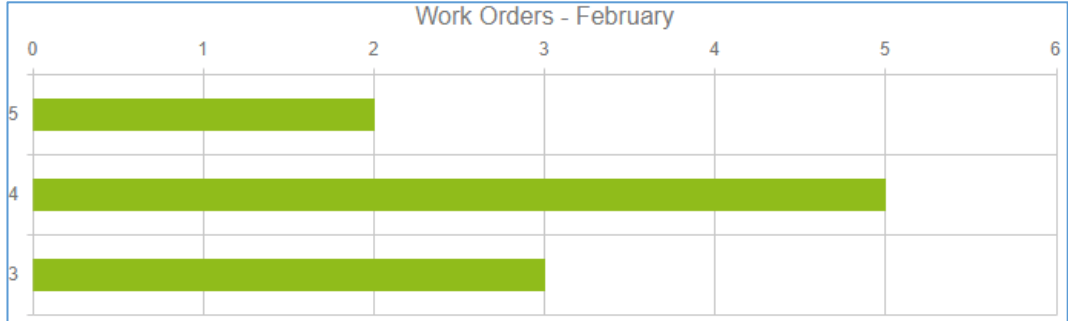
Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks



Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

**Unsealed Road Crew**

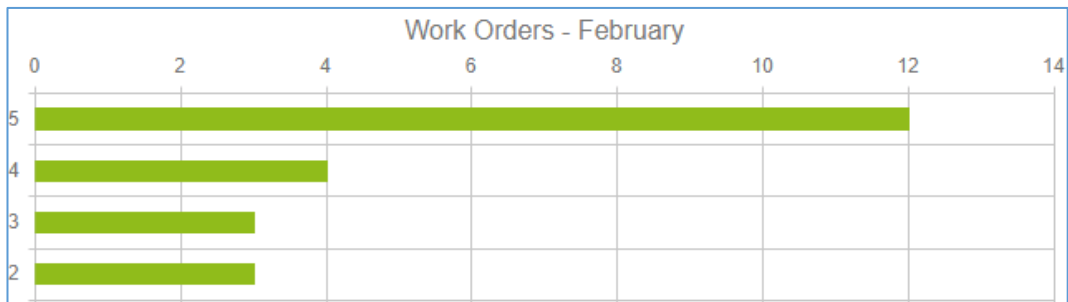


- Grading on Mill Road, Stokes Road, Nugent Road, Kellevie Road, Burnt Hill Road, Browns Road, Bream Creek Road, and Franklins Road.

Roadside Furniture

- Traffic Counters on Hillcrest Road, Kellevie Road

**Sealed Road Crew**



- Potholes at Primrose Sands Community Hall Car Park, Walker Street, Drivers Rise, Second Avenue, Lewisham Scenic Drive, Kellevie Road, Nugent Road, and Hurst Street.
- Shoulders on Old Forcett Road.
- Edge Breaks on Lloyd Street.
- Clean Up Debris on Franklin Street.
- Remove Temporary Fencing on Carlton River Road.
- Vegetation Control on Marion Bay Road, Lakeland Drive, and Carlton Beach Road.

Inspections carried out

- Dodges Ferry
- Carlton

Roadside Furniture



- Traffic Counters on Provence Drive, Nash Street, William Street, and Wolstenholme Drive.

**Stormwater Crew**

- Clean Drains at Wolstenholme Drive, Dunalley Skate Park
- Remove Sand from Carlton Park SLSC Beach Access Ramp.
- Vegetation Control on Deakin Court and Tiger Head Road.

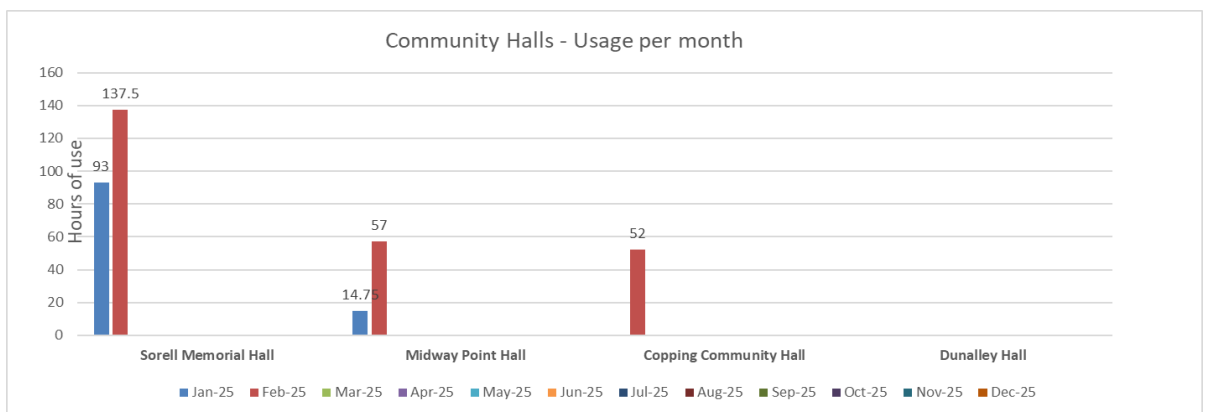
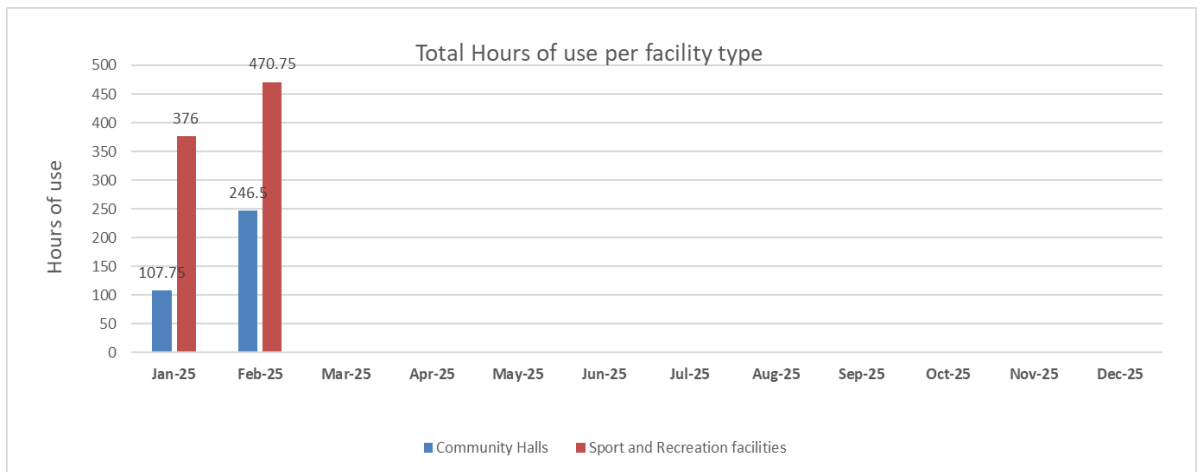
Capital Works

- Wattle Road Stormwater Upgrade
- Coastal Outfalls

**11.8 FACILITIES AND RECREATION**



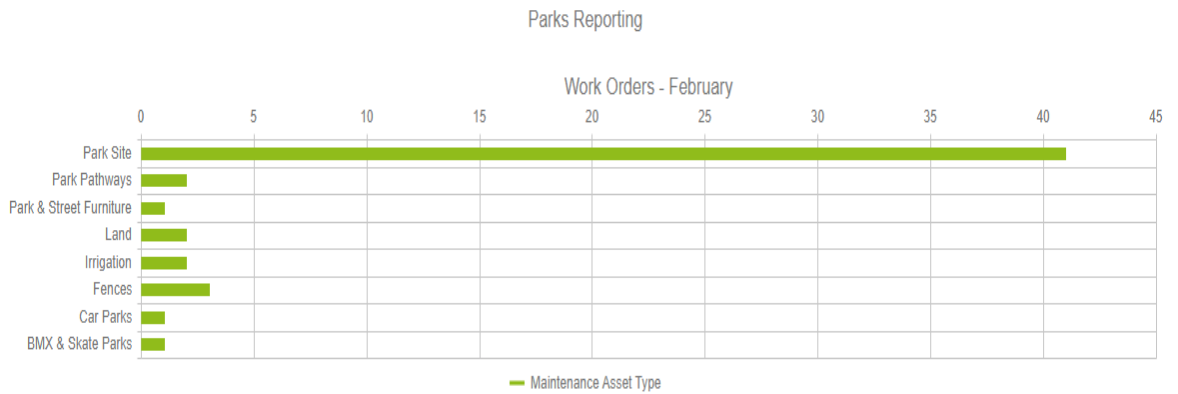
**FACILITY USAGE**





**LAND IMPROVEMENTS**

- Tree work – Various locations
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Irrigation works – Pembroke Park
- Remove pampas grass seed heads – Craigs Hill Road
- Core fairy rings Dodges Ferry Oval
- Repair broken latch on gate Imlay Street Dunalley



## 12.0 PETITIONS STILL BEING ACTIONED



Petition	Tabled at Council Meeting	Status
Withdrawal of the Blue Lagoon Draft Management Plan	18 <sup>th</sup> July 2023 ordinary Council meeting – S.58(2) LGA 1993.	<p>Council laid the matter on the table for further consultancy on review and options assessment for stormwater management at Blue Lagoon. Variation to the operating budget approved at August 2023 Council meeting to facilitate this - \$50k.</p> <p>Final consultant reports received April 2024.</p> <p>Council staff continue to progress matters with Red Handfish research team (NHRT) in first instance through exchange of consultant reports, development of an interim water level management SOP and ongoing engagement prior to determining further actions.</p> <p>Exchange of all project materials expanded to relevant state and federal agencies.</p> <p>Engagement with NRM EAG has also occurred.</p> <p>Alternative permanent outfall design exiting at Boat Ramp underway. Detailed LIDAR survey and tidal level data indicate drain grade and tidal inundation limitations. Alternate approaches being investigated between Council and consultant.</p>

## 13.0 PETITIONS RECEIVED



At the time of preparation of this agenda no petitions had been received.

## 14.0 LAND USE PLANNING



The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the



Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 14 on this agenda, inclusive of any supplementary items.

#### 14.1 SORELL PLANNING AUTHORITY MINUTES



##### RECOMMENDATION

"That the minutes of the Sorell Planning Authority ("SPA") Meetings of 18<sup>th</sup> February 2025 be noted."

### 15.0 GOVERNANCE



#### 15.1 PROPOSED DISPOSAL OF PUBLIC LAND – PART OF 47 COLE STREET, SORELL

##### RECOMMENDATION

"That Council:

1. resolve pursuant to Section 178 of the Local Government Act 1993 ("the Act") that Council intends to dispose, exchange or lease public land, being land ("the Land") described in - Certificate of Title Volume 164990 Folio 1 Part of 47 Cole Street, Sorell (Lot 2 of SA 2020/2);
2. authorise the General Manager to take all actions necessary to complete public notification of Council's intent to exchange, sell or lease the Land in accordance with Section 178 of the Act; and
3. authorise the General Manager to consider and acknowledge any objection received pursuant to Section 178(6) of the Act and report to a future Council meeting."

##### Introduction

The purpose of this report is to seek a Council resolution to authorise the General Manager to commence the statutory notification process pursuant to S.178 of the Local Government Act 1993 ("the Act") to dispose a portion of 47 Cole Street, Sorell.

This initial step is the first stage of a number of statutory processes that are required prior to the land being disposed of should Council resolve to do so once these processes have concluded.



The proposed land is the approved vacant lot 2 of SA 2020/2 of approximately 3342 sqm – Figure 1 & 2 below.

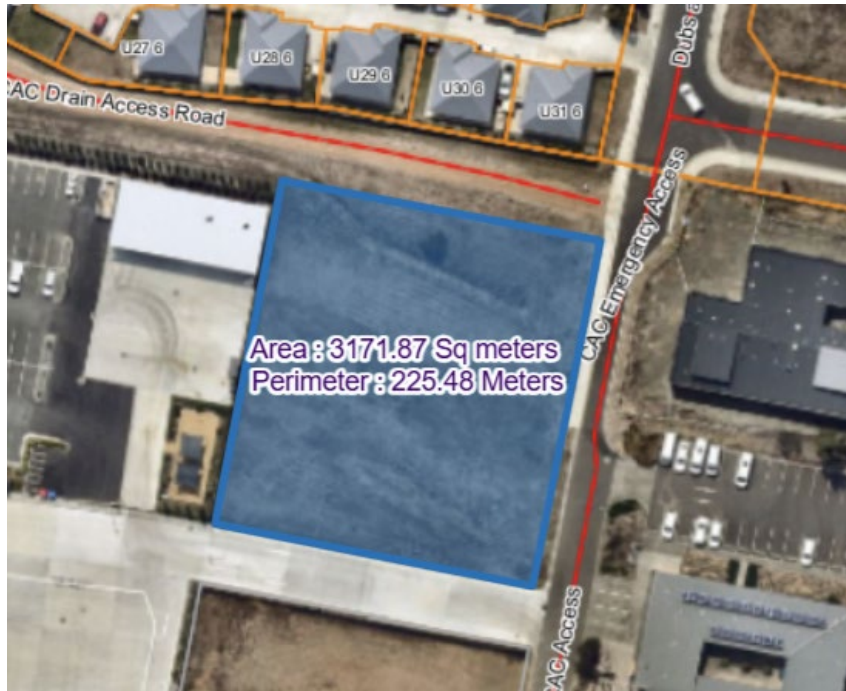


Figure 1: Subject Site

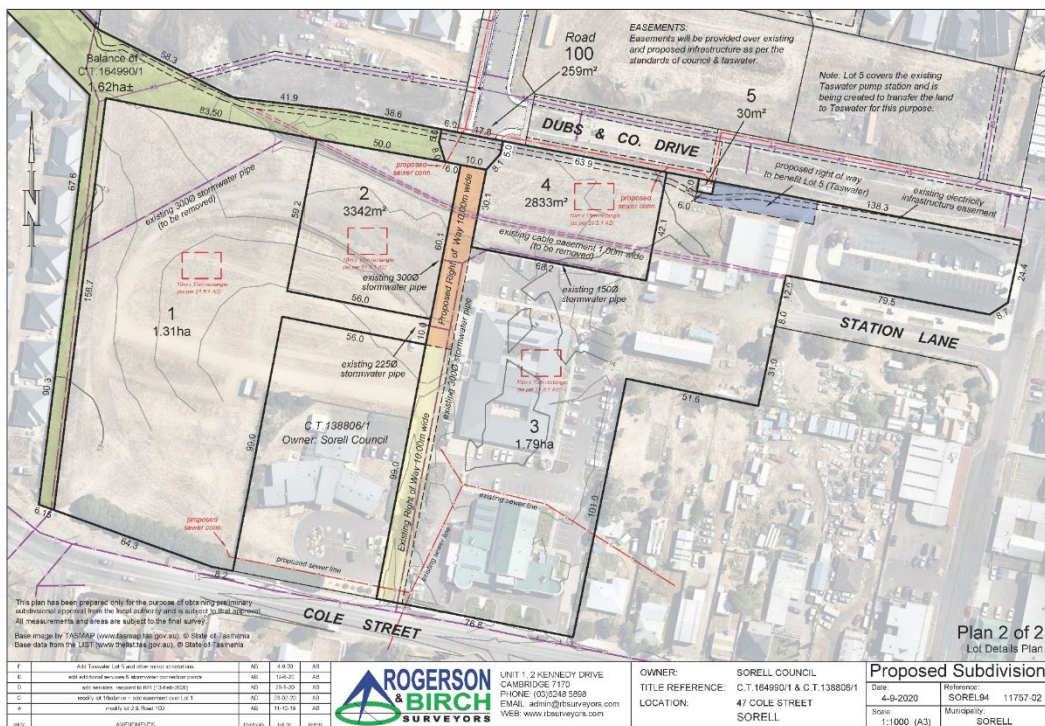


Figure 2: Approved subdivision plan

## Background



**AGENDA**  
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The site and surrounding vacant land (at the time) was first identified as part of the Council surplus land project commenced in 2014.

