



COUNCIL AGENDA

20 AUGUST 2024

COUNCIL CHAMBERS
COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 20 August 2024, commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
15 AUGUST 2024



AGENDA

**FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET,
SORELL ON 20 AUGUST 2024**

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1.0 ACKNOWLEDGEMENT OF COUNTRY – MAYOR GATEHOUSE

I would like to begin by paying respect to the traditional and original owners of this land the Mumirimina people, to pay respect to those that have passed before us and to acknowledge today's Tasmanian Aboriginal community who are custodians of this land.

2.0 ATTENDANCE

Mayor J Gatehouse
Deputy Mayor C Wooley
Councillor S Campbell
Councillor M Miró Quesada Le Roux
Councillor B Nichols
Councillor M Reed
Councillor N Reynolds
Councillor C Torenius
Councillor M Larkins

3.0 APOLOGIES

4.0 DECLARATIONS OF PECUNIARY INTEREST

5.0 CONFIRMATION OF THE MINUTES OF 16 JULY 2024

RECOMMENDATION

"That the Minutes of the Council Meeting held on 16th July 2024 be confirmed."

6.0 MAYOR'S REPORT

RECOMMENDATION

"That the Mayor's communication report as listed be received."

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- SERDA General Meeting – inclusive of update of BEST operations and Federal Suburban Study Hub submission by Andrew Hyatt, Jobs &



Training Hub project by the General Manager and proposal from Tasman Mayor for improved internet connection to the Peninsula.

- Workshops.
- ABC Breakfast Radio interview with Leon Compton.
- Triple M Breakfast Radio interview.
- McDonalds Support Volunteer evening "Charity Tuesday". Met with owners and talked about what the business does for the young employees around training and wellbeing. Talked over their intended renovations.
- TenLives Media Event to promote Cat desexing program and the collaboration between Sorell Council, TenLives and Tassie Cat.
- STRWA Local Gov Waste forum at Kingston with Greg Robertson. Veronica Schilling, CEO, Dulverton Waste Management Centre advised of the good, the bad and the ugly of the role out of green waste bins in the North of the State. Lessons learnt and suggestions as to how we can avoid those issues in our Municipality.
- Andrew Terhorst from CSIRO talked about the circular economy and the positive effects on a more resilient economic system.
- LGAT Conference in Devonport. An opportunity to meet other Mayors and GMs from around the State. Local Gov topics discussed, speakers and access to resources.
- Attended Sorell Providers Meeting (CAC).
- Called the South-East Junior Football Club - SEJFC U14 Best and Fairest Count.
- Attended the Hobart Airport Community Hobart Aviation Consultative Group (CACG) Meeting.
- Met with President of the Dodges Ferry Horse Riding Club. Talked about ground improvements and a barrier/netting to capture the wayward soccer balls.
- Visited the opening of new Sorell Child and Family Centre "The Nest".
- Guest Speaker at the new Sorell Probus Club.
- "Empowered" Woman's Event.
- Met with Jane Howlett, talked around the municipalities needs.
- Attended a NRM EAG meeting.
- Attended a Cultural Precinct Reference Group Meeting.
- Attended a TasWater Meeting (CAC).



7.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

8.0 COUNCIL WORKSHOPS REPORT

[^]
The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
6 th August 2024	<ul style="list-style-type: none"> • Public Places By-law - review • Community Grants <ul style="list-style-type: none"> ○ Sorell Community Network ○ Tasmanian Brick Enthusiasts ○ Bream Creek Community Market Garden ○ South-East Pickleball • Councillor Items <ul style="list-style-type: none"> ○ Potential property purchase – Gordon St ○ Declaring a State of Climate Emergency ○ Cultural Awareness Training ○ Governance Framework • Social and Active Transport Strategies – Final Docs 	<ul style="list-style-type: none"> • Gatehouse, Wooley, Nichols, Torenus, Miro Quesada, Reynolds, Larkins, Campbell, Reed. 	Nil



9.0 COUNCILLOR QUESTIONS ON NOTICE

10.0 COUNCILLOR MOTIONS ON NOTICE

11.0 WORKGROUP REPORTS

RECOMMENDATION

"That the workgroup reports as listed be received."

11.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

- SERDA General Meeting – 17th July
- Met with Tennis Tas Venue Optimisation and Regional Tennis Lead – 22nd July & 14th Aug
- Met with Jobs Tas and Director People & Performance to discuss SE youth engagement project and explore opportunities to progress and coordinate implementation and delivery options – 23rd July
- Met with Destination Southern Tas CEO – 23rd July
- Various meetings re: SE stadium floor defect issue – 24th July
- STRLUS review project including Steering Committee meetings & LGAT state workshop – 24th July, 25th July, 1st Aug, 12th Aug & 14th Aug
- Met with DSG Acting General Manager State Roads – 29th July
- Met with Great Escape proponents, land owner and Manager Health & Compliance – 31st July
- Met with PWS Dep Sec and General Manager – 7th Aug
- Met with Red Handfish research team, state and federal environmental agency reps and Council NRM Facilitator – 9th Aug
- Attended NRM EAG – 14th Aug
- Attended SWS Authority Meeting – 15th Aug
- Met with TasWater CEO, Mayor Gatehouse and Councillor Reed – 19th Aug
- Met with Minister Nic Street's Chief of Staff – 20th Aug
- Tas Irrigation briefing to Council – 20th Aug
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.

DIRECTOR SERVICE DELIVERY – RUSSELL FOX

- Long Service Leave (8 July 2024 – 18 October 2024)



DIRECTOR PEOPLE AND PERFORMANCE - JESS HINCHEN

Meetings attended:

- Various meetings with GHD re: Finalisation of Social Strategy and Active Transport Strategy.
- Jobs Tas. re: South East Youth Engagement Project.
- Various Meetings re: Community Precinct and Rail Shed.
- Sorell Lions Club Representative – General Update on the Community Precinct area.
- Community Cultural Precinct Reference Committee Meeting.
- Various Workgroup Manager meetings.
- Leadership Team Meeting.
- Internal Child Safe Organisation Working Group.
- Various HR Matters.
- Council Workshop.
- Council Meeting.

EMPLOYEE SUPPORT COORDINATOR – HR

Resignations

- Development Engineer – Eswaren Shanmugam resigned from this position with his final day being 19 July 2024.

Appointment

- Municipal Worker – Sealed Roads – Robert Campbell has been appointed to this position and commenced with Council 5 August 2024.

Recruitment

Recruitment for the following positions is currently in progress –

- Municipal Worker – Stormwater – This position was advertised with BEST on 4 July 2024 and closes 29 July 2024.
- Development Engineer – This position was advertised with SEEK on 25 July 2024 and closes 14 August 2024.

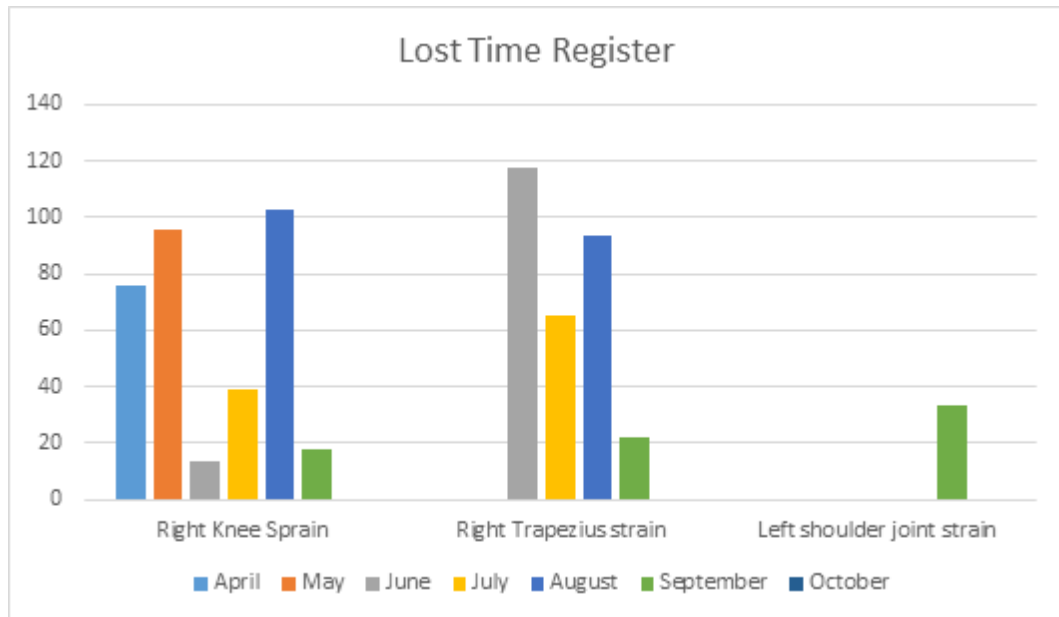
Meetings

- Various meetings with Finance and Manager Roads & Stormwater.
- Spirit Super Meeting.

