



# COUNCIL AGENDA

17 SEPTEMBER 2024

COUNCIL CHAMBERS  
COMMUNITY ADMINISTRATION CENTRE (CAC)

# NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 17 September 2024 commencing at 6.00 pm.

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## C E R T I F I C A T I O N

I, Jess Hinchon, Acting General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
  - (i) that such advice was obtained; and
  - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

JESS HINCHON  
ACTING GENERAL MANAGER  
12 SEPTEMBER 2024



## AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE  
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET,  
SORELL ON 17 SEPTEMBER 2024

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## 1.0 ACKNOWLEDGEMENT OF COUNTRY – MAYOR GATEHOUSE

[^](#)

I would like to begin by paying respect to the traditional and original owners of this land the Mumirimina people, to pay respect to those that have passed before us and to acknowledge today's Tasmanian Aboriginal community who are custodians of this land.

## 2.0 ATTENDANCE

[^](#)

Mayor J Gatehouse  
Deputy Mayor C Wooley  
Councillor S Campbell  
Councillor M Miró Quesada Le Roux  
Councillor B Nichols  
Councillor M Reed  
Councillor N Reynolds  
Councillor C Torenus  
Councillor M Larkins

## 3.0 APOLOGIES

[^](#)

## 4.0 DECLARATIONS OF PECUNIARY INTEREST

[^](#)

## 5.0 CONFIRMATION OF THE MINUTES OF 20 AUGUST 2024

[^](#)

### RECOMMENDATION

"That the Minutes of the Council Meeting held on 20<sup>th</sup> August 2024 be confirmed."

## 6.0 MAYOR'S REPORT

[^](#)

### RECOMMENDATION

"That the Mayor's communication report as listed be received."

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any



Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Council Meeting.
- 2 x SPA meetings.
- Council Workshops.
- Met with Inspector John Cooper Tasmania Police - Discussed managing rural crime, petty crime and the Council's Youth Strategy.
- Joined in a Labor meeting with Rebecca White and Dean Winter in the supper room followed by a community meeting with Dean Winter at the RSL.
- Attended the Launch of the Pittwater Chronicles IV.
- Visited the Dodges Ferry Horse Riding Club Show Day – the ground looked really nice and the show was well attended.
- Visited Eventide Animal Sanctuary - talked with the proprietor about his vision for the sanctuary and obstacles to achieving his dream.
- Took part in Sorell School's "Winterfest".
- Joined South East United Football Club medal presentation after winning their Championship.
- Photo Shoot "turning of the sod" for the new South East Training and Jobs Hub with the General Manager, Brian Mitchell, Jane Howlett, Kerry Vincent, Andrew Hyatt and Emma Churchill.
- Met with Andrew Hyatt and Emma Churchill – Talked around the relationship between BEST and SERDA. Maintaining efficient lines of communication.
- LGAT General Meeting and LGAT Dinner and received the LGAT Council Showcasing Innovation Award for the Cat Management Project in Midway Point.
- Met with Eric Abetz - talked about the bus transport timetabling and ways to overcome the limited or non-existent services in our rural communities. Also talked of the need for light industrial land.
- Visited Primrose Community Market and met with some hall committee members.
- Reception to welcome the Justices of the High Court of Australia – Parliament House. Opportunity to network and make connections.
- Southern Waste Solutions Board review interview.
- Visit to Copping Community Care - meeting with Kristy Bujora about a potential Community Centre Project.
- Joined Deputy Mayor Charles Wooley for a Citizenship Ceremony.
- Phone meeting with Jo Palmer.
- TasWater Briefing.



- Various days working in the sports canteens at South East Sports Complex and South East Stadium, assisting Salvo's and Sorell Football Club.

## 7.0 SUPPLEMENTARY ITEMS

[^](#)

### RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- The reason it was not possible to include the matter on the agenda; and
- That the matter is urgent; and
- That advice has been provided under section 65 of the *Local Government Act 1993*.

## 8.0 COUNCIL WORKSHOPS REPORT

[^](#)

The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
3 <sup>rd</sup> September 2024	<ul style="list-style-type: none"> <li>• Projects Update</li> <li>• Community Grants               <ul style="list-style-type: none"> <li>◦ Sorell Relay for Life</li> <li>◦ Carlton Park Surf Lifesaving Club</li> </ul> </li> <li>• Councillor Items               <ul style="list-style-type: none"> <li>◦ Conflicts of Interest</li> <li>◦ Governance Framework</li> </ul> </li> <li>• Operational Matters               <ul style="list-style-type: none"> <li>◦ Pioneer Park</li> <li>◦ LGAT General Meeting agenda items</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Gatehouse, Wooley, Nichols, Torenus, Reynolds, Larkins, Campbell, Reed.</li> </ul>	Miro Quesada



## 9.0 COUNCILLOR QUESTIONS ON NOTICE



### 9.1 QUESTION ON NOTICE – COUNCILLOR MIRO QUESADA

“Has Sorell council investigated declaring a state of climate emergency that requires urgent action to managing climate change risks? If not, what would it take to do so? And if yes, how is it outlined in strategies and plans and what actions are being taken?”

*Response from Acting General Manager:*

While Council has not considered making a climate emergency declaration, the following initiatives and actions are being undertaken:

- **Climate Capability Program:** Council's NRM Facilitator is a representative to the Climate Capability Program in coordinated by the State government. This program aims to enhance our knowledge and capacity to address climate-related adaptation and mitigation efforts in local government sector in collaboration with state government, NRM organisations, and relevant sectors.
- **Baseline Information and GHG Emissions:** We are committed to understanding our climate footprint by collecting baseline data. Each year, we calculate the council's greenhouse gas (GHG) emissions and strive to reduce our footprint.
- **Electrifying Council Fleet:** A report on electrifying our fleet, including both light and heavy vehicles, with 10 year transition plan outlines the opportunities and challenges associated with fully electrifying our vehicles.
- **Coastal and Estuarine Risk Mitigation Program (CERMP):** A three-year Disaster Reduction Fund project focused on addressing the impacts of future climate changes on our stormwater infrastructure in our fragile foreshore and establishing a baseline for future urban design.
- **Electricity Efficiency Improvements:** From 2019/2020 to 2021/2022, we have reduced our energy consumption by 16.6% through upgrades, particularly in street lighting and we continue to improve our efficiency.
- **Waste Management and GHG Reduction:** Landfilling accounts for 85% of the council's GHG emissions. Starting from the year 2024/2025, we aim to significantly reduce these emissions by introducing FOGO (Food Organics and Garden Organics) and green waste collection.
- **Renewable Energy Generation:** The council generates at least 58,392 kWh of electricity annually through solar panels installed on various council buildings.
- **Flood Risk Reduction and Riparian Improvement:** We are committed to enhancing the riparian environment and reducing flood risks in our rivulets. The council has applied for grant funding in partnership with various stakeholders to support these efforts.





- **Bushfire Impact Mitigation:** We are working with expert organizations to understand the differential impacts of bushfires in our municipality and to develop adaptation plans to mitigate these risks. We have partnered with Geoneon for a grant application to develop a fire hazard rating similar to work undertaken for the City of Hobart.
- **NRM Collaboration:** Council staff continue to collaborate with NRM organisations to understand and implement future climate emergency mitigation and adaptation measures.
- **Natural Hazard Risk Register:** To better prepare for climate emergencies, GHD were commissioned to prepare a Natural Hazard Risk Register. This tool helps us understand the impacts on critical sectors and infrastructure, providing recommendations for necessary actions.
- **NRM Strategy Development:** The council is currently developing a Natural Resource Management (NRM) Strategy, where climate change is a key cross-cutting issue across all thematic areas. This strategy will provide comprehensive recommendations for both mitigation and adaptation measures to address climate emergencies.
- **Coastal Erosion and Inundation Hazards:** Planning and building applications within areas mapped by the Tasmanian Government are subject to risk mitigation regulation.

Declaring a Climate Emergency would require further investigation and research, and a majority decision of Council.

## 10.0 COUNCILLOR MOTIONS ON NOTICE



## 11.0 WORKGROUP REPORTS



### RECOMMENDATION

"That the workgroup reports as listed be received."

## 11.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS



### GENERAL MANAGER – ROBERT HIGGINS

- Annual Leave (9 September 2024 – 14 October 2024)

### DIRECTOR SERVICE DELIVERY – RUSSELL FOX

- Long Service Leave (8 July 2024 – 18 October 2024)



## **DIRECTOR PEOPLE AND PERFORMANCE - JESS HINCHEN**

Meetings attended:

- Various Meetings re: Community Precinct and Rail Shed.
- WHS for Supervisors & Managers Training
- Various Workgroup Manager meetings.
- Leadership Team Meeting.
- SPA Meeting.
- LGAT re: Child & Youth Safeguarding
- Meetings with Cultivate People & Performance
- Project Planning - South East Sporting Complex – Masterplan
- Various HR Matters.
- Council Workshop.
- Council Meeting.

## **EMPLOYEE SUPPORT COORDINATOR – HR**

### **Appointment**

- Municipal Worker – Stormwater – Glen Johnson has been appointed to this position and commenced with Council 9 September 2024.

### **Recruitment**

Recruitment for the following positions is currently in progress –

- Development Engineer – This position was advertised with SEEK on 25 July 2024. Interviews have been held. An appointment will be made in due course.
- Customer & Business Support (Planning) – This position was advertised with BEST on 14 August 2024 and closes 28 August 2024.
- Customer & Business Support (Permit Authority) – This position was advertised with BEST on 4 September 2024 and closes 18 September 2024.
- Municipal Worker – Unsealed Road – This position was advertised with BEST on 6 September 2024 and closes 23 September 2024.
- EOI – Leading Hand (Unsealed Roads) - This internal position was advertised throughout the crew on 9 September 2024 and closes 12 September 2024.

### **Meetings**

- Various meetings with Finance, Manager Roads & Stormwater, Unsealed Roads & Facilities & Recreation.
- Various meetings with HR Consultants.
- 2 x Inductions.
- WHS Training.



## WORKERS COMPENSATION

- No current Workers Compensation claims.

## EMPLOYEE SUPPORT - PAYROLL

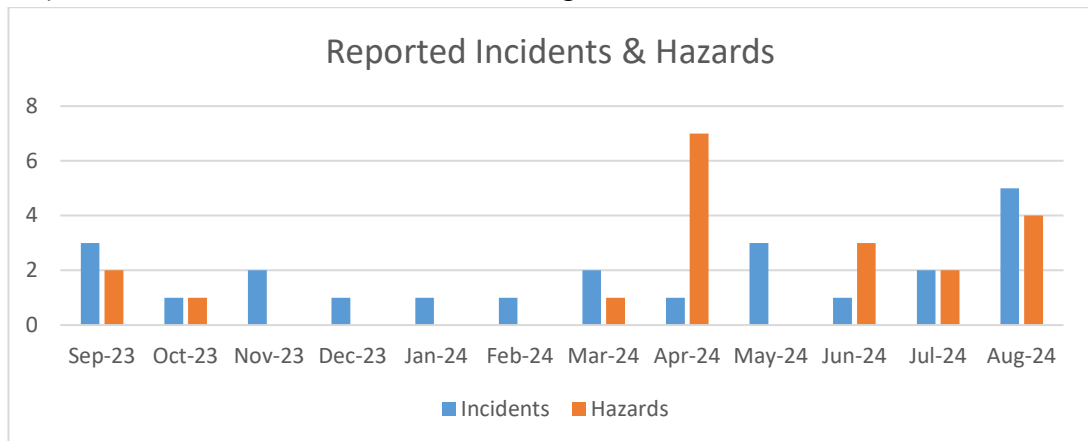
- Two pay runs completed.
- EOM Complete.
- Training Finance Support Officer in Payroll and EOM Procedures.
- Meetings with Manager Finance.

## DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- LGAT/DHHS – “Lift Local” Health and Wellbeing Grant (Tracks and Trails Strategy) – Final Workshop.
- Risk & Strategy Monthly Meeting.
- IPM – WHS for Contract Managers.
- WHS training session (Take5 and SWMS) for all Depot Works Crews.
- Dept. State Growth / Active Tasmania: Pembroke Park Stadium and BMX Track - Site Inspections.
- WLF – Internal Audit Project Kick-off Meeting.
- SERDA AGM.
- Sorell Council Audit Panel.
- LGAT Webinar – WWVP / CYS.

Reported Incidents and Hazards for August



- 5 x Incidents reported.
  - 1 x slip and fall
  - 1 x vehicle collision
  - 1 x Attempted theft / vandalism of machinery
  - 1 x Traffic management



- 1 x Manual handling
- 4 x hazards reported.
  - 1 x rotting wood
  - 1 x observed unsafe practice hazard
  - 1 x vehicle near miss
  - 1 x contractor near miss
- 4 x WHS incident investigations completed

## 11.2 FINANCE – STEPHANIE PERRY, MANAGER



### Financial Management

During the month of August, the following key financial management tasks were completed:

- Finance staff completed all end-of-month (EOM) procedures for July, including the completion of EOM processing and balance sheet reconciliations and the submission of Council's monthly Business Activity Statement (BAS) to the Australian Tax Office (ATO).
- Finance staff worked on the end of financial year procedures, including preparation of balance sheet reconciliations and Council's statutory financial statements. Council's statutory financial statements were lodged with the Tasmanian Audit Office (TAO) on 14 August 2024.
- Finance staff completed the annual review of capital job inputs, to ensure hourly plant rates, salary on-costs and staff capitalisation time are accurately and reasonably charged against capital jobs.
- Finance staff completed South East Regional Development Association (SERDA) ad-hoc and monthly financial tasks.
- Finance staff completed SERDA's special purpose financial statements.
- Finance staff completed the following grant related reports:
  - Finance staff completed the Annual Report for 2023/2024 LRCI Phase III Program and lodged it with TAO for auditing before it is forwarded to Australian Government Department of Infrastructure, Transport, Cities and Regional Development. The Report was due for lodgement by the end of September 2024.
  - Finance staff completed the Annual Report for 2023/2024 Roads to Recovery Program and lodged it with the TAO for auditing before it is forwarded to Australian Government Department of Infrastructure, Transport, Cities and Regional



Development. The Report was due for lodgement by the end of September 2024.

- Finance staff completed the final acquittal report Safer Rural Roads Program (SRRP) Wiggins Rd, Forcett and lodged it with the State Government Department of State Growth.
- Finance staff assisted with various reporting in relation to State Government and Federal Government funding of the Regional Training and Jobs Hub development.
- Finance staff provided payroll support for the pay run fortnight ending 9 August & 23 August 2024.

### **Rates**

- First instalment rate payments were due on the 14 August 2024.
- At the end of August, 31.5% of rates had already been paid, compared to 32.8% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$22k in waste charges, \$34k in general rates and \$1.5k in fire levy income.

### **Audit**

- TAO will be on site the week starting Monday 9 September 2024 to complete the 2023/2024 end of financial year audit.
- TAO are expected to issue the independent auditor's report relating to Council's 2023/2024 statutory financial statements by 25 September 2024, in accordance with the Audit Strategy.
- Finance staff completed and circulated the Audit Panel agenda for the 6 September meeting.
- Bentley's Tasmania Audit Pty Ltd audited SERDA's special purpose financial statements and provided an unqualified audit opinion.

### **Grants & Funding**

During the month of August, the following grants were invoiced:

- TasWaste South was invoiced \$2k for Garage Sail Trail 2024 subsidy \$2k. This invoice was outstanding at the end of August.
- The State Government Department of State Growth was invoiced \$138.5k for the final instalment of the (SRRP) for works at Wiggins Rd, Forcett. This invoice was outstanding at the end of August.

During the month of August, the following grants were received:

- The first quarter Financial Assistance Grant of \$115k was received from the Federal Government Department of Infrastructure,



Transport, Regional Development, Communications and the Arts, in line with the quarterly payment schedule.

### Insurance

- Nil

### Fleet Management

- The 2023/2024 fleet replacement program has one vehicle, a Ford Ranger utility, remaining to be received, with an expected delivery date in September 2024.
- The 2024/2025 fleet replacement program has an approved budget. One vehicle, a Ford Ranger utility, has been purchased. Finance staff are currently completing the remaining fleet replacement schedule. Remaining procurement decisions are expected to be signed off by Manager Finance and the General Manager in September.

### Plant and Equipment Disposals

- Two vehicles, relating to the 2023/2024 replacement program, remain to be disposed of. When the one remaining vehicle is received the disposals will occur.
- One vehicle, relating to the 2024/2025 replacement program, a VW Amarok utility, was sold during August. Details relating to this sale will be reported to Council at the October Council meeting, following quarter one asset capitalisations.

### Operational Plan

During the month of August, finance staff progressed on the following 2024/2025 Operational Plan items:

Operational Plan Item	Status
Finance D365BC – User Group Testing	Not started.
Finance & Payroll Audit Recommendation Implementation	Work in progress. System Change Log Reviews – system providers contacted and process considered. Authorisation of general journals and attaching supporting documentation – functionality developed in test system by system provider.



	Financial reporting risk assessment – added to risk register. Payroll Off Boarding Checklist – review commenced.
Finance & Payroll Procedures & Procedure Register	Work in progress. Procedures continue to be developed, reviewed and amended.
Finance Policies	Work in progress. Work commenced on the Investment Policy and Credit Card Policy.
Finance Financial Management Strategy & Long Term Financial Plan	Not started.
Finance Financial Reporting Review	Not started.
Finance & Payroll D365BC – System Continuous Improvements	Work in progress. Planning/investigation stage.
Finance Account Payable System Research	Not started.
Finance Accounts Payable Fuel Analysis	Work in progress. New process under development.
Finance Rates Property #1 Refunds	Work in progress.
Finance Rates Process Mapping	Work in progress. Two process maps sent for development.
Finance Rates Staff Training	Work in progress. Training held by Senior Rates Officer with Finance Support Officer and Customer & Business Support Officer for a number of rates tasks.
Payroll On Boarding	Not started.
Payroll	Work in progress.

Long Service Leave Portability Procedure	LGAT contacted for guidance.
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**Meetings**

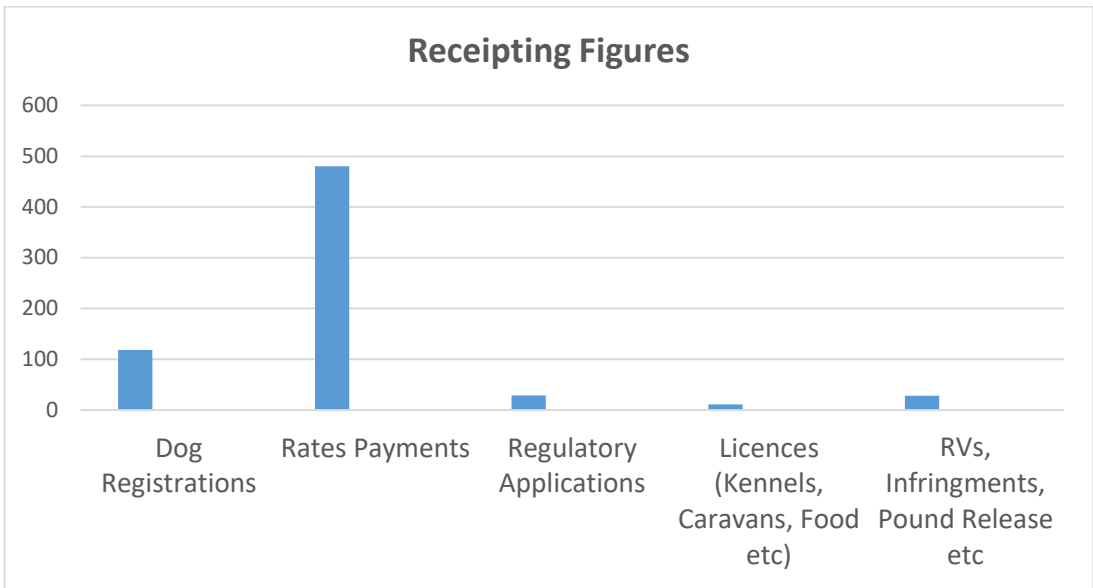
- Monthly Leadership Team Meeting – 7/8/2024
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 14/8/2024
- Monthly Finance Team Meeting – 15/8/2024
- Meeting with Dialog to discuss finance system Assetic integration – 16/8/2024
- Managing Health and Safety session held by IPM Consulting Services – 28/8/2024

**11.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER**



**CUSTOMER & BUSINESS SUPPORT**

Receipting figures – August



Green and Hard Waste Bookings – August

With the implementation of the new waste contract, you will see that bulk green waste bookings will be less as there is now monthly green waste kerbside collections.

No Bulk green waste collection for August.







### Phone Call Reporting

Call summary for August

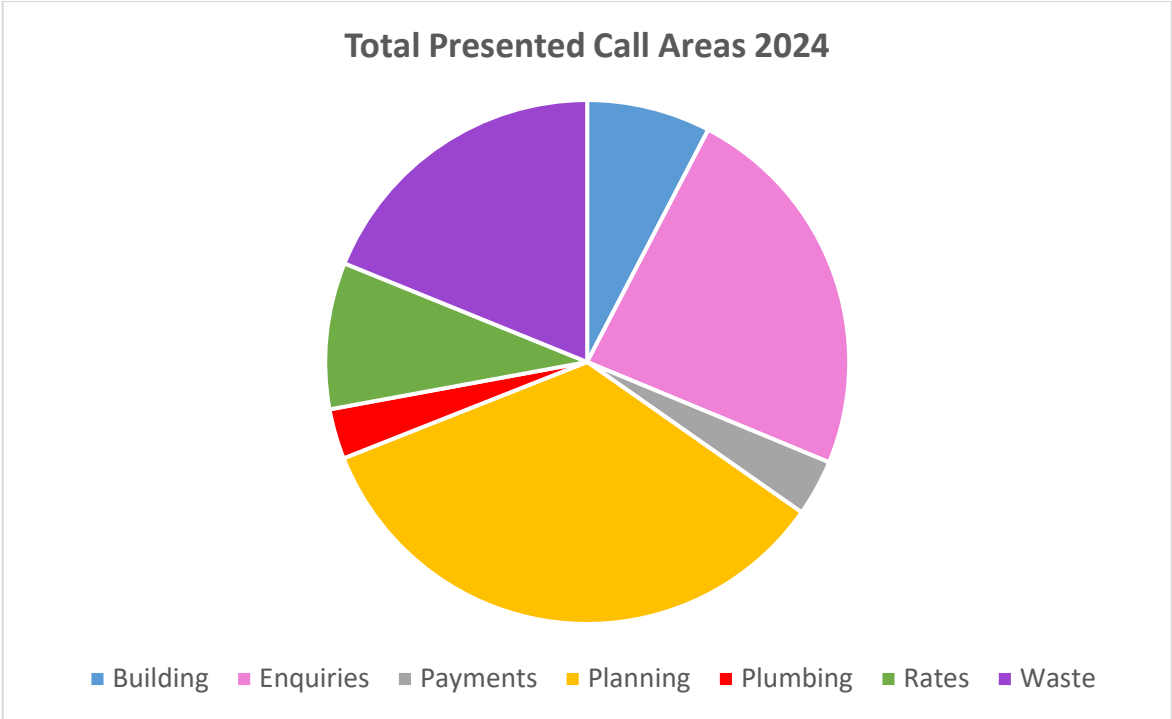
#### Group Summary

Thu, 01/08/2024 12:00 AM -  
Sat, 31/08/2024 11:59 PM

Total Presented Calls	557	Total Answered Calls	495
Total Missed Calls	62	Total Calls Overflowed To	
Total Calls Overflowed From		Percent of Calls Answered	88.9%
Percent of Calls Missed	11.1%	Avg Speed of Answer	0:00:15
Total Talking Duration	19:49:57	Avg Talking Duration	0:02:24

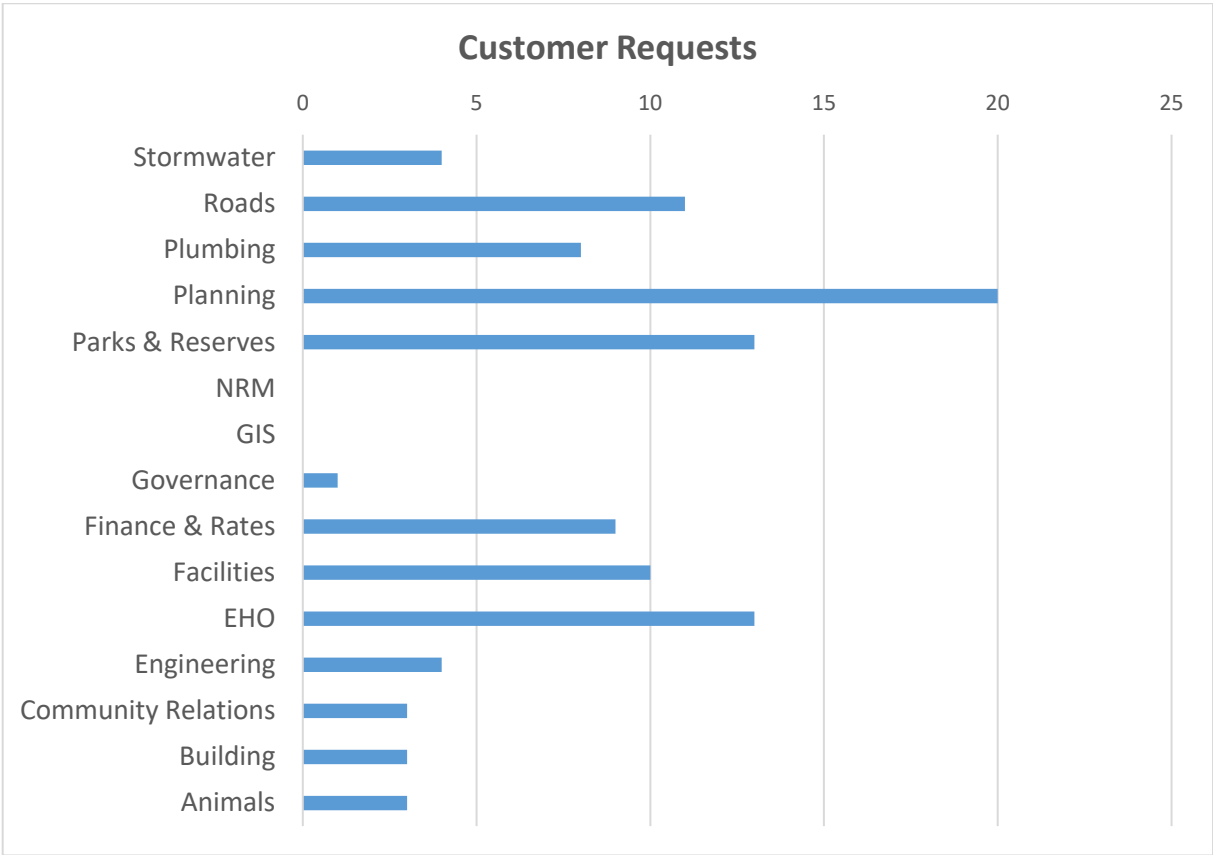
Group	Presented Calls	Answered Calls	Missed Calls	Calls Overflowed To	Calls Overflowed From	Percent of Calls Answered	Percent of Calls Missed	Avg Speed of Answer	Total Talking Duration	Avg Talking Duration
Building	58	55	3			94.8%	5.2%	0:00:18	2:51:31	0:03:07
Enquiries	124	100	24			80.6%	19.4%	0:00:14	3:04:05	0:01:50
Payments	22	17	5			77.3%	22.7%	0:00:15	0:22:27	0:01:19
Planning	176	172	4			97.7%	2.3%	0:00:15	8:58:26	0:03:08
Plumb Engineer	17	13	4			76.5%	23.5%	0:00:14	0:19:22	0:01:29
Rates	52	47	5			90.4%	9.6%	0:00:15	1:19:37	0:01:42
SorelCouncil										
Waste	108	91	17			84.3%	15.7%	0:00:14	2:54:29	0:01:55