Council then undertook a joint public EOI process in 2015 with an adjoining owner (M. & A. Beck) of a larger combined 5.0ha site to market test development options. No suitable options were proposed.

Since then, the private land owned by Beck (2.40ha) has been sold and developed incorporating the Discovery Child Care Centre, Services Australia facility, vacant Salvation Army lot (and future regional hub facility), construction of Dubs & Co Drive and 31 unit development.

A S.178 process was carried out between May and July 2019 for two parcels of vacant Council land (Lot 1 and Lot 4) to facilitate the Emergency Services Hub project and a future child care facility respectively.

Whilst the Lot 1 disposal to DPFEM and Emergency Services Hub progressed to completion, Council did not progress the disposal of Lot 4 for the purposes of a privately developed and managed child care centre.

Subdivision Application 2020/2 was submitted and approved by Council acting as planning authority on 3 November 2020 which provided planning consent for the creation of 4 lots and balance as per:

- Lot 1 – 1.31ha - Emergency Services Hub;
- Lot 2 – 3342sqm - Vacant land (*the subject of this S.178 request*);
- Lot 3 – 1.79ha – CAC, Memorial Hall, Rail Shed, Men's Shed and Park & Ride facility;
- Lot 4 – 2833sqm – Jobs & Training Hub; and
- Balance Lot – 1.62ha – pedestrian link and stormwater drain connecting CAC / Dubs & Co Drive to Devenish Dve and Greenhaven Court.

Whilst there has been informal discussion at Council of potential future use options for Lot 2 focusing on long term community based services (child care, medical and allied health services), no resolution has been reached. These discussions have extended to the possibility of Council disposing the asset at commercial market rates but only for clearly defined community benefit services ie. not general commercial development.

With the recent announcement and commitment of both major parties to the provision of an Urgent Care Clinic ("UCC") as part of the Federal election, it is timely that Council consider our role in ensuring necessary contingencies are in place to facilitate the project, if required.

This is consistent with Council's approach to the Services Australia facility EOI which ultimately was met by the private sector. That is, Council





participated in the EOI but only on the basis if the private sector was unable or unwilling to meet the need.

As details from either party on how this election commitment would be delivered remain incomplete, including if capital funding is to be provided, it is sensible and reasonable for Council to ensure at the minimum that a site is available and, particularly if as per the Labor position that the Urgent Care Clinic is to be operational by June 30 2026.

### **Strategic plan**

Council undertaking preparatory steps to enable the facilitation of long-term community based services is fundamentally consistent with and specifically contemplated by the Strategic Plan.

The following Objectives, Outcomes and Directions of the Strategic Plan are consistent with the matter and the intended purpose / benefit that could result should the site be disposed for, as an example, medical and allied health community services.

#### *Objective 1 – To Facilitate Regional Growth*

##### *Outcomes –*

- Increased business investment.
- Increased employment opportunities, with local jobs for local people.
- Effective industry and agency partnerships with Council.

##### *Directions –*

4. Grow and measure business investment in .... social service sectors.
8. Formalise partnerships with government and industry sectors and their commitment to engage with Council.

#### *Objective 2 – Responsible Stewardship and a Sustainable Organisation*

##### *Outcomes –*

- Long term financial sustainability.
- Contemporary governance and compliance practices.
- Effective stakeholder relationships.
- Delivering the services our community requires.

##### *Directions –*



### **AGENDA**

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1. Ensure decisions are financially responsible and sustainable.
7. Commitment to transparent and accountable governance and well informed decision making.
10. Maintain effective partnerships with government, industry and community organisations.

*Objective 3 – To Ensure a Liveable and Inclusive Community*

*Outcomes –*

- Sustained community health and wellbeing.
- Improved access to regional services.

*Directions –*

2. Develop and implement a social infrastructure and community growth strategy.
3. Advocate for effective regional service delivery that meets current and future population and demographic projections.

*Objective 4 – Increased Community Confidence in Council*

*Outcomes –*

- Consistent and contemporary Council leadership.
- A well informed community that is engaged with Council.

*Directions –*

2. Ensure decision making is consistent and based on relevant and complete information, and is in the best interest of sustainability and whole of community interest.
6. Engage effectively with the community and other stakeholders, ensuring communication is timely, involving and consistent.

## **Annual plan**

The matter is neither inconsistent nor specifically contemplated by the Annual Plan and is broadly encapsulated by:

- 2.6 – Ensure government, industry and community partnerships are maintained and aligned to Council's strategic and operational focus, including Regional Strengthening Projects and required grant funding.



- 4.1 – Advocate and plan for investment in infrastructure and services as identified in the Social Strategy...

### **Policy implications**

No policies applicable to the disposal of Public or Council land.

Council's Regional Strengthening Projects (advocacy document) includes as a key priority the provision of an urgent care clinic and that there is capacity with this Council owned site (Lot 2) as an option.

### **Environmental implications**

No environmental implications.

### **Asset management implications**

The existing asset requires minimal routine maintenance and as it is unimproved land, there are no existing asset management implications associated with the commencement (nor completion) of the S.178 process.

### **Risk management implications**

The Act provides the statutory framework for a Council to consider and dispose of Public Land.

Risks associated with this statutory process are considered low, manageable and within the Council's risk appetite and risk tolerance.

### **Community implications**

The land is considered to be Public Land as per Section 177A of the Act.

The Act requires the General Manager to notify the public of Council's intention to sell Public Land. In particular to:

- *publish that intention on at least two separate occasions in a daily newspaper in the municipal area; and*
- *display a copy of the notice on any boundary of the public land; and*
- *notify the public that objection to the proposed lease may be made to the General Manager within 21 days of the date of the first publication.*

Sections 177 & 178 set forth the procedure for the sale or disposal of Public Land, as detailed below:-



### **177. Sale and disposal of land**

- (1) A council may sell, lease, donate, exchange or otherwise dispose of land owned by it, other than public land, in accordance with this section.
- (2) Before a council sells, leases, donates, exchanges or otherwise disposes of any land, it is to obtain a valuation of the land from the Valuer-General or a person who is qualified to practise as a land valuer under section 4 of the Land Valuers Act 2001 .
- (3) A council may sell –
- (a) any land by auction or tender; or
  - (b) any specific land by any other method it approves.
- (4) A council may exchange land for other land –
- (a) if the valuations of each land are comparable in value; or
  - (b) in any other case, as it considers appropriate.
- (5) A contract pursuant to this section for the sale, lease, donation, exchange or other disposal of land which is public land is of no effect.
- (6) A decision by a council under this section must be made by absolute majority.

### **177A. Public land**

- (1) The following land owned by a council is public land:
- (a) a public pier or public jetty;
  - (b) any land that provides health, recreation, amusement or sporting facilities for public use;
  - (c) any public park or garden;
  - (d) any land acquired under section 176 for the purpose of establishing or extending public land;
  - (e) any land shown on a subdivision plan as public open space that is acquired by a council under the Local Government (Building and Miscellaneous Provisions) Act 1993 ;
  - (f) any other land that the council determines is public land;
  - (g) any other prescribed land or class of land.
- (2) The general manager is to –
- (a) keep lists or maps of all public land within the municipal area; and
  - (b) make the lists and maps available for public inspection at any time during normal business hours

### **178. Sale, exchange and disposal of public land**

- (1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.
- (2) Public land that is leased for any period by a council remains public land during that period.
- (3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.

- (4)** If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to–
- (a)** publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and
  - (ab)** display a copy of the notice on any boundary of the public land that abuts a highway; and
  - (b)** notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the date of the first publication.
- (5)** If the general manager does not receive any objection under subsection (4) and an appeal is not made under section 178A , the council may sell, lease, donate, exchange or otherwise dispose of public land in accordance with its intention as published under subsection (4) .
- (6)** The council must –
- (a)** consider any objection lodged; and
  - (b)** by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –
    - (i)** that decision; and
    - (ii)** the right to appeal against that decision under section 178A
- (7)** The council must not decide to take any action under this section if –
- (a)** any objection lodged under this section is being considered; or
  - (b)** an appeal made under section 178A has not yet been determined; or
  - (c)** the Appeal Tribunal has made a determination under section 178B(b) or (c) .
- (8)** . . . . .

### **Statutory implications**

As per Section 178 of the Act, stated above.

### **Report**

The site is zoned General Business under the Tasmanian Planning Scheme.

A valid subdivision permit is in place to enable the issue of a separate title for the site subject to conditions of approval being met regarding access and service connections. Any subsequent development of the site would require development (planning) approval.

The General Manager sought market valuations of the site in 2024 from two real estate firms to gauge a comparative understanding.



Should Council resolve in accordance with the recommendation, following the 21 day statutory notification period (and subject to any objection received), the matter must again be put to Council for a final determination if to dispose, exchange or lease the land.

Should Council ultimately agree to dispose the land, any subsequent sale execution process would separately require consent of Council prior to the General Manager formalising documentation. Options associated with how this may be addressed will be influenced by Council's strategic need(s) to be met, risk appetite and tolerance, preferred role and any conditions precedent if entering into any partnership arrangements to achieve the provision of an UCC facility (if required and as appropriate).

Further, what other options may be contemplated as the highest and best use of the site if required.

### **Conclusion**

Consent is sought from Council to authorise the General Manager to progress with the initial statutory and associated matters under the Act.

**Robert Higgins**  
**GENERAL MANAGER**



## 16.0 INFRASTRUCTURE AND ASSETS



## 17.0 COMMUNITY RELATIONS



### 17.1 COMMUNITY GRANTS PROGRAM

#### RECOMMENDATION

"That Council resolve to approve a grant application for the Okines Community House under the 2024-2025 Community Grants Program as per the following report."

#### Introduction

Through the Community Grants Program 2024-2025 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one-off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

#### Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council's Community Grants Program was reviewed and updated in 2023 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

#### Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds



#### AGENDA

ORDINARY COUNCIL MEETING  
18 MARCH 2025

currently exist within the current Operational Plan and Budget to fund these applications.

**Policy**

Community Grants Policy.

**Asset Management Implications**

NIL

**Risk Management Implications**

NIL

**Community Implications**

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

**REPORT**

Council received one Community Grant Application from –

- Okines Community House - \$1,950.00 towards their 25<sup>th</sup> Anniversary event costs.

The application was discussed by Council at their workshop on 4 March 2025. All Councillors were in attendance, aside from Councillor Natham Reynolds.

This application is now presented to Council for approval.

**STACEY GADD****Manager Community Relations**

Date: 12 March 2025.





## 18.0 FINANCE

### 18.1 <sup>△</sup> 2024-2025 CAPITAL BUDGET ADJUSTMENTS

#### RECOMMENDATION

“That Council resolve pursuant to Section 82 of the Local Government Act 1993 to accept and adopt the below adjustments to the 2024/2025 Capital Budget estimates.”

Capital expenditure to the end of February 2025 is \$7,196,148 (as per Capital Works Budget run on 5 March 2025).

The following Capital Budget adjustments have been requested in March 2025.

Below is a summary of the requested adjustments.

<b>Original Budget approved in June 2024 Council meeting</b>	<b>\$16,986,295</b>
<b>Budget approved in February 2025 Council meeting</b>	<b>\$17,341,478</b>
<b>Budget adjustments requested for approval in March 2025 Council meeting:</b>	
Total adjustments on capital jobs with variances of over 10%	-\$587,885
Total adjustments on completed capital jobs with variances of over 10%	-\$21,050
Total adjustments on new capital jobs	\$0
<b>Budget requested for approval in March 2025 Council meeting</b>	<b>\$16,732,543</b>

Below is a detailed explanation of the requested adjustments.

The following capital job adjustments have been requested because the jobs have a variance of over 10%, or are expected to have a variance of over 10% in the 2024/2025 financial year:

<b>Job Name and No.</b>	<b>Approved Budget</b>	<b>Adjusted Budget</b>	<b>Adjustment</b>
C-25-T-004 Forcett Edith Close Reconstruction			-\$198,000
C-24-T-030 Dodges Ferry Payeena Street Carpark			-\$64,000
C-24-S-007 Lewisham Whittlam Court Stormwater Upgrade			-\$190,000



C-25-T-009 Sorell Reseals			-\$1,658
C-25-S-005 Carlton Erle Street Stormwater			-\$95,000
C-23-S-015 Carlton Shamrock Court Stormwater			-\$39,227
<b>Total Adjustments</b>	<b>\$1,493,436</b>	<b>\$905,551</b>	<b>-\$587,885</b>

- C-25-T-004 Forcett Edith Close Reconstruction – This job will be carried forward to the 2025/2026 financial year. Only design work will be completed in the 2024/2025 financial year.
- C-24-T-030 Dodges Ferry Payeena Street Carpark – This job will be carried forward to the 2025/2026 financial year. Only design work will be completed in 2024/2025 financial year.
- C-24-S-007 Lewisham Whitlam Court Stormwater Upgrade – This job will be carried forward to the 2025/2026 financial year. Only design work will be completed in the 2024/2025 financial year.
- C-25-T-009 Sorell Reseals – The reseals program budget has been updated per the tender approved at the November Council Meeting. White Hill Road has been removed from the reseal program and the budget has been reallocated across other roads, to allow for extra preparation work and contingencies.
- C-25-S-005 Carlton Erle Street Stormwater – This job will be covered by the CERMP Coastal Outfalls project.
- C-23-S-015 Carlton Shamrock Court Stormwater – This job will be covered by the CERMP Coastal Outfalls project.

The following capital job adjustment has been requested because it is completed and has a variance of 10% or greater in the 2024/2025 financial year:

<b>Job Name and No.</b>	<b>Approved Budget</b>	<b>Adjusted Budget</b>	<b>Adjustment</b>
C-25-S-003 Dodges Ferry Wattle Road Stormwater upgrade			-\$21,050
<b>Total Adjustments</b>	<b>\$39,375</b>	<b>\$18,325</b>	<b>-\$21,050</b>

- C-25-S-003 Dodges Ferry Wattle Road Stormwater Upgrade – This job was originally planned and budgeted in 2022/2023 financial year, as a pipe and pit project and included a contingency for a contractor to complete the work. Job expenditure was less than expected, as the job was completed by Council staff and the cost of materials was less than estimated.