WORKERS COMPENSATION

- 1 x Claim (back pain) No lost time.





EMPLOYEE SUPPORT – PAYROLL

- Two pay runs completed.
- EOM Complete.
- Training Finance Support Officer in Payroll and EOM Procedures.
- Meetings with Manager Finance.

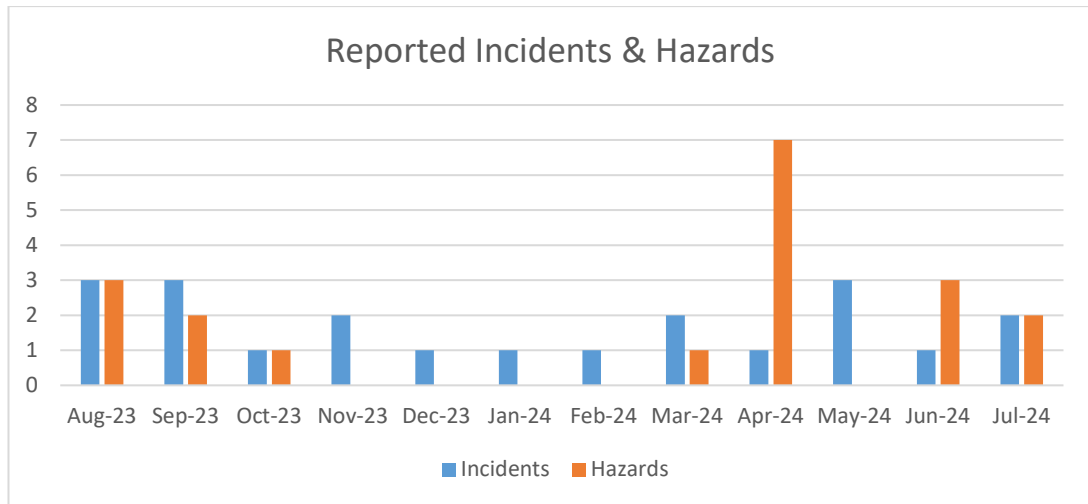
DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- Jobs & Training Hub – Operating Model Meeting.
- Risk & Strategy Monthly Meeting.
- SERDA Annual General Meeting.
- BEST – Suburban University Study Hub – Grant Application Meeting.
- MAV Insurance – Best Practice Forum – Roads and Footpaths.
- ANU Children Policy Research Centre: Professor Sharon Bessell & Acting Commissioner for Children and Young People: Isabelle Crompton – MOR for Children Framework, and the Tasmanian Child Wellbeing Strategy.
- Internal Child Safe Organisation Working Group.

Reported Incidents and Hazards for July:





- 2 x Incidents reported.
 - 1 x slip and fall
 - 1 x ACM discovery
- 2 x hazards reported.
 - 1 x concern raised regarding impact of relocation of staff in CAC.
 - 1 x trip hazard
- 2 x incident investigations completed.

11.2 FINANCE – STEPHANIE PERRY, MANAGER

Financial Management

During the month of July, the following key financial management tasks were completed:

- Finance staff worked on the end of financial year procedures, including preparation of balance sheet reconciliations and the notes to Council's statutory financial statements. Council's statutory financial statements are due to be lodged with the Tasmanian Audit Office on 14 August 2024.
- Finance staff completed preparing the draft 2023/2024 local government model financial statements and sent to the Tasmanian Audit Office for review and feedback.
- Finance staff completed end of financial year lodgements, including the completion and submission of Council's Business Activity Statement (BAS) to the Australian Tax Office (ATO) and the completion and submission of Council's Payroll Tax Annual Adjustment Return to the State Revenue Office of Tasmania.



- Finance staff completed South East Region Development Association (SERDA) ad-hoc and monthly financial tasks.
- Finance staff completed the following grant related reports:
 - Finance staff completed the Quarter 4 2023/2024 LRCI Phase III Program Report and lodged it with the Australian Government Department of Infrastructure, Transport, Cities and Regional Development. The Quarter 4 Report was due for lodgement by 31 July 2024.
 - Finance staff completed the Quarter 4 2023/2024 Roads to Recovery Report and lodged it with the Australian Government Department of Infrastructure, Transport, Cities and Regional Development. The Quarter 4 Report was due for lodgement by 31 July 2024. Additionally, finance staff submitted the 2024/2025 project with the Department. The project for 2024/2025 is capital job C-25-T-002 Allambie Road, Orielton.
 - Finance staff completed the Open Spaces Grant Round 1 reporting and lodged it with Local Government Association of Tasmania. The report was due for lodgement by 19 July 2024.
- Finance staff provided payroll support for the pay run fortnight ending 12 July & 26 July 2024.

Rates

- Rates were raised for the 2024/2025 financial year in accordance with Council's approved Rates Resolution.
- Rate notices for the 2024/2024 financial year were sent out to ratepayers in early July.
- At the end of July, 14.4% of rates had already been paid, compared to 15.7% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$8k in waste charges.

Audit

- The Tasmanian Audit Office (TAO) will be on site the week starting Monday 9 September 2024 to complete the 2023/2024 end of financial year audit.
- Manager Finance attended the Audit Panel meeting on 5 July 2024. Post meeting actions were completed and meeting minutes were prepared and circulated to the Panel.

Grants & Funding

During the month of July, the following grants were invoiced:



- The State Government Department of State Growth was invoiced \$600k (excluding GST) for Instalment 2 of the Jobs Tasmania Program for works on the regional training and jobs hub facility. This invoice was outstanding at the end of July.

During the month of June, the following grants were received:

- LRCI Phase II final payment of \$59,855 was received from the Australian Government Department of Infrastructure, Transport, Cities and Regional Development during the month.

Insurance

- All 2024/2025 financial year insurance policies were finalised and in place at 30 June 2024.
- Finance staff completed the 2023/2024 financial year Workers Compensation – Statement of Wages and Salaries and returned it to JLT Insurance.

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2024/2025 financial year and has been approved.

Plant and Equipment Disposals

The following plant and equipment was disposed of during quarter 4 of the 2023/2024 financial year, as part of the replacement schedule:

Plant & Equipment Details	Date of Disposal	Reason & Method of Disposal	Proceeds of Sale	Disposal Costs	Profit/(Loss) on disposal
Roughometer	1/04/2024	Past ULE, disposed of with previous vehicle	\$0.00	\$0.00	\$0.00
Mitsubishi Triton I96CL	24/05/2024	Replaced, Pickles Auction	\$21,363.64	-\$445.80	\$20,917.84
Hino Truck D62FK	24/05/2024	Replaced, Pickles Auction	\$30,000.00	-\$1,170.00	\$14,879.16
Crane attachment for D62FK	24/05/2024	Replaced, Pickles Auction (disposed of with truck)	\$0.00	\$0.00	-\$3,241.82
Ford Ranger I45WJ	4/06/2024	Replaced, Pickles Auction	\$25,000.00	-\$450.00	\$18,040.51

Operational Plan

N/A



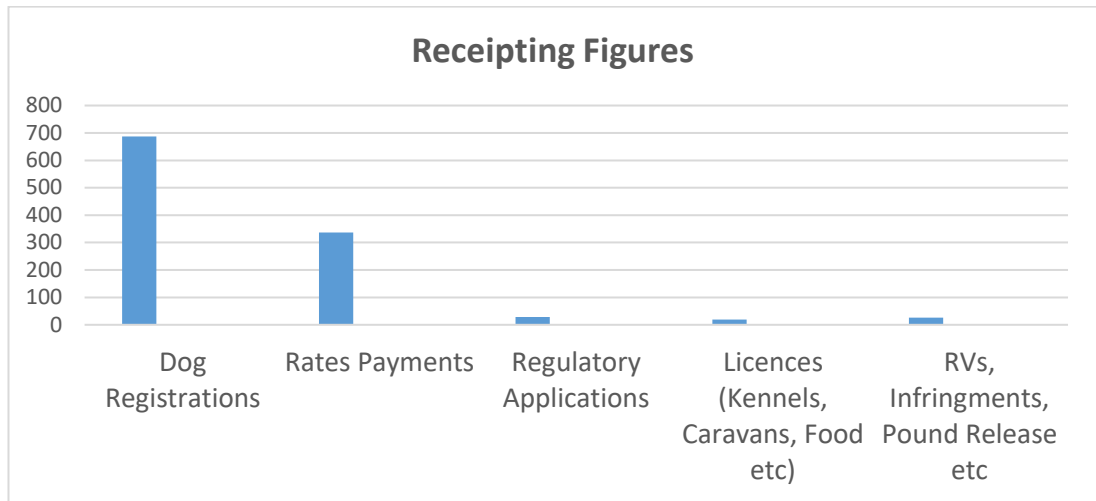
Meetings

- Accounts Payable meeting to discuss internal process changes – 17/7/2024.
- Payroll meeting to discuss 2024/2024 Operational Plan – 24/7/2024.
- Rates meeting to discuss internal leave coverage – 24/7/2024.
- Leadership Team Operational Planning Day – 3/7/2024.
- Audit Panel Meeting, including induction for new Panel members – 5/7/2024.
- MAV Insurance Best Practice Forum – 25/7/2024.