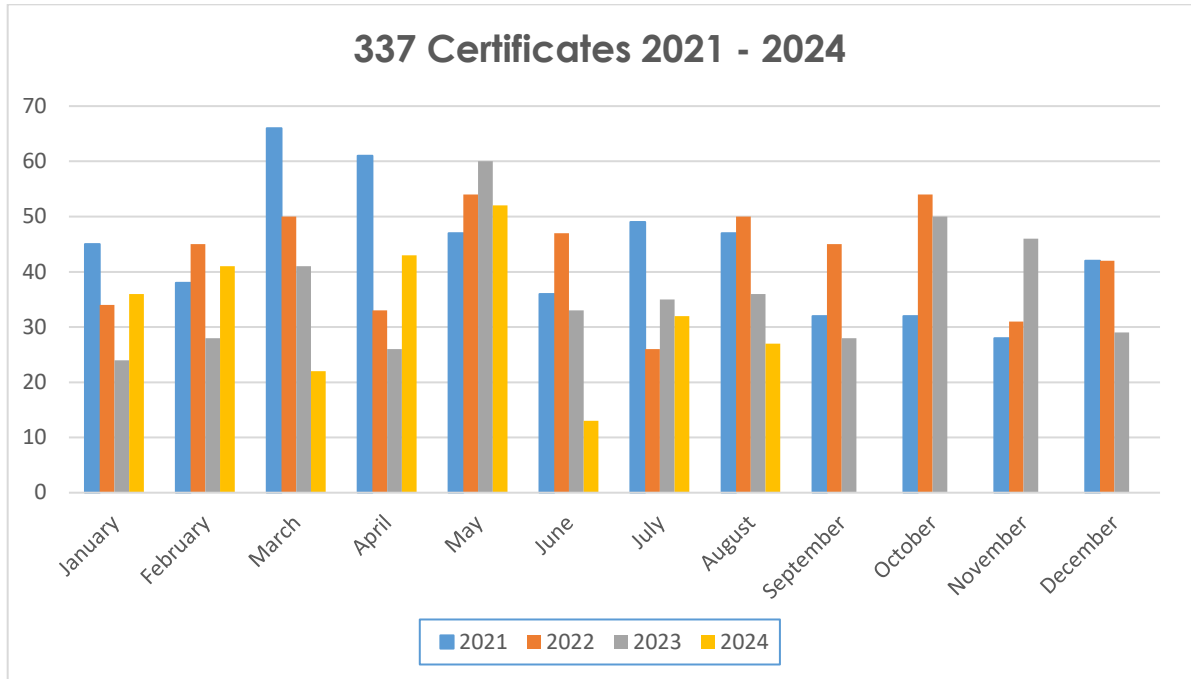
### Customer Requests

CRMs created for the month of August



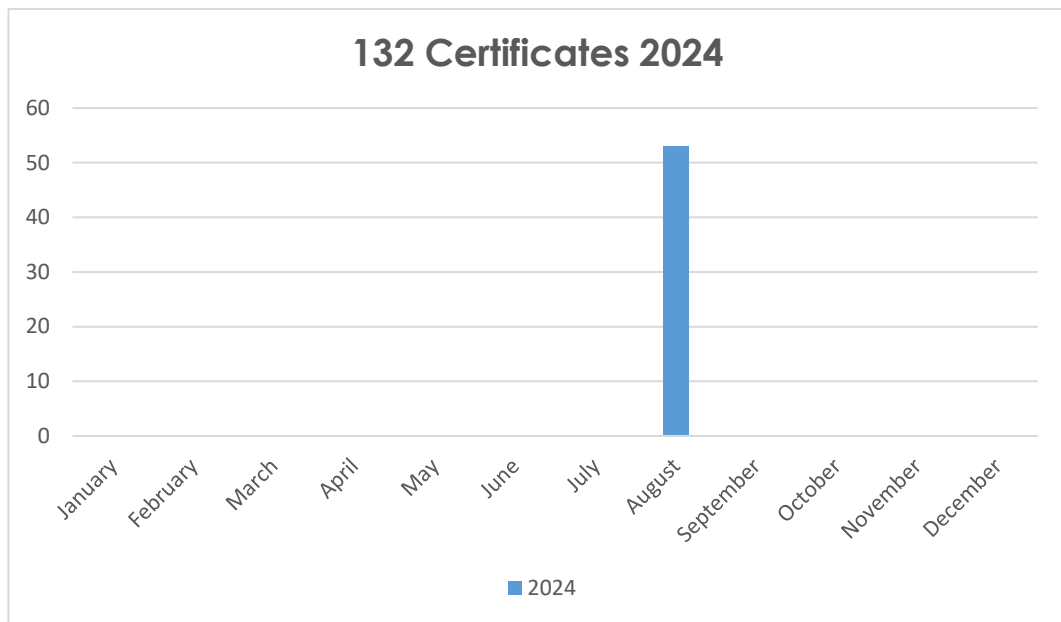
### 337 Certificates

Council received 27 - 337 Certificates in August which relate to the sale of properties as detailed in the graph below.

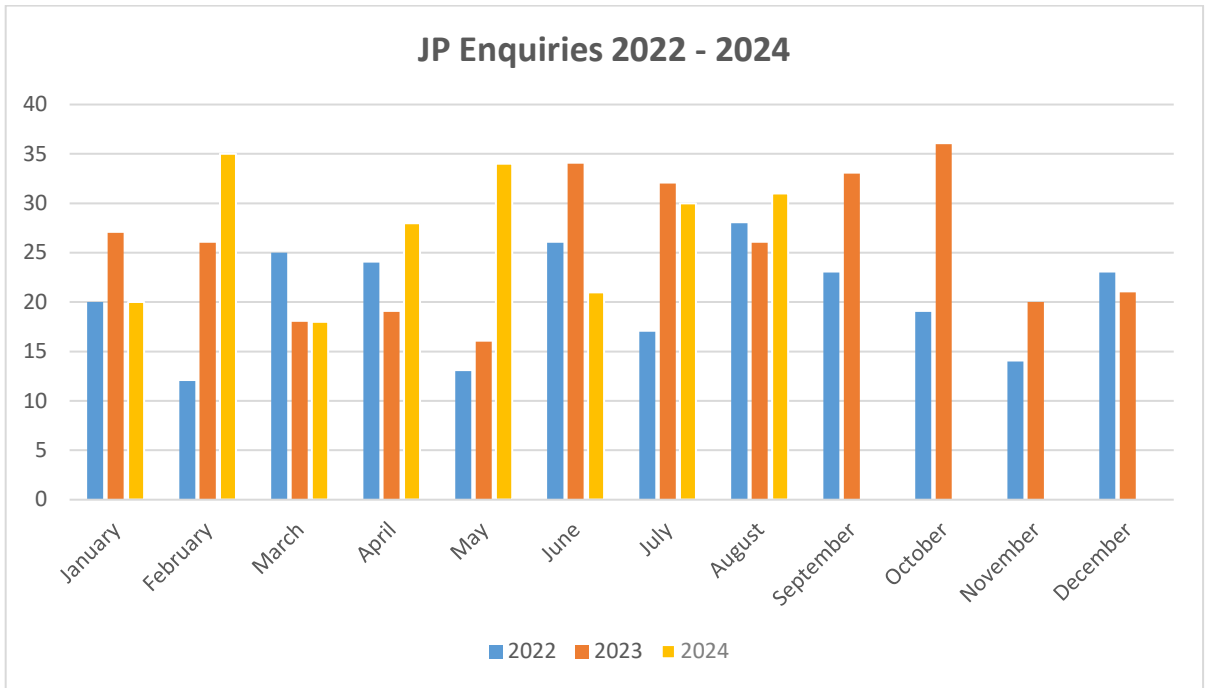


### 132 Certificates

Council received 27 - 132 Certificates in August which relate to the sale of properties as detailed in the graph below.

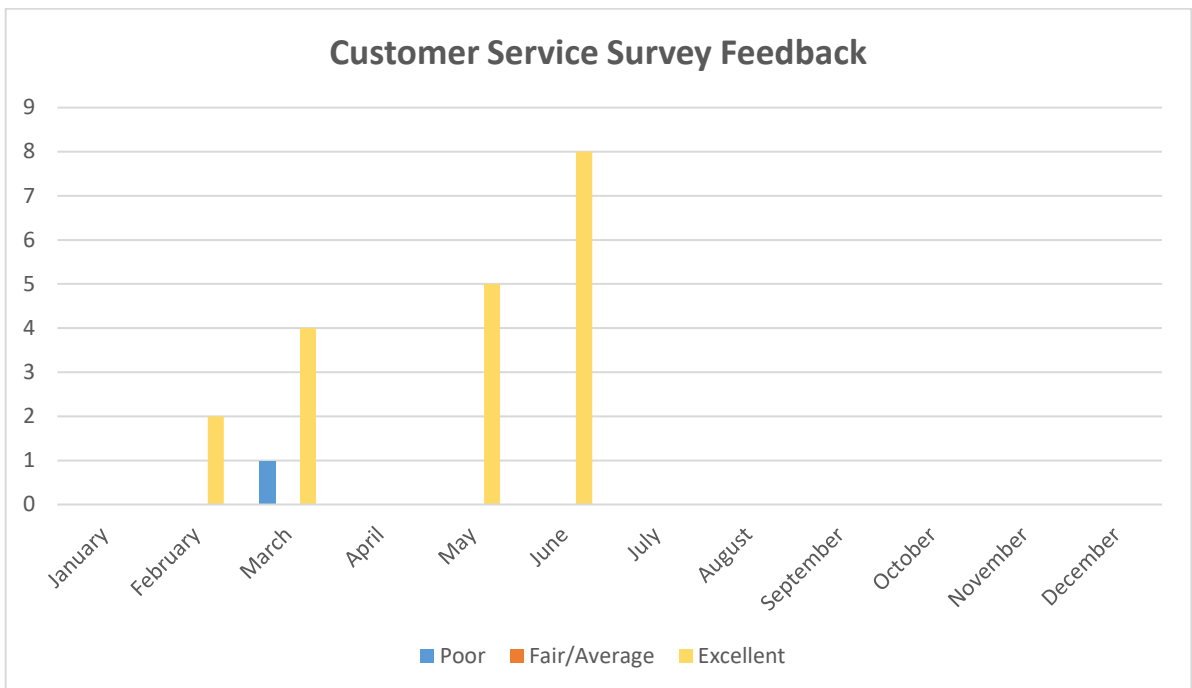


### Justice of the Peace Enquiries



### Customer Service Feedback

We didn't receive any complete customer service surveys for the month of August.



We received 4 written forms of appreciation for the month of May:

**Parks & Reserves and Roads:**

*Firstly I want to say a wonderful thank-you to all involved in the areas of infrastructure service at council e.g road maintenance etc.*

*They all do an amazing job and should be congratulated on there efforts and they are always friendly and helpful and always are courteous when dealing with customers or the community.*

*Also to the Open space staff who look after all the parks and reserves and open space the job they do is amazing and the do a wonderful job.*

*I thank-you for letting me provide this information and feedback.*

Regards

*Please pass on my thanks to the crew who mowed and tided the pony club grounds. Several people commented on show day that it was a lovely venue, and it did look really lovely and tidy.*

*I know it had been a hard week with all the rain and appreciate the effort involved. Thanks you*

*President of Dodges Ferry Horse Riding Club , I would like to pass on a big thankyou to Sonya Pullen and her work team for fantastic job they done of our club grounds[mowing whipper snipper]Thanks again*

**Facilities & CBS**

*I have recently spoken to Vicky and Rebecca from the council, regarding meeting room hire at the Sorell Memorial Hall. The level of customer service provided be these two employees to me, has been fantastic. Both very happy to go that extra mile and provide great customer service. It's been a pleasure dealing with both of them.*

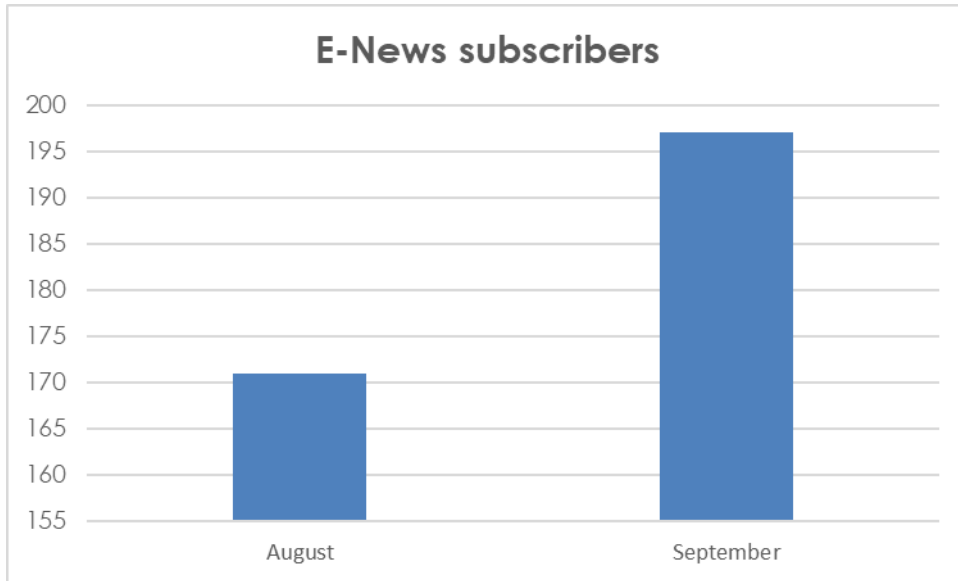
**COMMUNICATIONS**

General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, No Spray Register applications, Fresh valuations cycle, Seniors Week events, LGAT Awards for Excellence win, Park Beach to Cafes Project update and Blue Lagoon Management Plan update.



- E-News – Sent out the September 2024 edition of Sorell Council E-News to subscribers.



**NRM**

- NRM Thursday posts on social media ongoing.
- NRM section ongoing in monthly Sorell Times advert re weed awareness and other NRM matters.

**Waste Education**

- Waste Wednesday social media posts ongoing.

**Advocacy**

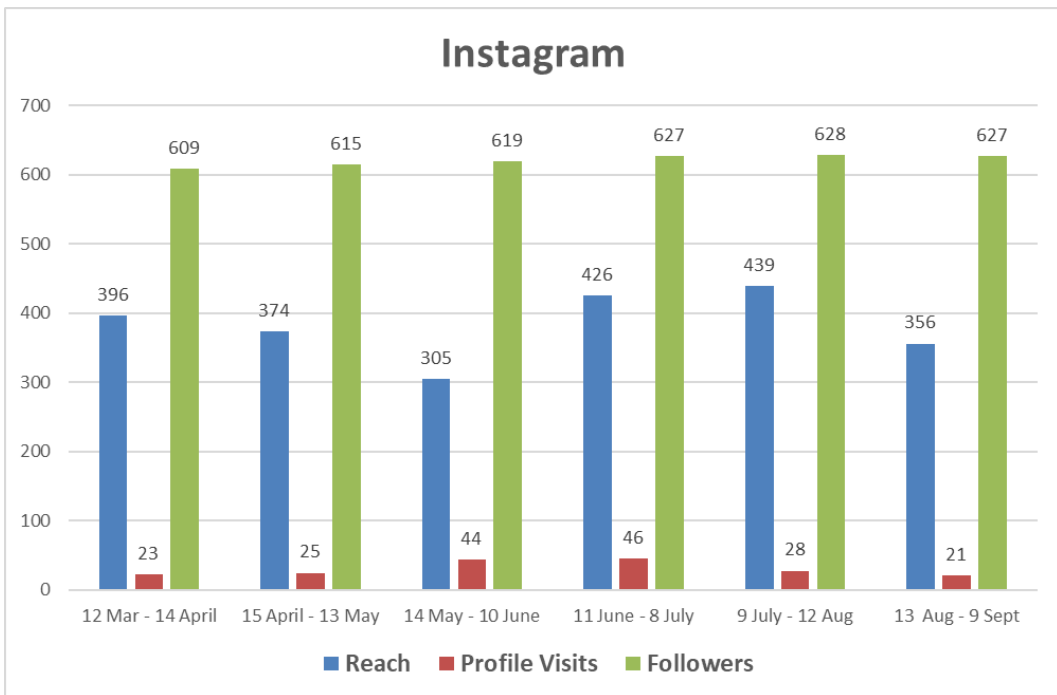
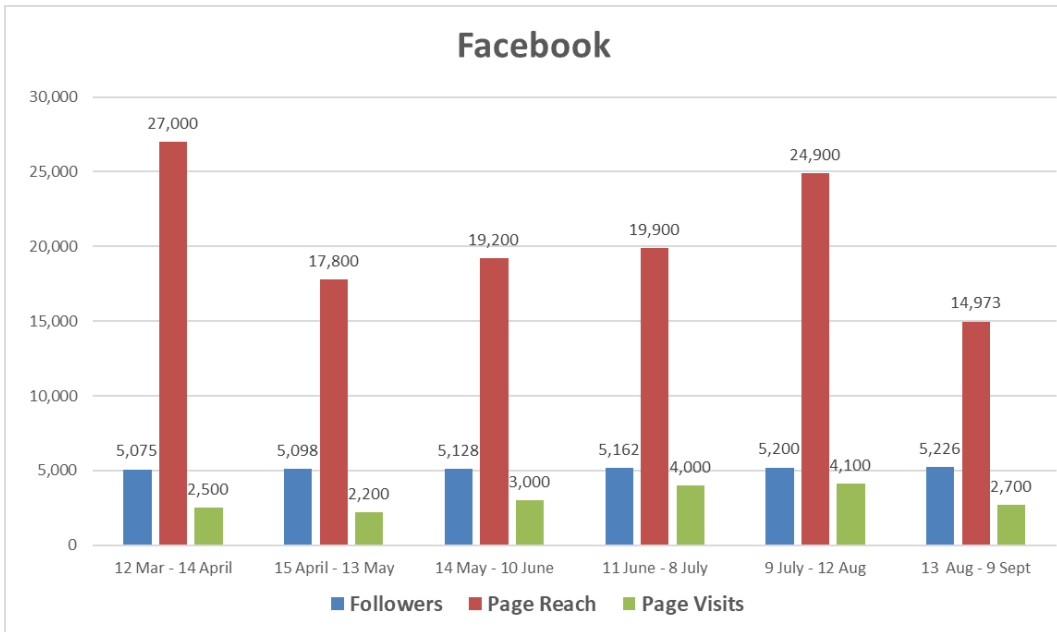
- Regional Strengthening Projects Advocacy document update in progress.

**Area Promotion/Marketing**

- Renewal of Sorell sign outside Rural Solutions ongoing.
- Investigating refreshing the historical storyboards along the Waterway Trail.



Social Media



**COMMUNITY CONSULTATION/ENGAGEMENT**

- Attended Hobart Airport CAGS meeting on 6 August.
- Met with The District Nurses on 13 August.
- Attended NRMEAG meeting on 14 August.
- Site visit to Men's Shed 15 August.
- Attended Sorell Community Cultural Precinct meeting on 15 August.



- Presentation to Lions Club of Sorell on 21 August.
- Held Community pop up chat to engage on C&E Survey at Okines Community House on 27 August. (additional pop ups at Midway Point and Dunalley early September).
- Met with Michael Paxton to discuss engagement on indigenous cultural areas and community engagement matters on 2 September.

### **MEDIA/PROMOTIONS**

- South East Training and Jobs Hub – Organised and held a turning of the sod photo opp for the commencement of the Jobs Hub with Council staff, Mayor Gatehouse, politicians and BEST staff.

### **ARTS AND CULTURE**

- Sorell Community Cultural Precinct Reference Committee – Arranged a meeting for 15 August to discuss Grant opportunity.

### **COMMUNITY COLLABORATIONS**

- KABTas. Sustainable Communities Tidy Towns Awards 2024 – Nominated Sorell 22: Country to Coast in the Heritage and Culture category of the 2024 program.

### **COMMUNITY GRANTS PROGRAM**

#### Community Grants

- Sorell Relay for Life (Auspiced through Cancer Cancer Tasmania) – a request for \$1,810.00 toward the Relay for Life event being held at the South East Sports Complex in October.
- Carlton Park Surf Lifesaving Club – a donation of \$5000.00 towards their commemorative coffee table book to mark their 50th anniversary

#### Individual Achievement

- Holly Stark – Representing Water Polo Tasmania
- Charlie Ashford – Representing Basketball Tasmania
- Liam Barnett – Representing Water Polo Tasmania
- Emma Holloway – Representing Basketball Tasmania.

#### Quick Response

- Nil





## EVENTS

- Seniors Week (14-20 October) – Finalised events for Seniors Week and began promotions.

## CORPORATE ADMINISTRATION

Right to Information

- No Right to Information Requests were received.

Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.
Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.
Acknowledgement of Traditional Owners Policy	Council	Officer review complete.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Review complete. Requires delegate review and approval.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.

Leases & Licences

- Sorell Football Club Lease – With the club for review.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Dodges Ferry Ambulance Station – Lease renewal signed and sent back to the Office of the Solicitor General.
- Pittwater Community Centre Inc. - Lease renewal ready for signing.
- Carlton Park Surf Lifesaving Club – Lease renewal signed and sent to CPSLC for signing.
- Crown Lease renewal – Boomer Bay Road, Boomer Bay – Carpark and Toilet. Request to enact further term sent.

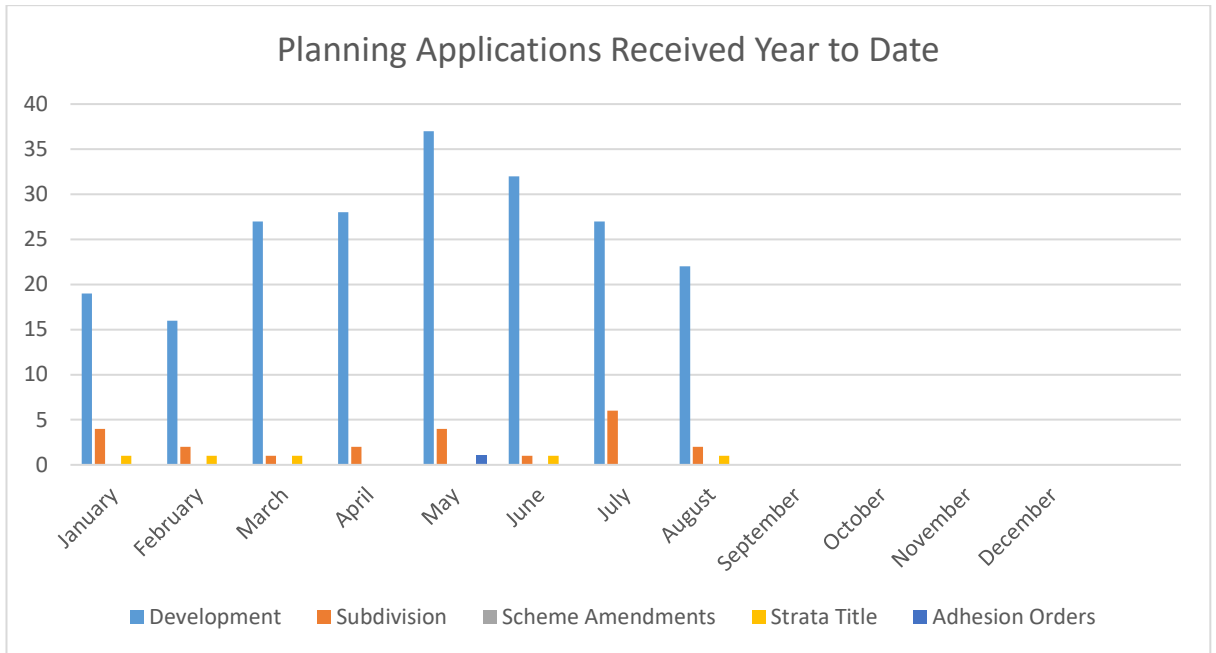


**11.4 PLANNING – SHANE WELLS, MANAGER**



**Planning application received for year 2024**

Analysis of planning applications received year to date including August 2024.



**Fees Waived**

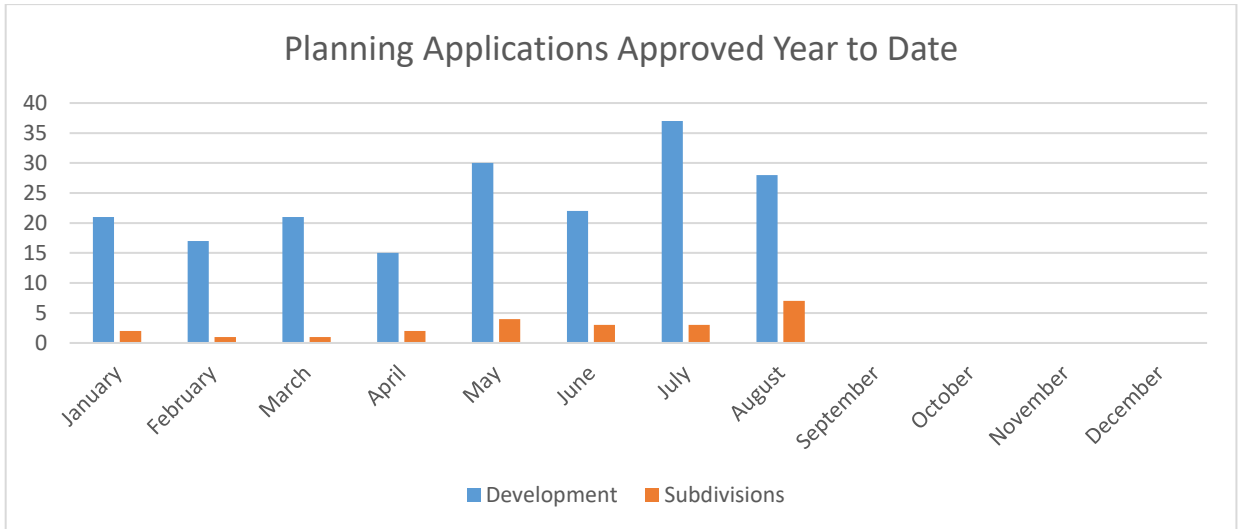
During the month of August 2024, the following requests to waive Planning fees were approved.