The following capital job does not require a budget adjustment, however, a change of location has been requested for approval:

- C-25-T-007 Dodges Ferry Old Forcett Road Widening – This project is funded by Local Roads and Community Infrastructure Program – Phase 4. Council lodged a grant variation to change to project location from Pawleena Road to Old Forcett Road. This grant variation was approved.

#### **ATTACHMENTS**

- a) Capital Works Budget for the period ending 28 February 2025 (Pages 11)

**STEPANIE PERRY**  
**MANAGER FINANCE**

**SALLY FANG**  
**ACCOUNTANT**

Date: 10 March 2025  
Attachments (11 pages)



**AGENDA**  
ORDINARY COUNCIL MEETING  
18 MARCH 2025

5/03/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>LAND</b>					
<b>TOTAL Land 2024/25</b>		\$ -	\$ -		
<b>CARRY OVERS - LAND</b>					
Pawleena, Pawleena Road and Arthur Highway Roundabout	Land acquisition costs.			\$ 1,946	\$ -
<b>TOTAL Carry Overs - Land</b>		\$ 34,000	\$ 34,000		
<b>LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>					
Midway Point, Brady Street - Billy Kessarios Memorial Park	Table and seat.			\$ 10,435	\$ -
Primrose Sands, Community Hall	Benches, footbridge and garden beds.			\$ -	\$ -
Sorell, Rose Gardens	Bin at bus stop near the rose gardens.			\$ -	\$ -
Dodges Ferry, Boat Park	Perimeter Fence - approx. 300m replace wire fencing with 1.2m pool fencing and gates.			\$ 100,111	\$ -
Dunalley, Canal	Walkway pool fencing.			\$ 12,495	\$ -
Municipality - Various	Minor capital jobs for ad hoc renewals (e.g. shade sail, seating or bins).			\$ -	\$ -
Midway Point, Flyway Island Park	Bike Rack			\$ 1,119	\$ -
Dodges Ferry, Dodges Ferry IGA	2 x Bench Seats			\$ 941	\$ -
Sorell, Pembroke Park	BMX track, lighting.			\$ 59,934	\$ -
Dodges Ferry, Rec Reserve	Skate park upgrades.			\$ -	\$ -
Sorell, Pembroke Park & Dodges Ferry Rec Reserve	Goal nets behind senior oval x 2 & DF ground x 2 - 25m x 9m.			\$ -	\$ -
Sorell, Pembroke Park	Goal net behind soccer oval x 1 - southern end - 70m x 9m.			\$ -	\$ -
Sorell, Pembroke Park	Soccer perimeter fence - 480m long x 1.2m high.			\$ -	\$ -
Sorell, Pawleena Road	Carpark for POS / Lyden Park off Pawleena Rd frontage.			\$ -	\$ -
Sorell, Pawleena Road	Irrigation for 3 x Open Space areas - Stage 1 dog/general.			\$ -	\$ -
Sorell, Whitelea Court	POS lot - fencing.			\$ 3,295	\$ -
Sorell, Pembroke Park	Lockable rubbish bin enclosure.			\$ 14,655	\$ -
<b>TOTAL Land Improvements (Parks &amp; Reserves) 2024/25</b>		\$ 698,618	\$ 692,113		



5/03/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>					
Dodges Ferry, Red Ochre Beach	Foreshore access steps.			\$ 676	\$ -
Primrose Sands, Tamarix Road	Nerine Street to Carlton Bluff Road. Gravel path at 1.5 m wide x 580 m length.			\$ 65,328	\$ -
Sorell, Sorell Memorial Hall	RSL memorial wall.			\$ -	\$ -
Sorell, 12 Tarbook Court	Boundary adjustment and new fence.			\$ 1,950	\$ 7,100
Primrose Sands, Primrose Sands Hall	Playground equipment with re-aligned fencing.			\$ -	\$ -
Penna, Penna Beach	Gravel path extension. 430 m link track at 1.5 - 2.0 m wide across. TW land to existing car park track, including bridge.			\$ 22,319	\$ -
Sorell, Miena Park	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.			\$ 70,668	\$ 4,400
Sorell	Streetscape upgrades. Stage 4 (a).			\$ 264,140	\$ -
Sorell, Pembroke Park	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.			\$ -	\$ -
<b>TOTAL Carry Overs - Land Improvements (Parks &amp; Reserves)</b>		<b>\$ 565,021</b>	<b>\$ 535,628</b>		
<b>BUILDINGS</b>					
Dunalley, Canal	BBQ shelter.			\$ -	\$ -
Depot	Depot toilet block.			\$ 2,543	\$ -
Sorell, Pawleena Road	Toilet for POS / Lyden Park - triple cubicle DDA & change table.			\$ -	\$ -
Midway Point, Malunna / LGT child care centre	Kitchen renewal / replacement to comply with food standards.			\$ -	\$ -
<b>TOTAL Buildings 2024/25</b>		<b>\$ 389,000</b>	<b>\$ 389,000</b>		



5/03/2025		<b>SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025</b>			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - BUILDINGS</b>					
Sorell, BEST / SE Jobs Hub & Training Facility	BEST / SE Jobs Hub & Training Facility.			\$ 1,621,898	\$ 1,017,883
Sorell, Pembroke Park	Scope and design to re-purpose old football change rooms plus netball concrete toilets / change room.			\$ -	\$ -
Sorell, Sorell Memorial Hall	Extension for Historical Society storage, including change rooms and toilets.			\$ 39,127	\$ 12,895
Sorell, Carriage Shed	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.			\$ 76,646	\$ -
<b>Total Carry Overs - Buildings</b>		<b>\$ 4,376,000</b>	<b>\$ 4,420,529</b>		
<b>LEASEHOLD IMPROVEMENTS</b>					
Copping, 20 Marion Bay Road	Land easement costs (survey, AC fees, land title fees, valuation) for already completed works.			\$ -	\$ -
<b>TOTAL Leasehold Improvements 2024/25</b>		<b>\$ 10,500</b>	<b>\$ 10,500</b>		
<b>PLANT &amp; EQUIPMENT</b>					
CAC & Depot	Light fleet replacement.			\$ 211,553	\$ -
Depot	Portable traffic lights x 1 set.			\$ -	\$ -
Depot	Stormwater CCTV camera (seca airHD).			\$ 36,915	\$ -
CAC	Waste Bins - Additional Bins			\$ 4,734	\$ -
<b>TOTAL Plant &amp; Equipment 2024/25</b>		<b>\$ 260,500</b>	<b>\$ 275,184</b>		
<b>CARRY OVERS - PLANT &amp; EQUIPMENT</b>					
CAC & Depot	Light fleet replacement.			\$ 91,761	\$ -
Depot	Fleet management GPS tracking and dashcam deployment (17 light fleet & 6 heavy fleet (trucks)).			\$ -	\$ -
<b>TOTAL Carry Overs - Plant &amp; Equipment</b>		<b>\$ 160,670</b>	<b>\$ 160,670</b>		



5/03/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>FIXTURES, FITTINGS &amp; FURNITURE</b>					
Midway Point, Midway Point Hall	Heat pump installation.			\$ 14,734	\$ -
<b>TOTAL Fixtures, Fittings &amp; Furniture 2024/25</b>		<b>\$ 16,800</b>	<b>\$ 14,734</b>		
<b>COMPUTERS &amp; TELECOMMUNICATIONS</b>					
CAC & Depot	iPads x 12.			\$ -	\$ -
Sorell, Pembroke Park Stadium	PA system.			\$ 14,225	\$ -
<b>TOTAL Computers &amp; Telecommunications 2024/25</b>		<b>\$ 27,000</b>	<b>\$ 27,000</b>		
<b>CARRY OVERS - COMPUTERS &amp; TELECOMMUNICATIONS</b>					
CAC	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			\$ -	\$ -
CAC	PC and monitor renewal project for all staff (excluding the engineering department).			\$ 134,958	\$ -
CAC, Depot, & Midway Point	Security system integration renewal - scoping and design only.			\$ -	\$ -
<b>TOTAL Carry Overs - Computers &amp; Telecommunications</b>		<b>\$ 165,000</b>	<b>\$ 165,000</b>		
<b>RECONSTRUCTION (ROADS)</b>					
Forcett, Delmore Road / White Hill intersection	Partial reconstruction and reseal.			\$ 6,850	\$ -
Orielton, Allambie Road	Reconstruction with chip seal surface			\$ 10,211	\$ -
Primrose Sands, Oak Street	Reconstruction with chip seal surface			\$ 10,533	\$ -
Forcett, Edith Close	Potential reconstruction - further investigation required to determine treatment).			\$ -	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Dubs & Co Drive on street parking x 20 spaces.			\$ -	\$ -
Kellevie, Kellevie Road	Corner widening, stabilisation and guard rail.			\$ 42,089	\$ 58,779
Dodges Ferry, Old Forcett Road	Road widening			\$ -	\$ -
Bream Creek, Bream Creek Road	Bream Creek Road repair works.			\$ 41,044	\$ -
<b>TOTAL Reconstruction (ROADS) 2024/25</b>		<b>\$ 2,332,499</b>	<b>\$ 2,224,757</b>		



5/03/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - RECONSTRUCTION (ROADS)</b>					
Dodges Ferry, Payeena Street	Near Carlton Beach Road junction. Formalise verge parking - seal, line mark, drain.			\$ -	\$ -
Primrose Sands, Primrose Sands Road and Grevillea Street	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			\$ 28,746	\$ -
Forcett, 532 Wiggins Road	Road widening. Land acquisition cost only.			\$ 121,547	\$ -
<b>TOTAL Carry Overs - Reconstruction (Roads)</b>		<b>\$ 109,500</b>	<b>\$ 250,246</b>		
<b>RESHEETING</b>					
Boomer Bay, Bay Road	7 segments, 100mm new gravel.			\$ 168,877	\$ -
Bream Creek, Bream Creek Road	9 segments, 100mm new gravel.			\$ 190,410	\$ -
Marion Bay, Marion Bay Road				\$ 52,176	\$ -
Kellevie, Kellevie Road	9 segments, 100mm new gravel.			\$ 145,486	\$ -
Kellevie, Burdons Road	2 segments, 100mm new gravel.			\$ 34,655	\$ -
Kellevie, Woods Road	5 segments, 100mm new gravel.			\$ 64,131	\$ -
Kellevie, Woolleys Road	4 segments, 100mm new gravel.			\$ 70,180	\$ -
Pawleena, Hillcrest Road	3 segments, 100mm new gravel.			\$ 59,782	\$ -
Forcett, Hetherbell Road				\$ 23,357	\$ -
<b>TOTAL Resheeting 2024/25</b>		<b>\$ 912,662</b>	<b>\$ 912,662</b>		





5/03/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>RESEALS</b>					
Forcett, White Hill Road	Reseal with significant prep required.			\$ -	\$ -
Penna, Brinktop Road	Reseal with box out prep required.			\$ 95,126	\$ -
Boomer Bay, Bay Road	Prep and spray seal.			\$ 51,261	\$ -
Dunalley, Booth Street	Prep and spray seal.			\$ 12,554	\$ -
Dunalley, Florence Street	Prep and spray seal.			\$ 3,978	\$ -
Nugent, Nugent Road	Prep and spray seal.			\$ 32,208	\$ -
Lewisham, Mary Street	Prep and spray seal.			\$ 7,012	\$ -
Forcett, Jayville Rise	Prep and spray seal.			\$ 2,427	\$ -
Forcett, Delmore Road	Prep and spray seal.			\$ 12,833	\$ -
Dunalley, Ryans Lane	Prep and spray seal.			\$ -	\$ -
Forcett, Alomes Road	Prep and spray seal.			\$ 11,206	\$ -
Forcett, Matthews Road	Prep and spray seal.			\$ 7,813	\$ -
Forcett, Grierson Drive	Prep and spray seal.			\$ 3,491	\$ -
Carlton, Riviera Drive	Prep and spray seal. (asphalt turning head).			\$ 18,720	\$ 1,610
Sorell, Wolstenholme Drive	Prep and spray seal.			\$ 57,605	\$ -
<b>TOTAL Reseals 2024/25</b>		<b>\$ 857,209</b>	<b>\$ 857,209</b>		



5/03/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>FOOTPATHS &amp; CYCLEWAYS</b>					
Dodges Ferry, Bally Park Road	Asphalt renewal.			\$ -	\$ -
Midway Point, Raynors Road	Concrete renewal.			\$ 61	\$ 98,792
Carlton, Carlton Beach Road	Line marking or barrier posts in carpark to delineate footpath.			\$ 140	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Surrounding works, including landscaping.			\$ -	\$ -
Midway Point, Penna Road	Penna Road pedestrian footpath and refuges.			\$ -	\$ 68,964
<b>TOTAL Footpaths &amp; Cycleways 2024/25</b>		<b>\$ 591,809</b>	<b>\$ 591,809</b>		
<b>CARRY OVERS - FOOTPATHS &amp; CYCLEWAYS</b>					
Dodges Ferry, Bally Park Road and Junction Street	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street- 1.5m asphalt; and Bally Park Road Asphalt renewal.			\$ 122	\$ 170,154
Carlton, Carlton Beach Road	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.			-\$ 78	\$ 165,054
Midway Point, Brady Street, Midway Street & Suncrest Street	Renewal of footpath - Brady Street 1.3m concrete. From Reynolds Road to Flyway Park - 1.3m concrete. 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x kerb ramps and stormwater lids).			\$ 504,807	\$ -
Carlton, Carlton River Road	Path and guard rail from bus stop to Gate Five Road.			\$ 126,161	\$ -
<b>TOTAL Carry Overs - Footpaths &amp; Cycleways</b>		<b>\$ 1,024,474</b>	<b>\$ 1,024,474</b>		



5/03/2025		<b>SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025</b>			
<b>Location</b>	<b>Detailed Description</b>	<b>Original Approved Budget 2024/2025</b>	<b>Adjusted Budget Approved by Council</b>	<b>This Financial year</b>	<b>Commitments</b>
<b>KERB &amp; CHANNEL</b>					
Dodges Ferry, Paneminner Street	Kerb & channel along #88 and connect into existing SEP.			\$ -	\$ -
<b>TOTAL Kerb &amp; Channel 2024/25</b>		<b>\$ 54,600</b>	<b>\$ 54,600</b>		
<b>CARRY OVERS - KERB &amp; CHANNEL</b>					
Dodges Ferry, Parnella Road	New kerb and channel assets to existing chip seal road.			\$ -	\$ -
Midway Point, Reynolds Road	Lot 101 Reynolds Road - 2 no. Kerb ramps.			\$ -	\$ -
<b>TOTAL Carry Overs - Kerb &amp; Channel</b>		<b>\$ 141,853</b>	<b>\$ 141,853</b>		
<b>STORMWATER</b>					
Municipality - Various	Minor capital works.			\$ -	\$ -
Sorell, Pembroke Park	Between cricket nets and stadium carpark - connect to SP109860.			\$ 8,965	\$ -
Dodges Ferry, Wattle Road	Upgrade drain into SD106967 opposite #36.			\$ 18,325	\$ -
Sorell	Upgrade pipe above Gatehouse Detention Basin (headworks upgrade).			\$ -	\$ -
Carlton, Erle Street	66m lining of SD106814.			\$ -	\$ -
<b>TOTAL Stormwater 2024/25</b>		<b>\$ 357,200</b>	<b>\$ 357,200</b>		