11.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – July



Green and Hard Waste Bookings – July

With the implementation of the new waste contract, you will see that bulk greenwaste bookings will be less as there is now monthly greenwaste kerbside collections.





Phone Call Reporting – July

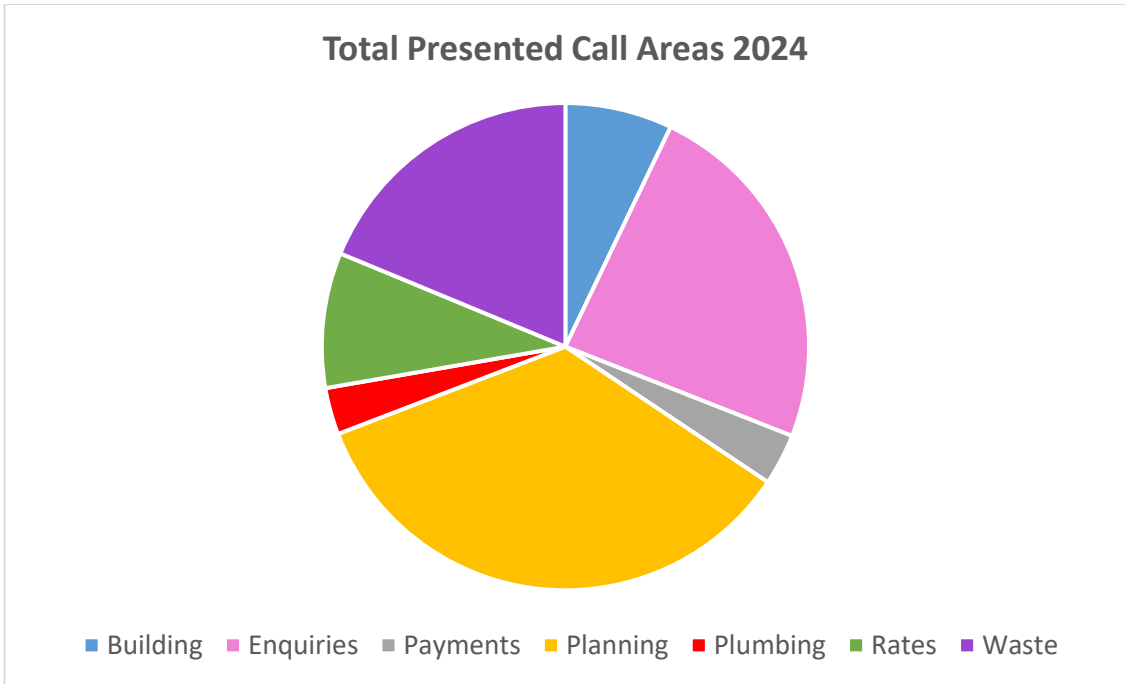
Group Summary

Mon, 01/07/2024 12:00 AM -
Wed, 31/07/2024 11:59 PM

Total Presented Calls	642	Total Answered Calls	552
Total Missed Calls	90	Total Calls Overflowed To	
Total Calls Overflowed From		Percent of Calls Answered	86.0%
Percent of Calls Missed	14.0%	Avg Speed of Answer	0:00:18
Total Talking Duration	19:45:33	Avg Talking Duration	0:02:09

Group	Presented Calls	Answered Calls	Missed Calls	Calls Overflowed To	Calls Overflowed From	Percent of Calls Answered	Percent of Calls Missed	Avg Speed of Answer	Total Talking Duration	Avg Talking Duration
Building	51	48	3			94.1%	5.9%	0:00:19	2:20:08	0:02:55
Enquiries	169	134	35			79.3%	20.7%	0:00:17	3:45:05	0:01:41
Payments	24	19	5			79.2%	20.8%	0:00:21	0:24:44	0:01:18
Planning	191	185	6			96.9%	3.1%	0:00:18	7:28:12	0:02:25
Plumb Engineer	27	20	7			74.1%	25.9%	0:00:23	0:41:08	0:02:03
Rates	83	72	11			86.7%	13.3%	0:00:19	2:17:32	0:01:55
Sorel Council										
Waste	97	74	23			76.3%	23.7%	0:00:18	2:48:44	0:02:17





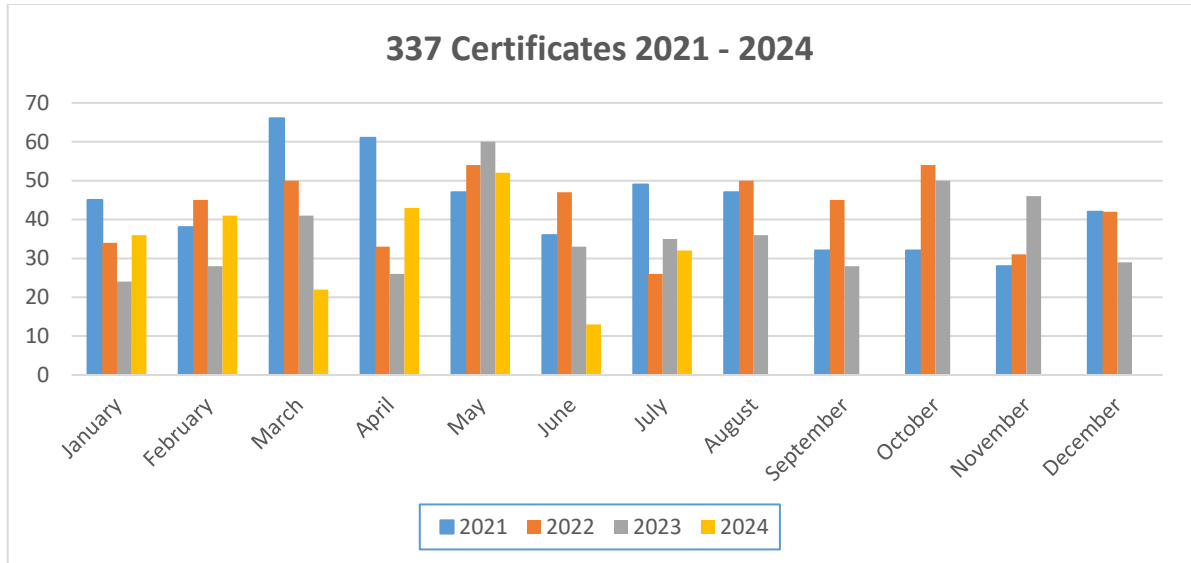
Customer Requests

CRMs created for the month of July

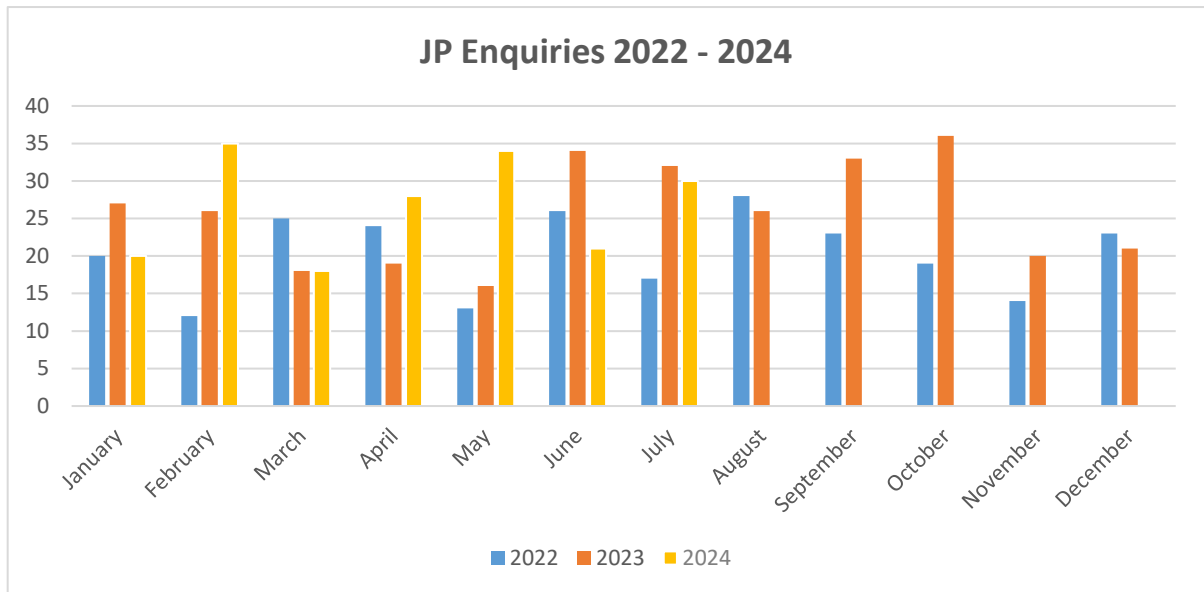


337 Certificates

Council processed 32 - 337 Certificates in June which relate to the sale of properties as detailed in the graph below.