Project:	Name & Address:	Fees Waived:
5.2024.197.1 - External Lighting (BMX facility)	11 Arthur Street, Sorell	\$1,074.00

**Planning permits issued year for 2024**

Planning Applications approved year to date including August 2024.





**DELEGATED AUTHORITY**

During the month of August 2024, a total of 35 Planning Approvals/Permits/Refusals/Exemptions have been issued including:

3	Applications approved as Permitted Development; issued under delegated authority
0	Applications presented as Permitted Developments for Council consideration at SPA/Council Meeting.
0	Application presented as Section 56 Amendment for Council consideration at SPA/Council Meeting.
0	Application received which complied with Section 56 Minor Amendment, issued under delegated authority
3	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
0	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit), for Council consideration at SPA/Council Meeting.
1	Application with the requirements for General Exemptions/Not applicable
24	Applications approved as Discretionary Developments; issued under delegated authority
4	Applications presented as Discretionary Developments for Council consideration at SPA/Council Meeting.

The following is a summary of approvals/permits issued for August 2024.



Description	Application Type	Property Address	Value Of Work
Front Fence	Discretionary	36 Carlton Beach Road, Dodges Ferry	\$5,415.00
Minor Amendment - Fixtures in outbuilding	Discretionary	242 Shark Point Road, Penna	\$0.00
Dwelling	Discretionary	9 Fresne Way, Sorell	\$500,000.00
Beauty Salon	No Permit Required	4 Station Lane, Sorell - Shop 4	\$0.00
Petition to Amend Sealed Plan	Permitted	390 Carlton River Road, Carlton River	\$0.00
Additions & Alterations to Dwelling - Retrospective	Discretionary	4 Richards Avenue, Dodges Ferry	\$120,000.00
Bus Parking, Ablution Block and Office (Transport Depot)	Discretionary	Old Forcett Road, Dodges Ferry	\$250,000.00
Dwelling (CT187106/30)	Discretionary	8 Spoonbill Loop, Sorell (CT187/106/30)	\$420,000.00
Additions (Storage Room)	Permitted	460 Old Forcett Road, Dodges Ferry	\$50,000.00
Dwelling	Discretionary	7 River Street, Carlton	\$450,000.00
New Outbuilding Inc Demolition of Existing	Discretionary	445 Brinktop Road, Penna	\$550,000.00
Dwelling (CT187106/28)	Discretionary	12 Spoonbill Loop, Sorell CT187106/28	\$445,000.00
Dwelling	Discretionary	81 Federation Drive, Sorell	\$568,390.00
Dwelling	Discretionary	13 Thoroughbred Road, Orielton	\$773,325.00
Dwelling	Discretionary	5 Oakmont Road, Midway Point	\$450,000.00
Dwelling	Discretionary	19 Friendship Drive, Sorell	\$500,000.00
Outbuilding	No Permit Required	29 Friendship Drive, Sorell	\$17,000.00
Dwelling	No Permit Required	1a Pawleena Road, Sorell	\$350,000.00
Dwelling	Discretionary	3208 Tasman Highway, Orielton (CT177152/1) Access off Allambie Road, Orielton)	\$350,000.00
Dwelling	Discretionary	6 Downward Way, Sorell	\$550,000.00
Camping & Caravan Park	Discretionary	21 Craigs Hill Road, Boomer Bay	\$3,000.00



Dwelling	Discretionary	5 Muirfield Court, Midway Point	\$650,000.00
Dwelling	Discretionary	10 Muirfield Court, Midway Point	\$650,000.00
Dwelling	Discretionary	195 - 227 Penna Road, Midway Point (Lot 142 Muirfield Court, Midway Point)	\$450,000.00
Dwelling	Discretionary	25 Lagoon View Court, Midway Point	\$250,000.00
Dwelling	Discretionary	7 Bingham Street, Dodges Ferry	\$500,000.00
Outbuilding (Patio)	Discretionary	33 Spiraea Street, Primrose Sands	\$35,500.00
Farm Shed	Exempt	571 Penna Road, Penna	\$34,000
Eight Lot Subdivision	Discretionary	16-42 Arthur Highway, Dunalley including works to the Arthur Highway road reservation	\$0.00
One Lot Subdivision	Discretionary	258 Fulham Road, Dunalley	\$0.00
One Lot Subdivision	Discretionary	5 Freedom Close, Carlton	\$10,000.00
One Lot Subdivision	Discretionary	75 Alomes Road, Forcett	\$0.00
Boundary Adjustment Clause 7.3	Permitted	36 Tamarix Road, Primrose Sands	\$0.00
Four Lot Subdivision	Discretionary	253 Greens Road, Orielton	\$0.00
One Lot Subdivision	Discretionary	7 Renmore Court, Carlton	\$15,000.00

The following is a summary of Refusals issued for August 2024.

Description	Application Type	Property Address	Value Of Work
Dwelling	Discretionary	Example	Example

### PLANNING COMPLIANCE

During the month of August 2024, we received 1 new complaints that required further investigation.

Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec
-	2	2	2	2	0	0	1				



Below statistics reflective of Notice of Intention/Enforcement Notice issued for August 2024:

Notice of Intention Issued:	0
Enforcement Notice Issued:	0

### **SORELL PLANNING AUTHORITY (SPA)**

The Sorell Planning Authority (SPA) met on the 6<sup>th</sup> and 27<sup>th</sup> of August 2024 and determined the following:

- Approval of a eight lot subdivision at 16-42 Arthur Highway, Dunalley (7.2023.9.1).
- Approval of a four lot subdivision at 253 Greens Road, Orielton (7.2023.14.1).
- Approval of a dwelling at 6 Downward Way, Sorell (5.2024.171.1).
- Declined to prepare and certify a planning scheme amendment for 88 Lewisham Road, Lewisham and associated 24 Lot Subdivision (5.2023.312.1).
- Approval of a caravan park at 21 Craigs Hill Road, Boomer Bay (5.2024.14.1).
- Considered a submission on the Improving Residential Standards project.

### **APPEALS**

<b>Item</b>	<b>Appeal Status</b>
7.2022.10.1 - Subdivision at 8 Cole Street, Sorell – appeal lodged by applicant regarding sewer and footbridge contributions	Hearing completed. Decision pending
5.2023.201.1 - Multiple dwellings at 14 Olympic Av, Midway Point – appeal lodged by applicant against refusal	Withdrawn following preliminary ruling in favour of Council
5.2023.295.1 - Dwelling at 579 Primrose Sands Road refusal	Proceeding to hearing
5.2024.3.1 - Childcare at 18 Arthur Street – appeal lodged by applicant against conditions	Consent agreement reached



## STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
New - State Planning Office (SPO) - Improving Residential Standards in Tasmania Project (General Residential Zone and Low Density Residential Zone).	Consultation process completed (*)
Outer Hobart Residential Supply and Demand Study.	Complete. Public release pending
State Planning Office (SPO) – Tasmanian Planning Policies.	Tasmanian Planning Commission report released including recommended changes
State Planning Office (SPO) – Five Year Review of State Planning Provisions.	Various amendments more of a technical nature have commenced. Staff has provided input on rural workers accommodation, landslip hazard and coastal hazard codes
State Planning Office (SPO) – Regional planning framework and structure planning guidelines.	Consultation report released 22 May 2023, available at <a href="http://www.planningreform.tas.gov.au">www.planningreform.tas.gov.au</a> .
Regional Land Use Strategy Update.	State of Play public engagement process to commence in September 2024 (*)

## NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

- Invasive Weeds grants received and planning underway.
- Free Cat desexing and microchipping progressing for Midway Point and surroundings.
- Five Reserve Management Plans finalised.
- Participated in Local Government Climate Capability Program.
- Blue Lagoon hydrological and ecological study completed.
- Various grassy invasive weeds control program underway.
- CERMP phase 1, first five outfall construction underway.
- Sixth NRMEAG meeting conducted.

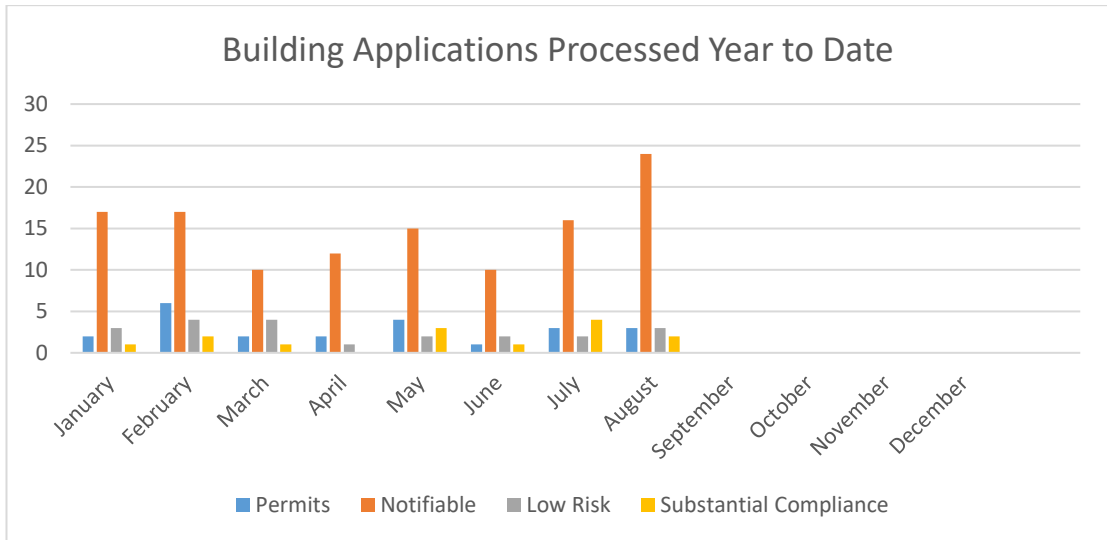


**11.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER**



**BUILDING**

Analysis of applications approved year to date including August 2024. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in August 2024 (details below). These include:

- 3 Permits
- 24 Notifiable
- 3 Low Risk
- 2 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
7 Federation Drive, Sorell	Dwelling	\$500,000.00
5 Miena Drive, Sorell	Dwelling	\$430,000.00
17 Federation Drive, Sorell	Dwelling	\$500,000.00
52 Friendship Drive, Sorell	Dwelling	\$550,000.00
51 Federation Drive, Sorell	Dwelling	\$430,000.00
16 Downward Way, Sorell	Dwelling	\$430,000.00
5 Parsell Way, Midway Point	Demolition of existing Shed & Construction of new Shed	\$30,000.00
18 Oakmont Road, Midway Point	Dwelling	\$550,000.00
16 Oakmont Road, Midway Point	Dwelling	\$550,000.00
4 Fishburn Way, Sorell	Dwelling	\$341,050.00
410 Sugarloaf Road, Carlton River	Solar Panels	\$5,586.00
242 Shark Point Road, Penna	Shed	\$65,000.00
2124 Arthur Highway, Copping	Carport	\$15,000.00





11 Federation Drive, Sorell	Dwelling	\$380,000.00
43 Friendship Drive, Sorell	Dwelling	\$440,000.00
33 Friendship Drive, Sorell	Dwelling	\$550,000.00
9 Fresne Way, Sorell	Dwelling	\$500,000.00
6-8 North Street, Dodges Ferry	Dwelling	\$280,000.00
22 Oakmont Road, Midway Point	Dwelling	\$500,000.00
31 Oakmont Road, Midway Point	Dwelling	\$470,000.00
418 Penna Road, Penna	Solar Panel Installation	\$17,600.00
106 Bream Creek Road, Bream Creek	Dairy Processing Shed	\$100,000.00
3290 Arthur Highway, Dunalley (8 Spotswood Road)	Amendment - Dwelling (Deck and Internal Alterations)	\$0.00
2057 Arthur Highway, Copping	Dwelling and covered Deck	\$160,000.00
1 Pitt Street, Dodges Ferry	Dwelling	\$530,000.00
2964 Tasman Highway, Sorell	Agricultural Packing Shed & Offices	\$480,000.00
406 Wielangta Road, Bream Creek	Outbuilding	\$70,000.00
9 Heatherbell Road, Forcett	Deck and Swimming Pool	\$15,000.00
20 Clearys Lane, Bream Creek	New Building (Bed and Breakfast Accommodation)	\$155,000.00
4 Statesman Court, Sorell	Shed	\$16,540.00
3308 Tasman Highway, Orielton	Farm Shed	\$19,150.00
10 Woodruff Court, Sorell	Shed	\$18,250.00

## FEES WAIVED

During the month of August 2024, the following requests to waive Building and Plumbing fees were approved.

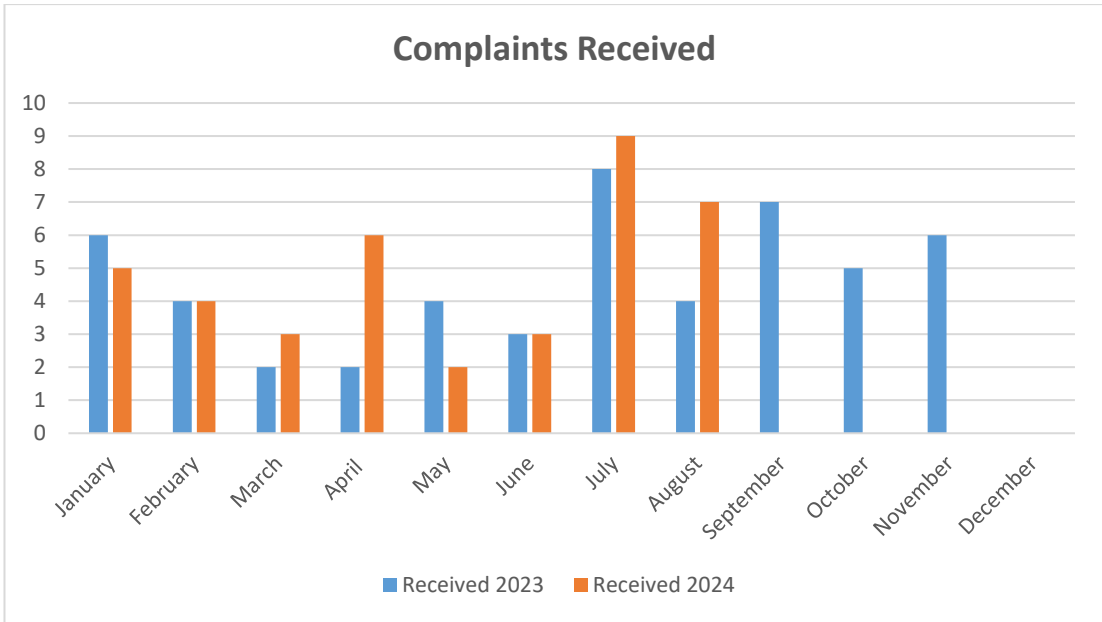
Project:	Name & Address:	Fees Waived:
Building: 22.2024.165.1	47 Cole Street, Sorell (Jobs Hub)	\$989.00
Plumbing: 23.2024.163.1	47 Cole Street, Sorell (Jobs Hub)	\$2,913.00

## BUILDING COMPLIANCE

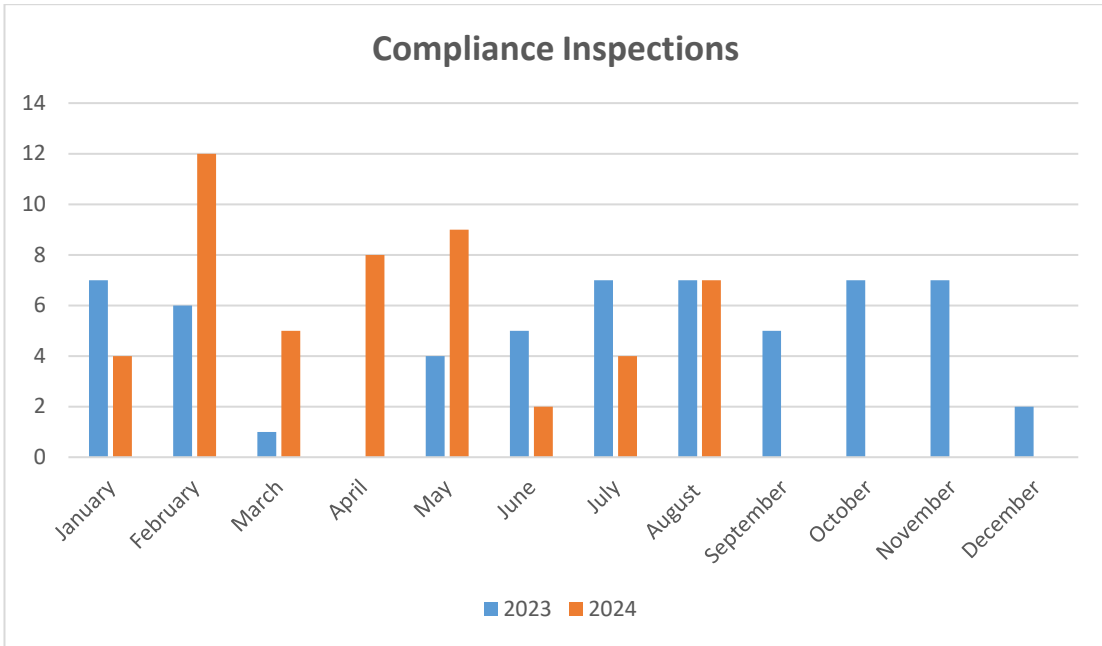
Council compliance officers are continuing to investigate and inspect any incoming complaints in relation to potential illegal construction of works on a weekly basis.

During the month of August 2024, we received 7 new complaints that required further investigation.





There were 7 on-site inspections completed for the month of August.



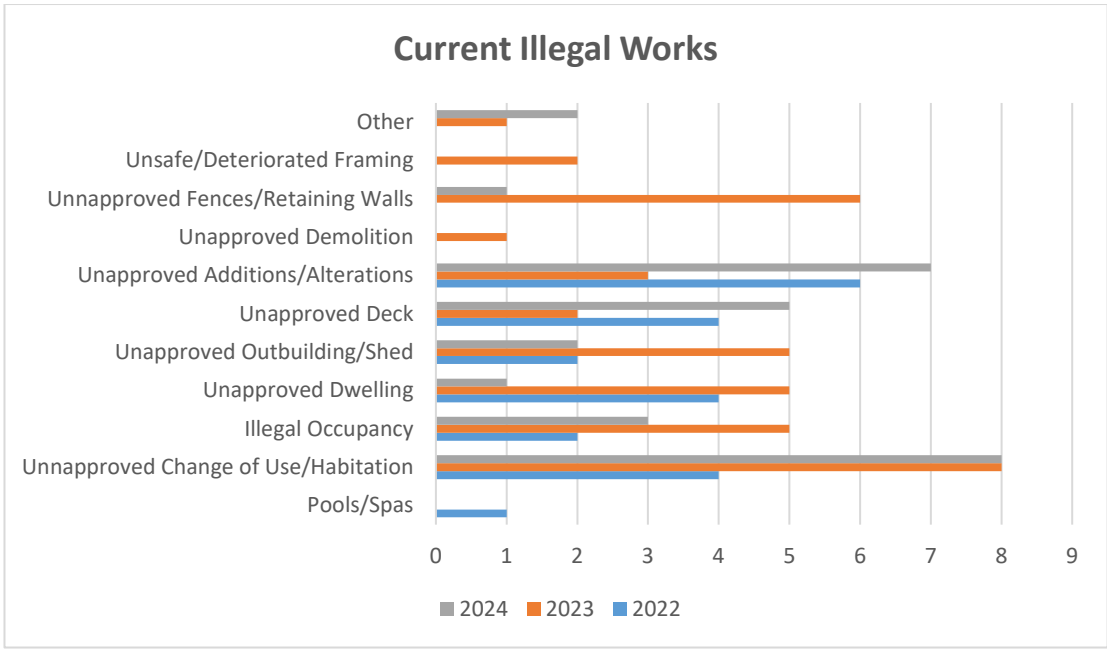
We often receive other incoming queries/complaints that do not require inspections that can be completed as they comply or are low risk work not requiring permits.

Below statistics reflective of Notices/Orders issued for August 2024:

Building Notices issued:	2
Building Order issued:	4
Building Order (Including Notices) revoked:	6



Infringement Notices issued:	0
Emergency Order issued:	0

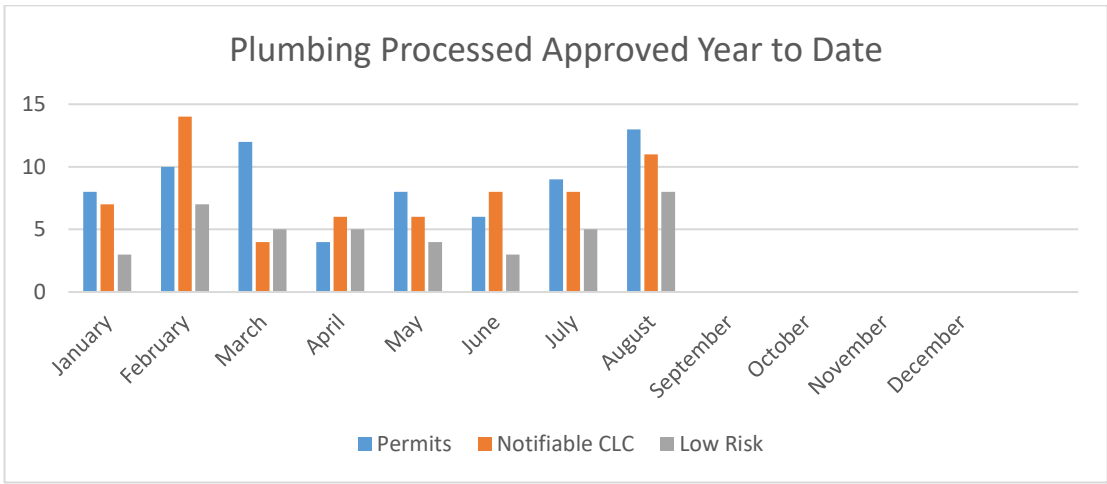


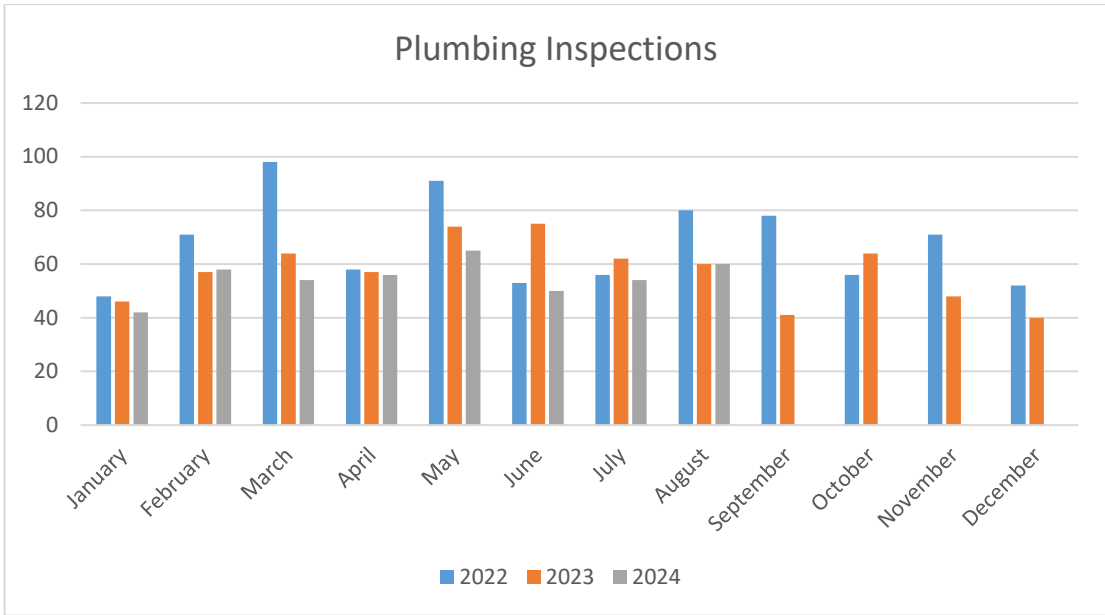
**PLUMBING**

Analysis of applications approved year to date including August 2024. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in August 2024 (details below). These include:

- 13 Permits
- 11 Notifiable
- 8 Low Risk





In August, 60 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

**PLUMBING COMPLIANCE**

Below statistics reflective of Plumbing Notices/Orders issued for August 2024:

Plumbing Notices issued:	0
Plumbing Order issued:	0
Plumbing Order (Including Notices) revoked:	0
Infringement Notices issued:	0
Emergency Order issued:	0

Plumbing Surveyor and Manager of Health & Compliance have been dealing with two ongoing complaints about plumbing work that has been completed and subsequently identified as being defective.

**ENVIRONMENTAL HEALTH**

**Building Act 2016**

Onsite wastewater management assessments completed for Plumbing Permit applications, mostly in the Southern Beaches. Several designs received required were non-compliant and had to be re-designed.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The Licensee has engaged a plumbing business to install a new wastewater treatment system, a plumbing application has been issued for the new



wastewater treatment system. The new design involves an aerated wastewater treatment system and irrigation area, which will avoid the need to discharge into Jones Bay. The owner was contacted in late August 2024 for an update. No date has been provided when works will commence.

### ***Land Use Planning & Approval Act 1993***

Development and subdivision application assessments completed including, a childcare centre in Sorell, large unit development, new houses in the Southern Beaches, (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies) including new subdivisions and subdivision final plans assessment to ensure compliance with permit conditions.

### ***Food Act 2003***

All Food businesses have renewed their registrations certificates and inspections are ongoing to ensure registration of food business is consistent with the Food Standards Code. Six Food business safety assessments were conducted during August 2024, including two follow-up inspections to determine if required works from a previous inspection had been completed.

The Food Safety Supervisor requirements have been implemented and most food businesses now comply. Follow up inspections continue to improve food safety culture and education and ensure food business comply with Food safety Standards. All food businesses inspections are currently up to date.

Food business registration renewal sent out in late May 24. EHO's have assessed the applications and registration certificates were emailed out. EHO's have assisted with several new business enquiries, mostly related to temporary food business applications,

### ***Public Health Act 1997***

In accordance with the Tasmanian Drinking Water Quality Guidelines 2015 reporting and registrations of Private water suppliers and Water carriers progressing with inspections and compliance with Appendix A –ADWG Health Guideline Values: Microbiological and non-microbiological sampling. An application for a water cartage vehicle was assessed.