5/03/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - STORMWATER</b>					
Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	Kerb and channel, pit and pipe. - possible removal?			\$ -	\$ -
Carlton, Shamrock Court	Stormwater outfall remediation			-\$ 1,523	\$ 2,500
Lewisham, Whitlam Court	Stormwater upgrade design and construction.			\$ 1,391	\$ -
Carlton, Erle Street	Stormwater upgrade.			\$ 198,019	\$ -
Dodges Ferry, Seventh Avenue	Installation of box culvert.			\$ 1,494,844	\$ -
Southern Beaches, Coastal Outfalls	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 506,654	\$ -
Southern Beaches, Blue Lagoon	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 6,419	\$ 13,960
Southern Beaches, Carlton Estuary	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 3,866	\$ -
Municipality - Various	Grate replacement - various roads.			\$ -	\$ -
Sorell, Main Road	Stormwater pipe and pit			\$ 799	\$ -
Promrose Sands, Grevillea Street	Grevillea Street Stormwater Upgrade			\$ 500	\$ -
<b>TOTAL Carry Overs - Stormwater</b>		<b>\$ 3,358,861</b>	<b>\$ 3,659,791</b>		
<b>OTHER TRANSPORT</b>					
Dodges Ferry, Carlton Beach Road	Bus stop upgrade at 35 Carlton Beach Road.			\$ -	\$ -
Sorell, Park & Ride	Bus stop upgrade.			\$ -	\$ -
<b>TOTAL Other Transport 2024/25</b>		<b>\$ 187,520</b>	<b>\$ 187,520</b>		



5/03/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - OTHER TRANSPORT</b>					
Dodges Ferry, corner of Carlton Beach Road and Webb Street	Installation of bollards and chevron alignment markers to highlight the curve to westbound motorists.			\$ 20,472	\$ -
Municipality - Various	Replacement signs for rural towns / districts / areas.			\$ -	\$ -
<b>TOTAL Carry Overs - Other Transport</b>		<b>\$ 55,000</b>	<b>\$ 55,000</b>		
<b>PRELIMINARY WORK IN 2024/25</b>					
Penna, Shark Point Road	Geotech, survey and design for potential reconstruction.			\$ 31,790	\$ 26,336
Midway Point, Penna Road	Geotech, survey and design for potential reconstruction.			\$ 8,179	\$ 17,415
Dodges Ferry, Carlton Beach Road - Raprinner to East Street	Survey provision - gravel path @ 1.8m wide x 1800m.			\$ -	\$ -
Dodges Ferry Recreation Reserve OR 7th Avenue internal POS lot	Design / comms / DA provision - potential pump track.			\$ -	\$ -
Lewisham, Scenic Drive - Quarry Road to Gregory Street	Survey provision - gravel path @ 1.5m wide x 780m.			\$ -	\$ -
Primrose Sands	Survey provision - Stage 2 continuation of Tamarix Road loop to Petrel Street access to beach via Grebe - 250m & 80m across Crown land.			\$ -	\$ -
Sorell, Gatehouse Drive - Weston Hill Drive	Survey provision - concrete path @ 1.80m wide x 430m.			\$ 609	\$ -
Sorell, Valleyfield Road	Survey / design provision - easement acquisition and drain treatment to convey road runoff through private property #43 to #188 Arthur Highway.			-\$ 340	\$ -
Sorell, Valleyview Close	Survey / design provision - 5 Valleyview Close detention basin.			\$ -	\$ -
<b>TOTAL PRELIMINARY WORK 2024/25</b>		<b>\$ 160,000</b>	<b>\$ 160,000</b>		





## 18.2 EXECUTIVE SUMMARY – FINANCIAL REPORT FEBRUARY 2025

### RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT FEBRUARY 2025 YEAR-TO-DATE be received and noted by Council.”

Note: variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

### FINANCIAL REPORT FEBRUARY 2025 YEAR-TO-DATE

The operating surplus for the period ended 28 February 2025 of \$7.496m is above the budget of \$6.901m by \$595k. The main drivers of this position are:

- Recurrent income year to date is \$22.163m, which is above budget by \$28k.
- Operating expenses year to date are \$14.667m, which is below budget by \$567k.

### NOTES TO THE ACCOUNTS

#### 1. RATES AND CHARGES

This category is above budget by \$23k to the end of February, with no significant variances noted.

#### 2. STATUTORY FEES AND CHARGES

This category is below budget by \$22k to the end of February, with no significant variances noted.

#### 3. USER FEES

This category is above budget by \$21k to the end of February, with no significant variances noted.

#### 4. GRANTS OPERATING

This category is below budget by \$2k to the end of February.

Refer to attachment (g) Grants Operating and Capital Variance Analysis for a detailed explanation of the variances.

#### 5. CONTRIBUTIONS RECEIVED

This category is below budget by \$16k to the end of February. The following significant variance is noted:



- Contributions received other is below budget by \$25k. A contribution of \$25k (50%) was budgeted from Lady Gowrie Tasmania in relation to a kitchen upgrade at 17-19 Penna Road, Midway Point, however, construction has been delayed.

## **6. INTEREST**

This category is above budget by \$11k to the end of February, with no significant variances noted.

## **7. OTHER INCOME**

This category is above budget by \$12k to the end of February, with no significant variances noted.

## **8. INVESTMENT IN TASWATER**

This category is in line with budget to the end of February.

## **9. EMPLOYEE BENEFITS**

Total employee benefits is below budget by \$94k to the end of February.

The following significant variance is noted:

- Temporary staff employed through agency is below budget by \$14k. The budget was for 228 hours of land improvements external support for the summer period. Council had difficulty securing persons for this specific requirement, which resulted in only 24 hours of support. This will be invoiced in March.

## **10. MATERIALS AND SERVICES**

Materials and services is \$403k below budget to the end of February.

The following significant variances are noted:

- Consultants other is below budget by \$121k, predominantly as a result of significant underspends to date in Assets & GIS (\$28k), Engineering (\$47k) and Environmental Health (\$41k).
  - Assets & GIS relates to an asset management strategy power BI story board and a stormwater CCTV condition survey. The story board may be rolled over to 2025/2026 and the survey will be completed in April.
  - Engineering relates to a road condition survey. The survey will be completed in April.
  - Environmental Health relates to the proposed Southern Beaches onsite wastewater and stormwater strategy. There has been a delay to this project and a percentage of costs will be rolled over to 2025/2026.





- Line marking is below budget by \$21k, as a result of a lower-than-expected level of expenditure year to date. A higher amount is now planned for the remainder of the year resulting in an annual targeted budget of \$74k.
- Repairs and maintenance is below budget by \$231k, predominantly as a result of underspends to date in Community Facilities – South East Stadium (\$14k), Sealed Roads (\$148k), Unsealed Roads (\$19k), Stormwater (\$17k), Land Improvements (\$12k) and Bridges & Other Structures (\$24k). These underspends are somewhat offset by an overspend in Community Facilities (\$9k). Repairs and maintenance costs are difficult to estimate, due to the often reactive and unpredictable nature of these activities. However, most of these underspends are due to scheduling. Further, Sealed Roads had planned significant works of \$95k in February, which had to be delayed due to scheduling and will now take place in March and April. All these costs are expected to be incurred this financial year.
- Signage and guide posts is above budget by \$14k, as a result of a higher than expected level of expenditure year to date. A lesser amount is now planned for the remainder of the year resulting in an annual targeted budget of \$50k.

## **11. DEPRECIATION AND AMORTISATION**

This category is below budget by \$29k to the end of February, with no significant variances noted.

## **12. FINANCE COSTS**

This category is in line with budget to the end of February.

## **13. OTHER EXPENSES**

This category is below budget by \$41k to the end of February. The following significant variance is noted:

- Functions & programs is below budget by \$28k, predominantly as a result of various activities budgeted but not yet taken place. This includes responsible dog ownership media (\$8k), Youth Project expenditure (\$15k) and refreshments (\$4k), as well as engagement and special committee activities. These function and programs expenses are expected to take place in March, April and May respectively.

## **14. GRANTS CAPITAL**

This category is below budget by \$718k to the end of February.

Refer to attachment (g) Grants Operating and Capital Variance Analysis for a detailed explanation of the variances.



## 15. CONTRIBUTIONS – NON MONETARY ASSETS

This category is in line with budget to the end of February.

## 16. NET GAIN / (LOSS) ON DISPOSAL

This category is in line with budget to the end of February

## 17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of February.

## CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth (CBA), Westpac, Bendigo Bank and MyState).

Council's cash position remained stable during the month of February. In comparison with the 2023/2024 financial year, the current cash balance of \$22.902m is \$3.798m greater than the balance at the same time last year. Sorell Council continues to hold \$1.825m in grant income received in advance as reported in the Balance Sheet, this is \$160k less than the balance at the same time last year. Overall, the current cash balance movement is a result of less year-to-date operating and capital expenditure than expected.

## CASH RESERVES

As at 28 February 2025, cash reserves being held by Council are as follows:

Land Sales	\$1,114,726
Public Open Space Contributions	\$1,830,255
Car Parking Cash in Lieu	\$106,123
Subdivision Traffic Management Contributions	\$150,791
Stormwater	\$7,016
Interest	<u>\$275,308</u>
	\$3,484,219

## RATES OUTSTANDING

Attached is a graph showing unpaid rates by month, for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph reflects the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.



At the end of February, 78.3% of rates had been paid, compared to 80.7% at the same time last year. Rate collections are behind on the previous year, with Rates staff noting an increase in late payments, which is likely a result of toughening economic circumstances. Rates staff have maintained their standard rates debtor follow-up and collection processes throughout the year.

## **ATTACHMENTS**

MONTHLY DASHBOARD REPORT (Pages 5)

a) Statement of Income and Expenditure for the period ending 28 February 2025

(Pages 1)

b) Statement of Financial Position as at 28 February 2025 (Pages 1)

c) Statement of Cash Position as at 28 February 2025 (Pages 1)

d) Detailed Statement of Income and Expenditure for the period ending 28 February 2025 (Pages 5)

e) Cash on Hand as at 28 February 2025 and Graph 1 – Total Cash Available (Pages 2)

f) Graph 2 - Rates Outstanding (Pages 2)

g) Grants Variance Analysis (Pages 2)

**STEPANIE PERRY**  
**MANAGER FINANCE**

**SCOTT NICOL**  
**FINANCIAL ACCOUNTANT**

**SALLY FANG**  
**ACCOUNTANT**

Date: 12 March 2025

Attachments (19 pages)



**AGENDA**  
ORDINARY COUNCIL MEETING  
18 MARCH 2025

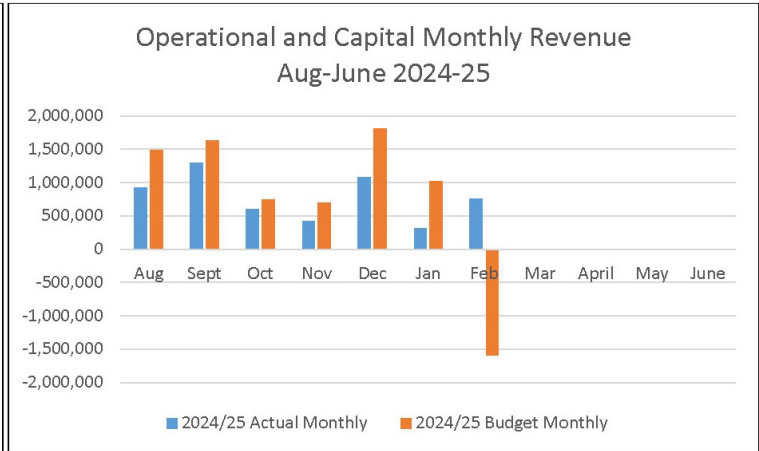
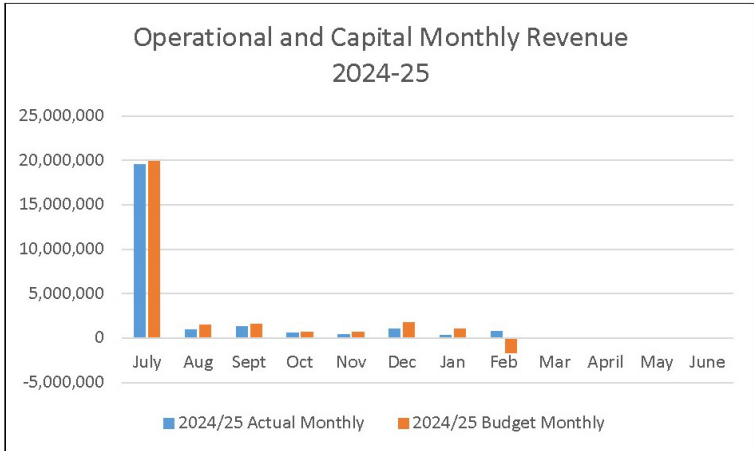
**SORELL COUNCIL – MONTHLY DASHBOARD REPORT FEBRUARY 2025**