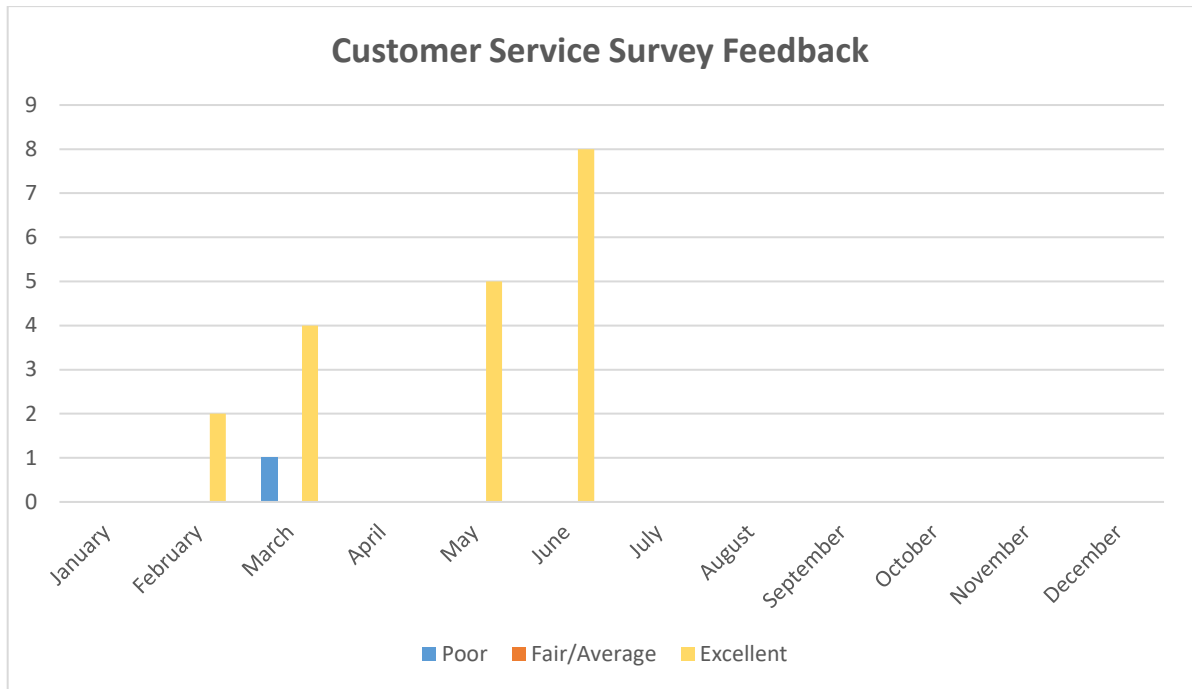
Justice of the Peace Enquiries



Customer Service Feedback

We didn't receive any complete customer service surveys for the month of July.





We received 5 written forms of appreciation for the month of May:

CBS & Animal Management:

I am writing to you regarding a recent interaction that I had with your Council. I have recently contacted your organisation regarding a lost animal and was transferred from your customer service area to your Animal Management Officer who identified himself as "Russell". I reflect on my phone call to your customer service area who despite identifying that my wife had also called (shortly before) dealt with me promptly and effectively – great service CSO's. I doubt I would have been dissuaded from being put through to Russell, but they dealt with me very professionally.

I then had the opportunity to interact with Russell, who despite me being out of area and being aware that another had contacted your Council in respect of the missing animal provided me with 15 mins of his time, practical advice that went well beyond what was required or expected. His empathy and solutions focused approach was a credit to him and your organisation – great work Russell.

You will notice from the footer of my email I have more than a passing experience in Local Government and the absolute importance of high-quality Customer service. I note that in the areas I interacted with you are absolutely hitting the mark.

We recovered our missing Malamute and despite the existing extensive fortification prudent to contain a K9 of this type, further upgrades have occurred – we are responsible animal owners. Interactions with your Council have left a lasting impression



CBS:

Yesterday I enquired about pensioner rates concession and the helpful and pleasant person advised that I could do it in person or online.

I chose to do it online.... straightforward, quick and easy.

Within four hours my application was processed and I had the amended rates notice!

What a great example of first class administration.

Please pass on my appreciation and congratulations on a job well done.

Animal Management

A quick thank you to all working in the Animal Compliance section - especially to Jay-arnee who handled the noise and crying problem of the dogs at 7 Poina st Dodges Ferry.

My concern for the dogs involved was handled by you with the utmost professionalism and caring for the dog involved.

Thank you for keeping me informed at all times about what was happening and how the problem has been solved.

Roads:

I had a call from Lindsey White today, he wanted me to pass on a "Very well done!" to the roads crew who recently worked on Bezzants and Masons Road. "The road is in better shape then it has been in 40 years and has stood up well to the 120mm of rain over the last few days"

Please pass on these Congrats to the road crew.

Great job and thank you

Roadway repair at Midway Point Yacht Club

On behalf of the committee and members of the club I would like to thank the council for the outstanding work carried out on the roadway at the club.

With the improved drainage and sealed road all the way to the ramp the club now has an excellent facility that will serve the community well for years to come.

As a small club we may have never been able to raise sufficient funds to do such a comprehensive job so the work of the council is greatly appreciated by all our members, power boat owners who access the ramp and jetty as well as many businesses who use the facility while undertaking research in the area especially now the preparation for the new causeways is ramping up.

Again a huge thank you from all at the club.



COMMUNICATIONS

General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, Seventh Ave Stormwater works, Dunalley Community Hall Update, Annual Pla and Budget information and By-election results.
- Community News Newsletter – Finalised the July 2024 edition that was sent with Rates Notices.
- E-News – Sent out the August 2024 edition of Sorell Council E-News to subscribers (181 subscribers).

NRM

- NRM Thursday posts on social media ongoing.
- NRM section ongoing in monthly Sorell Times advert re weed awareness and other NRM matters.
- Provided support re Cat Management Desexing Project at Midway Point.

Waste Education

- Waste Wednesday social media posts ongoing.