Recreational water quality monitoring finished at the end of March. Data analysis has commenced for the annual recreational water quality report due to be submitted to the Director of Public Health in September 2024.

EHO completed staff influenza immunisations through Guild Pharmacies. a report was provided to their Manager Health and Compliance regarding the change in administration of staff influenza.



One Gastroenteritis Outbreak was reported however on investigation it was found not to be related to the establishment's food handling.

EHO attended webinar on Avian influenza which has not yet reached Australia however will be catastrophic when the virus enters our shores. NRE will be in charge of the triage and response however they stated they would be reliant on an all government approach to clean up.

### **Environmental Management & Pollution Control Act 1994 (EMPCA)**

Noise, smoke, light spillage and odour issues/complaints were received including, loud music, smoke from wood heaters, builders working outside of permissible hours.

EHO has followed an ongoing odour complaint from a food business, the owner has agreed to undertake works to reduce the nuisance to neighbours. The EHO has contacted the mechanical ventilation business, who confirmed that works were scheduled to be completed at the end of August 2024.

Several complaints were received regarding smoke from wood heaters in residential areas. The smoke emitted is causing a nuisance to several neighbours. It has been difficult for the EHO to witness the smoke nuisance, so the investigation is currently ongoing.

Complaint received regarding hydrocarbons from a service station entering Council's stormwater infrastructure. The business owner was asked to rectify the issue and has already purchased the necessary system and is in the process of having it installed.

EHO and Manager of Health & Environment had a site meeting at Wattle Hill to check that a property applying aquaculture waste to their farm was complying with conditions contained in the Environment Protection Notice.

EHO completed an inspection of a land-based abalone farm to discuss wastewater treatment.

### **Waste Management**

1. The second greenwaste wheelie bin collection commenced in the August with a participation rate of 33% (number collections divided by the total number of eligible properties) which was slightly lower than July (38%). In total 65 tonnes of greenwaste were collected, with low levels of contamination, 7 Tonnes less than July. The greenwaste bins have proved to be more popular than the former monthly bulk greenwaste collection, the total monthly collection had an average participation rate of 14% and average tonnage of 44.

Veolia is now providing monthly reports on greenwaste, garbage and recycling collections. The participation rate for garbage was 81% and 78%



for recycling in August. 75 Tonnes of recycling (from Kerbside collections) was sent to the Recycling Processing Facility in Derwent Park. 253 Tonnes of kerbside collected garbage was delivered to the Copping Landfill.

2. Council staff are receiving enquiries from residents about the greenwaste collections service. However, these have now reduced since the service commenced.

3. Had a meeting with RecycleSmart regarding their household collection service. Recycle Smart collects textiles, E-Waste, soft plastics and other miscellaneous items. The service must be booked and RecycleSmart will collect two shopping bags of goods from each property for a fee.

#### ***Street Stall / Public place permits***

Several enquiries were received about possible sites for food vans, two applications were approved in Dodges Ferry.

#### ***Shark Point Road Sewerage extension***

The TasWater contractor has completed the sewerage extension works. One property has already submitted a plumbing application to connect.

#### ***Dodges Ferry School sewage lagoons***

Tawater's consultant is continuing to prepare designs for new wastewater treatment systems to replace the existing sewage lagoons on the recreation park that service the School, Okines House and Dodges Ferry Football Club. A new water meter has been installed to more accurately calculate the daily wastewater loadings required for the sizing the sewage treatment plant and wastewater land application area.

It is highly desirable for the land application area to be outside of the Dodges Ferry Nature Reserve and for the DCYP to provide land to manage their own onsite waste disposal.

#### ***Southern Beaches On-site Wastewater and Stormwater Strategy***

A combined submission was received at the end of August from three experienced consultants, the submission is currently being assessed and a consultant is likely to be appointed in September 2024.



### **By-Laws**

The draft by-law and regulatory impact statement have been sent to the Director of Local Government for approval to commence public consultation.

### **Dairy Effluent**

Attended a stakeholder reference group meeting with the Tasmanian Dairy Industry Authority regarding the Code of Practice for Dairy Effluent Management. The group will provide advice on the preferred regulatory regime for the code.

## **COMPLIANCE**

### **Dogs on beaches**

Council officers have continued periodic patrols of beaches outside of the restricted times as part of Councils education program focussing on both making owners aware that dogs must be under 'effective control' and requiring dogs to be 'on-lead' in car parks.

### **Dog attacks**

Council officers investigated 1 Dog attack on a person and 2 attacks on other dogs.

### **Dogs at Large / Fines and impounded**

9 Dogs were impounded and 13 dog related infringement notices were issued. Comprising the following offences, dog at large, creating a nuisance, failing to register and 2 owners received infringement notices for failing to pick up after their dog in the main street of Sorell. Councils CCTV was used to produce the evidence required to fine the two offending people.

Compliance Officers continued to engage with dog walkers, issuing fines when necessary to those with dogs off-lead on footpaths. In accordance with the *Dog Control Act 2000*, dogs must be kept on a lead on all roads and road-related areas within built-up areas, including footpaths, roads, nature strips, and car parks, unless a designated off-lead area has been declared by Council.

Compliance Officers have commenced dog registration checks for dogs that have not reregistered from the previous year which has resulted in over 80 dogs been reregistered.





## Planning Compliance

3 Complaints were received and investigated.

## Parking

Compliance Officers continued to deal with an increased amount of parking complaints which were predominately minor traffic parking offences ranging from parking on footpaths, exceeding time restrictions outside local businesses, illegal parking of heavy vehicles and parking in a disability zone without displaying a permit.

## Noise Complaints including Dog Barking and Poultry

Councils Compliance Officers dealt with 9 barking dog complaints and 3 rooster crowing complaints. 4 roosters were relinquished to Council.

## Littering

Compliance staff have investigated 4 litter complaints which included dumped rubbish, tyres and greenwaste. There was insufficient evidence to form a case to prosecute on any of these offences.

## 11.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER



### CAPITAL WORKS - TRANSPORT AND STORMWATER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Whittlam Court, Lewisham – Stormwater – Land easement and negotiation with property owner delays – ongoing, currently looking at an alternative solution – ongoing.
- Shamrock Court, Carlton – Stormwater Outfall remediation - Design to be reviewed by Anna Wilson. As this crosses over with CREMP
- Junction Street, Dodges Ferry – Footpath renewal - Design commenced (internal).
- Sorell Main Road the vicinity of #'s 81 and 83 (School Grounds) flood retention and pipework. Progressing with property owners' approvals.
- Franklin Street, Dunalley, reconstruction and associated drainage works. Design Stage.
- Three Street, Dodges Ferry upgrade and associated drainage works. Design Stage.
- Pearl Court, Dodges Ferry upgrade/stabilisation. Design Stage.



- Jacobs Court, Dodges Ferry upgrade with associated drainage works.
- Delmore and White Hill Road Intersection upgrade. Geotech investigation quotation requested, UDM will be carrying out GPR survey in September to assist in the reconstruction design.
- Allambie Road reconstruction – design almost finalised.
- Oak Street Reconstruction – design in progress.
- Southeast Sports Complex – drainage works, materials quotation received from TEFCO.

Capital Works construction projects within the procurement process.

- Resheet Program 2024-25. Advertised Request for Tender Saturday 7<sup>th</sup> September 2024.
- Parnella Road, preparing RFQ ready for second quarter.
- Sorell Main Road the vicinity of #'s 81 and 83 (School Grounds) flood retention and pipework. Progressing with property owners' approvals. Currently preparing RFQ.

Capital Works Under Active Construction:

- Tamarix Road, Primrose Sands – new gravel path – construction progressing, alignment changes to suit existing property boundaries. Will be completed in July 2024.
- 2023-24 Reseal Project, completed, arranging a walk through with Fulton Hogan.
- Wiggins Road Widening/Upgrade (SRRP) Completed. Land acquisition and boundary survey to be completed to close out overall project.
- Erle Street, Carlton, stormwater drainage project progressing well even after poor weather and high rainfall, works at 65%
- Seventh Avenue Stormwater upgrade – works have commenced. SW installation nearing completion, road works commenced.

Safer Rural Roads Program

- Kellevie Road project detailed Engineering Survey for Planning and Design due to be completed in August. Draft proposal by early September. Have been in discussion with Burbury Consulting to expedite design as soon as possible. Vegetation and tree clearing on site has been successfully completed providing vastly improved visibility.

## **CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS**

### **Footpaths**

- Red Ochre Beach Access – Consultation and applications to various government departments is continuing.
- Miena Park gravel path – Works are nearing completion.
- Shark Point Rd (Taswater Site) gravel path – Works have been delayed due to weather, should commence late August.



- Sorell Streetscape
  - New bin surrounds have started to be installed.
  - Stage 5 works are complete apart from directly adjacent to the power pole at McDonalds corner.
  - Works will continue into Station Lane late August/ early September.

#### **Vulnerable Road User Program**

- Gate Five Rd – Purchase order raised for the land transfer.

### **BUILDINGS**

#### **Train Shed**

- Glass doors have been installed.
- Lighting designs have been finalised and will be installed shortly.
- Handrail to the rear deck has been installed.
- Perimeter fencing design to be confirmed, quotes will be requested shortly.
- Screening and hedge style plantings to be installed along the rear fence to properties in Cole St.

#### **Southeast Jobs Hub**

- The contract has been awarded to Taswide Building.
- Certificate of Likely Compliance to be issued shortly, then building and plumbing permits can be issued meaning works can commence.
- Site fence, temporary access road and containers have been set up on site.

#### **Sorell Memorial Hall**

- Floorplan has been questioned by one user group – potential solutions are being developed.
- Design consultants will be engaged once a more detailed design is completed by the architect.

### **PARKS AND RESEERVES**

#### **Dodges Ferry Skate Park**

- The scope of replacement the existing coping and repairs to the existing surface are being scoped.

#### **ASSETS, GIS & ICT UPDATES**

- Southern Beach stormwater Infrastructure spatial review was done as part of the onsite wastewater strategy.



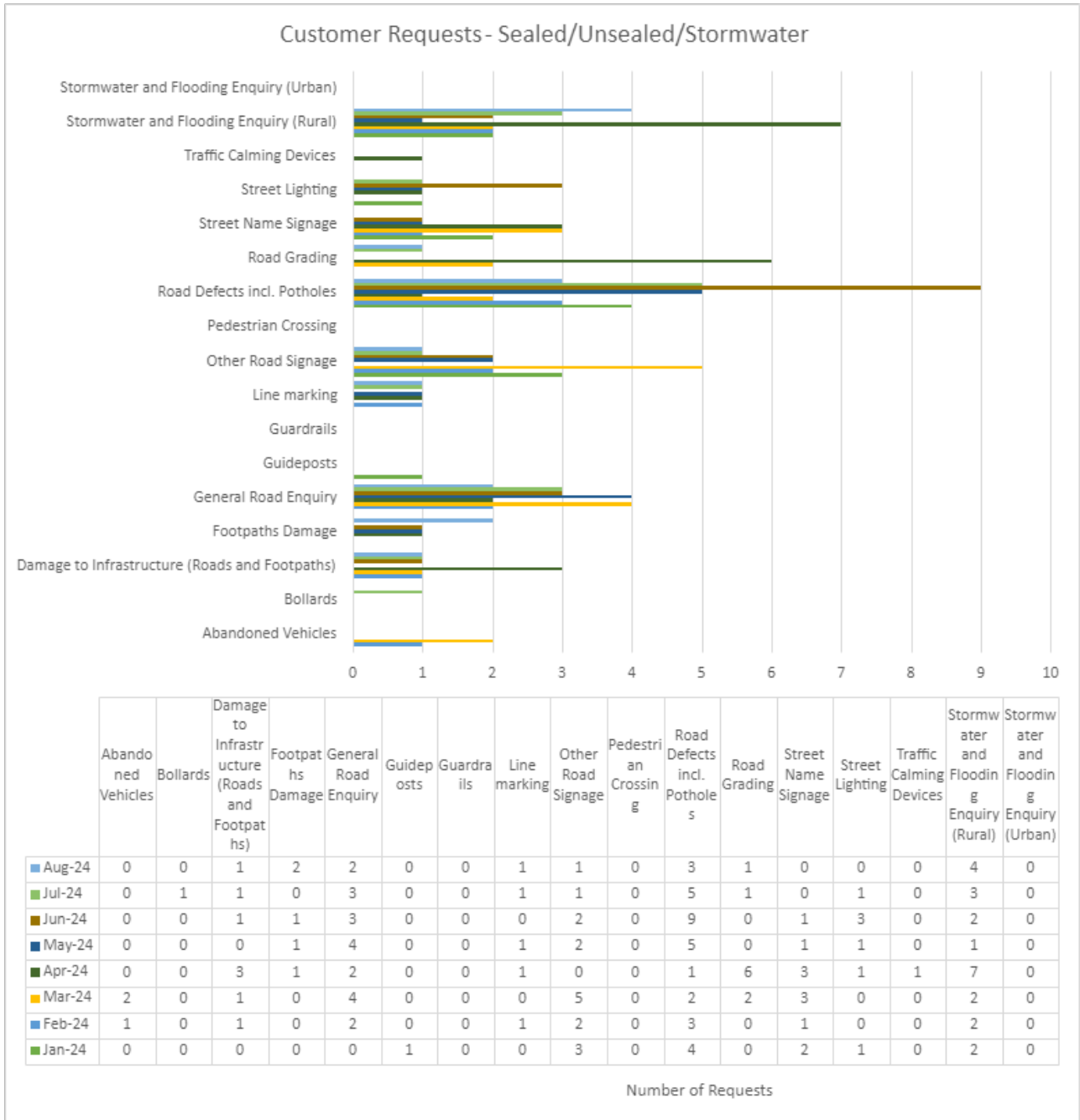
- As con data processed from DSG for the Sorell Bypass.
- Implementing a more effective and efficient way of onboarding staff – developing as part of the PC renewal capital project.
- Sorell will be the first Council to start the single sign on process with TheLIST for security purposes when accessing potential sensitive data on TheLIST and mitigating misuse of generic logins. We have been liaising with TheLIST and Council recognised the security risk that this had on Council and TheLIST equally and approached them about it. NRE has already got State Government users onboard and are now working their way through Local Government. Sorell volunteered to be the first, and this will be rolled out to all Council users in the coming weeks.



**11.7 ROADS AND STORMWATER - DAVID REARDON, MANAGER**

△  
All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

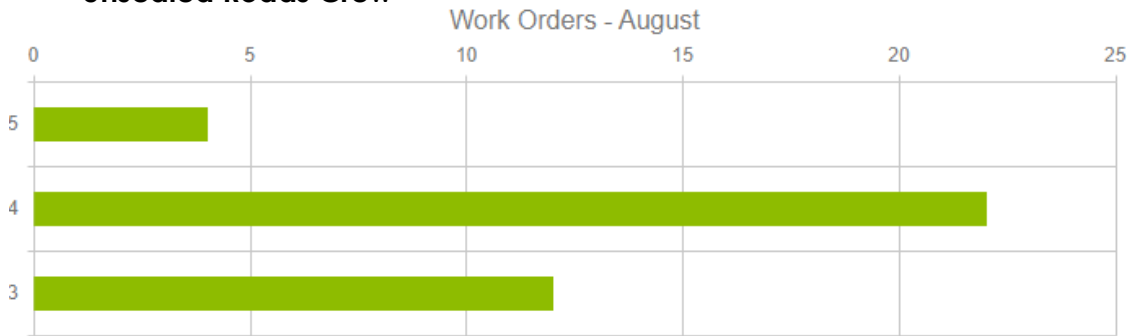
**CRM's**



Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

**Unsealed Roads Crew**

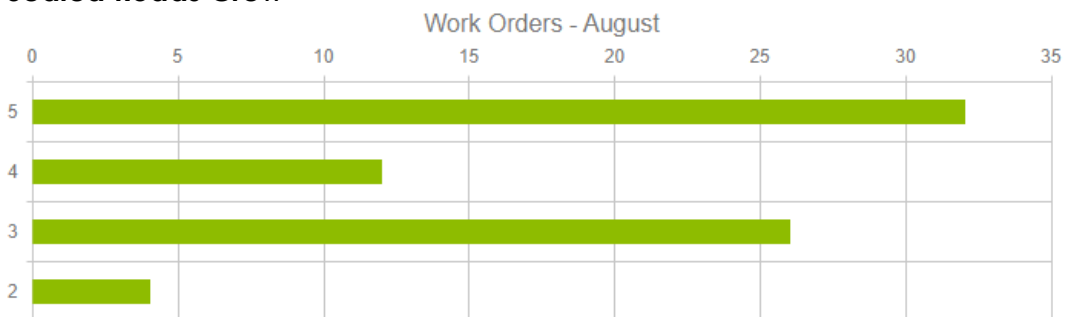


- Grading on River Street, Lagoon Road, Poina Street, Return Street, Taranna Street, Mungara Street, Bally Park Road, Church Street, Ocean Grove, Eularminner Street, Moomere Street, Young Street, Arlenar Street, Josephs Road, Marion Bay Road, Bream Creek Road, Bay Road, Leenaa Street, Homewood Drive, and Plenar Street.
- Potholing on Dransfields Road, Lagoon Road, Moomere Street, Kellevie Road, White Hills Road, Delmore Road, Goodford Lane, Pawleena Road, and Leenaa Street.
- Vegetation Control on Primrose Sands Hall Access Road, Homewood Drive, Nugent Road, and Heatherbell Road.
- Repair Mirror on Pitt Street.

Roadside Furniture

- Place FBR's on Bally Park Road.
- Traffic Counters on Bream Creek Road.

**Sealed Roads Crew**



- Potholes on Parnella Road, Nugent Road, Wards Avenue, First Avenue, Sugarloaf Road, Brinktop Road, Carlton Beach Road, Carlton River Road, Fulham Road, and Primrose Sands Road.
- Asphalt Edge Breaks on Albert Court, and Nugent Road.
- Gravel Shoulders on Pawleena Road.
- Asphalt Shoulders on Knights Road, Carlton River Road, and Nugent Road.
- Clean Drain on Nugent Road.
- Line marking on Provence Drive, Park Beach Car Park, and Grevillea Street.
- Sealing on Carlton Beach Road.
- Vegetation Control on Wellington Parade, Kirabati Road, San Francisco Street, First Avenue, Primrose Sands Road, and Fulham Road.

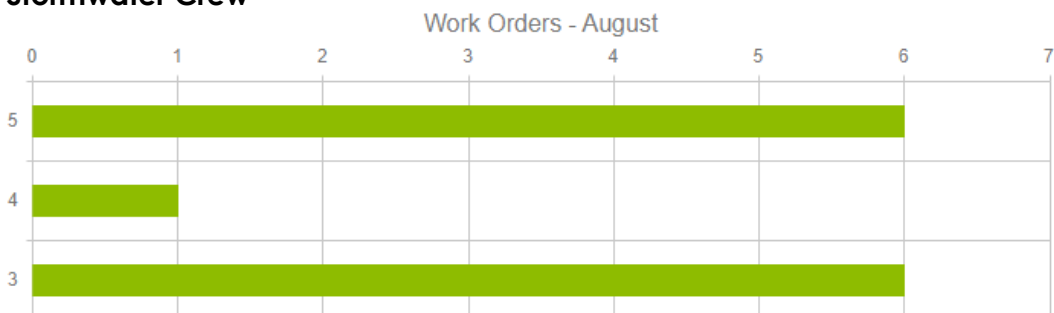
Inspections carried out

- Midway Point

Roadside Furniture

- Signs/Guideposts on Spoonbill Loop, Olympic Avenue, Birkdale Place, Sunningdale Close, Inverness Street, Oakmont Road, Penna Beach Street, Muirfield Court, Lytham Crescent, Sweetwater Road, Old Forcett Road, Carlton Beach Road, Grevillea Street, Riaweena Road, Clover Court, and Carlton River Road.
- Graffiti Removal on Imlay Street and Carlton Beach Road.
- Replace Pedestrian Crossings on Bay Road.
- Clean Traffic Islands on Lewisham Scenic Drive.
- Footpath Maintenance on Attunga Drive, Reynolds Road, Bay Road, Higson Street, McKinly Street, Penna Road, Brady Street, Vancouver Street, Bryant Street, Haber Street, Second Avenue, East Crescent, Darwin Street, and Singapore Street.
- Traffic Counters on Delmore Road, Brinktop Road, Mary Street, White Hill Road, and Riviera Drive.

**Stormwater Crew**



- Clean Drains in Zone 1, Tanya Place, and Nugent Road.
- Rockline Drains on Primrose Sands Road, and Homewood Drive.
- Concrete Litter Trap at Dunalley Fish Market.
- Vegetation Control on Stores Lane.
- Clean Outfall on Lewisham Scenic Drive.
- Strip Shoulders on Tiger Head Road and Layete Street.
- Dodges Ferry Outfall Inspection.
- GPT Inspections in Zone 1.
- Routing in Zone 1, Zone 2, and Zone 3.

## 11.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER



### Meetings Attended:

- Leadership Team Meeting
- Capital Works Meeting
- Various onsite meetings with contractors and staff
- Municipal Emergency Management Meeting
- Community Precinct Team meeting
- Community Cultural Meeting
- Men's Shed
- Met with Lions Club Representatives
- Met with Southern City BMX
- Met with Hobart Chargers

### South East Stadium:

- Promotion of the stadium beyond South East region to increase utilisation.
- Various meetings regarding Stadium & Community Facilities.
- Ongoing liaison with local clubs and other future users of the stadium.
- Ongoing Maintenance discussions.

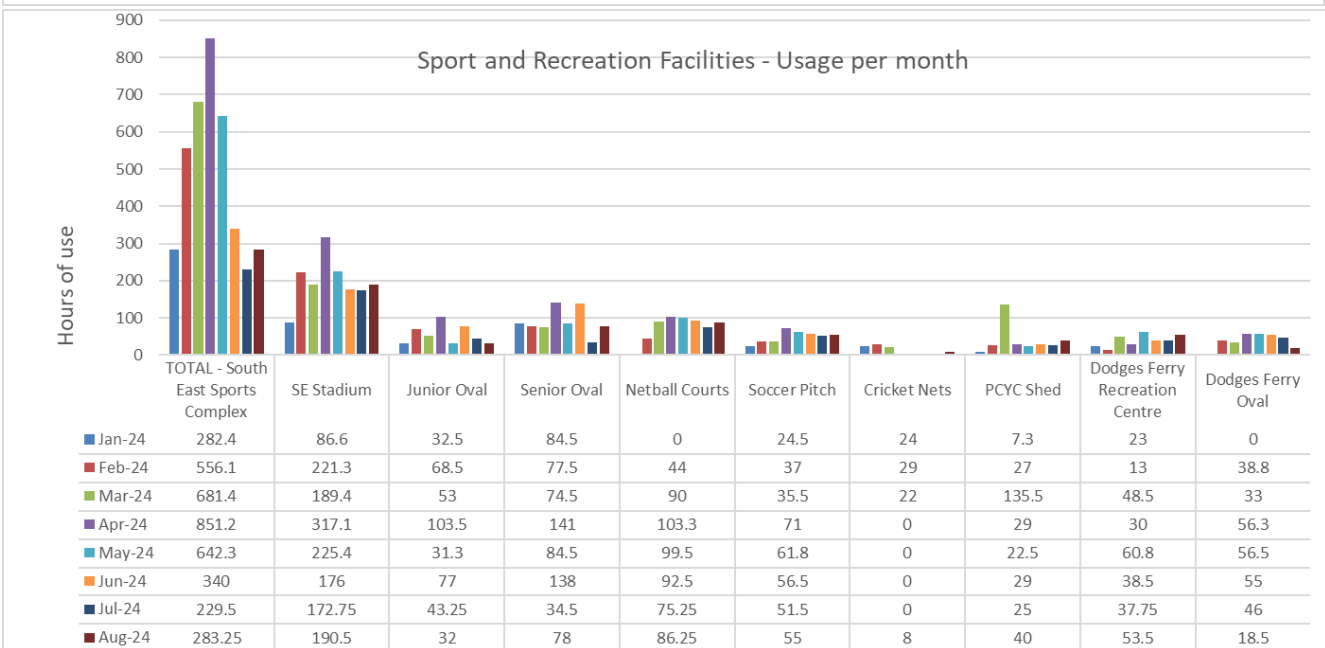
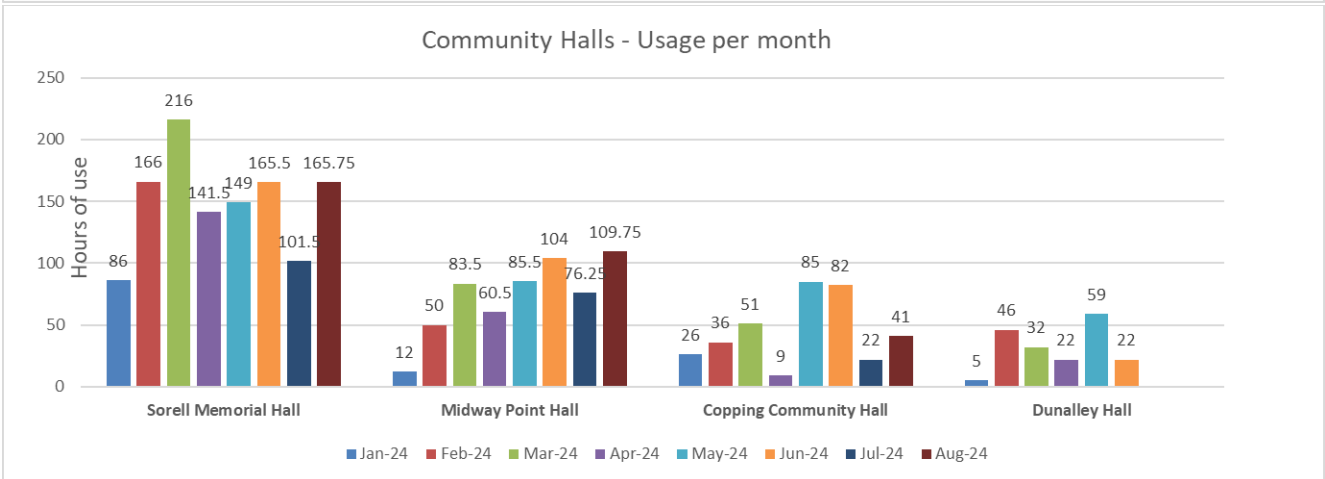
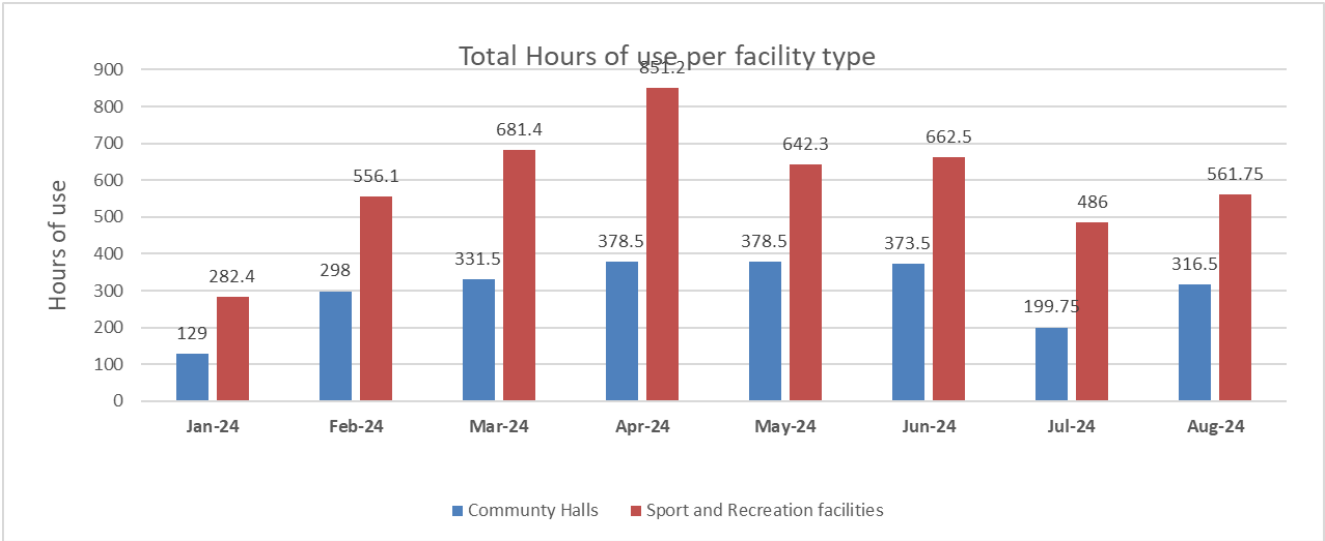
### Activities:

- South East Netball Association
- South East Basketball Association
- South East United Football Club
- South East Pickleball
- Chair Yoga – Reclink
- Probus Club Meeting
- Basketball Tas
- Netball Tas
- Individual hire



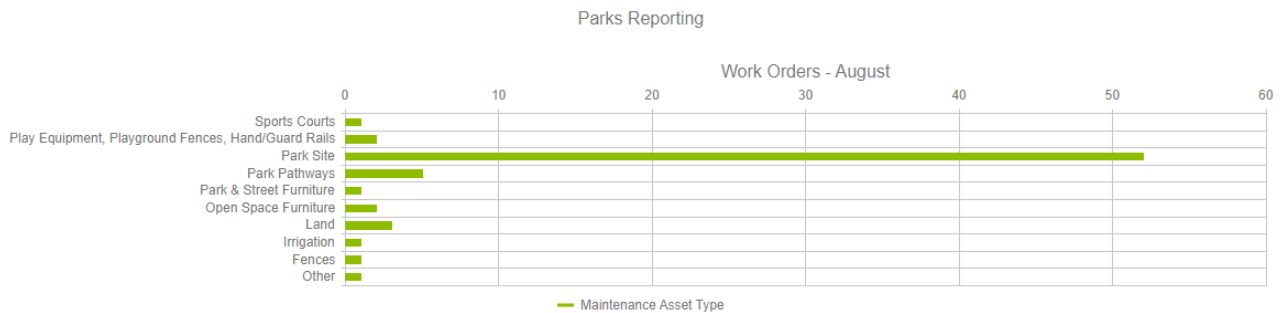


**FACILITY USAGE**



## LAND IMPROVEMENTS

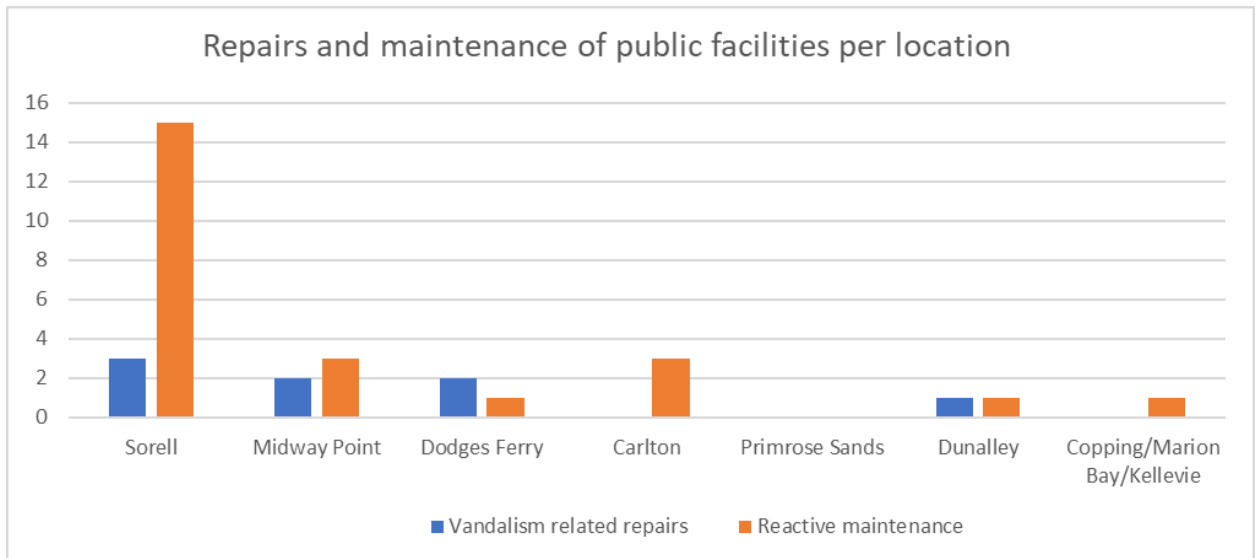
- Tree work – Various locations
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Remove graffiti Dodges Ferry Skate Park
- Top up gravel & prune back vegetation Lewisham Scenic Dr
- Top up gravel in walkway Elise Drive Dodges Ferry
- Top up gravel Moomere Street pathway
- Top up gravel near foot bridge Dunalley Canal
- Replace missing caps on see saw Fenton Street park



## FACILITY MAINTENANCE

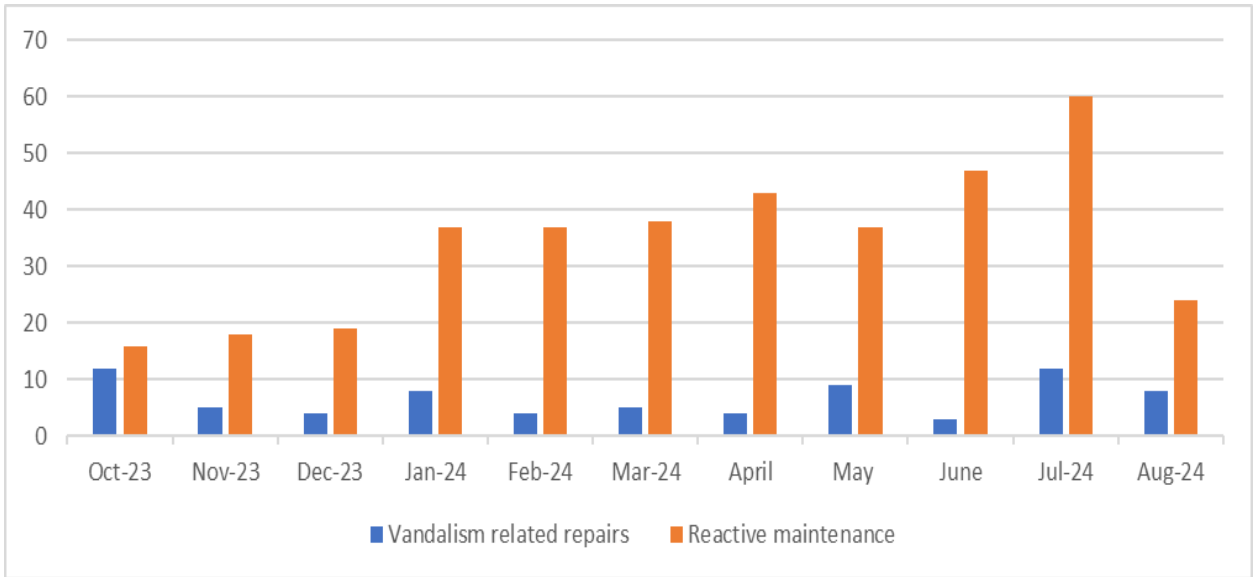
All Buildings - general maintenance requirements as per form 46. Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:

Vandalism and reactive events per location – July 24		
Location	Vandalism related repairs	Reactive maintenance
Sorell	3	15
Midway Point	2	3
Dodges Ferry	2	1
Carlton	0	3
Primrose Sands	0	0
Dunalley	1	1
Copping/Marion Bay/Kellevie	0	1



<b>Overall vandalism and reactive events per month by month</b>		
<b>Month</b>	<b>Vandalism related repairs</b>	<b>Reactive maintenance</b>
Jun-23	8	19
Jul-23	11	26
Aug-23	10	13
Sep-23	7	15
Oct-23	12	16
Nov-23	5	18
Dec-23	4	19
Jan-24	8	37
Feb-24	4	37
Mar-24	5	38
April-24	4	43
May-24	9	37
June-24	3	47
July-24	12	60
August-24	8	24





**12.0 PETITIONS STILL BEING ACTIONED**



Petition	Tabled at Council Meeting	Status
Withdrawal of the Blue Lagoon Management Plan Draft	18 <sup>th</sup> July 2023 ordinary Council meeting – S.58(2) LGA 1993.	<p>Council laid the matter on the table for further consultancy on review and options assessment for stormwater management at Blue Lagoon. Variation to the operating budget approved at August 2023 Council meeting to facilitate this - \$50k.</p> <p>Final consultant reports received April 2024.</p> <p>Council staff continue to progress matters with Red Handfish research team (NHRT) in first instance through exchange of consultant reports, development of an interim water level management SOP and ongoing engagement prior to determining further actions.</p> <p>Exchange of all project materials expanded to relevant state and federal agencies.</p> <p>Engagement with NRM EAG has also occurred.</p>



### 13.0 PETITIONS RECEIVED



At the time of preparation of this agenda no petitions had been received.

### 14.0 LAND USE PLANNING



The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 14 on this agenda, inclusive of any supplementary items.

#### 14.1 SORELL PLANNING AUTHORITY MINUTES



##### RECOMMENDATION

"That the minutes of the Sorell Planning Authority ("SPA") Meetings of 27<sup>th</sup> August 2024 be confirmed and noted"



## 14.2 DEVELOPMENT APPLICATION NO. DA 2024 /197 -1

<b>Applicant:</b>	A Walters (Obo Sorell Council)
<b>Proposal:</b>	External Lighting (BMX facility)
<b>Site Address:</b>	11 Arthur Street, Sorell (CT 35403/1)
<b>Planning Scheme:</b>	Tasmanian Planning Scheme (Sorell LPS)
<b>Application Status</b>	Discretionary
<b>Relevant Legislation:</b>	Section 57 of the Land Use Planning and Approvals Act 1993 (LUPAA)
<b>Reason for SPA meeting:</b>	Council land
<b>Relevant Zone:</b>	28.0 Recreation
<b>Proposed Use:</b>	Sports and Recreation (Other)
<b>Applicable Overlay(s):</b>	Nil
<b>Applicable Codes(s):</b>	Nil
<b>Valid Application Date:</b>	23 August 2024
<b>Decision Due:</b>	3 October 2024
<b>Discretion(s):</b>	1 Height
<b>Representation(s):</b>	One

### RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application 5.2024.197.1 for a External Lighting (BMX facility) at 11 Arthur Street, Sorell be approved, subject to the following conditions:

1. Except where modified by a condition of this permit, the use and development must be substantially in accordance with the endorsed plans and documents:
2. All lighting shall be designed in accordance with AS4282-1997 – *Control of the obtrusive effects of outdoor lighting* and operated so that light does not spill onto neighbouring properties and create an environmental nuisance.

### NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

#### Legal

- The permit does not take effect until 15 days after the date that this permit was served on you as the applicant and each representor provided that no appeal is lodged as provided by s53 of the Land Use Planning and Approvals Act 1993.
- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not



substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.

#### Asset Protection

- In accordance with the *Local Highway Bylaw 2 of 2015*, the owner is required to repair any damage to any Council infrastructure caused during construction.
- Council recommends contacting Dial-Before-You-Dig (phone 1100 or [www.1100.com.au](http://www.1100.com.au)) before undertaking any works.

#### Other Approvals

- This permit does not imply that any other approval required under any other by-law or legislation has been granted.
- Separate building and plumbing approval may be required prior to the commencement of the development/use.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: ☐(03) 6165 6790 or email [resourceplanning@tascat.tas.gov.au](mailto:resourceplanning@tascat.tas.gov.au)

### Executive Summary

Application is made for an External Lighting (BMX facility) at Pembroke Park, 11 Arthur Street, Sorell. This property is zoned Recreation.

The application is considered to comply with each applicable standard of the *Tasmanian Planning Scheme (Sorell LPS)* and is recommended for conditional approval.

### Relevance to Council Plans & Policies

Strategic Plan 2019-2029	Objective 1: To Facilitate Regional Growth Objective 2: Responsible Stewardship and a Sustainable Organisation Objective 3: To Ensure a Liveable and Inclusive Community
Asset Management Strategy 2018	The infrastructure is to be Council owned and maintained and is granted funded.



Risk Management Strategy 2018	In its capacity as a Planning Authority, Council must determine this application. Due diligence has been exercised in preparing this report and there are no predicted risks from a determination of this application.
Financial Implications	No financial implications are anticipated unless the decision is appealed to TASCAT. In such instances, legal counsel is typically required.
Open Space Strategy 2020 and Public Open Space Policy	The proposal has no significant implications for open space management.
Enforcement Policy	Not applicable. OR discuss if retrospective
Environmental Sustainability Policy	There are no environmental implications associated with the proposal.

### Legislation

- This report details the reasons for the officer recommendation.
- Broadly, the planning authority can either adopt or change the recommendation by adding, modifying or removing conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2015*.
- The planning authority has a specific role in LUPAA. As noted by the Tribunal:

*The role of the Council in relation to planning matters is, in very broad terms, to uphold its planning scheme. In that context it is in a sense, blind to everything but the terms of the Scheme. It cannot put economic advantage or perceived community benefits over the terms of the Scheme. And in the context of enforcement proceedings unless expressly authorised to do so, it may not take any approach which is inconsistent with the terms of its Scheme.*

### Planning Scheme Operation – for Zones, Codes and site specific provisions

- Clause 5.6.1 requires that each applicable standard is complied with if an application is to be approved.
- Clause 5.6.2, in turn, outlines that an applicable standard is any a standard that deals with a matter that could affect, or could be affected by, the proposal.





- A standard can be met by either complying with an acceptable solution or satisfying the performance criteria, which are equally valid ways to comply with the standard.
- An acceptable solution will specify a measurable outcome. Performance criteria require judgement as to whether or not the proposal reasonably satisfies the criteria.
- Clause 6.10 outlines the matters that must be considered by a planning authority in determining applications. Clause 6.11 outlines the type of conditions and restrictions that can be specified in a conditional approval.

### Referrals

Agency / Dept.	Referred?	Response?	Conditions?	Comments
Development Engineering	No			
Environmental Health	Yes	Yes	Yes	Nil
Plumbing	No			
NRM	No			
TasWater	No			
TasNetworks	No			
State Growth	No			

### Report

#### Description of Proposal

Application is made for lighting at the BMX facility. There are four 12m high light poles and one light at the track start.

The application is to install new lights at the BMX track to enable events and training to be conducted of an evening. The applicant has advised that during winter the lights would operate most week nights for training at around 5.30-6pm. It is estimated that there would be about 10 events per year up to 8.30-9pm.

A plan showing the illumination of the track has been provided, the supplier of the lighting has advised that lighting is directed at the track and light spillage is not likely to affect neighbouring residential properties.



**Description of Site**

Pembroke Park is the key sub-regional sporting complex in the south-east. The BMX facility is some 80m from the nearest dwelling.

The site is subject to overlays for priority vegetation, flooding and airport obstacle limit however the works do not require assessment against the associated codes.



**Figure 1. Subject site.**

**Planning Assessment**

*Zone*

Applicable zone standards		
Clause	Matter	Complies with acceptable solution?
28.3.1 A1	Hours	Not applicable as the use is more than 50m from a residential zone
28.3.1 A2	Flood lighting	Not applicable as the use is more than 50m from a residential zone
28.3.1 A3	Commercial vehicles	Not applicable as the use is more than 50m from a residential zone



28.4.1 A1	Height	No, as the height exceeds the acceptable solution of 10m
28.4.1 A2	Frontage	Yes, frontage setback is more than 5m
28.4.1 A3	Side setback	Yes, setbacks are more than 3m

Performance Criteria Assessment 1 – Clause 28.4.1 P1 Height

*Building height must not cause unreasonable loss of amenity to adjacent properties, having regard to:*

- (a) the topography of the site;*
- (b) the height, bulk and form of existing buildings on the site and adjacent properties;*
- (c) the bulk and form of proposed buildings;*
- (d) the requirements of the proposed use;*
- (e) sunlight to private open space and windows of habitable rooms of dwellings on adjoining properties;*
- (f) the privacy of the private open space and windows of habitable rooms of dwellings on adjoining properties;*
- (g) any overshadowing of adjacent public places; and*
- (h) if an existing major sporting facility, the impact of the proposed height on existing development in the surrounding area*

It is considered that the performance criteria is satisfied as the height of the poles will have no effect on adjacent properties given the setback from the poles to the property boundaries.

**Code**

Nil

**Representations**

Clause 6.10.1 of the planning scheme requires the consideration of any representation received but 'only insofar as each such matter is relevant to the particular discretion being exercised'.

One representations have been received, which is addressed in the following table.

<b>Issue</b>	<b>Relevant Clause</b>	<b>Response</b>
Light spill and request for glare shades	Nil	Council's Manager Health and Compliance has assessed the potential environmental nuisance issues associated with the lights and is satisfied that they can proceed. A condition regarding their design is



		nevertheless recommended. The Manager Health and Compliance will assist the project manager in the installation of the lights to comply with the condition.
--	--	---

### Conclusion

The application is considered to comply with each applicable standard of the *Tasmanian Planning Scheme (Sorell LPS)* and is recommended for conditional approval.

**Shane Wells**  
**Manager Planner**

Attachments:  
Proposal Plans





- Annotations**
- Light 5
  - Light 1
  - Light 4
  - Light 3
  - Light 2

**Property**



BMX Track Lighting

20 m





## ActiStar

### BVP631 LED1029/757 820W AWB 1-10V

ActiStar. 102900 lumen, 820 W, 757 cool white, Analog, Safety class I

Philips ActiStar inherits all the advantages you would expect from a Philips floodlight and now takes performance to a new level to illuminate your recreational sports fields and area lighting applications. It's an ideal solution for a wide range of lighting applications, such as sports pitches, container yards and ports, apron and industrial large areas and intersections. ActiStar will energise your sports facilities with uniformity and be able to enhance the safety of junctions by maximising efficiencies. Offering optimised design for 1:1 retrofitting in a compact size with lower weight, wide choice of optics and high manufacturing quality. It can deliver sufficient light at higher efficacy and it incorporates best-in-class LED light sources, a modular optical system, a heat sink and driver into a one-piece housing that meets globally recognised safety standards. Its rigorously designed heat sink incorporates aesthetics and functionality to ensure excellent reliability. The superior lighting performance and longer lifetime activate your infinite potential with ActiStar.

#### Product data

General Information		Luminous Efficacy (rated) (Nom)	
Driver included	Yes	Luminous Efficacy (rated) (Nom)	122 lm/W
Lighting Technology	LED	Color rendering index (CRI)	>=90
Value ladder	Specification	Light source color	757 cool white
CE mark	CE mark	Optical cover/lens type	Polycarbonate bowl/cover
Flammability mark	-	<b>Operating and Electrical</b>	
<b>Light Technical</b>		Input Voltage	220-260 V
Luminous Flux	102900 lumen	Line Frequency	50 or 60 Hz
Correlated Color Temperature (Nom)	5700 K	Inrush current	776 A
		Power Consumption	820 W

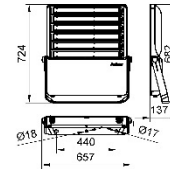
Datasheet, 2023, April 14

data subject to change

#### ActiStar

Power Factor (Fraction)	0.95	Mech. impact protection code	IK08, 5 J vertical protected
Connection	Hardwired/wires	Protection class IEC	Safety class I
Cable	Cable 15 m without plug	<b>Initial Performance (IEC Compliant)</b>	
Number of products on MCB of 16 A type B 1		Initial chromaticity	0.3287, 0.3425
<b>Temperature</b>			
Ambient temperature range	40 to -30 °C	Luminous flux tolerance	-/+ 10%
<b>Controls and Dimming</b>			
Dimmable	Yes	Power consumption tolerance	-/+ 10%
Control interface	Analog	<b>Product Data</b>	
<b>Mechanical and Housing</b>			
Housing Material	Aluminum Alloy	Full product code	872016951531200
Optical cover/lens material	Polycarbonate	Order product name	BVP631 LED1029/757 820W AWB 1-10V
Housing Color	Gray	Order code	9T4U1614908
Overall length	740 mm	Local order code	BVP631820WAWB157
Overall width	657 mm	Numerator - Quantity Per Pack	1
Overall height	89 mm	Numerator - Packs per outer box	1
Effective projected area	0.4 m²	Material Nr. (12NC)	9T4U1614908
Dimensions (Height x Width x Depth)	89 x 657 x 740 mm	Full product name	BVP631 LED1029/757 820W AWB 1-10V
		EAN/UPC - Case	8720169515312
		Local code description	BVP631 LED1029/757 820W AWB 1-10V
		EAN/UPC - Product/Case	8720169515312
<b>Approval and Application</b>			
Ingress protection code	IP66 ( Dust protected, non-protected, jet-proof )		

#### Dimensional drawing



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www.lighting.philips.com  
2023 April 14 - data subject to change



## AGENDA ORDINARY COUNCIL MEETING 17 SEPTEMBER 2024



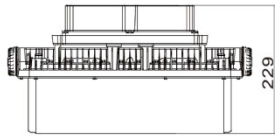
Rhino Floodlight  
RHNA380LS4

- 4000K LEDs with asymmetrical light distribution
- Large 6mm<sup>2</sup> terminal block and 2x 20mm threaded cable entries. C/W 1x 20mm SS cable gland
- Chromated pressure die-cast LM6 marine grade aluminum body with galvanized etched outdoor black powder coated paint finish trunnion arm



LUMEN SELECT<sup>+</sup>

Line Drawings



Product Images



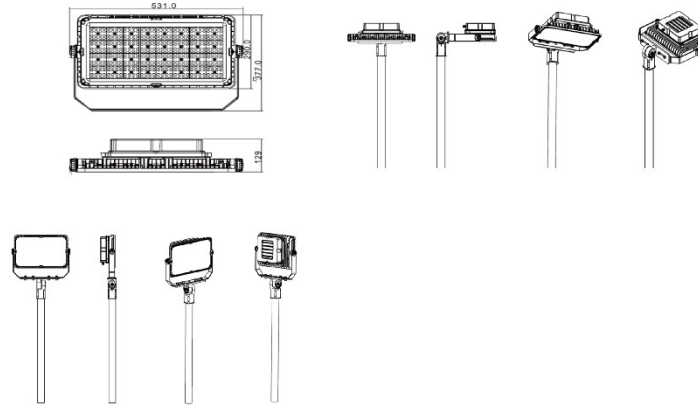
**Sorell Council**  
Development Application: Development Application - 11 Arthur Street, Sorell.pdf  
Plans Reference: P1  
Date Received: 20/08/2024



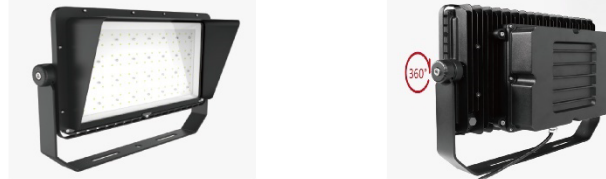
Accessories

RHN380WG	RHINO 380 FLOODLIGHT GLARE WIREGUARD
RHN380GS	RHINO GLARE SHIELD POWDERCOATED BLACK
RHN380PM	RHINO pole mount bracket 64mm <sup>2</sup> pole mount

Line Drawings



Product Images



**Sorell Council**  
Development Application: Development Application - 11 Arthur Street, Sorell.pdf  
Plans Reference: P1  
Date Received: 20/08/2024

Performance

Lamp Power	370W
System Power	380W, 200W, 250W, 320W
Exit Lumen	49400lm, 28200lm, 34500lm, 43520lm
Efficacy	83lm/W, 94lm/W, 89lm/W, 86lm/W
CCT	4000K
CRI	80
Operating Temperature	-25 to 50
MacAdam Steps	5SDCM
Ingress Protection Rating	IP65
Impact Rating	IK08
Beam Distribution	Asymmetric
Warranty	5 Years
Lifetime	54,000hrs (L70/B10)

Physical

Dimensions	L531 x W377 x H129 mm
Luminaire Colour	Black
Weight	11kg
Luminaire Material	Aluminium
Driver Location	Integrated
Heatsink	Aluminium
Finish	Powder Coated

Electrical

Dimming	Non - Dimmable
Voltage	240V
Line Voltage Frequency	50Hz/60Hz
Inrush Current	4.2A
Inrush Current Duration	848µs
Line Current	1.6A
Surge protection	Yes
Electrical Rating	Class I

www.pierlite.com.au

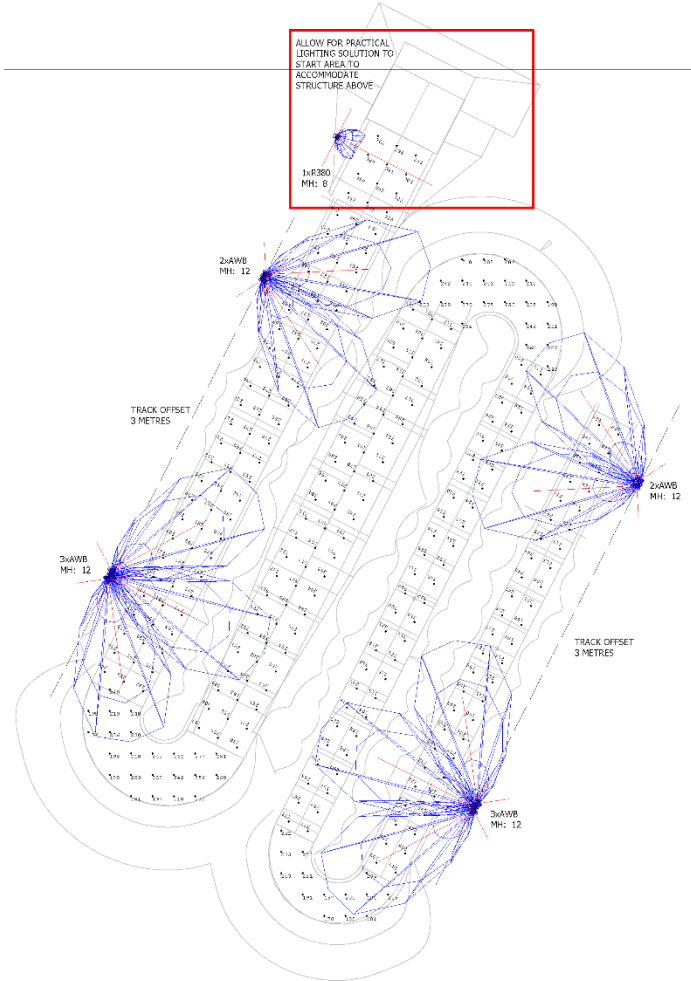
\*Rated LED design life when used in agreed upon application of Pierlite's operating and maintenance guidelines: see pierlite.com.au. Actual output life may vary dependent upon frequency of maintenance and product application. Due to continual product improvement, information is subject to change without notification. Pierlite standard Terms and Conditions apply.