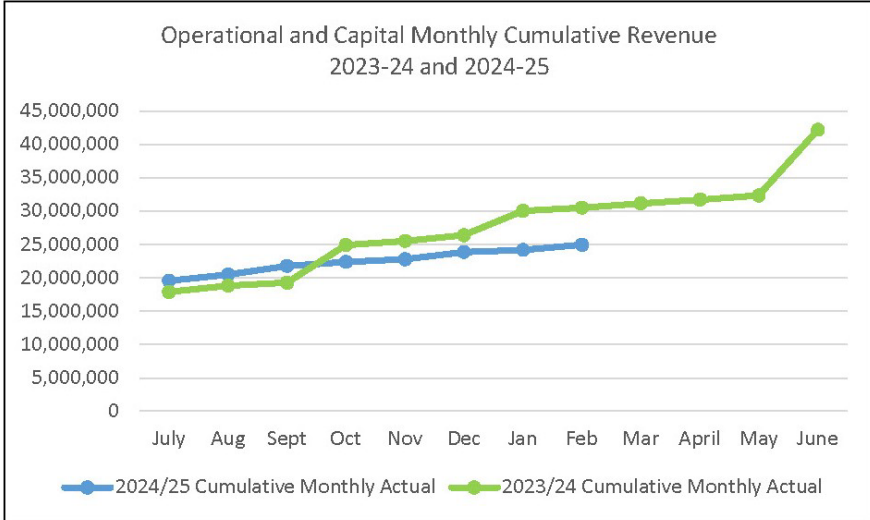
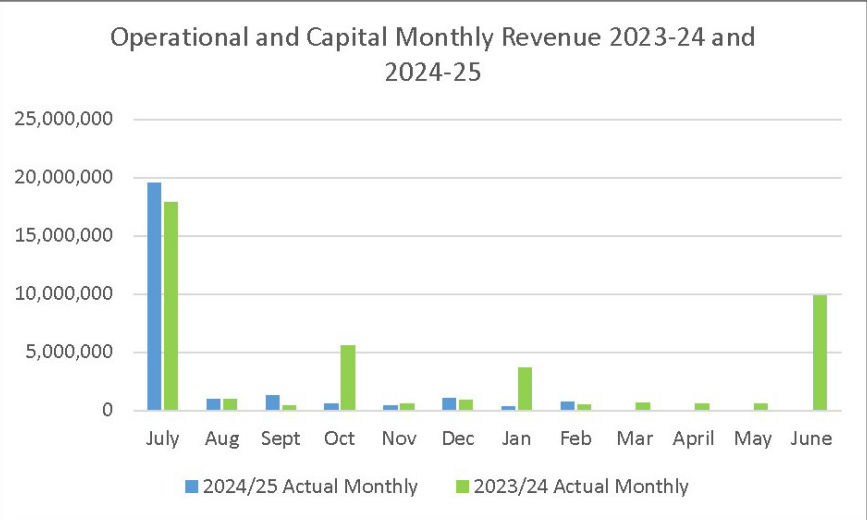
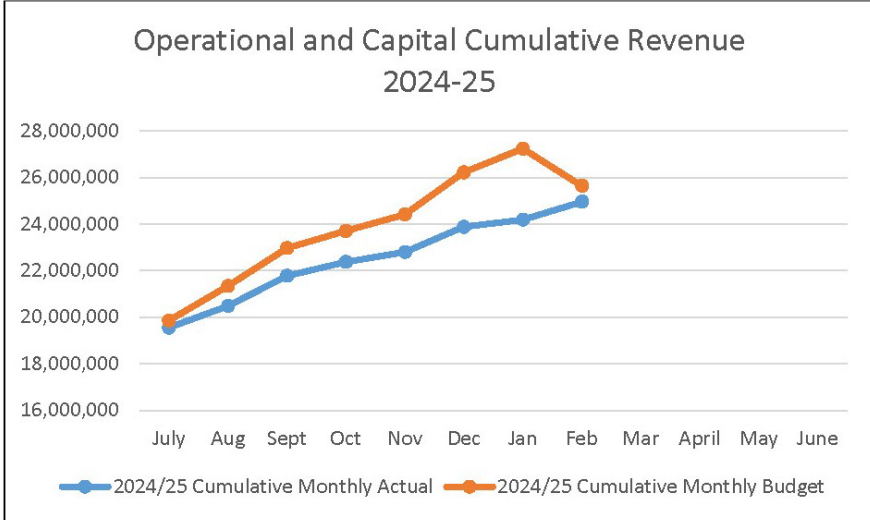
**DESCRIPTION:** The following contains graphical information on the financial performance of Council’s Operating Budget.

**REVENUE**

The most significant graphical variances displayed below relate to Grants Capital, Contributions – Non-monetary Assets and net loss on disposal. Grants Capital is under budget by \$718k and disclosed in further detail in the Grants Variance Analysis report for the month (g). Contributions from donated assets had not been as high as expected in the first half of the financial year. Disposals for quarter one and quarter two were completed in Assetic in November and January with total net loss of \$1.158m.

At Mid-Year Budget Review (MYBR) budgeted revenue was decreased to reflect the actuals in the first half of the financial year. This adjustment is represented in February, the month MYBR was approved by Council.

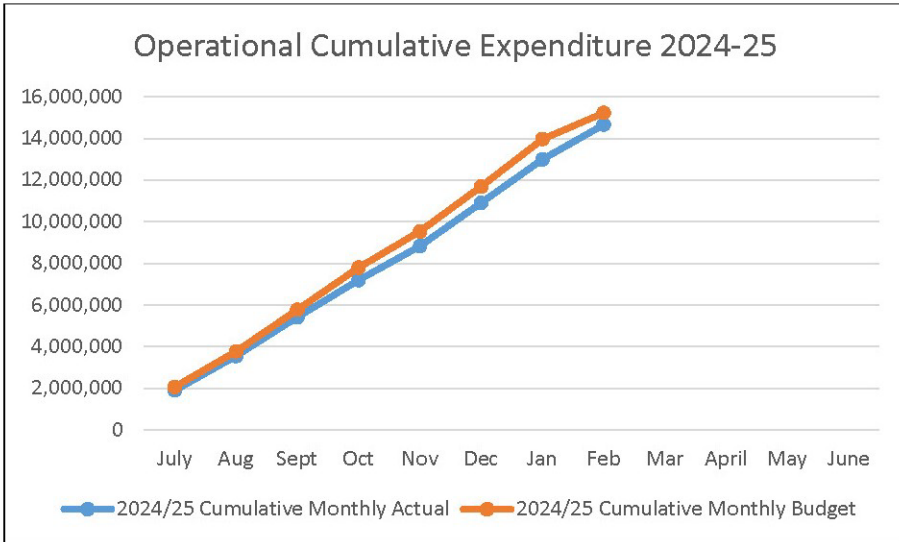
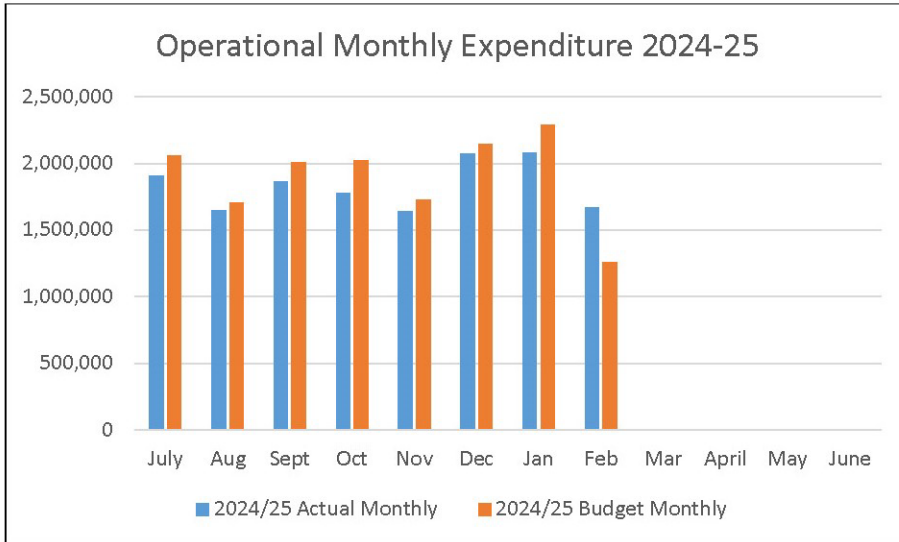


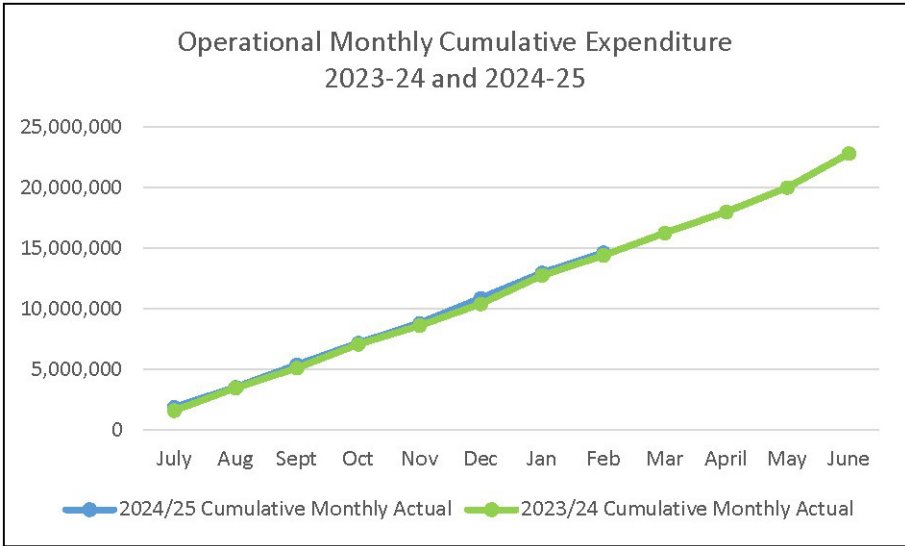
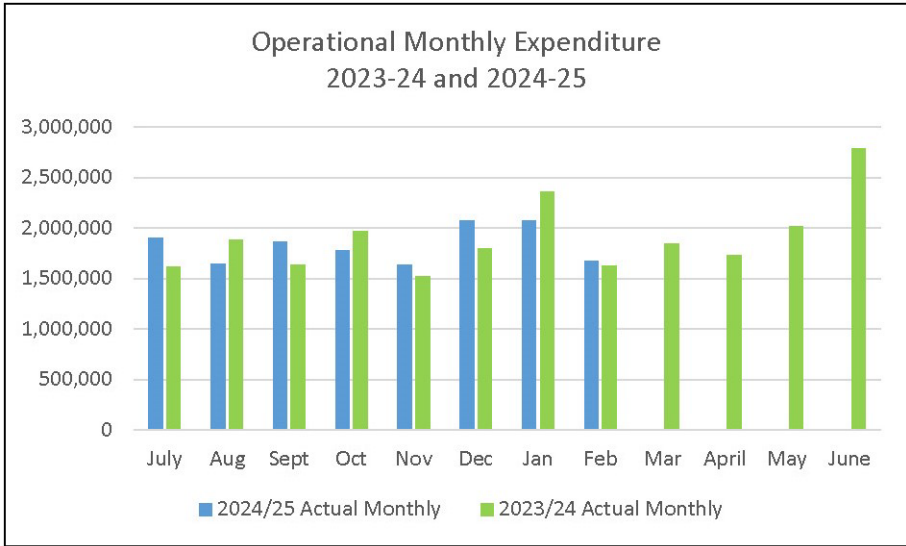


**EXPENDITURE**

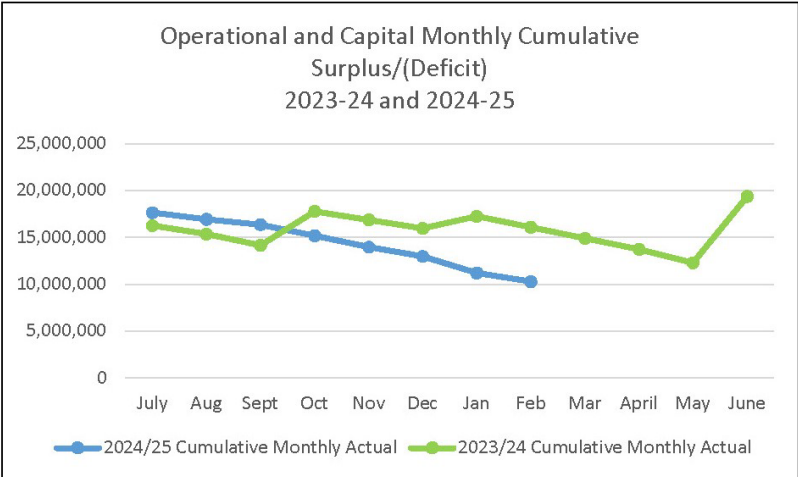
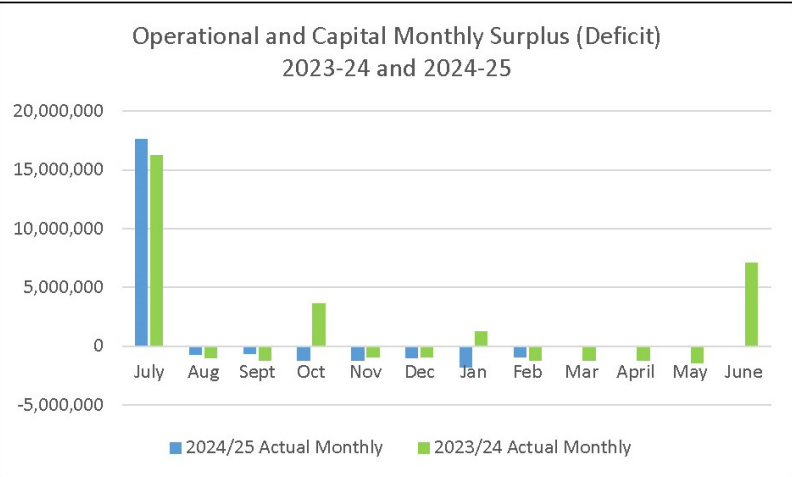
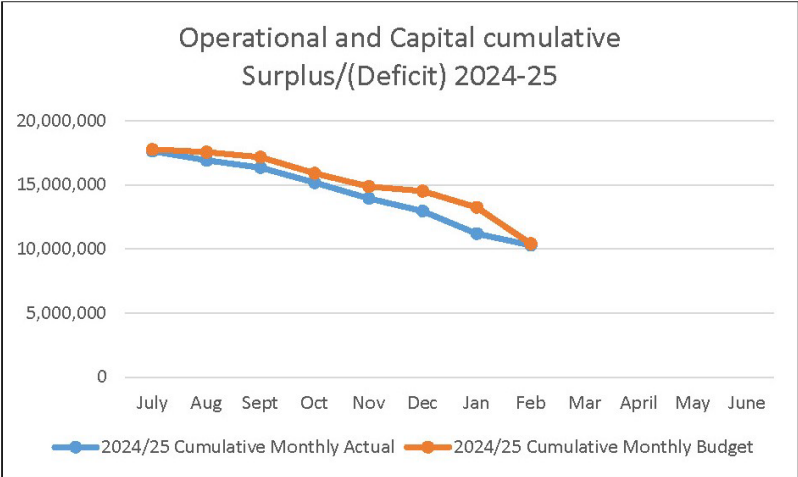
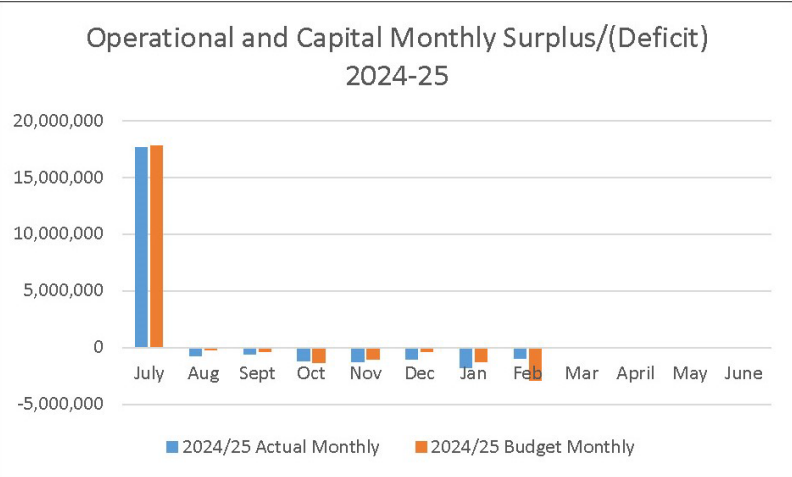
Actual expenditure has been tracking slightly below budget throughout the financial year, with no significant graphical variances displayed below. These slight underspends are not expected to be permanent variances, as they are a result of delays in work and project schedules which are still expected to be completed before the end of the financial year.