Advocacy

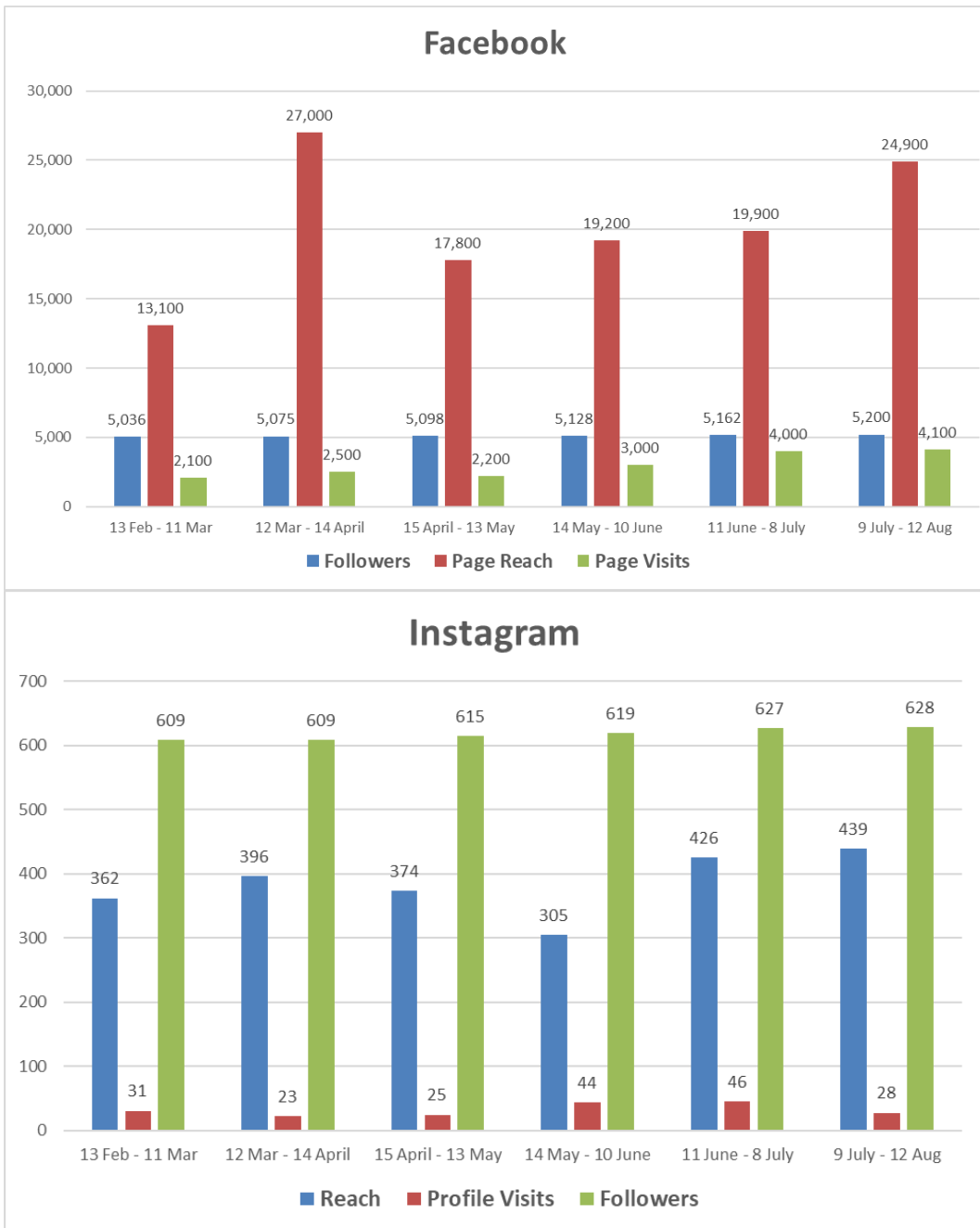
- Regional Strengthening Projects Advocacy document update in progress.

Area Promotion/Marketing

- Renewal of Sorell sign outside Rural Solutions ongoing.
- Investigating refreshing the historical storyboards along the Waterway Trail.



Social Media



COMMUNITY CONSULTATION / ENGAGEMENT

- Held Stakeholder meeting with SBLC and North Barker re: Reserve Management Plans on 4 July.
- Attended Southern Beaches Landcare Coastcare (SBLC) meeting on 12 July.
- Attended Community Information Session on Draft Reserve Management Plans at Carlton Park Surf Life Saving Club on 11 July.



- Held Senior Advisory Group Meeting on 16 July.
- Held Service Providers Meeting on 30 July.
- Met with EA of Member for Prosser, Kerry Vincent on 1 August.
- Commenced planning and development of Communications and Engagement Survey for August release (soft launch with August e-News).
- Commenced preparations to hold Sorell Community Cultural Precinct Reference Committee meeting (early August).
- Attended Southern Regional Social Recovery Committee Meeting on 1 August.
- Attended Hobart Airport CAGS meeting on 6 August.
- Sorell Memorial Hall extension – Continued liaison with key users of Sorell Memorial Hall re grant funding to develop new spaces at SMH.

MEDIA

- Media Opp for Cat Desexing Program – Participated in a media opp at TenLives with Mayor Gatehouse re promotion of the free desexing project as part of the Cat Management Trial at Midway Point.

ARTS AND CULTURE

- Sorell Community Cultural Precinct Reference Committee – Arranged a meeting for 15 August to discuss Grant opportunity.

COMMUNITY COLLABORATIONS

- Nil.

COMMUNITY GRANTS PROGRAM

Community Grants

- Sorell Community Network – a request for \$942.56 for storage equipment to run their free pop up op shops.
- Tasmanian Brick Enthusiasts – a request for \$2,000 towards event running costs at the South East Stadium.
- Bream Creek Community Market Garden – a request for \$2,000 towards a culvert Upgrade at Bream Creek Community Market Garden at 247 Burnt Hill Road.
- South East Pickleball – a request for \$1998 towards purchasing additional equipment.

Individual Achievement

- Noah Capaci – Representing Volleyball Tasmania.
- Chrisine Cockerell – Representing Australian Senior Womens Inline Hockey.



Quick Response

- Dunalley Tasman Neighbourhood House Inc. Landcare Group – Denison Canal Park habitat planting project.

EVENTS

- Seniors Week (14-20 October) – Began planning for Seniors Week events.

CORPORATE ADMINISTRATION

Right to Information

- No Right to Information Requests were received.

Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed and Compliance Plan summary presented to July Council workshop. Requires Council approval.
Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.
Acknowledgement of Traditional Owners Policy	Council	Officer review complete.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Review complete. Requires delegate review and approval.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.

Leases & Licences

- Sorell Football Club Lease – With the club for review.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Dodges Ferry Ambulance Station – Renewal of Lease in progress waiting on Office of the Crown Solicitor.
- Pittwater Community Centre Inc. - Lease renewal Neighbourhood House sent for review.

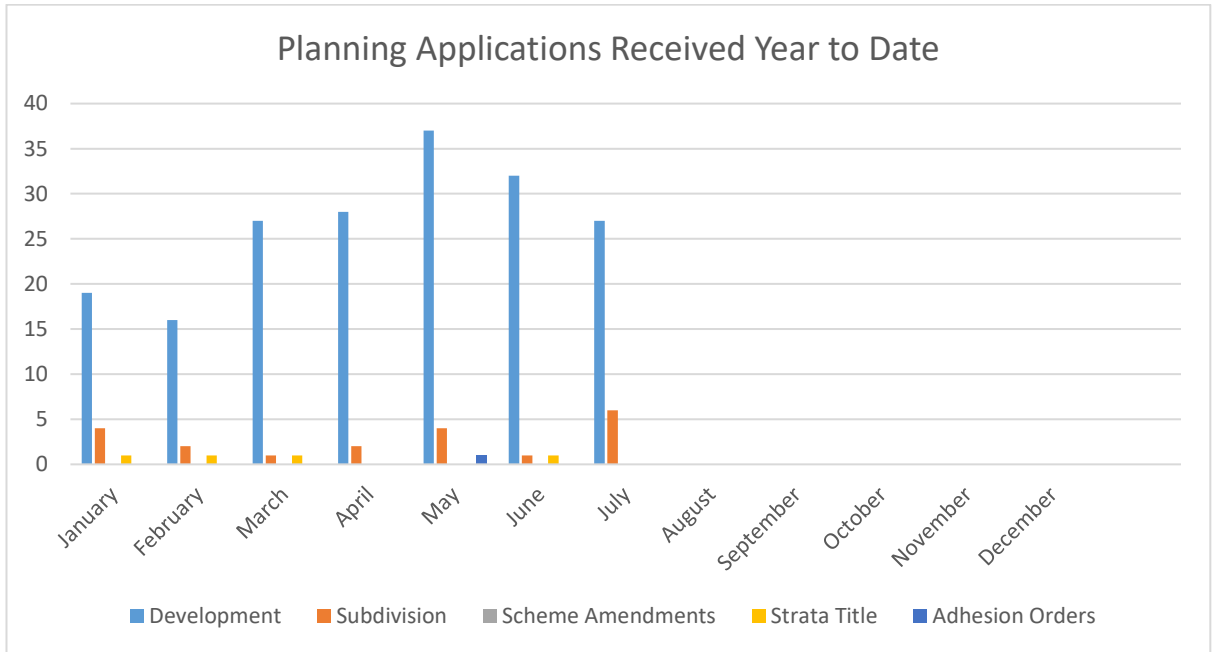


- Carlton Park Surf Lifesaving Club – Lease renewal, sent to CPSLC for review.
- Crown Lease renewal – Boomer Bay Road, Boomer Bay – Carpark and Toilet. Request to enact further term sent.

11.4 PLANNING – SHANE WELLS, MANAGER

Planning application received for year 2024

Analysis of planning applications received year to date including July 2024.



Fees Waived

During the month of July 2024 no requests to waive Planning fees were considered.

DELEGATED AUTHORITY

During the month of July 2024, a total of 42 Planning Approvals/Permits/Refusals/Exemptions have been issued including:

4	Applications approved as Permitted Development; issued under delegated authority
0	Applications presented as Permitted Developments for Council consideration at SPA/Council Meeting.
0	Application presented as Section 56 Amendment for Council consideration at SPA/Council Meeting.