PM 10.05.53 10/3/2023

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www.pierlite.com.au



AGENDA  
ORDINARY COUNCIL MEETING  
17 SEPTEMBER 2024



**Sorell Council**  
 Development Application, Development Application - 11 Arthur Street, Sorell.pdf  
 Plans Reference: P1  
 Date Received: 20/08/2024

**PLAN**  
 1:400 @ A3

**PIERLITE**  
 professional lighting solutions  
 WA, NT, QLD, SA, VIC, NSW  
<https://www.pierlite.com.au>

The design calculations shown herein are based on parameters supplied by the client, and other design data used by us, as detailed in the document. In practice, the accuracy of the results will differ due to environmental variations such as, but not limited to, ambient conditions, moon and/or solar glare, nearby obstructions, local climate conditions, temperature, obstructions, etc. These results are also subject to normally accepted industry standards, and calculation program uncertainties. Pierlite provides this calculation without any representation or warranty of any kind. The Council will be liable to the client for failure to obtain and/or performance figures unless the specific nature of the Council supplied data is not qualified in writing, and any such other guarantee shall be subject to accepted manufacturer's conditions and warranties applicable to the goods.

REV	DATE	COMMENTS	DESIGNED
R0	06/09/2023	PRELIMINARY NOT FOR CONSTRUCTION	CHC
R1	25-09-2023	UPDATE	TH
R2	11-10-2023	UPDATE	TH
R3			
R4			
R5			

PROJECT	CLIENT
Sorell BMX Track	CLIENT

TITLE	DOCUMENT NO.
LIGHTING CALCULATION	0309441-BC

REV/REV	DRAWN	PAGE NO.
R2		Page 1 of 2
A3		



**AGENDA  
 ORDINARY COUNCIL MEETING  
 17 SEPTEMBER 2024**



**LIGHTING SCHEDULE**

Please Note any Mounting Height (MH) Labels on drawing

Luminaire Schedule				
Symbol	Tag	Description	Qty	LLF
	3xAWB	3 x Actistar AWB 620W Flood on 12m poles with 15 degree upward Tilt	2	0.800
	2xAWB	2 x Actistar AWB 620W Flood on 12m poles with 15 degree upward Tilt	2	0.800
	1xR380	Rhino Floodlight 380W 4000K	1	0.800

**CALCULATION RESULTS**

**ILLUMINANCE (Eh-Horizontal)**

Calculation Summary						
Label	Grid/Z	Units	Min	Avg	Min/Avg	Min/Max
Curve 1	1.5	Lux	181	227	0.80	0.64
Curve 2	1.5	Lux	178	210	0.85	0.68
Curve 3	1.5	Lux	198	243	0.81	0.65
Start Ramp	2.5	Lux	263	339	0.78	0.66
Straight 1	1.5	Lux	130	253	0.51	0.39
Straight 2	1.6	Lux	250	293	0.85	0.74
Straight 3	1.5	Lux	224	290	0.77	0.68
Straight 4	1.5	Lux	138	227	0.61	0.45

**DESIGN NOTES**

- This scheme is subject to the normal accuracies and tolerances of lighting schemes as described within AS 3827. For the purpose of this design these have been assessed to be +/- 15%.
- This scheme was based upon supplied drawings and may have been scaled manually. Any dimensional information must be verified independently of this drawing.
- A maintenance factor (LLF - Light Loss Factor) is listed in the luminaires schedule and applied to the calculated results to estimate lux levels at the end of 50,000 hrs of use. This includes lumen depreciation (approx. 10%) and an assumed 5% of dirt build up on the face of the luminaire over this time. The appropriateness of this LLF should be reviewed by the client and updated if deemed unreasonable by client. A maintenance policy should be adopted to support this value.

**DESIGN PARAMETERS**

Track straight  
 Illuminance avg: 200 lux  
 Uniformity: 0.5 min/avg  
  
 Curve  
 Illuminance avg: 200 lux  
 Uniformity: 0.5 min/avg

**DIMENSIONS AND SCALING APPROXIMATE**

The model has been based upon supplied plans that needed to be scaled manually by the designer as the client was not able to provide vector format drawings to scale. The scaling of these plans and models need to be checked by the client to ensure they have been appropriately scaled before proceeding to take information from this document.

**PRELIMINARY DESIGN FOR BUDGETING PURPOSES**

- This design is preliminary for budgetary purposes only based upon the (limited) information supplied. Please contact Pierlite for further refinement of the design for construction phase.

**DESIGN CRITERIA AND COMPLIANCE**

- The design criteria of this design and the results shown must be reviewed by the client to ensure they align with any specification requirements for their project. It is the responsibility of the client to ensure Pierlite has interpreted the design criteria correctly and to check the results shown meet the design criteria. Please contact Pierlite for further refinement of the design.



This design calculation is based upon specified parameters supplied by the client, and other design inputs received by us, as detailed in this document. It is noted, the accuracy of the results will differ due to environmental variations such as actual luminaire positions, room surface reflectance, light spillage, local weather conditions, temperature, shade, backscatter, etc. These results are also subject to the use of assumed luminaire, luminaire, and luminaire component data. Pierlite provides this calculation without any representation or warranty of any kind. The Council shall be under no liability to the Council for failure to verify such information. Please advise the performance of the results applied to specific questions in writing, and any such written queries shall be subject to required search fees and may incur any applicable fees to the Council.

REV	DATE	COMMENTS	DESIGNED
R0	9/09/2023	PRELIMINARY NOT FOR CONSTRUCTION	CNC
R1	25-09-2023	UPDATE	TH
R2	1-10-2023	UPDATE	TH
R3			
R4			
R5			

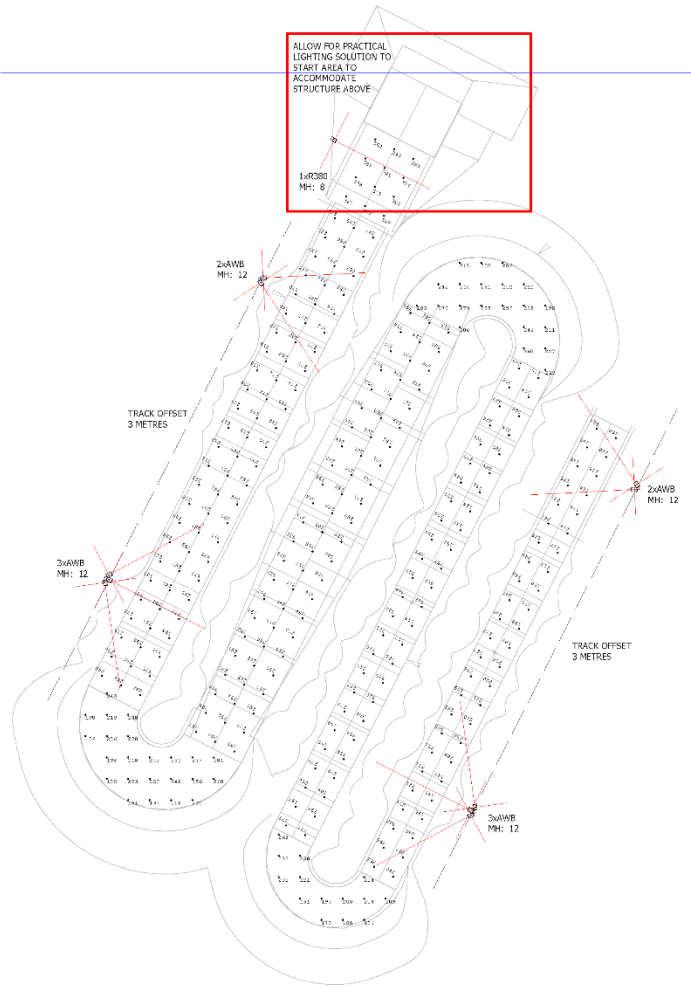
PROJECT	CLIENT
Sorell BMX Track	CLIENT

TITLE	DOCUMENT NO.
LIGHTING CALCULATION	0309441-BC

REVISION	SHEET	PAGE NO.
R2	A3	Page 2 of 2



**AGENDA  
 ORDINARY COUNCIL MEETING  
 17 SEPTEMBER 2024**



**Sorell Council**  
 Development Application: Development Application - 11 Arthur Street, Sorell.pdf  
 Plans Reference: P1  
 Date Received: 20/09/2024

**PLAN**  
 1:400 @ A3



This design calculation is based upon specified parameters supplied by the client, and other design data received by us, as detailed in the document. In practice, the accuracy of the calculation will differ due to environmental variations such as actual ambient conditions, room surface reflectance, height variations, local loads, air circulation, temperature, absorption, etc. These results are also subject to possible design parameter tolerances, and calculator program inaccuracies. Pierlite provides this calculation without any responsibility, warranty or liability. The Company shall have no liability to the customer for failure to attain such performance figures within the period stated or for goods supplied to be defective, damaged in packing, and/or not to fully conform with the design to recognized manufacturing standards and tolerances applicable to the goods.

REV	DATE	COMMENTS	DESIGNED
R0	01/09/2023	PRELIMINARY NOT FOR CONSTRUCTION	CNC
R1	25/09/2023	UPDATE	TH
R2	04/10/2023	UPDATE	TH
R3			
R4			
R5			

PROJECT	CLIENT
Sorell BMX Track	CLIENT

TITLE	DOCUMENT NO.
LIGHTING CALCULATION	0309441-BC

REVISION	DRAWING	PAGE NO.
R2	A3	Page 1 of 2



**AGENDA  
 ORDINARY COUNCIL MEETING  
 17 SEPTEMBER 2024**

**LIGHTING SCHEDULE**

Please Note any Mounting Height (Mtr) Labels on drawing

Luminaire Schedule				
Symbol	Tag	Description	Qty	LLF
	3xAWB	3 x Actistar AWB 820W Flood on 12m poles with 15 degree upward TIR	2	0.800
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	1xR380	Rhino Floodlight 380W 4000K	1	0.800

**CALCULATION RESULTS**

**ILLUMINANCE (Eh-Horizontal)**

Calculation Summary						
Label	GridZ	Units	Min	Avg	Min/Avg	Min/Max
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Curve 3	1.5	Lux	188	243	0.81	0.65
Start Ramp	2.5	Lux	263	339	0.78	0.66
Straight 1	1.5	Lux	130	253	0.51	0.39
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**DESIGN NOTES**

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**DESIGN PARAMETERS**

- Track straight  
Illuminance avg: 200 lux  
Uniformity: 0.5 min/avg
- Curves  
Illuminance avg: 200 lux  
Uniformity: 0.5 min/avg

**DIMENSIONS AND SCALING APPROXIMATE**

The model has been based upon supplied plans that needed to be scaled manually by the designer as the client was not able to provide vector format drawings to scale. The scaling of these plans and models need to be checked by the client to ensure they have been appropriately scaled before proceeding to take information from this document.

**PRELIMINARY DESIGN FOR BUDGETING PURPOSES**

- This design is preliminary for budgetary purposes only based upon the limited information supplied. Please contact Pierlite for further refinement of the design for construction phase.

**DESIGN CRITERIA AND COMPLIANCE**

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**Sorell Council**  
Development Application: Development Application - 11 Arthur Street, Sorell.pdf  
Plans Reference: P1  
Date Received: 20/08/2024



WA, NT, QLD, SA, VIC, NSW  
<https://www.pierlite.com.au>

This design calculation is based upon simplified parameters supplied by the client and the design is not intended to be used for construction. The design is preliminary and is not intended to be used for construction. The design is preliminary and is not intended to be used for construction. The design is preliminary and is not intended to be used for construction. The design is preliminary and is not intended to be used for construction.

REV	DATE	COMMENTS	DESIGNED
R.0	8/00/2023	PRELIMINARY NOT FOR CONSTRUCTION	CHC
R.1	25-09-2023	UPDATE	TR
R.2	6-10-2023	UPDATE	TR
R.3			
R.4			
R.5			

PROJECT	TITLE
Sorell BMX Track	LIGHTING CALCULATION
CLIENT	DOCUMENT NO. 0309441-BG
CLIENT	

PROJECT TITLE  
Sorell BMX Track  
LIGHTING CALCULATION

DOCUMENT NO.  
0309441-BG

REVISION R2  
SHEET A3  
PAGE 2 of 2



**AGENDA  
ORDINARY COUNCIL MEETING  
17 SEPTEMBER 2024**

## 15.0 GOVERNANCE

△

Nil reports

## 16.0 INFRASTRUCTURE AND ASSETS

△

Nil reports

## 17.0 COMMUNITY RELATIONS

△

### 17.1 COMMUNITY GRANTS PROGRAM

#### RECOMMENDATION

“That Council approve a grant application from Sorell Relay for Life (Auspiced by Cancer Council Tasmania) and a donation to Carlton Park Surf Lifesaving Club under the 2024-2025 Community Grants Program as per the following report.”

#### Introduction

Through the Community Grants Program 2024-2025 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

#### Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council's Community Grants Program was reviewed and updated in 2023 to ensure it met the needs of our diverse and growing community. Its broad



aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

### **Operational Plan**

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund these applications.

### **Policy**

Community Grants Policy.

### **Asset Management Implications**

NIL

### **Risk Management Implications**

NIL

### **Community Implications**

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

### **REPORT**

Council received one Community Grant Application from –

- Sorell Relay for Life (Auspiced by Cancer Council Tasmania) - \$1,810.00 to assist with costs associated to the Sorell Relay for Life Event being held at South East Sports Complex in October.

Council also received a request for financial assistance from Carlton Park Surf Life Saving Club. They requested a one-off donation of \$5,000 to support the publication of a commemorative coffee table book to mark their 50th anniversary. Having been professionally written and designed, the book is of an exceptional standard. Through both detailed text and hundreds of images, it documents the club's rich history - including the establishment of parent clubs, Hobart Carlton SLSC and Park Beach SLSC.



The book goes beyond local lifesaving history, charting the development of the Southern Beaches area from a weekend holiday retreat to outer suburbs of Hobart.

The applications were discussed by Council at their workshop on 3 September 2024. All Councillors were in attendance, aside from Councillor Miro Quesada Le Roux.

This application and request are now presented to Council for approval.

**STACEY GADD**  
**Manager Community Relations**

Date: 11 September 2024

## 18.0 FINANCE



### 18.1 EXECUTIVE SUMMARY – FINANCIAL REPORT AUGUST 2024 YTD

#### RECOMMENDATION

That the Executive Summary – FINANCIAL REPORT AUGUST 2024 YEAR-TO-DATE be received and noted by Council.

Note: variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

#### FINANCIAL REPORT JULY 2024 YEAR-TO-DATE

The operating surplus for the period ended 31 August 2024 of \$16.524m is above the budget of \$16.166m by \$358k. The main drivers of this position are:

- Recurrent income year to date is \$20.076m, which is above budget by \$138k.
- Operating expenses year to date are \$3.553m, which is below budget by \$219k.

#### NOTES TO THE ACCOUNTS

##### 1. RATES AND CHARGES

This category is above budget by \$46k to the end of August, with no significant variances noted.

##### 2. STATUTORY FEES AND CHARGES



This category is below budget by \$24k to the end of August. The following significant variance is noted:

- Town planning fees is below budget by \$15k, as a result of activity being less than expected year to date.

### **3. USER FEES**

This category is above budget by \$68k to the end of August. The following significant variances are noted:

- Engineering inspections and approval fee is above budget by \$22k. This is budgeted on a quarterly basis with the next budgeted mount in September.
- Food licences is above budget by \$10k. Food licence renewals carried over from June 2024. Budgeted amount for 2024/2025 is in June 2025.

### **4. GRANTS OPERATING**

This category is above budget by \$13k to the end of August.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the State Government grant variances.

### **5. CONTRIBUTIONS RECEIVED**

This category is above budget by \$23k to the end of August. The following significant variance is noted:

- Car parking cash in lieu contributions is above budget by \$23k, as a result of money received from a development application at Dodges Ferry.

### **6. INTEREST**

This category is above budget by \$13k to the end of August with no significant variances noted.

### **7. OTHER INCOME**

This category is below budget by \$2k to the end of August. The following significant variances are noted:

- Lease/rent fees received is below budget by \$23k, Dodges Ferry Rec Centre lease fee payable by Department of Education is budgeted in August, but will not be invoiced until January 2025.



- Lease fees – Copping tip is above budget by \$24k, profit share per lease agreement is budgeted in October but was raised at their request in August.

## **8. INVESTMENT IN TASWATER**

No investment in Taswater income was received as at the end of August.

## **9. EMPLOYEE BENEFITS**

Total employee benefits are below budget by \$64k to the end of August.

The following significant variances are noted:

- Annual leave is above budget by \$17k, this is the result of a miscalculation on corresponding amount during budget preparation. This will correct itself as we approach the end of the financial year.
- Salaries transferred to WIP is above budget by \$12k, as a result of more than expected hours being allocated to capital jobs year to date.
- Workers compensation insurance is below budget by \$19k. An outstanding premium from 2023/2024 is yet to be finalised.

## **10. MATERIALS AND SERVICES**

Materials and services is \$147k below budget to the end of August.

The following significant below budget variances are noted:

- Computer software maint. and licenses is below budget by \$52k, a number of invoices remain outstanding as at the end of August. These invoices will be processed in coming months. These include Brightly Software 'Assetic', AutoCad and Skedda.
- Contractors is below budget by \$50k, predominantly as a result of underspends to date in Information Technology (\$11k), Communications & Corporate administration (\$4k), Assets & GIS (\$26k) and Natural Resource Management (\$7k). These costs should be incurred over coming months.
- Electricity is above budget by \$13k, Aurora have been implementing a new invoicing system. The implementation has caused a delay in relation to the period April to June 2024 for some locations.
- Greenwaste mobile garbage bin collection is below budget by \$17k. This service was budgeted to commence in early July but did not commence until late July. Invoice for services to date were not received until early September.





- Repairs and maintenance is below budget by \$67k, predominantly as a result of underspends to date in Community Facilities (\$9k), Sealed Roads (\$31k), Stormwater (\$10k), Land Improvements (\$7k) and Bridges & Other Structures (\$7k). These costs should be incurred over coming months.
- Kerbside recycling collection is above budget by \$21k. This is budgeted in the month of September.
- Kerbside garbage collection is above budget by \$41k. This is budgeted in the month of September.

## **11. DEPRECIATION AND AMORTISATION**

This category is above budget by \$54k to the end of August, with no significant variances noted.

## **12. FINANCE COSTS**

This category is in line with budget to the end of August.

## **13. OTHER EXPENSES**

This category is below budget by \$63k to the end of August. The following significant below budget variances are noted:

- Employee sub, licences and memberships is below budget by \$36k, Council were expecting three large subscriptions totalling \$34k in July and these should be processed during September.
- Public liability insurance is below budget by \$13k, as a result of lower premiums than expected for the 2024/2025 financial year. Final increase 8% and Council predicted 15%.
- Contributions (SES) is below budget by \$26k. Annual volunteer SES unit contribution is budgeted in August, no invoice has been received to date.

## **14. GRANTS CAPITAL**

This category is below budget by \$992k to the end of August.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the Commonwealth, State Government and other grant variances.

## **15. CONTRIBUTIONS – NON MONETARY ASSETS**

No non-monetary asset contribution revenue was received as at the end of August.



## 16. NET GAIN / (LOSS) ON DISPOSAL

No net gain / loss on disposal revenue was received as at the end of August.

## 17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of August.

## CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth (CBA), Westpac, Bendigo Bank and MyState).

Council's cash position increased by \$2.358m during the month of August, predominantly due to receipt of rates instalments. In comparison with the 2023/2024 financial year, the current cash balance of \$22.549m is \$730k greater than the balance at the same time last year. Sorell Council continues to hold \$2.005m in grant income received in advance as reported in the Balance Sheet.

## CASH RESERVES

As at 31 August 2024, cash reserves being held by Council are as follows;

Land Sales	\$1,257,784
Public Open Space Contributions	\$1,796,055
Car Parking Cash in Lieu	\$ 23,423
Subdivision Traffic Management Contributions	\$ 150,790
Stormwater	<u>\$ 7,016</u>
	\$3,235,068

## RATES OUTSTANDING

Attached is a graph showing unpaid rates by month, for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph reflects the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 31.5% of rates already paid by the end of August. At the same time last year, Council had received 32.8% of rates.



**ATTACHMENTS**

## MONTHLY DASHBOARD REPORT (Pages 5)

- a) Statement of Income and Expenditure for the period ending 31 August 2024 (Pages 1).
- b) Statement of Financial Position as at 31 August 2024 (Pages 1).
- c) Statement of Cash Position as at 31 August 2024 (Pages 1).
- d) Detailed Statement of Income and Expenditure for the period ending 31 August 2024 (Pages 5).
- e) Cash on Hand as at 31 August 2024 and Graph 1 – Total Cash Available (Pages 2).
- f) Graph 2 - Rates Outstanding (Pages 2).
- g) Grants Variance Analysis (Pages 1).

**STEPANIE PERRY**  
**MANAGER FINANCE**

**SCOTT NICOL**  
**FINANCIAL ACCOUNTANT**

**SALLY FANG**  
**ACCOUNTANT**

Date: 10 September 2024  
Attachments (13 pages)



**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**17 SEPTEMBER 2024**

**SORELL COUNCIL**  
**STATEMENT OF INCOME AND EXPENDITURE**  
For the period August 2024

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
<b>INCOME</b>					
<b>RECURRENT INCOME</b>					
Rates and Charges	1	19,509,020	19,462,912	46,108	19,519,937
Statutory fees and fines	2	91,861	115,856	(23,995)	544,611
User Fees	3	165,062	96,963	68,099	684,300
Grants Operating	4	116,986	103,552	13,433	452,700
Contributions received	5	23,423	0	23,423	230,000
Interest	6	83,381	69,920	13,462	974,296
Other income	7	86,879	89,284	(2,405)	574,498
Investment income from TasWater	8	0	0	0	388,800
		<b>20,076,612</b>	<b>19,938,487</b>	<b>138,125</b>	<b>23,369,141</b>
<b>EXPENSES</b>					
Employee benefits	9	1,220,553	1,284,500	63,947	8,031,663
Materials and services	10	742,856	889,788	146,932	7,734,672
Depreciation and amortisation	11	1,101,141	1,046,942	(54,199)	6,277,899
Finance costs	12	(5,865)	(5,953)	(88)	82,208
Other expenses	13	494,003	556,878	62,874	1,940,484
<b>TOTAL EXPENSES</b>		<b>3,552,689</b>	<b>3,772,155</b>	<b>219,466</b>	<b>24,066,926</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>		<b>16,523,923</b>	<b>16,166,332</b>	<b>357,591</b>	<b>(697,785)</b>
<b>CAPITAL INCOME</b>					
Grants Capital	14	410,522	1,402,978	(992,456)	7,855,405
Contributions - non-monetary assets	15	0	0	0	2,010,000
Net gain/(loss) on disposal	16	0	0	0	400,000
Share of Interests in JVs	17	0	0	0	0
<b>TOTAL CAPITAL INCOME</b>		<b>410,522</b>	<b>1,402,978</b>	<b>(992,456)</b>	<b>10,265,405</b>
<b>SURPLUS/(DEFICIT)</b>		<b>16,934,445</b>	<b>17,569,310</b>	<b>(634,865)</b>	<b>9,567,619</b>



**SORELL COUNCIL**  
**STATEMENT OF FINANCIAL POSITION**  
**As At August 2024**

	Actual 2024/2025	Actual 30 June 2024	Movement
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	19,277,434	13,978,607	5,298,827
Investments	3,271,850	5,190,522	(1,918,672)
Trade and Other Receivables	13,775,832	1,251,538	12,524,294
Inventories	57,336	57,336	-
Other Assets	89,833	557,423	(467,590)
<b>Total Current Assets</b>	<b>36,472,285</b>	<b>21,035,427</b>	<b>15,436,859</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	31,598	31,648	(50)
Assets Held for Sale	0	0	-
Intangible Assets	250,181	251,675	(1,494)
Property, Infrastructure, Plant and Equipment	371,769,072	372,937,695	(1,168,623)
Work in Progress	2,687,750	1,746,041	941,709
Investments	34,024,275	34,024,275	-
Other Non-Current Assets	13,894	13,894	-
<b>Total Non-Current Assets</b>	<b>408,776,770</b>	<b>409,005,229</b>	<b>(228,459)</b>
<b>TOTAL ASSETS</b>	<b>445,249,054</b>	<b>430,040,656</b>	<b>15,208,400</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	354,898	1,941,265	(1,586,367)
Trust Funds and Deposits	646,121	684,007	(37,887)
Interest Bearing Loans & Borrowings	245,630	245,630	-
Provisions	1,459,099	1,401,932	57,168
Contract Liabilities	2,004,506	2,163,466	(158,959)
Other Current Liabilities	9,766	9,766	-
<b>Total Current Liabilities</b>	<b>4,720,019</b>	<b>6,446,065</b>	<b>(1,726,045)</b>
<b>Non-Current Liabilities</b>			
Interest Bearing Loans & Borrowings	2,126,485	2,126,485	-
Provisions	276,988	276,988	-
Contract Liabilities	-	-	-
Other Current Liabilities	4,709	4,709	-
<b>Total Non-Current Liabilities</b>	<b>2,408,182</b>	<b>2,408,182</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>7,128,201</b>	<b>8,854,247</b>	<b>(1,726,045)</b>
<b>Net Assets</b>	<b>438,120,853</b>	<b>421,186,409</b>	<b>16,934,445</b>
<b>EQUITY</b>			
Accumulated Surplus	165,974,576	149,040,132	16,934,444
Reserves	272,146,277	272,146,277	-
<b>Total Equity</b>	<b>438,120,853</b>	<b>421,186,409</b>	<b>16,934,444</b>