At Mid-Year Budget Review (MYBR) the timing of budgeted expenditure was adjusted to reflect greater expenditure requirements later in the financial year. This adjustment is represented in February, the month MYBR was approved by Council.





**SURPLUS/DEFICIT**





**SORELL COUNCIL**  
**STATEMENT OF INCOME AND EXPENDITURE**  
For the period February 2025

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
<b>INCOME</b>					
<b>RECURRENT INCOME</b>					
Rates and Charges	1	19,656,261	19,633,076	23,185	19,640,567
Statutory fees and fines	2	381,185	402,849	(21,664)	543,808
User Fees	3	398,166	376,955	21,211	687,845
Grants Operating	4	396,289	398,626	(2,337)	2,130,239
Contributions received	5	140,323	155,823	(15,501)	248,423
Interest	6	573,659	562,177	11,483	1,120,734
Other income	7	455,286	443,537	11,749	630,049
Investment income from TasWater	8	162,000	162,000	0	388,800
		<b>22,163,169</b>	<b>22,135,042</b>	<b>28,127</b>	<b>25,390,466</b>
<b>EXPENSES</b>					
Employee benefits	9	4,805,560	4,899,284	93,724	7,695,167
Materials and services	10	4,257,146	4,660,545	403,399	7,915,550
Depreciation and amortisation	11	4,300,960	4,329,713	28,753	6,495,134
Finance costs	12	36,219	35,816	(403)	82,208
Other expenses	13	1,267,306	1,308,609	41,303	1,942,455
<b>TOTAL EXPENSES</b>		<b>14,667,192</b>	<b>15,233,968</b>	<b>566,775</b>	<b>24,130,514</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>		<b>7,495,976</b>	<b>6,901,074</b>	<b>594,902</b>	<b>1,259,952</b>
<b>CAPITAL INCOME</b>					
Grants Capital	14	3,613,663	4,331,693	(718,030)	7,799,135
Contributions - non-monetary assets	15	343,301	343,301	0	2,010,000
Net gain/(loss) on disposal	16	(1,158,070)	(1,158,067)	(3)	(758,067)
Share of Interests in JVs	17	0	0	0	0
<b>TOTAL CAPITAL INCOME</b>		<b>2,798,894</b>	<b>3,516,927</b>	<b>(718,033)</b>	<b>9,051,068</b>
<b>SURPLUS/(DEFICIT)</b>		<b>10,294,870</b>	<b>10,418,001</b>	<b>(123,131)</b>	<b>10,311,019</b>



**SORELL COUNCIL**  
**STATEMENT OF FINANCIAL POSITION**  
**As At February 2025**

	Actual 2024/2025	Actual 30 June 2024	Movement
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	19,629,808	13,978,607	5,651,201
Investments	3,271,850	5,190,522	(1,918,672)
Trade and Other Receivables	4,532,062	1,251,538	3,280,523
Inventories	57,336	57,336	-
Other Assets	77,459	557,423	(479,964)
<b>Total Current Assets</b>	<b>27,568,514</b>	<b>21,035,427</b>	<b>6,533,088</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	2,700	31,648	(28,948)
Assets Held for Sale	0	0	-
Intangible Assets	245,698	251,675	(5,977)
Property, Infrastructure, Plant and Equipment	368,337,628	370,768,379	(2,430,751)
Work in Progress	6,111,528	1,746,041	4,365,487
Investments	34,024,275	34,024,275	-
Other Non-Current Assets	13,894	13,894	-
<b>Total Non-Current Assets</b>	<b>408,735,723</b>	<b>406,835,913</b>	<b>1,899,810</b>
<b>TOTAL ASSETS</b>	<b>436,304,237</b>	<b>427,871,340</b>	<b>8,432,899</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	685,398	1,941,265	(1,255,866)
Trust Funds and Deposits	597,247	694,007	(96,760)
Interest Bearing Loans & Borrowings	123,610	245,630	(122,020)
Provisions	1,352,612	1,401,932	(49,320)
Contract Liabilities	1,825,460	2,163,466	(338,006)
Other Current Liabilities	9,766	9,766	-
<b>Total Current Liabilities</b>	<b>4,594,093</b>	<b>6,456,065</b>	<b>(1,861,972)</b>
<b>Non-Current Liabilities</b>			
Interest Bearing Loans & Borrowings	2,126,485	2,126,485	-
Provisions	276,988	276,988	-
Contract Liabilities	-	-	-
Other Current Liabilities	4,709	4,709	-
<b>Total Non-Current Liabilities</b>	<b>2,408,182</b>	<b>2,408,182</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>7,002,275</b>	<b>8,864,247</b>	<b>(1,861,972)</b>
<b>Net Assets</b>	<b>429,301,962</b>	<b>419,007,093</b>	<b>10,294,870</b>
<b>EQUITY</b>			
Accumulated Surplus	157,471,361	147,176,491	10,294,870
Reserves	271,830,602	271,830,602	-
<b>Total Equity</b>	<b>429,301,962</b>	<b>419,007,093</b>	<b>10,294,870</b>



**SORELL COUNCIL**  
**STATEMENT OF CASH POSITION**  
**As At February 2025**

	\$
Opening Balance Cash at Bank & Investments	19,169,130
Closing Balance Cash at Bank & Investments	22,901,658
<b>Cash Movement Year to Date</b>	<b><u>3,732,529</u></b>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	10,294,870
Add: Depreciation	4,300,960
Net Cash Surplus / (Deficit)	<u>14,595,831</u>
Loan Repayments	(122,020)
Capital Expenditure (per capital report)	(4,365,487)
Capital Expenditure - Asset (Purchases) / Disposals	(1,870,209)
Balance Sheet Movements	(4,505,587)
<b>Cash Movement Year to Date</b>	<b><u>3,732,529</u></b>



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED February 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
0100 <b>Profit &amp; Loss</b>				
0500 <b>INCOME</b>				
1000 <b>RECURRENT INCOME</b>				
1100 <b>Rates and Charges</b>				
1105 Rates - General/Ordinary/Residential	(15,334,082)	(15,325,019)	9,062	(15,325,019)
1110 Rates General Written Off	7,543	7,526	(17)	10,276
1115 State Grant Rates Remission	(935,995)	(929,429)	6,566	(938,635)
1120 Rates Pensioner Concession	942,111	938,635	(3,476)	938,635
1125 Domestic Waste Annual Charge	(3,657,842)	(3,650,650)	7,192	(3,650,650)
1130 Fire Rates Levy Income	(697,419)	(697,095)	324	(697,095)
1150 Other Remissions	20,457	23,991	3,534	23,991
1160 AWTS Maintenance Fee Received	(1,036)	(1,035)	0	(2,070)
1199 <b>Rates and Charges Total</b>	<b>(19,656,261)</b>	<b>(19,633,076)</b>	<b>23,185</b>	<b>(19,640,567)</b>
1200 <b>Statutory Fees and Charges</b>				
1210 132 & 337 Certificate Fees	(92,371)	(99,776)	(7,406)	(149,664)
1220 Town Planning Fees	(276,818)	(293,449)	(16,631)	(380,791)
1225 Animal Infringements & Fines	(3,785)	(2,369)	1,416	(3,554)
1230 Other Infringements Fines & Penalties	(5,594)	(3,752)	1,842	(4,881)
1235 Licences & Permits	(2,491)	(3,376)	(885)	(3,376)
1240 Street Stall Permit Fee	(126)	(127)	(1)	(1,544)
1299 <b>Statutory Fees and Charges Total</b>	<b>(381,185)</b>	<b>(402,849)</b>	<b>(21,664)</b>	<b>(543,808)</b>
1300 <b>User Fees</b>				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(64,511)	(64,943)	(432)	(97,415)
1318 Caravan Licences	(10,195)	(10,661)	(466)	(18,816)
1327 Dog Impounding & Release Fees	(570)	(800)	(230)	(1,200)
1330 Dog Registration & Renewal	(40,764)	(40,717)	47	(105,162)
1331 Kennel Licences	(747)	(1,500)	(753)	(1,500)
1333 Driveway Approval and Inspection Fees	(6,786)	(5,792)	993	(14,004)
1335 Engineering Inspections & 1% Approval Fee	(22,644)	(22,643)	0	(63,361)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(11,646)	(11,219)	427	(46,395)
1351 Photocopy Charges	(12)	0	12	0
1354 Plumbing Application Fees	(96,934)	(98,289)	(1,355)	(147,433)
1357 Plumbing Inspection	(104,585)	(105,477)	(892)	(152,216)
1360 Amended Plan Fees	(1,807)	(2,667)	(860)	(4,000)
1363 Recreational Vehicle Income	(16,757)	(12,246)	4,511	(21,344)
1369 Building Administration Fee (0.1%)	(7,548)	0	7,548	0
1372 TBCITB Training Levy (0.2%)	(12,660)	0	12,660	0
1399 <b>User Fees Total</b>	<b>(398,166)</b>	<b>(376,955)</b>	<b>21,211</b>	<b>(687,845)</b>
1400 <b>Grants Operating</b>				
1405 Commonwealth Financial Assistance Grant	(344,957)	(344,957)	(1)	(2,049,445)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(48,682)	(51,019)	(2,336)	(78,144)
1420 Other Grants & Subsidies	(2,650)	(2,650)	0	(2,650)
1430 Training Incentive Payment	0	0	0	0
1499 <b>Grants Operating Total</b>	<b>(396,289)</b>	<b>(398,626)</b>	<b>(2,337)</b>	<b>(2,130,239)</b>



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED February 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
<b>1500 Contributions Received</b>				
1505 Public Open Space Contributions	(116,900)	(107,400)	9,500	(200,000)
1506 Car Parking Cash in Lieu Contributions	(23,423)	(23,423)	(1)	(23,423)
1507 Subdiv Traffic Management Treatment Contributions	0	0	0	0
1508 Stormwater Contributions	0	0	0	0
1510 Contributions Received Other	0	(25,000)	(25,000)	(25,000)
<b>1549 Contributions Received Total</b>	<b>(140,323)</b>	<b>(155,823)</b>	<b>(15,501)</b>	<b>(248,423)</b>
<b>1550 Interest</b>				
1560 Rates Interest Penalty	(108,503)	(104,770)	3,733	(135,986)
1565 Rates Interest Written Off	170	240	70	400
1570 Rates Legal Costs Recovered	(1,582)	(812)	770	(1,218)
1575 Interest Received Banks & Other	(463,745)	(456,835)	6,911	(983,930)
<b>1599 Interest Total</b>	<b>(573,659)</b>	<b>(562,177)</b>	<b>11,483</b>	<b>(1,120,734)</b>
<b>1600 Other Income</b>				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(19,408)	(19,896)	(488)	(32,751)
1615 Donations Received	(300)	0	300	0
1620 Hall Hire	(38,337)	(37,951)	385	(70,128)
1625 Lease/Rent Fees Received	(91,497)	(91,837)	(340)	(116,313)
1627 Lease Fees - Copping Tip	(100,772)	(100,772)	(0)	(127,995)
1630 Other Facility Hire	(76,821)	(70,078)	6,743	(142,085)
1635 Other Sundry Income	(75,890)	(67,279)	8,611	(68,492)
1637 Insurance Recoveries	(11,089)	(11,089)	0	(11,089)
1645 Vehicle FBT Recoveries	(33,334)	(37,262)	(3,928)	(53,823)
1655 Workers Compensation - Reimbursement	(468)	0	468	0
1656 Copping Public Cemetery Trust Net Income	(4,045)	(4,045)	(1)	(4,045)
1660 Grave Site Sales - Dunalley Hall	(1,739)	(1,739)	(1)	(1,739)
1662 Wheelie Bin Stabiliser Income	(1,588)	(1,588)	(0)	(1,588)
<b>1689 Other Income Total</b>	<b>(455,286)</b>	<b>(443,537)</b>	<b>11,749</b>	<b>(630,049)</b>
<b>1690 Investment Income from TasWater</b>				
1694 TasWater Interim Dividend	(162,000)	(162,000)	0	(388,800)
<b>1699 Investment Income from TasWater Total</b>	<b>(162,000)</b>	<b>(162,000)</b>	<b>0</b>	<b>(388,800)</b>
<b>1999 Recurrent Income Total</b>	<b>(22,163,169)</b>	<b>(22,135,042)</b>	<b>28,127</b>	<b>(25,390,466)</b>
<b>2000 Capital Income</b>				
<b>2100 Grants Capital</b>				
2105 Roads to Recovery Funding	(50,000)	(50,000)	0	(681,644)
2110 Comm'th Grants new or upgraded assets	(1,390,052)	(1,397,935)	(7,883)	(2,216,335)
2115 State Grants for new or upgraded assets	(2,173,611)	(2,883,758)	(710,147)	(4,805,306)
2120 Other Grants for new or upgraded assets	0	0	0	(95,850)
<b>2199 Grants Capital Total</b>	<b>(3,613,663)</b>	<b>(4,331,693)</b>	<b>(718,030)</b>	<b>(7,799,135)</b>
<b>2200 Contributions - Non-monetary Assets</b>				
2205 Developer Contributions for assets	(343,301)	(343,301)	0	(2,010,000)
<b>2299 Contributions - Non-monetary Assets Total</b>	<b>(343,301)</b>	<b>(343,301)</b>	<b>0</b>	<b>(2,010,000)</b>
<b>2300 Net Gain/(Loss) on Disposal</b>				
2305 (Profit) / Loss on Disposal of Assets	1,158,070	1,158,067	(3)	758,067
2320 Recognition / De-recognition of Assets	0	0	0	0
<b>2399 Net (Gain) / Loss on Disposal Total</b>	<b>1,158,070</b>	<b>1,158,067</b>	<b>(3)</b>	<b>758,067</b>