1	Application received which complied with Section 56 Minor Amendment, issued under delegated authority
3	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
0	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit), for Council consideration at SPA/Council Meeting.
0	Application with the requirements for General Exemptions/Not applicable
34	Applications approved as Discretionary Developments; issued under delegated authority
0	Applications presented as Discretionary Developments for Council consideration at SPA/Council Meeting.

The following is a summary of approvals/permits issued for July 2024.

Description	Application Type	Property Address	Value Of Work
Additions to Dwelling & Outbuilding	Discretionary	5 Garry Street, Lewisham	\$120,000.00
Dwelling	Discretionary	17 Federation Drive, Sorell	\$500,000.00
Dwelling	Discretionary	31 Federation Drive, Sorell	\$500,000.00
Farm Shed	No Permit Required	58 Waterson Lane, Carlton	\$50,000.00
Dwelling	Discretionary	19 Parkside Place, Sorell	\$447,000.00
Dwelling	Discretionary	52 Freelove Way, Sorell	\$435,000.00
Dwelling	Discretionary	43 Friendship Drive, Sorell	\$440,000.00
Dwelling	Discretionary	1 Tamarix Road, Primrose Sands	\$120,000.00
Outbuilding (Carport)	Discretionary	2124 Arthur Highway, Copping	\$15,000.00
Alterations and Additions to Dwelling - Retrospective	Discretionary	3 Three Street, Dodges Ferry	\$40,000.00
Minor Amendment - Reduced footprint & Height, Changes to facade material & addition of Solar Panels	Minor Amendments	Lot 1 Primrose Sands Road, Carlton River	\$0.00
Dwelling	Discretionary	8 Inverness Street, Midway Point	\$500,000.00
Dwelling (CT186811/3)	Discretionary	Lot 3 Spoodbill Loop, Sorell (CT186811/3)	\$380,000.00
Dwelling	Discretionary	2057 Arthur Highway, Copping	\$565,270.00
Two Multiple dwellings	Discretionary	3 Sunningdale Close, Midway Point	\$780,000.00



Outbuilding (Carport)	Discretionary	17 Boundary Street, Midway Point	\$10,000.00
Additions (Awning)	No Permit Required	1 Lagoon Road, Carlton	\$29,864.00
Visitor Accommodation (Day Retreat)	Permitted	770 Brinktop Road, Orielson	\$80,000.00
Change of Use (Outbuilding to Dwelling)	Discretionary	65 Ridge Road, Dodges Ferry	\$20,000.00
Outbuilding	Permitted	4 Centenary Drive, Dodges Ferry	\$20,000.00
Dwelling	Discretionary	41 Friendship Drive, Sorell	\$445,000.00
Dwelling	Discretionary	25 Federation Drive, Sorell	\$500,000.00
Outbuilding	No Permit Required	5 Parsell Way, Midway Point	\$50,500.00
Part V Agreement	Final Plans	208 Lewisham Scenic Drive, Lewisham	\$0.00
Outbuilding & Front Fence	Discretionary	4 Rantons Road, Dodges Ferry	\$24,500.00
Outbuilding	Discretionary	4 Pargonee Street, Dodges Ferry	\$20,000.00
Dwelling	Discretionary	14 Federation Drive, Sorell	\$550,000.00
Dwelling	Discretionary	70A Allambie Road, Orielson	\$310,000.00
Dwelling	Discretionary	16 Federation Drive, Sorell	\$550,000.00
Dwelling	Discretionary	55 Friendship Drive, Sorell	\$334,355.00
Additions & Alterations to Dwelling Inc Demolition	Discretionary	40 Riviera Drive, Carlton	\$75,000.00
Dwelling	Discretionary	52 Friendship Drive, Sorell	\$550,000.00
Dwelling & Secondary Residence	Discretionary	16 Little Falcon Street, Primrose Sands	\$156,000.00
Dwelling	Discretionary	22 Oakmont Road, Midway Point	\$500,000.00
Dwelling	Discretionary	33 Friendship Drive, Sorell	\$500,000.00
Change of Use (Dwelling to Visitor Accommodation)	Discretionary	12 Harrier Street, Primrose Sands	\$0.00
Change of Use (Dwelling to Visitor Accommodation)	Discretionary	240 Carlton Beach Road, Carlton	\$0.00
Two Multiple Dwelling (One Existing)	Discretionary	5 Toongabbie Street, Midway Point	\$346,000.00
Change of Use (Dwelling to Visitor Accommodation)	Permitted	660 Bay Road, Marion Bay	\$0.00
One Lot Subdivision	Discretionary	7 Lake Vue Parade, Midway Point	\$0.00

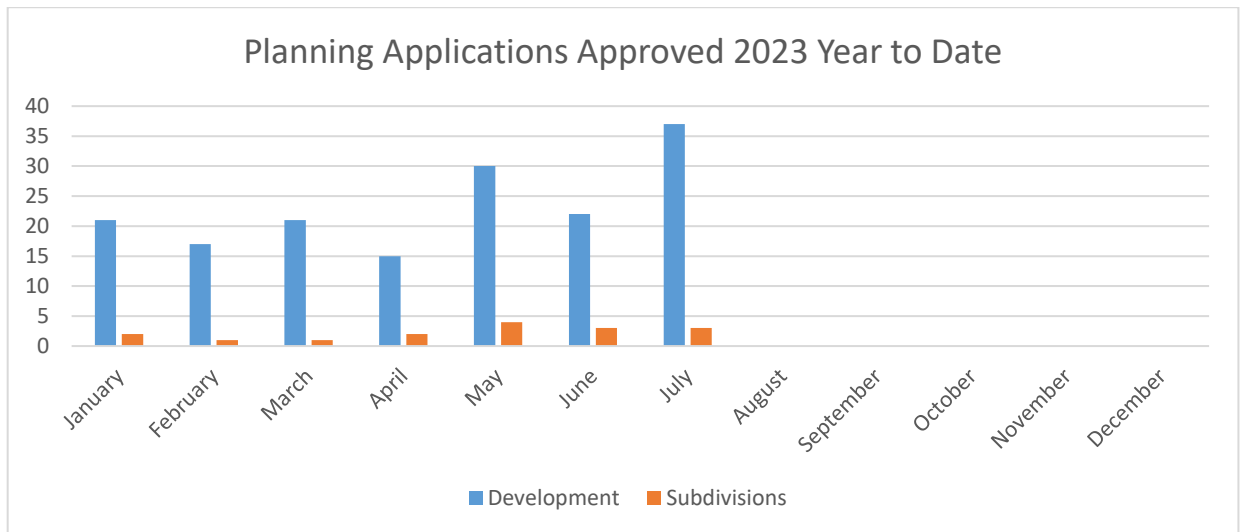


Minor Boundary Adjustment (Clause 7.3.1)	Permitted	2582 Tasman Highway, Sorell	\$0.00
One Lot Subdivision	Discretionary	2582 Tasman Highway, Sorell	\$0.00

Refusals issued for July 2024 - Nil.

Planning permits issued year for 2024

Planning Applications approved year to date including July 2024.



PLANNING COMPLIANCE

During the month of July 2024, we received 2 new complaints that required further investigation.

Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec
-	2	2	2	2	0	0					

Below statistics reflective of Notice of Intention/Enforcement Notice issued for July 2024:

Notice of Intention Issued:	0
Enforcement Notice Issued:	0

SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) did not meet in July 2024.



APPEALS

Item	Appeal Status
7.2022.10.1 - subdivision at 8 Cole Street, Sorell – appeal lodged by applicant regarding sewer and footbridge contributions	Scheduled for Hearing
5.2023.201.1 - multiple dwellings at 14 Olympic Av, Midway Point – appeal lodged by applicant against refusal	A preliminary matter related to interpretation of the planning standard was considered by written submissions. TASCAT confirmed that Council's interpretation was correct. Mediation is ongoing
5.2023.295.1 - dwelling at 579 Primrose Sands Road refusal	Revised Application Submitted to TASCAT. On hold
5.2024.3.1 childcare at 18 Arthur Street – appeal lodged by applicant against conditions	Mediation Scheduled

STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Active Transport Strategy	Final consultation in June
New - State Planning Office (SPO) - Improving Residential Standards in Tasmania Project (General Residential Zone and Low Density Residential Zone).	* Feedback being sought – will be considered at future SPA meeting
Outer Hobart Residential Supply and Demand Study.	* Complete. Public release pending
State Planning Office (SPO) – Tasmanian Planning Policies.	Tasmanian Planning Commission report released including recommended changes
State Planning Office (SPO) – Five Year Review of State Planning Provisions.	Various amendments more of a technical nature have commenced. Staff has provided input on rural workers accommodation, landslip hazard and coastal hazard codes
State Planning Office (SPO) – Regional planning framework and structure planning guidelines.	Consultation report released 22 May 2023, available at www.planningreform.tas.gov.au .
Regional Land Use Strategy Update.	Ongoing