**SORELL COUNCIL  
STATEMENT OF CASH POSITION  
As At August 2024**

	\$
Opening Balance Cash at Bank & Investments	19,169,130
Closing Balance Cash at Bank & Investments	22,549,284
<b>Cash Movement Year to Date</b>	<b><u>3,380,155</u></b>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	16,934,445
Add: Depreciation	1,101,141
Net Cash Surplus / (Deficit)	<u>18,035,586</u>
Loan Repayments	0
Capital Expenditure (per capital report)	(941,709)
Capital Expenditure - Asset (Purchases) / Disposals	67,482
Balance Sheet Movements	(13,781,206)
<b>Cash Movement Year to Date</b>	<b><u>3,380,155</u></b>



**SORELL COUNCIL  
DEPARTMENTAL PROFIT & LOSS  
FOR THE PERIOD ENDED August 2024  
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
0100 <b>Profit &amp; Loss</b>				
0500 <b>INCOME</b>				
1000 <b>RECURRENT INCOME</b>				
1100 <b>Rates and Charges</b>				
1105 Rates - General/Ordinary/Residential	(15,270,354)	(15,236,224)	34,129	(15,236,224)
1110 Rates General Written Off	2,428	0	(2,428)	5,500
1115 State Grant Rates Remission	(852,420)	(828,561)	23,859	(920,623)
1120 Rates Pensioner Concession	917,849	902,211	(15,638)	920,623
1125 Domestic Waste Annual Charge	(3,632,522)	(3,618,525)	13,997	(3,618,525)
1130 Fire Rates Levy Income	(694,052)	(692,609)	1,443	(692,609)
1150 Other Remissions	20,049	10,796	(9,253)	23,991
1160 AWTs Maintenance Fee Received	0	0	0	(2,070)
1199 <b>Rates and Charges Total</b>	<b>(19,509,020)</b>	<b>(19,462,912)</b>	<b>46,108</b>	<b>(19,519,937)</b>
1200 <b>Statutory Fees and Charges</b>				
1210 132 & 337 Certificate Fees	(18,913)	(24,944)	(6,031)	(149,664)
1220 Town Planning Fees	(74,310)	(89,757)	(15,447)	(380,791)
1225 Animal Infringements & Fines	(1,001)	(592)	409	(3,554)
1230 Other Infringements Fines & Penalties	(447)	(563)	(116)	(3,377)
1235 Licences & Permits	2,286	0	(2,286)	(4,391)
1240 Street Stall Permit Fee	524	0	(524)	(2,835)
1299 <b>Statutory Fees and Charges Total</b>	<b>(91,861)</b>	<b>(115,856)</b>	<b>(23,995)</b>	<b>(544,611)</b>
1300 <b>User Fees</b>				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(16,893)	(13,236)	3,657	(79,415)
1318 Caravan Licences	(7,841)	0	7,841	(18,816)
1327 Dog Impounding & Release Fees	(343)	(200)	143	(1,200)
1330 Dog Registration & Renewal	(30,940)	(28,868)	2,072	(105,162)
1331 Kennel Licences	(648)	(1,500)	(852)	(1,500)
1333 Driveway Approval and Inspection Fees	(992)	0	992	(16,423)
1335 Engineering Inspections & 1% Approval Fee	(22,015)	0	22,015	(81,435)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(10,413)	0	10,413	(46,395)
1351 Photocopy Charges	(5)	0	5	0
1354 Plumbing Application Fees	(23,753)	(24,572)	(819)	(147,433)
1357 Plumbing Inspection	(23,946)	(23,369)	576	(140,216)
1360 Amended Plan Fees	(451)	(667)	(216)	(4,000)
1363 Recreational Vehicle Income	(1,772)	(4,551)	(2,779)	(27,306)
1369 Building Administration Fee (0.1%)	(10,891)	0	10,891	0
1372 TBCITB Training Levy (0.2%)	(14,160)	0	14,160	0
1399 <b>User Fees Total</b>	<b>(165,062)</b>	<b>(96,963)</b>	<b>68,099</b>	<b>(684,300)</b>
1400 <b>Grants Operating</b>				
1405 Commonwealth Financial Assistance Grant	(114,986)	(103,552)	11,433	(414,209)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	0	0	0	(38,491)
1420 Other Grants & Subsidies	(2,000)	0	2,000	0
1430 Training Incentive Payment	0	0	0	0
1499 <b>Grants Operating Total</b>	<b>(116,986)</b>	<b>(103,552)</b>	<b>13,433</b>	<b>(452,700)</b>



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED August 2024**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
<b>1500 Contributions Received</b>				
1505 Public Open Space Contributions	0	0	0	(200,000)
1506 Car Parking Cash in Lieu Contributions	(23,423)	0	23,423	(5,000)
1507 Subdiv Traffic Management Treatment Contributions	0	0	0	0
1508 Stormwater Contributions	0	0	0	0
1510 Contributions Received Other	0	0	0	(25,000)
<b>1549 Contributions Received Total</b>	<b>(23,423)</b>	<b>0</b>	<b>23,423</b>	<b>(230,000)</b>
<b>1550 Interest</b>				
1560 Rates Interest Penalty	(1,023)	0	1,023	(124,862)
1565 Rates Interest Written Off	0	0	0	400
1570 Rates Legal Costs Recovered	(2,233)	(203)	2,030	(1,218)
1575 Interest Received Banks & Other	(80,125)	(69,717)	10,409	(848,616)
<b>1599 Interest Total</b>	<b>(83,381)</b>	<b>(69,920)</b>	<b>13,462</b>	<b>(974,296)</b>
<b>1600 Other Income</b>				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(2,701)	(2,571)	130	(30,852)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(4,661)	(6,224)	(1,563)	(64,697)
1625 Lease/Rent Fees Received	(11,092)	(33,746)	(22,654)	(123,647)
1627 Lease Fees - Copping Tip	(37,573)	(13,611)	23,962	(124,478)
1630 Other Facility Hire	(16,357)	(22,175)	(5,817)	(171,361)
1635 Other Sundry Income	(2,624)	(607)	2,017	(5,640)
1637 Insurance Recoveries	0	0	0	0
1645 Vehicle FBT Recoveries	(10,001)	(10,351)	(350)	(53,823)
1655 Workers Compensation - Reimbursement	0	0	0	0
1656 Copping Public Cemetery Trust Net Income	(282)	0	282	0
1660 Grave Site Sales - Dunalley Hall	0	0	0	0
1662 Wheelie Bin Stabiliser Income	(1,588)	0	1,588	0
<b>1689 Other Income Total</b>	<b>(86,879)</b>	<b>(89,284)</b>	<b>(2,405)</b>	<b>(574,498)</b>
<b>1690 Investment Income from TasWater</b>				
1694 TasWater Interim Dividend	0	0	0	(388,800)
<b>1699 Investment Income from TasWater Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(388,800)</b>
<b>1999 Recurrent Income Total</b>	<b>(20,076,612)</b>	<b>(19,938,487)</b>	<b>138,125</b>	<b>(23,369,141)</b>
<b>2000 Capital Income</b>				
<b>2100 Grants Capital</b>				
2105 Roads to Recovery Funding	0	0	0	(681,644)
2110 Comm'th Grants new or upgraded assets	(169,666)	(522,728)	(353,062)	(2,217,006)
2115 State Grants for new or upgraded assets	(240,856)	(880,250)	(639,394)	(4,956,755)
2120 Other Grants for new or upgraded assets	0	0	0	0
<b>2199 Grants Capital Total</b>	<b>(410,522)</b>	<b>(1,402,978)</b>	<b>(992,456)</b>	<b>(7,855,405)</b>
<b>2200 Contributions - Non-monetary Assets</b>				
2205 Developer Contributions for assets	0	0	0	(2,010,000)
<b>2299 Contributions - Non-monetary Assets Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(2,010,000)</b>
<b>2300 Net Gain/(Loss) on Disposal</b>				
2305 (Profit) / Loss on Disposal of Assets	0	0	0	(400,000)
2320 Recognition / De-recognition of Assets	0	0	0	0
<b>2399 Net (Gain) / Loss on Disposal Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(400,000)</b>





**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED August 2024**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2400 <b>Share of Interests in Joint Ventures</b>				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 <b>Share of Interests in Joint Ventures Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2899 <b>CAPITAL INCOME TOTAL</b>	<b>(410,522)</b>	<b>(1,402,978)</b>	<b>(992,456)</b>	<b>(10,265,405)</b>
2999 <b>TOTAL INCOME</b>	<b>(20,487,134)</b>	<b>(21,341,465)</b>	<b>(854,331)</b>	<b>(33,634,546)</b>
3000 <b>Expenses</b>				
3100 <b>Employee Benefits</b>				
3102 ADO Expense	545	0	(545)	64,756
3103 Annual Leave	116,478	99,821	(16,657)	570,614
3109 Conferences	920	0	(920)	7,950
3111 Drug and Alcohol Testing	570	600	30	3,000
3112 FBT Expenses - Gift Cards / Gifts	0	0	0	3,000
3114 FBT Expenses - Entertainment (FBT)	596	150	(446)	4,200
3115 Fringe Benefit Taxes	0	9,117	9,117	44,948
3118 Health and Well Being	1,221	333	(887)	2,000
3124 Long Service Leave	50,248	54,891	4,642	185,929
3127 Medicals	330	680	350	3,400
3139 Overheads Recovered	(11,030)	(6,874)	4,157	(81,110)
3145 Payroll Tax	57,842	56,782	(1,060)	358,181
3148 Protective Clothing & Accessories	2,531	0	(2,531)	34,150
3151 Recruitment Costs	0	0	0	0
3154 Salaries	846,753	872,850	26,097	5,738,759
3156 Salaries transferred to WIP	(30,027)	(18,089)	11,938	(243,448)
3163 Staff Training	874	7,042	6,168	68,561
3166 Superannuation - Council Contribution	135,820	141,733	5,913	931,180
3169 Temp Staff Employed Through Agency	0	0	0	20,976
3172 Travel and Accommodation	132	0	(132)	1,500
3175 Uniforms / Clothes Purchased	1,814	1,800	(14)	10,800
3181 Workers Compensation Expense Claims	0	0	0	500
3184 Workers Compensation Insurance	44,936	63,664	18,728	301,815
3199 <b>Employee Benefits Total</b>	<b>1,220,553</b>	<b>1,284,500</b>	<b>63,947</b>	<b>8,031,663</b>
3200 <b>Materials and Services</b>				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	0	1,667	1,667	10,000
3202 Advertising	6,048	8,959	2,911	78,217
3204 AWTS Maintenance Charge	0	0	0	1,553
3206 Cleaning	28,353	27,932	(421)	335,183
3208 Computer Hardware / Hardware Maintenance	112	6,036	5,924	14,536
3212 Computer Software Maint and Licenses	101,713	153,921	52,208	305,996
3214 Consultants Other	13,056	9,478	(3,578)	359,826
3216 Contractors	15,831	65,682	49,851	554,382
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	7,117	13,231	6,114	158,774
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	34,447	21,813	(12,634)	233,975
3223 Emergency Management	0	0	0	2,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED August 2024**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3226 Fuel	22,107	22,344	236	268,122
3227 Greenwaste Mobile Garbage Bin Collection	0	16,861	16,861	202,332
3228 Greenwaste Mobile Garbage Bin Disposal	2,975	10,681	7,706	64,087
3232 Internet, Telephone & Other Communication Charges	9,589	9,392	(196)	57,413
3234 Land Survey Costs	0	0	0	12,500
3236 Legal Fees (Advice etc)	2,376	0	(2,376)	109,000
3237 Line Marking - Transport Infrastructure	0	0	0	40,000
3239 Mobile Garbage Bin Replacement	3,882	0	(3,882)	7,500
3241 Operating Capital	482	0	(482)	28,800
3244 Plant & Motor Vehicle Repairs & Services	14,617	19,867	5,250	136,204
3246 Plant Hire - External	3,969	5,862	1,893	42,268
3248 Plant Hire - Internal Usage	3,816	4,224	408	26,342
3250 Plant Hire Recovered	(4,967)	(5,024)	(56)	(77,175)
3252 Plant Registration Fees	39,485	40,359	874	40,359
3254 Printing	3,109	7,101	3,992	32,670
3256 Recycling Centres	11,941	14,935	2,995	179,224
3257 Recycling Hub	353	722	369	2,887
3258 Registrations, Licenses and Permits	4,433	2,352	(2,081)	2,352
3259 CEMETERY Repairs and Maintenance	0	0	0	0
3260 Repairs and Maintenance	146,935	213,920	66,986	1,894,040
3261 Road Kill Collection Fees	0	387	387	4,640
3262 Kerbside Green Waste Collection	0	0	0	101,945
3263 Kerbside Green Waste Disposal	0	0	0	21,651
3264 Kerbside Hard Waste Collection	0	0	0	111,793
3265 Kerbside Hard Waste Disposal	0	0	0	30,947
3266 Kerbside Recycling Collection	49,387	28,570	(20,817)	342,845
3267 Kerbside Recycling Disposal	16,547	17,768	1,220	213,211
3268 Kerbside Garbage Collection	94,083	53,184	(40,898)	638,214
3269 Kerbside Garbage Disposal	29,917	28,206	(1,710)	338,477
3270 Security	2,736	3,091	355	23,504
3273 Signage & Guide Posts	8,532	10,000	1,468	60,500
3276 Settlement Costs ONLY	0	0	0	5,000
3278 Stationery & Office Consumables	5,740	9,329	3,589	40,519
3279 Street Bin Collection Contract	17,783	24,057	6,273	288,680
3280 Tools/Equipment Expensed (under \$1,000)	1,158	1,500	342	23,200
3282 Tyres	5,705	0	(5,705)	16,649
3284 Valuation Expenses	12,750	13,450	700	199,000
3290 Water Charges (Works Order)	26,741	27,930	1,190	141,532
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 <b>Materials and Services Total</b>	<b>742,856</b>	<b>889,788</b>	<b>146,932</b>	<b>7,734,672</b>
3390 <b>Impairment of Debts</b>				
3399 <b>Impairment of Debts Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
3400 <b>Depreciation and Amortisation</b>				
3405 Depreciation Expense	1,099,647	1,045,448	(54,199)	6,259,802
3410 Amortisation Expense	1,494	1,494	0	8,965
3415 Amortisation Expense (Right of Use Asset)	0	0	0	9,133
3499 <b>Depreciation and Amortisation Total</b>	<b>1,101,141</b>	<b>1,046,942</b>	<b>(54,199)</b>	<b>6,277,899</b>



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED August 2024**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3500 <b>Finance Costs</b>				
3505 Interest on Loans	(5,865)	(5,953)	(88)	81,945
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	263
3599 <b>Finance Costs Total</b>	<b>(5,865)</b>	<b>(5,953)</b>	<b>(88)</b>	<b>82,208</b>
3600 <b>Other Expenses</b>				
3604 Audit Fees	9,360	9,000	(360)	64,465
3606 Audit Panel Expenses	0	0	0	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	5,757	6,813	1,055	40,875
3616 Bank Fees Recovered	(723)	(799)	(76)	(4,793)
3620 Cashiers Rounding Adjustments	1	4	3	25
3624 Commissions Paid	1,500	2,188	688	26,253
3636 Councillor Allowances	26,011	26,011	0	159,294
3640 Councillor Expenses	0	0	0	2,000
3644 Councillor Vehicle Allowance	905	900	(5)	7,400
3656 Deputy Mayors Allowance	2,745	2,745	0	16,812
3660 Dog Pound & Other Animal Management Expenses	0	1,667	1,667	6,000
3661 Dog Home & Vet Fees	100	305	205	1,832
3664 Donations and Section 77 Expenses	14,250	14,250	0	60,000
3668 Election Expenses	0	0	0	8,225
3672 Employee Sub, Licences and Memberships	64,905	100,568	35,663	114,572
3676 Functions & Programs	185	500	315	93,300
3680 Insurance Claims Related Expenses	2,909	0	(2,909)	15,000
3688 Food & Beverages	254	753	499	4,521
3692 General Insurance	182,628	182,435	(193)	182,435
3704 Government Fire Contributions	0	0	0	664,905
3712 Immunisations	205	175	(30)	3,629
3720 Land Tax	0	0	0	103,658
3724 Mayor's Allowance	7,225	7,225	0	44,246
3731 NRM Expenses	2,800	0	(2,800)	27,500
3732 Motor Vehicle Insurance	42,054	37,105	(4,948)	37,105
3736 Other roundings	0	4	4	25
3740 Other Sundry Expenses	210	970	761	6,821
3744 Photocopier Leases & Operating Costs	4,463	1,060	(3,403)	23,486
3748 Postage	11,991	10,057	(1,933)	58,059
3752 Public Liability Insurance	113,803	127,061	13,259	127,061
3760 Reference Materials	0	0	0	2,750
3768 Sampling, Testing and Monitoring	361	0	(361)	9,000
3770 Storage Costs	104	104	(0)	1,250
3784 Contributions (SES)	0	25,775	25,775	25,775
3799 <b>Other Expenses Total</b>	<b>494,003</b>	<b>556,878</b>	<b>62,874</b>	<b>1,940,484</b>
3990 <b>EXPENSES TOTAL</b>	<b>3,552,689</b>	<b>3,772,155</b>	<b>219,466</b>	<b>24,066,926</b>
3995 <b>(SURPLUS)/DEFICIT</b>	<b>(16,934,445)</b>	<b>(17,569,310)</b>	<b>(634,865)</b>	<b>(9,567,619)</b>



<b>Sorell Council - Cash on Hand as at 31 August 2024</b>					
<b>Financial Institution</b>	<b>Product</b>	<b>Deposit Date</b>	<b>Maturity Date</b>	<b>Face Value</b>	<b>Interest rate</b>
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2024	6/06/2025	\$ 1,626,521	5.05%
MyState Term Deposit	12 Month Term Deposit	<b>8/08/2024</b>	8/08/2025	\$ 1,645,329	5.00%
MyState Term Deposit	12 Month Term Deposit	27/06/2024	27/06/2025	\$ 1,379,000	5.30%
MyState Term Deposit	12 Month Term Deposit	<b>23/08/2024</b>	22/08/2025	\$ 1,578,534	4.95%
Westpac Term Deposit	12 Month Term Deposit	1/02/2024	31/01/2025	\$ 1,000,000	4.95%
Westpac Term Deposit	12 Month Term Deposit	19/02/2024	18/02/2025	\$ 2,000,000	5.08%
Westpac Term Deposit	12 Month Term Deposit	<b>28/08/2024</b>	28/08/2025	\$ 2,000,000	4.80%
Westpac Term Deposit	6 Month Term Deposit	<b>28/08/2024</b>	28/02/2025	\$ 2,000,000	4.85%
CBA Investment Account	At Call			\$ 4,252,799	4.35%
CBA Special Purpose Account	At Call			\$ 3,211,646	4.35%
CBA Operating Account	Current			\$ 1,826,443	4.35%
Various Petty Cash and Floats	In house			\$ 1,100	N/A
Various Halls Bank Balances				\$ 27,912	N/A
<b>Total Funds Available</b>				<b>\$ 22,549,284</b>	

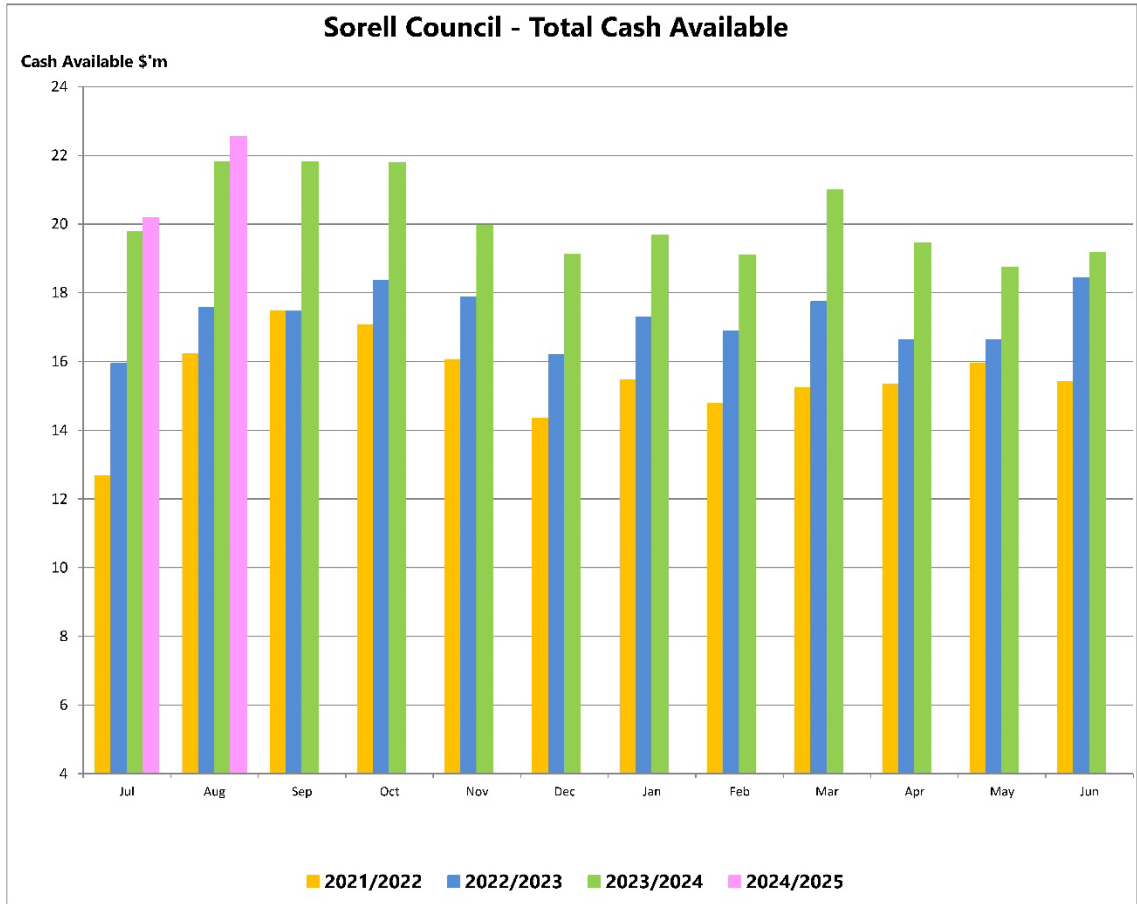
**New Investments during the month:**

Westpac Term Deposit	6 Month Term Deposit	28/08/2024	28/02/2025	\$ 2,000,000	4.85%
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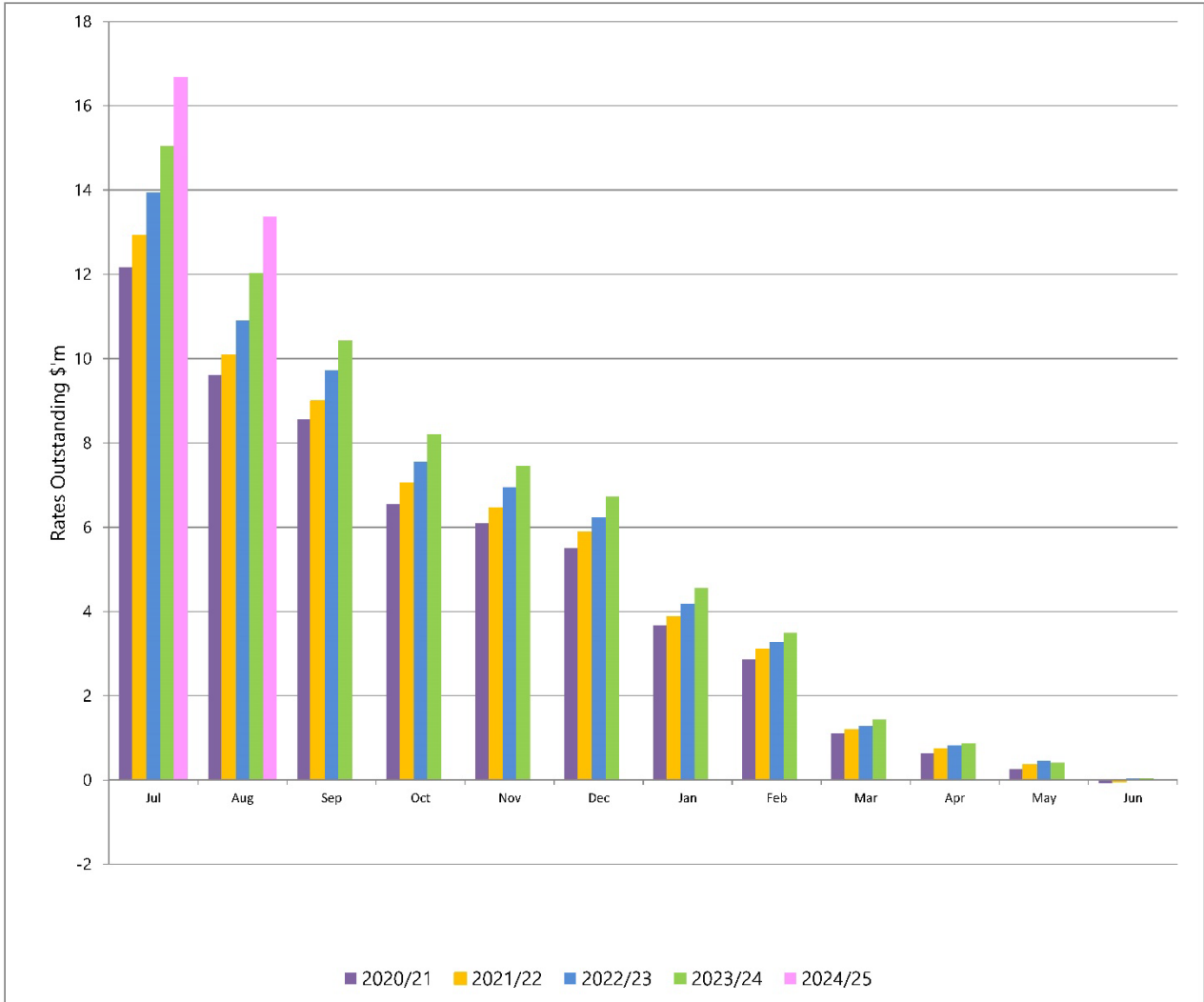
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