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED February 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2400 <b>Share of Interests in Joint Ventures</b>				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 <b>Share of Interests in Joint Ventures Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2899 <b>CAPITAL INCOME TOTAL</b>	<b>(2,798,894)</b>	<b>(3,516,927)</b>	<b>(718,033)</b>	<b>(9,051,068)</b>
2999 <b>TOTAL INCOME</b>	<b>(24,962,063)</b>	<b>(25,651,969)</b>	<b>(689,906)</b>	<b>(34,441,533)</b>
3000 <b>Expenses</b>				
3100 <b>Employee Benefits</b>				
3102 ADO Expense	57,829	57,788	(41)	57,788
3103 Annual Leave	376,302	372,204	(4,097)	564,312
3109 Conferences	5,372	4,400	(972)	7,950
3111 Drug and Alcohol Testing	1,140	1,800	660	3,000
3112 FBT Expenses - Gift Cards / Gifts	1,373	2,000	627	3,000
3114 FBT Expenses - Entertainment (FBT)	6,161	2,850	(3,311)	4,200
3115 Fringe Benefit Taxes	16,111	16,112	1	34,346
3118 Health and Well Being	2,172	4,053	1,881	5,520
3124 Long Service Leave	101,397	103,850	2,452	158,116
3127 Medicals	3,795	2,040	(1,755)	3,400
3139 Overheads Recovered	(76,249)	(69,890)	6,359	(99,442)
3145 Payroll Tax	237,533	237,921	387	366,419
3148 Protective Clothing & Accessories	24,740	25,950	1,210	34,150
3151 Recruitment Costs	1,943	0	(1,943)	0
3154 Salaries	3,521,587	3,570,272	48,685	5,655,874
3156 Salaries transferred to WIP	(206,654)	(188,921)	17,734	(291,690)
3163 Staff Training	33,067	38,356	5,289	68,562
3166 Superannuation - Council Contribution	572,499	582,375	9,876	910,326
3169 Temp Staff Employed Through Agency	0	13,984	13,984	20,976
3172 Travel and Accommodation	132	750	618	1,500
3175 Uniforms / Clothes Purchased	11,066	7,200	(3,866)	10,800
3181 Workers Compensation Expense Claims	553	500	(53)	500
3184 Workers Compensation Insurance	113,692	113,689	(2)	175,559
3199 <b>Employee Benefits Total</b>	<b>4,805,560</b>	<b>4,899,284</b>	<b>93,724</b>	<b>7,695,167</b>
3200 <b>Materials and Services</b>				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	2,986	4,187	1,201	10,000
3202 Advertising	48,411	49,247	835	80,673
3204 AWTs Maintenance Charge	680	776	96	1,553
3206 Cleaning	195,957	197,494	1,537	339,154
3208 Computer Hardware / Hardware Maintenance	1,448	8,936	7,488	14,536
3212 Computer Software Maint and Licenses	248,402	249,010	607	295,025
3214 Consultants Other	93,618	214,696	121,078	390,241
3216 Contractors	252,128	275,478	23,350	561,804
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	68,247	63,000	(5,247)	108,000
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	132,350	130,320	(2,031)	225,494
3223 Emergency Management	0	1,000	1,000	2,000
3224 Fire Hazard Reduction (Private Land)	1,570	9,000	7,430	9,000



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED February 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3226 Fuel	139,777	150,092	10,314	261,809
3227 Greenwaste Mobile Garbage Bin Collection	113,353	118,027	4,674	202,332
3228 Greenwaste Mobile Garbage Bin Disposal	39,694	37,384	(2,310)	64,087
3232 Internet, Telephone & Other Communication Charges	35,353	38,046	2,694	57,653
3234 Land Survey Costs	0	0	0	12,500
3236 Legal Fees (Advice etc)	75,744	68,822	(6,922)	127,833
3237 Line Marking - Transport Infrastructure	45,879	67,312	21,434	73,979
3239 Mobile Garbage Bin Replacement	34,914	27,373	(7,541)	63,000
3241 Operating Capital	21,160	19,725	(1,435)	39,975
3244 Plant & Motor Vehicle Repairs & Services	88,613	79,724	(8,888)	136,204
3246 Plant Hire - External	40,553	47,120	6,566	83,548
3248 Plant Hire - Internal Usage	9,829	10,709	881	19,657
3250 Plant Hire Recovered	(55,952)	(52,334)	3,618	(67,549)
3252 Plant Registration Fees	39,485	40,359	874	40,359
3254 Printing	20,866	23,541	2,674	32,670
3256 Recycling Centres	112,987	104,547	(8,440)	179,224
3257 Recycling Hub	1,638	2,165	527	2,887
3258 Registrations, Licenses and Permits	4,433	4,444	11	4,444
3260 Repairs and Maintenance	944,406	1,175,259	230,853	1,985,432
3261 Road Kill Collection Fees	1,767	2,706	939	4,640
3262 Kerbside Green Waste Collection	34,936	34,933	(3)	74,933
3263 Kerbside Green Waste Disposal	3,545	10,826	7,280	21,651
3264 Kerbside Hard Waste Collection	116,326	111,793	(4,532)	111,793
3265 Kerbside Hard Waste Disposal	25,405	30,946	5,541	30,946
3266 Kerbside Recycling Collection	185,650	190,620	4,970	342,845
3267 Kerbside Recycling Disposal	133,499	128,794	(4,705)	225,000
3268 Kerbside Garbage Collection	351,448	355,966	4,517	638,214
3269 Kerbside Garbage Disposal	206,736	203,773	(2,963)	344,805
3270 Security	9,662	11,901	2,239	22,792
3273 Signage & Guide Posts	36,281	22,637	(13,644)	50,500
3276 Settlement Costs ONLY	0	0	0	5,000
3278 Stationery & Office Consumables	22,713	23,624	911	40,519
3279 Street Bin Collection Contract	149,831	145,654	(4,178)	251,824
3280 Tools/Equipment Expensed (under \$1,000)	4,950	6,560	1,610	23,200
3282 Tyres	15,030	10,824	(4,207)	23,549
3284 Valuation Expenses	93,750	99,150	5,400	209,000
3290 Water Charges (Works Order)	107,088	104,381	(2,707)	136,817
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 <b>Materials and Services Total</b>	<b>4,257,146</b>	<b>4,660,545</b>	<b>403,399</b>	<b>7,915,550</b>
3390 <b>Impairment of Debts</b>				
3399 <b>Impairment of Debts Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
3400 <b>Depreciation and Amortisation</b>				
3405 Depreciation Expense	4,294,984	4,323,736	28,753	6,477,036
3410 Amortisation Expense	5,977	5,977	0	8,965
3415 Amortisation Expense (Right of Use Asset)	0	0	0	9,133
3499 <b>Depreciation and Amortisation Total</b>	<b>4,300,960</b>	<b>4,329,713</b>	<b>28,753</b>	<b>6,495,134</b>
3500 <b>Finance Costs</b>				



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED February 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3505 Interest on Loans	36,219	35,816	(403)	81,945
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	263
<b>3599 Finance Costs Total</b>	<b>36,219</b>	<b>35,816</b>	<b>(403)</b>	<b>82,208</b>
<b>3600 Other Expenses</b>				
3604 Audit Fees	50,200	50,200	0	62,665
3606 Audit Panel Expenses	3,500	3,500	0	7,000
3608 Bad & Doubtful Debts	2,439	0	(2,439)	0
3612 Bank Fees & Charges	27,960	27,250	(710)	40,875
3616 Bank Fees Recovered	(3,553)	(3,195)	358	(4,793)
3620 Cashiers Rounding Adjustments	2	17	14	25
3624 Commissions Paid	12,282	12,160	(123)	23,096
3636 Councillor Allowances	106,719	105,658	(1,061)	159,294
3640 Councillor Expenses	0	1,000	1,000	2,000
3644 Councillor Vehicle Allowance	3,939	4,600	661	7,400
3656 Deputy Mayors Allowance	11,263	11,152	(112)	16,812
3660 Dog Pound & Other Animal Management Expenses	5,684	4,667	(1,017)	6,000
3661 Dog Home & Vet Fees	522	1,221	699	1,832
3664 Donations and Section 77 Expenses	31,767	32,696	929	60,000
3668 Election Expenses	12,682	12,682	(0)	12,682
3672 Employee Sub, Licences and Memberships	76,628	86,360	9,732	116,737
3676 Functions & Programs	9,610	37,600	27,990	93,300
3680 Insurance Claims Related Expenses	9,155	7,112	(2,043)	16,412
3688 Food & Beverages	1,488	3,014	1,526	4,521
3692 General Insurance	182,628	182,435	(193)	182,435
3704 Government Fire Contributions	332,452	332,453	0	664,905
3712 Immunisations	1,286	959	(327)	3,629
3720 Land Tax	102,678	103,658	980	103,658
3724 Mayor's Allowance	29,642	29,348	(294)	44,246
3731 NRM Expenses	15,025	15,000	(25)	32,500
3732 Motor Vehicle Insurance	42,054	41,814	(239)	41,814
3736 Other roundings	9	17	8	25
3740 Other Sundry Expenses	2,991	3,361	370	5,301
3744 Photocopier Leases & Operating Costs	12,728	12,803	75	23,486
3748 Postage	34,712	38,854	4,142	59,554
3752 Public Liability Insurance	113,803	113,803	0	113,803
3760 Reference Materials	0	1,500	1,500	2,750
3768 Sampling, Testing and Monitoring	6,039	5,943	(96)	9,000
3770 Storage Costs	731	729	(2)	1,250
3784 Contributions (SES)	28,243	28,243	0	28,243
<b>3799 Other Expenses Total</b>	<b>1,267,306</b>	<b>1,308,609</b>	<b>41,303</b>	<b>1,942,455</b>
<b>3990 EXPENSES TOTAL</b>	<b>14,667,192</b>	<b>15,233,968</b>	<b>566,775</b>	<b>24,130,514</b>
<b>3995 (SURPLUS)/DEFICIT</b>	<b>(10,294,870)</b>	<b>(10,418,001)</b>	<b>(123,131)</b>	<b>(10,311,019)</b>



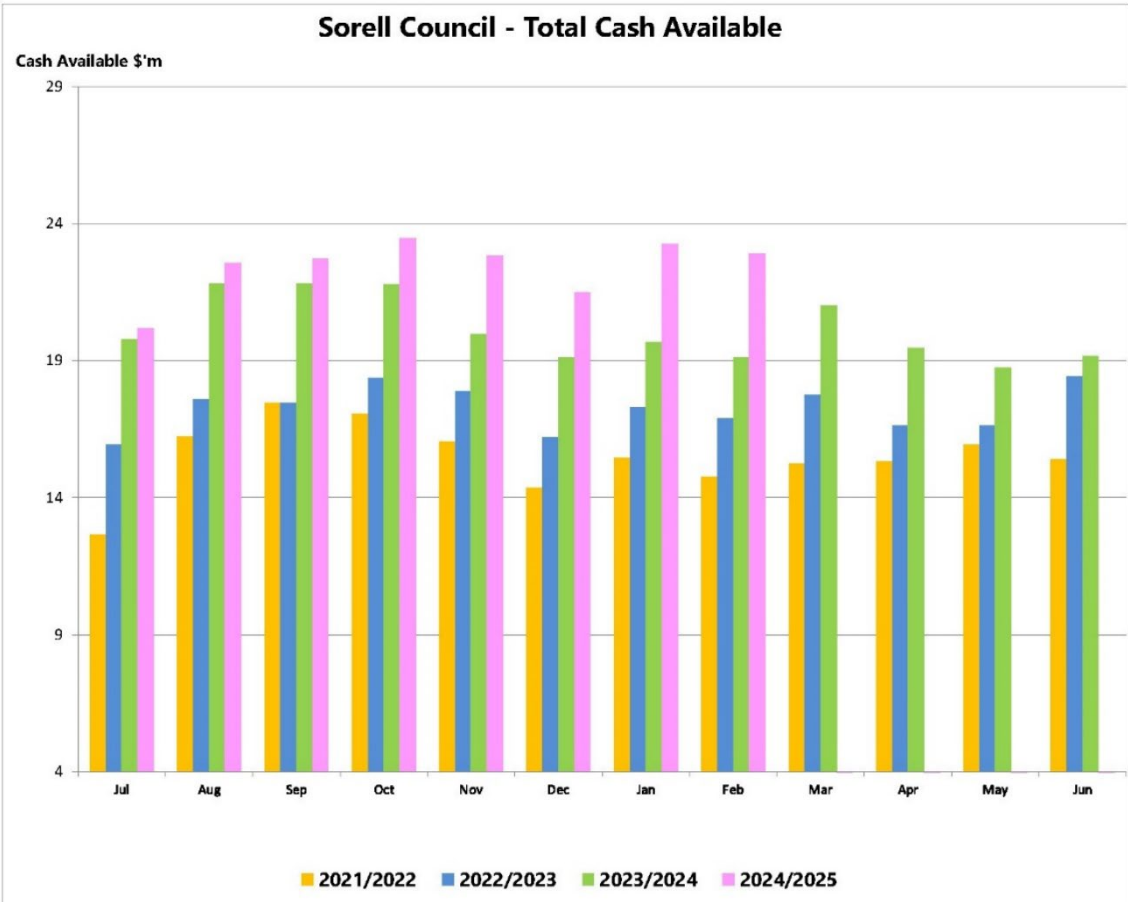


Sorell Council - Cash on Hand as at 28 February 2025					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2024	6/06/2025	\$ 1,626,521	5.05%
MyState Term Deposit	12 Month Term Deposit	8/08/2024	8/08/2025	\$ 1,645,329	5.00%
MyState Term Deposit	12 Month Term Deposit	27/06/2024	27/06/2025	\$ 1,379,000	5.30%
MyState Term Deposit	12 Month Term Deposit	23/08/2024	22/08/2025	\$ 1,578,534	4.95%
Westpac Term Deposit	12 Month Term Deposit	31/01/2025	30/01/2026	\$ 1,000,000	4.70%
Westpac Term Deposit	12 Month Term Deposit	<b>18/02/2025</b>	18/02/2026	\$ 2,000,000	4.71%
Westpac Term Deposit	12 Month Term Deposit	28/08/2024	28/08/2025	\$ 2,000,000	4.80%
Westpac Term Deposit	12 Month Term Deposit	<b>28/02/2025</b>	27/02/2026	\$ 2,000,000	4.61%
Westpac Term Deposit	4 Month Term Deposit	18/12/2024	17/04/2025	\$ 2,000,000	4.97%
CBA Investment Account	At Call			\$ 2,482,410	4.10%
CBA Special Purpose Account	At Call			\$ 3,474,719	4.10%
CBA Operating Account	Current			\$ 1,686,132	4.10%
Various Petty Cash and Floats	In house			\$ 1,100	N/A
Various Halls Bank Balances				\$ 27,912	N/A
<b>Total Funds Available</b>				<b>\$ 22,901,658</b>	

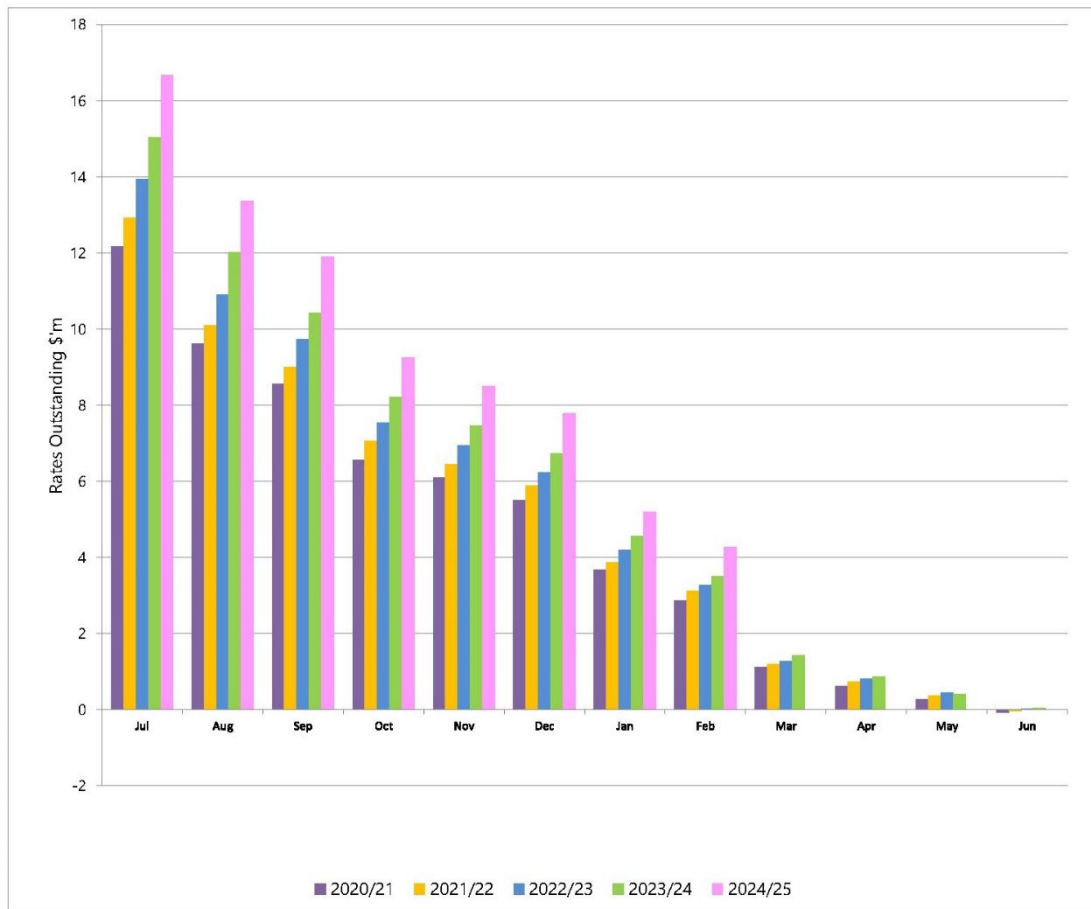
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number