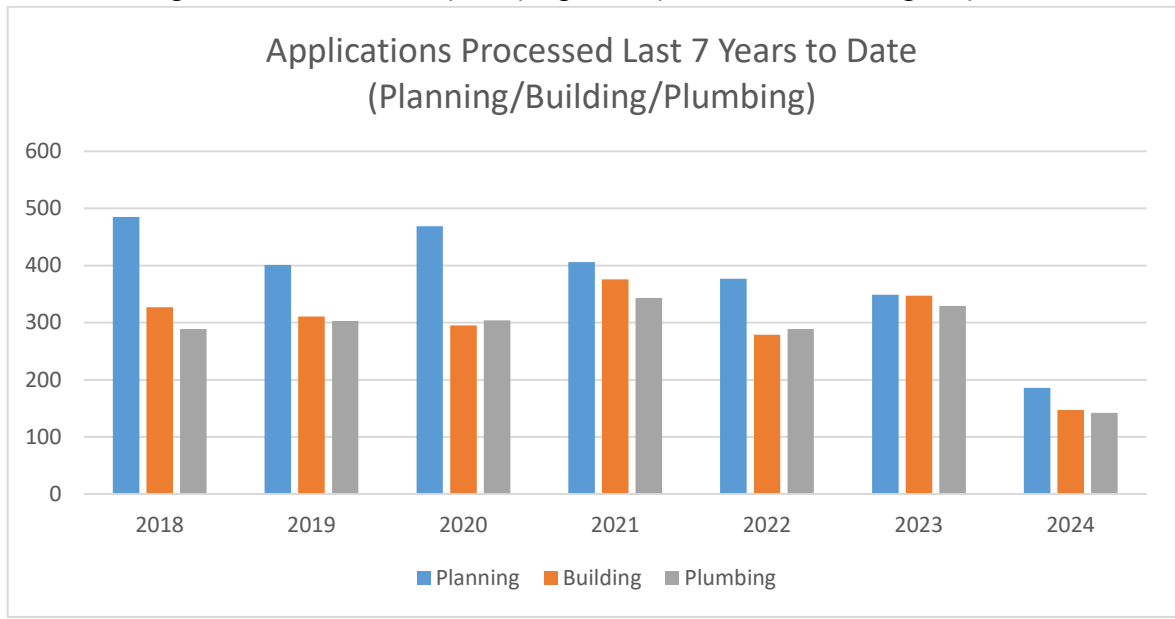
NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

- Paterson’s curse weed action fund project at final stages.
- Reserve Management plans document at final stages.
- Participated in Local government climate capability program.
- Cats desexing and microchipping in Midway Point underway.
- Blue Lagoon hydrological and ecological study completed.
- WAF grants applications underway.
- Various grassy invasive weeds control program underway.
- CERMP phase 1 construction underway.
- Plantation at various sites conducted.

DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2018, 2019, 2020, 2021, 2022 & 2023 together with current yearly figures up to and including July 2024.



DEVELOPMENT ENGINEERING

Engineering Audits for the construction of new municipal infrastructure (including roadways, kerb & gutter, footpaths, driveways, and stormwater pipeline and manhole infrastructure) are consistently required to meet current construction standards.



Current Engineering Design Drawing Review:

- 7.2023.7.1 - 50 Delmore Road, Forcett – One Lot Subdivision.
- 7.2022.4.1 - 3 Gate Five Road, Carlton River – Two Lot Subdivision.
- 7.2024.7.1 - 24 Clifton Drive, Sorell – One Lot Subdivision.
- 5.2024.4.1 - 21 Clover Court, Carlton – Stormwater Main for Dwelling.
- 7.2024.5.1 - 69 Weston Hill Road, Sorell – One Lot Subdivision.

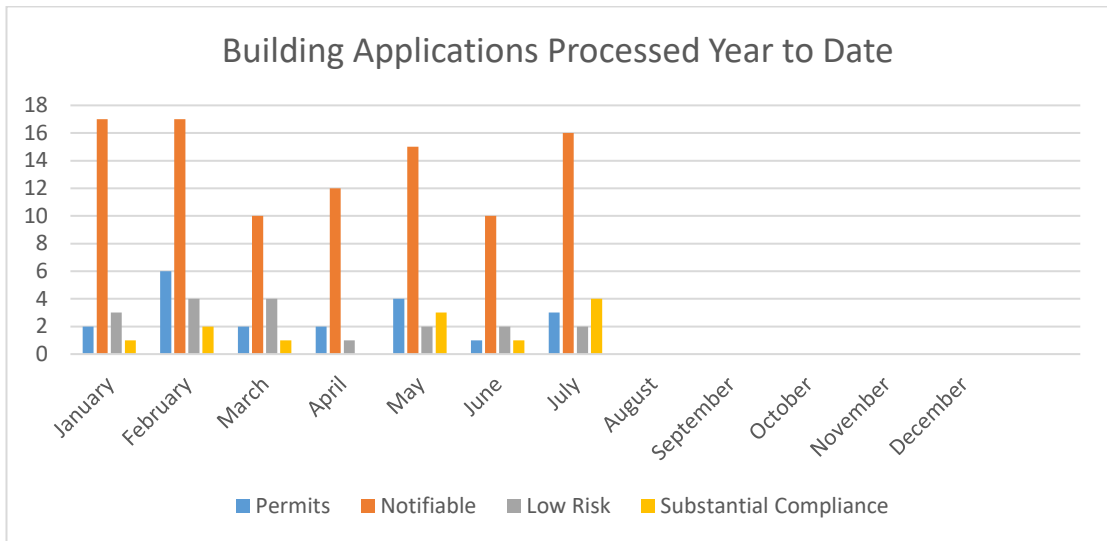
Developments under construction are as follows:

- 7.2022.32.1 - 116A Bally Park Road, Dodges Ferry - 8 Lot Subdivision.
- 7.2020.22.1 - 17 to 25 Nugent Road, Sorell – 6 Lot Subdivision.
- 7.2020.6.4 - JAC Group, Midway Point.
- 7.2021.17.1 - Correa Street, Primrose Sands – 1 Lot Subdivision.

11.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including July 2024. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in July 2024 (details below). These include:

- 3 Permits
- 16 Notifiable
- 2 Low Risk
- 4 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
5 Federation Drive, Sorell	Dwelling	\$500,000.00
6 Renmore Court, Carlton	Dwelling	\$405,810.00



4 Lateena Street, Dodges Ferry	Secondary Residence	\$60,000.00
26 Somerville Street, Sorell	Dwelling	\$25,000.00
1 Gregory Street, Lewisham	Dwelling	\$450,000.00
793 Fulham Road, Connellys Marsh	Dwelling	\$0.00
11 Whitelea Court, Sorell	Roofed Awning	\$20,000.00
13A Tasman Highway, Midway Point	Alterations - Office fit out	\$200,000.00
23A Jeanie Drive, Sorell	Garage	\$45,000.00
31 Sunningdale Close, Midway Point	Dwelling	\$400,000.00
101 Reynolds Road, Midway Point	Ancillary Dwelling & New Pergola	\$150,000.00
19 Okines Road, Dodges Ferry	Secondary Residence	\$300,000.00
5 Freedom Close, Carlton	Solar Panel Installation	\$14,700.00
31 Federation Drive, Sorell	Dwelling	\$500,000.00
25 Federation Drive, Sorell	Dwelling	\$500,000.00
161 Lewisham Scenic Drive, Lewisham	Dwelling	\$412,000.00
3 The Circle, Sorell	Aged Care Facility	\$20,000,000.00
793 Fulham Road, Connellys Marsh	Dwelling including deck addition	\$0.00
216 Gillingbrook Road, Forcett	Secondary Residence & Attached Garage	\$125,000.00
9 Horizon Drive, Sorell	Change Of Use - Garage to Habitable Room	\$12,000.00
115 Lewisham Scenic Drive, Lewisham	Alterations to Dwelling	\$35,000.00
8 Lagoon View Court, Midway Point	Outbuilding, Deck Roof, Retaining Wall, Fence & Masonry Wall	\$35,000.00
10 Pargonee Street, Dodges Ferry	Additions and Alterations (Laundry Room and Storage)	\$8,000.00