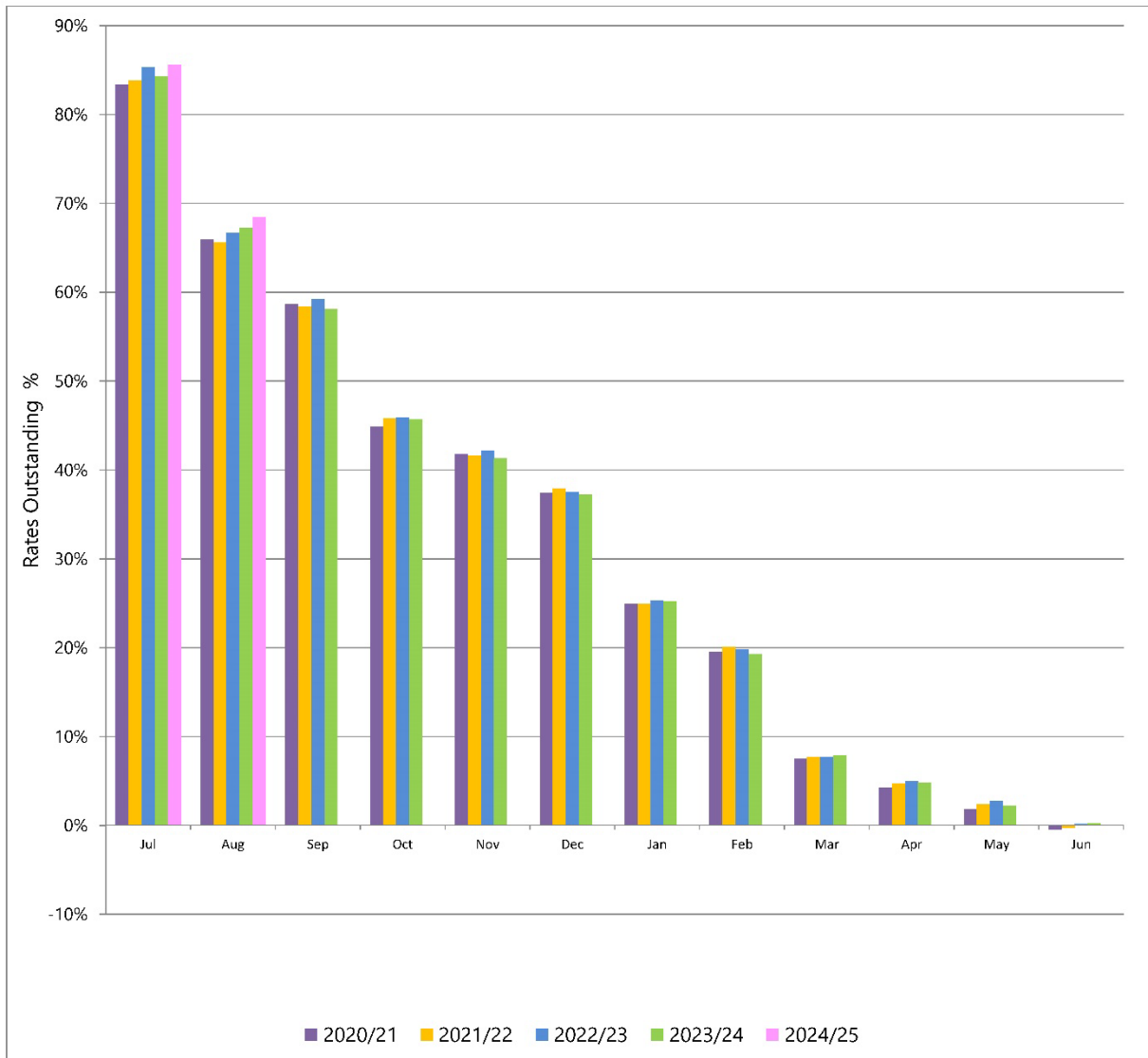
**SORELL COUNCIL  
TOTAL CASH AVAILABLE**



**SORELL COUNCIL  
OUTSTANDING RATES BY MONTH \$'m**



### SORELL COUNCIL OUTSTANDING RATES BY MONTH %



**GRANT VARIANCE ANALYSIS - 31 August 2024**

Grant Details	Actual	Budget	Variance	Comments
<b>GL 1420 Other Grants &amp; Subsidies</b>				
Garage Sale Trail 2024	\$ 2,000	\$ -	\$ 2,000	Unbudgeted grant.
<b>GL 2110 Grants Capital - Commonwealth Grants</b>				
C-24-B-005 Sorell Carriage Shed LRCI Stage 4	\$ 32,793	\$ 40,000	-\$ 7,207	The works are progressing slightly behind planned, but an expected completion date by the end of November.
C-24-LI-005 Sorell Streetscape Upgrade LRCI Stage 4	\$ 136,873	\$ 132,728	\$ 4,145	The works are progressing as planned.
C-24-S-009 NFMIP - Seventh Avenue, Dodges Ferry	\$ -	\$ 350,000	-\$ 350,000	The works commenced late August with an expected completion date by the end of the second quarter.
	<u>\$ 169,666</u>	<u>\$ 522,728</u>	<u>-\$ 353,062</u>	
<b>GL 2115 Grants Capital - State Grants</b>				
C-24-LI-003/004 Health Promotion - Mienna Park and Penna Beach Walkway	\$ 1,773	\$ 96,000	-\$ 94,227	Mienna Park is finished awaiting final invoices. Penna Beach has been delayed due to weather.
C-24-T-037 Wiggins Road Pavement Widening	\$ 150,327	\$ -	\$ 150,327	These works continued from 2023/2024 they are now completed. Budgeted amount of \$138,000 is in September.
C-24-T-035 Carlton River Road Guard Rails, Paths (Gate 5)	\$ 8,050	\$ -	\$ 8,050	The substantial works are expected to continue in October and be completed in December 2024.
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ 32,358	\$ 110,000	-\$ 77,642	There has been some delays to works commencing, however everything is now proceeding as planned. These are substantial works and they will continue throughout the financial year.
C-23-B-002 BEST/SE Jobs Hub & Training Facility	\$ 48,347	\$ 600,000	-\$ 551,653	Some delays. Substantial works will commence September.
C-25-T-014 VRUP - Penna Road footpath	\$ -	\$ 74,250	-\$ 74,250	Works have been rescheduled to next year with a completion date of June 2025.
	<u>\$ 240,856</u>	<u>\$ 880,250</u>	<u>-\$ 639,394</u>	
	<u>\$ 410,522</u>	<u>\$ 1,402,978</u>	<u>-\$ 992,456</u>	

**18.2 2024-2025 CAPITAL BUDGET ADJUSTMENTS****RECOMMENDATION**

That Council resolve pursuant to Section 82 of the Local Government Act 1993 to accept and adopt the below adjustments to the 2024/2025 Capital Budget estimates.

Capital expenditure to the end of August 2024 is \$970,827 (as per Capital Works Budget run on 4 September 2024).

The following Capital Budget adjustments have been requested in September 2024.

Below is a summary of the requested adjustments.

<b>Original Budget approved in June 2024 Council meeting</b>	<b>\$16,986,295</b>
<b>Budget approved in August 2024 Council meeting</b>	<b>\$17,179,082</b>
<b>Budget adjustments requested for approval in September 2024 Council meeting:</b>	
Total adjustments on capital jobs with variances of over 10%	\$0





Total adjustments on completed capital jobs with variances of over 10%	\$0
Total adjustments on new capital jobs	\$4,734
<b>Budget requested for approval in September 2024 Council meeting</b>	<b>\$17,183,816</b>

Below is a detailed explanation of the requested adjustments.

The following capital job adjustment has been requested because the jobs do not have an approved budget but has expected expenditure in the 2024/2025 financial year:

<b>Job Name and No.</b>	<b>Approved Budget</b>	<b>Adjusted Budget</b>
C-25-P-005 Green Waste Bins – Additional Bins	\$0	\$4,734
<b>Total Adjustments</b>	<b>\$0</b>	<b>\$4,734</b>

- C-25-P-005 Green Waste Bins – Additional Bins – Additional green waste bins were required per additional properties not included in the original project commencement.

#### **ATTACHMENTS**

- Capital Works Budget for the period ending 31 August 2024 (Pages 11)

**STEPANIE PERRY**  
**MANAGER FINANCE**

**SCOTT NICOL**  
**FINANCIAL ACCOUNTANT**

**SALLY FANG**  
**ACCOUNTANT**

Date: 10 September 2024  
Attachments (11 pages)



4/09/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025				
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>LAND</b>					
<b>TOTAL Land 2024/25</b>		\$ -	\$ -		
<b>CARRY OVERS - LAND</b>					
Pawleena, Pawleena Road and Arthur Highway Roundabout	Land acquisition costs.			\$ -	\$ -
<b>TOTAL Carry Overs - Land</b>		\$ 34,000	\$ 34,000		
<b>LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>					
Midway Point, Brady Street - Billy Kessarios Memorial Park	Table and seat.			\$ -	\$ -
Primrose Sands, Community Hall	Benches, footbridge and garden beds.			\$ -	\$ -
Sorell, Rose Gardens	Bin at bus stop near the rose gardens.			\$ -	\$ -
Dodges Ferry, Boat Park	Perimeter Fence - approx. 300m replace wire fencing with 1.2m pool fencing and gates.			\$ -	\$ -
Dunalley, Canal	Walkway pool fencing.			\$ -	\$ -
Municipality - Various	Minor capital jobs for ad hoc renewals (e.g. shade sail, seating or bins).			\$ -	\$ -
Sorell, Pembroke Park	BMX track, lighting.			\$ -	\$ -
Dodges Ferry, Rec Reserve	Skate park upgrades.			\$ -	\$ -
Sorell, Pembroke Park & Dodges Ferry Rec Reserve	Goal nets behind senior oval x 2 & DF ground x 2 - 25m x 9m.			\$ -	\$ -
Sorell, Pembroke Park	Goal net behind soccer oval x 1 - southern end - 70m x 9m.			\$ -	\$ -
Sorell, Pembroke Park	Soccer perimeter fence - 480m long x 1.2m high.			\$ -	\$ -
Sorell, Pawleena Road	Carpark for POS / Lyden Park off Pawleena Rd frontage.			\$ -	\$ -
Sorell, Pawleena Road	Irrigation for 3 x Open Space areas - Stage 1 dog/general.			\$ -	\$ -
Sorell, Whitelea Court	POS lot - fencing.			\$ -	\$ -
Sorell, Pembroke Park	Lockable rubbish bin enclosure.			\$ -	\$ -
<b>TOTAL Land Improvements (Parks &amp; Reserves) 2024/25</b>		\$ 698,618	\$ 698,618.30		



4/09/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>					
Dodges Ferry, Red Ochre Beach	Foreshore access steps.			\$ 434	\$ -
Primrose Sands, Tamarix Road	Nerine Street to Carlton Bluff Road. Gravel path at 1.5 m wide x 580 m length.			\$ 45,096	\$ 15,092
Sorell, Sorell Memorial Hall	RSL memorial wall.			\$ -	\$ -
Sorell, 12 Tarbook Court	Boundary adjustment and new fence.			\$ 1,874	\$ 7,100
Primrose Sands, Primrose Sands Hall	Playground equipment with re-aligned fencing.			\$ -	\$ -
Penna, Penna Beach	Gravel path extension. 430 m link track at 1.5 - 2.0 m wide across. TW land to existing car park track, including bridge.			\$ 242	\$ -
Sorell, Miena Park	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.			\$ 1,532	\$ 61,297
Sorell	Streetscape upgrades. Stage 4 (a).			\$ 136,873	\$ 35,394
Sorell, Pembroke Park	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.			\$ -	\$ -
<b>TOTAL Carry Overs - Land Improvements (Parks &amp; Reserves)</b>		<b>\$ 565,021</b>	<b>\$ 567,258.00</b>		
<b>BUILDINGS</b>					
Dunalley, Canal	BBQ shelter.			\$ -	\$ -
Depot	Depot toilet block.			\$ -	\$ -
Sorell, Pawleena Road	Toilet for POS / Lyden Park - triple cubicle DDA & change table.			\$ -	\$ -
Midway Point, Malunna / LGT child care centre	Kitchen renewal / replacement to comply with food standards.			\$ -	\$ -
<b>TOTAL Buildings 2024/25</b>		<b>\$ 389,000</b>	<b>\$ 389,000.00</b>		



4/09/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - BUILDINGS</b>					
Sorell, BEST / SE Jobs Hub & Training Facility	BEST / SE Jobs Hub & Training Facility.			\$ 58,847	\$ 2,505,997
Sorell, Pembroke Park	Scope and design to re-purpose old football change rooms plus netball concrete toilets / change room.			\$ -	\$ -
Sorell, Sorell Memorial Hall	Extension for Historical Society storage, including change rooms and toilets.			\$ 3,782	\$ 24,700
Sorell, Carriage Shed	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.			\$ 32,793	\$ 12,919
<b>Total Carry Overs - Buildings</b>		<b>\$ 4,376,000</b>	<b>\$ 4,420,529.00</b>		
<b>LEASEHOLD IMPROVEMENTS</b>					
Copping, 20 Marion Bay Road	Land easement costs (survey, AC fees, land title fees, valuation) for already completed works.			\$ -	\$ -
<b>TOTAL Leasehold Improvements 2024/25</b>		<b>\$ 10,500</b>	<b>\$ 10,500.00</b>		
<b>PLANT &amp; EQUIPMENT</b>					
CAC & Depot	Light fleet replacement.			\$ 57,425	\$ -
Depot	Portable traffic lights x 1 set.			\$ -	\$ -
Depot	Stormwater CCTV camera (seca airHD).			\$ -	\$ -
CAC	Green Waste Bins - Additional Bins			\$ 4,734	\$ -
<b>TOTAL Plant &amp; Equipment 2024/25</b>		<b>\$ 260,500</b>	<b>\$ 260,500.00</b>		
<b>CARRY OVERS - PLANT &amp; EQUIPMENT</b>					
CAC & Depot	Light fleet replacement.			\$ 45,270	\$ -
Depot	Fleet management GPS tracking and dashcam deployment (17 light fleet & 6 heavy fleet (trucks)).			\$ -	\$ -
<b>TOTAL Carry Overs - Plant &amp; Equipment</b>		<b>\$ 160,670</b>	<b>\$ 160,669.75</b>		



4/09/2024		<b>SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025</b>			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>FIXTURES, FITTINGS &amp; FURNITURE</b>					
Midway Point, Midway Point Hall	Heat pump installation.			\$ -	\$ 13,759
<b>TOTAL Fixtures, Fittings &amp; Furniture 2024/25</b>		<b>\$ 16,800</b>	<b>\$ 16,800.00</b>		
<b>COMPUTERS &amp; TELECOMMUNICATIONS</b>					
CAC & Depot	iPads x 12.			\$ -	\$ -
Sorell, Pembroke Park Stadium	PA system.			\$ -	\$ -
<b>TOTAL Computers &amp; Telecommunications 2024/25</b>		<b>\$ 27,000</b>	<b>\$ 27,000.00</b>		
<b>CARRY OVERS - COMPUTERS &amp; TELECOMMUNICATIONS</b>					
CAC	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			\$ -	\$ -
CAC	PC and monitor renewal project for all staff (excluding the engineering department).			\$ 121,065	\$ -
CAC, Depot, & Midway Point	Security system integration renewal - scoping and design only.			\$ -	\$ -
<b>TOTAL Carry Overs - Computers &amp; Telecommunications</b>		<b>\$ 165,000</b>	<b>\$ 165,000.00</b>		
<b>RECONSTRUCTION (ROADS)</b>					
Forcett, Delmore Road / White Hill intersection	Partial reconstruction and reseal.			\$ -	\$ -
Orielton, Allambie Road	Reconstruction with chip seal surface			\$ 394	\$ 1,220
Primrose Sands, Oak Street	Reconstruction with chip seal surface			\$ 228	\$ 1,520
Forcett, Edith Close	Potential reconstruction - further investigation required to determine treatment).			\$ -	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Dubs & Co Drive on street parking x 20 spaces.			\$ -	\$ -
Kellevie, Kellevie Road	Corner widening, stabilisation and guard rail.			\$ 8,760	\$ 31,340
Pawleena, Pawleena Road	Road widening - widen 900m section.			\$ -	\$ -
<b>TOTAL Reconstruction (ROADS) 2024/25</b>		<b>\$ 2,332,499</b>	<b>\$ 2,332,499.00</b>		



4/09/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - RECONSTRUCTION (ROADS)</b>					
Dodges Ferry, Payeena Street	Near Carlton Beach Road junction. Formalise verge parking - seal, line mark, drain.			\$ -	\$ -
Primrose Sands, Primrose Sands Road and Grevillea Street	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			\$ 28,745	\$ -
Forcett, 532 Wiggins Road	Road widening. Land acquisition cost only.			\$ 115,880	\$ -
<b>TOTAL Carry Overs - Reconstruction (Roads)</b>		<b>\$ 109,500</b>	<b>\$ 250,246.00</b>		
<b>RESHEETING</b>					
Marion Bay, Bay Road	7 segments, 100mm new gravel.			\$ -	\$ -
Bream Creek, Bream Creek Road	9 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Jacobsons Road	1 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Kellevie Road	9 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Burdons Road	2 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Woods Road	5 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Woolleys Road	4 segments, 100mm new gravel.			\$ -	\$ -
Pawleena, Hillcrest Road	3 segments, 100mm new gravel.			\$ -	\$ -
<b>TOTAL Resheeting 2024/25</b>		<b>\$ 912,662</b>	<b>\$ 912,661.63</b>		



4/09/2024	<b>SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025</b>				
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>RESEALS</b>					
Forcett, White Hill Road	Reseal with significant prep required.			\$ -	\$ -
Penna, Brinktop Road	Reseal with box out prep required.			\$ 152	\$ -
Boomer Bay, Bay Road	Prep and spray seal.			\$ -	\$ -
Dunalley, Booth Street	Prep and spray seal.			\$ -	\$ -
Dunalley, Florence Street	Prep and spray seal.			\$ -	\$ -
Nugent, Nugent Road	Prep and spray seal.			\$ -	\$ -
Lewisham, Mary Street	Prep and spray seal.			\$ -	\$ -
Forcett, Jayville Rise	Prep and spray seal.			\$ -	\$ -
Forcett, Delmore Road	Prep and spray seal.			\$ -	\$ -
Dunalley, Ryans Lane	Prep and spray seal.			\$ -	\$ -
Forcett, Alomes Road	Prep and spray seal.			\$ -	\$ -
Forcett, Matthews Road	Prep and spray seal.			\$ -	\$ -
Forcett, Grierson Drive	Prep and spray seal.			\$ -	\$ -
Carlton, Riviera Drive	Prep and spray seal. (asphalt turning head).			\$ -	\$ -
Sorell, Wolstenholme Drive	Prep and spray seal.			\$ -	\$ -
<b>TOTAL Reseals 2024/25</b>		<b>\$ 857,209</b>	<b>\$ 857,208.61</b>		



4/09/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>FOOTPATHS &amp; CYCLEWAYS</b>					
Dodges Ferry, Bally Park Road	Asphalt renewal.			\$ -	\$ -
Midway Point, Raynors Road	Concrete renewal.			\$ -	\$ -
Carlton, Carlton Beach Road	Line marking or barrier posts in carpark to delineate footpath.			\$ -	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Surrounding works, including landscaping.			\$ -	\$ -
Midway Point, Penna Road	Penna Road pedestrian footpath and refuges.			\$ -	\$ -
<b>TOTAL Footpaths &amp; Cycleways 2024/25</b>		<b>\$ 662,732</b>	<b>\$ 662,732</b>		
<b>CARRY OVERS - FOOTPATHS &amp; CYCLEWAYS</b>					
Dodges Ferry, Junction Street	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street-1.5m asphalt.			\$ 122	\$ -
Carlton, Carlton Beach Road	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.			-\$ 78	\$ -
Midway Point, Brady Street, Midway Street & Suncrest Street	Renewal of footpath - Brady Street 1.3m concrete. From Reynolds Road to Flyway Park - 1.3m concrete. 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x kerb ramps and stormwater lids).			\$ 174	\$ 454,781
Carlton, Carlton River Road	Path and guard rail from bus stop to Gate Five Road.			\$ 8,050	\$ -
<b>TOTAL Carry Overs - Footpaths &amp; Cycleways</b>		<b>\$ 953,551</b>	<b>\$ 953,551</b>		





4/09/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>KERB &amp; CHANNEL</b>					
Dodges Ferry, Paneminner Street	Kerb & channel along #88 and connect into existing SEP.			\$ -	\$ -
<b>TOTAL Kerb &amp; Channel 2024/25</b>		<b>\$ 54,600</b>	<b>\$ 54,600</b>		
<b>CARRY OVERS - KERB &amp; CHANNEL</b>					
Dodges Ferry, Parnella Road	New kerb and channel assets to existing chip seal road.			\$ -	\$ -
Midway Point, Reynolds Road	Lot 101 Reynolds Road - 2 no. Kerb ramps.			\$ -	\$ -
<b>TOTAL Carry Overs - Kerb &amp; Channel</b>		<b>\$ 141,853</b>	<b>\$ 141,853</b>		
<b>STORMWATER</b>					
Municipality - Various	Minor capital works.			\$ -	\$ -
Sorell, Pembroke Park	Between cricket nets and stadium carpark - connect to SP109860.			\$ -	\$ -
Dodges Ferry, Wattle Road	Upgrade drain into SD106967 opposite #36.			\$ -	\$ -
Sorell	Upgrade pipe above Gatehouse Detention Basin (headworks upgrade).			\$ -	\$ -
Carlton, Erle Street	66m lining of SD106814.			\$ -	\$ -
<b>TOTAL Stormwater 2024/25</b>		<b>\$ 357,200</b>	<b>\$ 357,200</b>		



4/09/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - STORMWATER</b>					
Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	Kerb and channel, pit and pipe.			\$ -	\$ -
Carlton, Shamrock Court	Stormwater outfall remediation.			\$ -	\$ -
Lewisham, Whitlam Court	Stormwater upgrade design and construction.			\$ 583	\$ -
Carlton, Erle Street	Stormwater upgrade.			\$ 1,498	\$ -
Dodges Ferry, Seventh Avenue	Installation of box culvert.			\$ 263,829	\$ 952,650
Southern Beaches, Coastal Outfalls	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 32,358	\$ 326,214
Southern Beaches, Blue Lagoon	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ -	\$ -
Southern Beaches, Carlton Estuary	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ -	\$ -
Municipality - Various	Grate replacement - various roads.			\$ -	\$ -
Sorell, Main Road	Stormwater pipe and pit			\$ 166	\$ -
Promrose Sands, Grevillea Street	Grevillea Street Stormwater Upgrade			\$ -	\$ -
<b>TOTAL Carry Overs - Stormwater</b>		<b>\$ 3,358,861</b>	<b>\$ 3,364,136</b>		
<b>OTHER TRANSPORT</b>					
Dodges Ferry, Carlton Beach Road	Bus stop upgrade at 35 Carlton Beach Road.			\$ -	\$ -
Sorell, Park & Ride	Bus stop upgrade.			\$ -	\$ -
<b>TOTAL Other Transport 2024/25</b>		<b>\$ 187,520</b>	<b>\$ 187,520</b>		



4/09/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - OTHER TRANSPORT</b>					
Dodges Ferry, corner of Carlton Beach Road and Webb Street	Installation of bollards and chevron alignment markers to highlight the curve to westbound motorists.			\$ -	\$ -
Municipality - Various	Replacement signs for rural towns / districts / areas.			\$ -	\$ -
<b>TOTAL Carry Overs - Other Transport</b>		<b>\$ 55,000</b>	<b>\$ 55,000</b>		
<b>PRELIMINARY WORK IN 2024/25</b>					
Penna, Shark Point Road	Geotech, survey and design for potential reconstruction.			\$ -	\$ -
Midway Point, Penna Road	Geotech, survey and design for potential reconstruction.			\$ -	\$ -
Dodges Ferry, Carlton Beach Road - Raprunner to East Street	Survey provision - gravel path @ 1.8m wide x 1800m.			\$ -	\$ -
Dodges Ferry Recreation Reserve OR 7th Avenue internal POS lot	Design / comms / DA provision - potential pump track.			\$ -	\$ -
Lewisham, Scenic Drive - Quarry Road to Gregory Street	Survey provision - gravel path @ 1.5m wide x 780m.			\$ -	\$ -
Primrose Sands	Survey provision - Stage 2 continuation of Tamarix Road loop to Petrel Street access to beach via Grebe - 250m & 80m across Crown land.			\$ -	\$ -
Sorell, Gatehouse Drive - Weston Hill Drive	Survey provision - concrete path @ 1.80m wide x 430m.			\$ -	\$ -
Sorell, Valleyfield Road	Survey / design provision - easement acquisition and drain treatment to convey road runoff through private property #43 to #188 Arthur Highway.			\$ -	\$ -
Sorell, Valleyview Close	Survey / design provision - 5 Valleyview Close detention basin.			\$ -	\$ -
<b>TOTAL PRELIMINARY WORK 2024/25</b>		<b>\$ 160,000</b>	<b>\$ 160,000</b>		



4/09/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - PRELIMINARY WORK</b>					
Dunalley, Franklin Street	Reconstruction with chip seal surface - design only.			\$ -	\$ -
Dodges Ferry, Jacobs Court	SW design.			\$ -	\$ -
Carlton, Carlton River Road	Reconstruction - design only.			\$ -	\$ -
Dodges Ferry, Pearl Court	Chip seal and lime stabilisation and stormwater culvert - design only.			\$ -	\$ -
Dodges Ferry, Three Street	SW and transport upgrade: Provision for initial stage of works to address property impacts. Potential seal (2-coat seal with kerb and channel). Design only			\$ -	\$ -
<b>TOTAL Carry Overs - Preliminary Work</b>		<b>\$ 140,000</b>	<b>\$ 140,000</b>		
<b>Total Capital Jobs Carried Over to 2024/2025</b>		<b>\$ 10,059,456</b>	<b>\$ 10,252,243</b>		
<b>Total 2024/2025 New Jobs</b>		<b>\$ 6,926,839</b>	<b>\$ 6,926,839</b>		
<b>TOTAL 2024/25 CAPITAL BUDGET</b>		<b>\$ 16,986,295</b>	<b>\$ 17,179,082</b>	<b>\$ 970,827</b>	<b>\$ 4,443,983</b>



**19.0 PLANNING**

Nil reports

**20.0 HEALTH AND COMPLIANCE**

Nil reports

**21.0 ROADS AND STORMWATER**

Nil reports

**22.0 FACILITIES AND RECREATION**

Nil reports

**23.0 QUESTIONS FROM THE PUBLIC**

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



## CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
  - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
  - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



## 24.0 CLOSED MEETING

[^](#)

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
24.1	Confirmation of the Closed Council Minutes of the Council Meeting of 20 August 2024 - <i>Regulation 34(3)</i>
24.2	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

### RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 24.1 - 24.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

## 24.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 20 AUGUST 2024

[^](#)

### RECOMMENDATION

"That the Closed Minutes of the Council Meeting held on 20th August 2024 be confirmed."

## 24.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

[^](#)

### RECOMMENDATION

"That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this 'Closed Section' of this meeting in the course of implementing the decisions of Council."

## 25.0 ACRONYMS



AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
FBR	Formation Barrier Rock
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SBIP	School Based Immunisation Program
SEI	South East Irrigation





SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