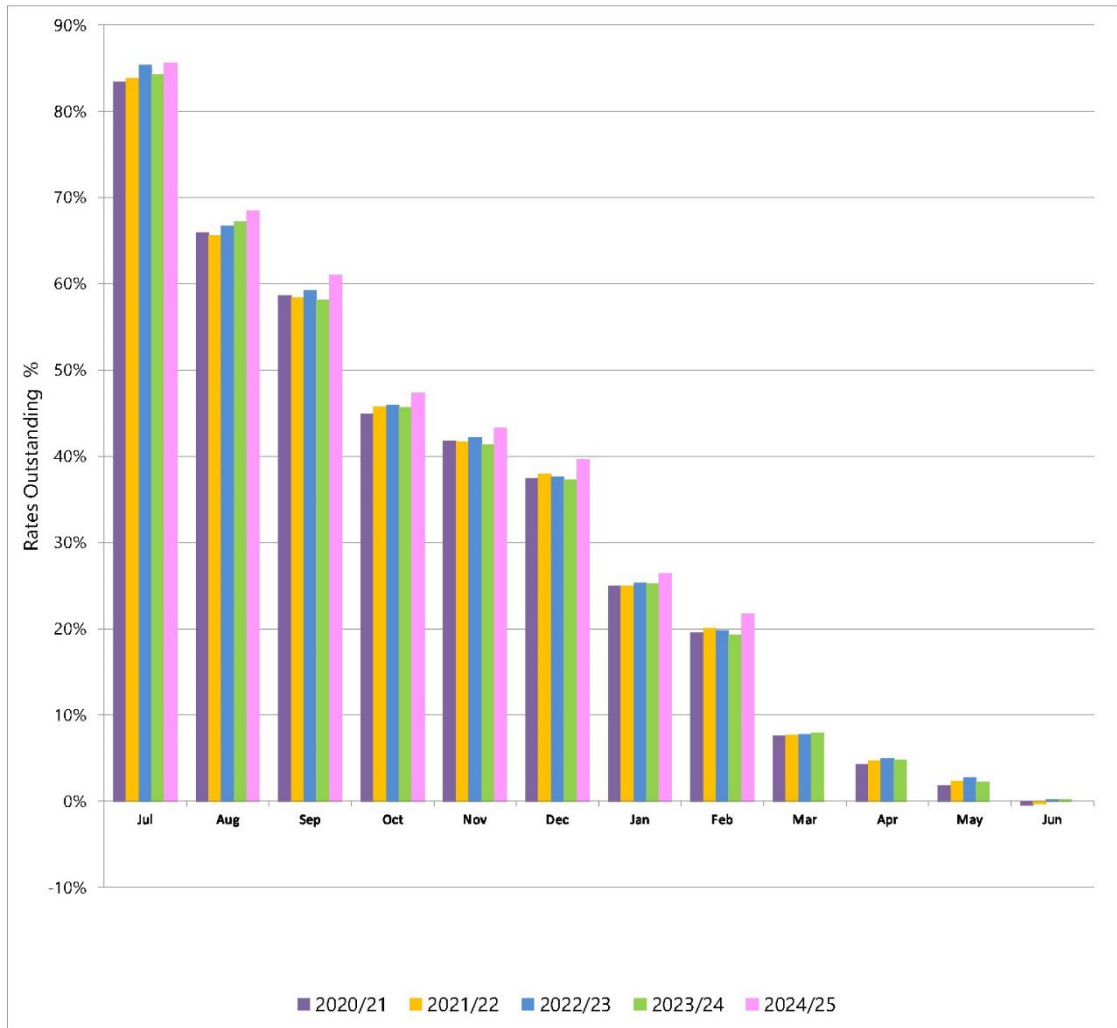
**SORELL COUNCIL  
TOTAL CASH AVAILABLE**



**SORELL COUNCIL  
OUTSTANDING RATES BY MONTH \$'m**



### SORELL COUNCIL OUTSTANDING RATES BY MONTH %



**GRANT VARIANCE ANALYSIS - 28 February 2025**

<b>Grant Details</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Comments</b>
<b>GL 1405 Grants Operating - Commonwealth Financial Assistance Grant (FAG)</b>				
FAG	\$ 344,957	\$ 344,957	-\$ 0	Per budget.
<b>GL 1415 Grants Operating - State Grants &amp; Subsidies</b>				
Immunisations	\$ 1,774	\$ 1,428	\$ 346	Complete.
Weeds Action Fund	\$ 9,787	\$ 12,470	-\$ 2,683	These works will all be completed by 30 June 2025.
Paterson's Curse	\$ 9,938	\$ 9,938	\$ -	Complete.
Safer Rural Roads Program 22-23	\$ 27,183	\$ 27,183	\$ -	Complete.
	<u>\$ 48,682</u>	<u>\$ 51,019</u>	<u>-\$ 2,337</u>	
<b>GL 1420 Grants Operating - Other Grants &amp; Subsidies</b>				
Garage Sale Trail 2024	\$ 2,000	\$ 2,000	\$ -	Complete.
Government Energy Support	\$ 650	\$ 650	\$ -	Complete.
	<u>\$ 2,650</u>	<u>\$ 2,650</u>	<u>\$ -</u>	
	<u><u>\$ 396,289</u></u>	<u><u>\$ 398,626</u></u>	<u><u>-\$ 2,337</u></u>	
<b>GL 2105 Grants Capital - Roads to Recovery Funding</b>				
Roads to Recovery Funding	\$ 50,000	\$ 50,000	\$ -	Per budget.
<b>GL 2110 Grants Capital - Commonwealth Grants</b>				
C-24-B-005 Sorell Carriage Shed LRCI Stage 4	\$ 76,646	\$ 84,529	-\$ 7,883	Works are nearing completion.
C-24-LI-005 Sorell Streetscape Upgrade LRCI Stage 4	\$ 263,406	\$ 263,406	\$ -	Complete.
C-24-S-009 NFMIP - Seventh Avenue, Dodges Ferry	\$ 1,050,000	\$ 1,050,000	\$ -	Complete.
	<u>\$ 1,390,052</u>	<u>\$ 1,397,935</u>	<u>-\$ 7,883</u>	



**GRANT VARIANCE ANALYSIS - 28 February 2025**

<b>Grant Details</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Comments</b>
<b>GL 2115 Grants Capital - State Grants</b>				
C-24-LI-003/004 Health Promotion - Mienna Park and Penna Beach Walkway	\$ 92,986	\$ 98,413	-\$ 5,427	Works are nearing completion.
C-24-T-037 Wiggins Road Pavement Widening	\$ 149,827	\$ 149,827	\$ 0	Complete.
C-24-T-035 Carlton River Road Guard Rails, Paths (Gate 5)	\$ 116,768	\$ 117,000	-\$ 232	Complete.
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ 90,498	\$ 450,974	-\$ 360,476	An instalment of \$361k was due in February. Council had not met all its obligation to be able to make the claim. All obligations are expected to be made in April/May.
C-24-T-038 Black Spot Program - Carlton Beach Rd/Webb St	\$ 20,885	\$ 20,885	\$ -	Complete.
C-23-B-002 BEST/SE Jobs Hub & Training Facility	\$ 1,627,948	\$ 1,972,753	-\$ 344,805	Works to date have been less than estimated. It is expected that future works will encompass current shortfalls.
C-25-T- 006 SRRP Kellevie Rd	\$ 42,089	\$ 41,740	\$ 349	Works are on schedule.
C-25-LI-007 BMX LED Lighting	\$ 32,609	\$ 32,166	\$ 443	Works are on schedule.
	<u>\$ 2,173,611</u>	<u>\$ 2,883,758</u>	<u>-\$ 710,147</u>	
	<u>\$ 3,613,663</u>	<u>\$ 4,331,693</u>	<u>-\$ 718,030</u>	



## 19.0 HEALTH AND COMPLIANCE

[^](#)

## 20.0 ROADS AND STORMWATER

[^](#)

## 21.0 FACILITIES AND RECREATION

[^](#)

## 22.0 QUESTIONS FROM THE PUBLIC

[^](#)

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.

### 22.1 PUBLIC QUESTION ON NOTICE

Jenny Dudgeon of Carlton submitted the following questions on notice.

Question 1.

On January 21, the Sorell Council passed a unanimous motion to represent the views of the community regarding protecting our water ways from proposed salmon farm expansion. One of the actions arising from this motion was: The General Manager will raise these community concerns through a written request for meetings with our elected parliamentary representatives.

- the Tasmanian Minister for Primary Industries & Water: Jane Howlett, (& member for Lyons)
- the Tasmanian Minister for Business, Industry and Resources: Eric Abetz
- State Lyons parliamentarians.



- Plus, the Federal Minister for Agriculture, Fisheries and Forestry: Tasmania's Julie Collins,
- along with the Lyons candidates for the upcoming federal election: Rebecca White & Susie Bower.

The General Manager reconfirmed this action at a meeting on Friday, February 28 with community representatives; Jennifer Thain and Suzanne Lanigan.

Can the General Manager provide an update with regard to this action and as requested on Feb 28, provide both the letter he has sent out to our elected representatives to request meetings to represent the views of the community as well as the list of representatives to whom this letter has been sent?

General Manager Response:

Consistent with the joint understanding discussed at prior Council meetings, the General Manager has been liaising with Jennifer Thain as the community contact point and has provided a copy of the letter and a full list of names of current and proposed political representatives.

Acknowledgement responses are starting to be received with meetings to be scheduled. The General Manager will also provide to Jennifer Thain when and with whom these meetings are to occur.

## 22.2 PUBLIC QUESTION ON NOTICE

Question 2.

Nicole Jamison of Carlton submitted the following questions on notice.

I would like you, please, to outline the waste management process, cost and agreement regarding salmon farm mortalities in the Sorell Municipality, addressing these points:

- How many dead and dying salmon have already been disposed of in Sorell Municipality, and where?
- How much is Sorell Council having to spend to dispose of such high and increasing volumes of dead salmon, and further (considering mort trucks are running at night) how much is being spent to keep dump sites operational after hours?
- Or, is Sorell Council receiving payment from salmon companies to dispose of high volumes of dead salmon? If so, how much?

Thankyou

General Manager Response:

There are two components to the response with regard to Council and separately, those of the Waste Management Facility at Copping.





*Council -*

The Manager Health and Compliance has been working with Huon Aquaculture and Tassal for several years on trials exploring the application of salmon hatchery waste and mortalities as a land fertiliser. These trials have been conducted under approved Environmental Protection Notices (EPN). The most recent EPN were issued for two farms at Wattle Hill, each allowing up to 100 tonnes per annum per property. Over the past 2–3 years, trials have demonstrated improved soil and pasture quality with no observed negative impacts. These findings have been reported to the Council and community through the monthly activity report in the open Council meeting agenda.

Council is not expending any operational or capital costs associated with salmon farming disposals.

Council is not receiving any payment from salmon companies.

*Copping –*

The facility is operated by Southern Waste Solutions (SWS) on behalf of the joint authority comprising Sorell, Clarence, Tasman and Kingborough Councils.

SWS manages waste from a range of sources in accordance with strict environmental license conditions.

While landfilling organic material is a last resort in the waste hierarchy, it is sometimes necessary when other forms of disposal are unavailable.

SWS works closely with the aquaculture industry to ensure these isolated disposal events are managed in a safe and environmentally responsible manner, in full compliance with the SWS license conditions as issued and regulated by the EPA.

SWS is following its normal disposal procedures for this product and burying it in isolated pits on top of the landfill. This eliminates the risks associated with placing this material on the general landfill face along with normal customers' waste. It is also within the footprint of the lined landfill cell. SWS covers mortalities with clean earth / clay immediately following disposal to reduce odour impacts and reduce any risk of birds accessing the material. None of this product is placed in the C Cell.

The SWS EPN (license) conditions for fish mortalities permits their acceptance as normal practice under day-to-day operations without restriction on tonnage.

SWS tracks all waste types and volumes delivered to the Copping landfill across its weighbridge. This data is provided to NRE each month as part of our Waste Levy reporting requirements. This includes fish mortalities.

SWS charges its customers according to its fees and charges accessible on its website, which applies to all finfish companies.



SWS does not land spread, compost or manage fish mortalities outside of the landfill footprint. SWS handles this material in the same manner as it would quarantine contaminated waste, Level 2 contaminated soils or asbestos material. This is a higher management level than general municipal or construction / commercial waste.

Copping has continued to operate at its licensed opening hours under their EPN.



## CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
  - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
  - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



## 24.0 CLOSED MEETING

[^](#)

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
24.1	Confirmation of the Closed Council Minutes of the Council Meeting of 18 February 2025 - <i>Regulation 34(3)</i>
24.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
24.3	Tender – Sorell Memorial Hall Extension – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

### RECOMMENDATION

"That the meeting be closed to the public to enable Council to consider agenda items 24.1 - 24.3 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015."

## 24.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 18 FEBRUARY 2025

[^](#)

### RECOMMENDATION

"That the Closed Minutes of the Council Meeting held on 18th February 2025 be confirmed."

## 24.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

[^](#)

### RECOMMENDATION

"That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this 'Closed Section' of this meeting in the course of implementing the decisions of Council."

## 24.3 TENDER – SORELL MEMORIAL HALL EXTENSION



## 25.0 ACRONYMS



AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DEDTA	Department Economic Development, Tourism & The Arts
DECYP	Department for Education, Children and Young People
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association



### AGENDA

ORDINARY COUNCIL MEETING  
18 MARCH 2025

SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
STRLUS	Southern Tasmania Regional Land Use Strategy
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UGB	Urban Growth Boundary
UTAS	University of Tasmania