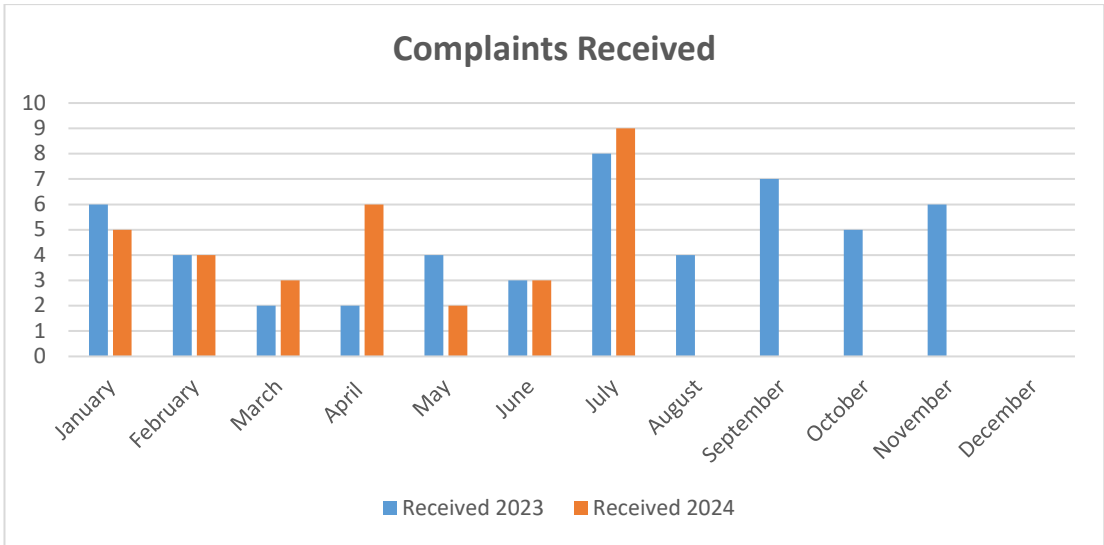
During the month of July 2024, no requests to waive building and plumbing fees were considered.

BUILDING COMPLIANCE

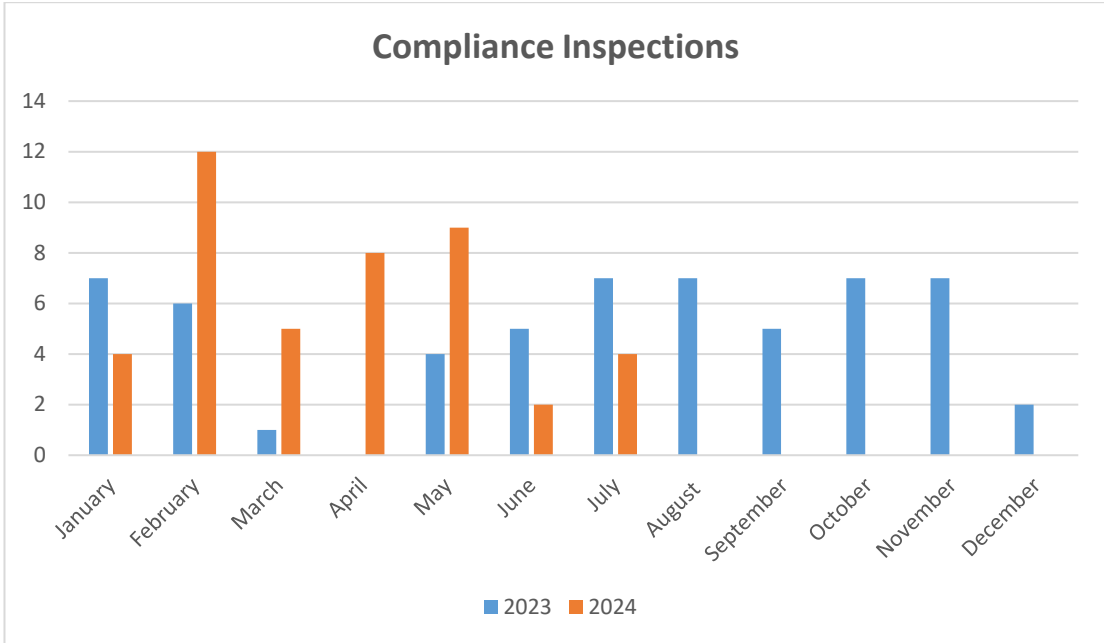
Council compliance officers are continuing to investigate and inspect any incoming complaints in relation to potential illegal construction of works on a weekly basis.

During the month of July 2024, we received 9 new complaints that required further investigation.





There were 4 on-site inspections completed for the month of July.

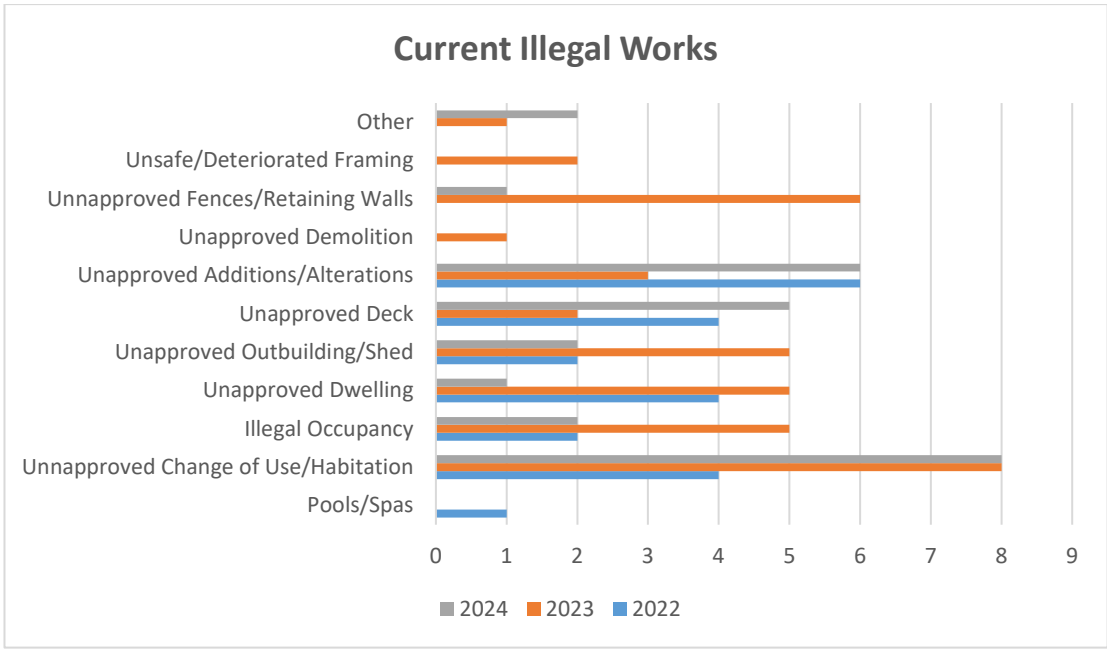


We often receive other incoming queries/complaints that do not require inspections that can be completed as they comply or are low risk work not requiring permits.

Below statistics reflective of Notices/Orders issued for July 2024:

Building Notices issued:	5
Building Order issued:	3
Building Order (Including Notices) revoked:	5
Infringement Notices issued:	0
Emergency Order issued:	0



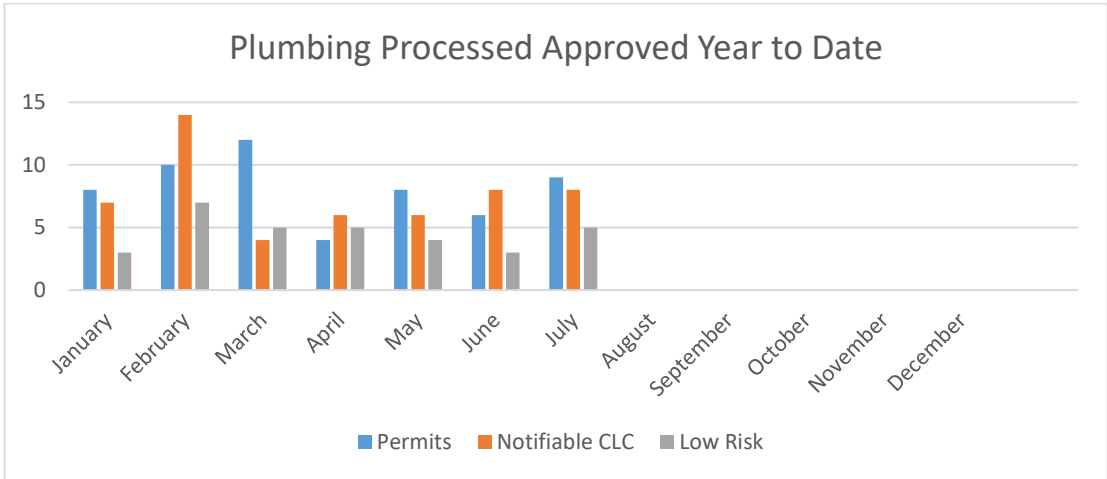


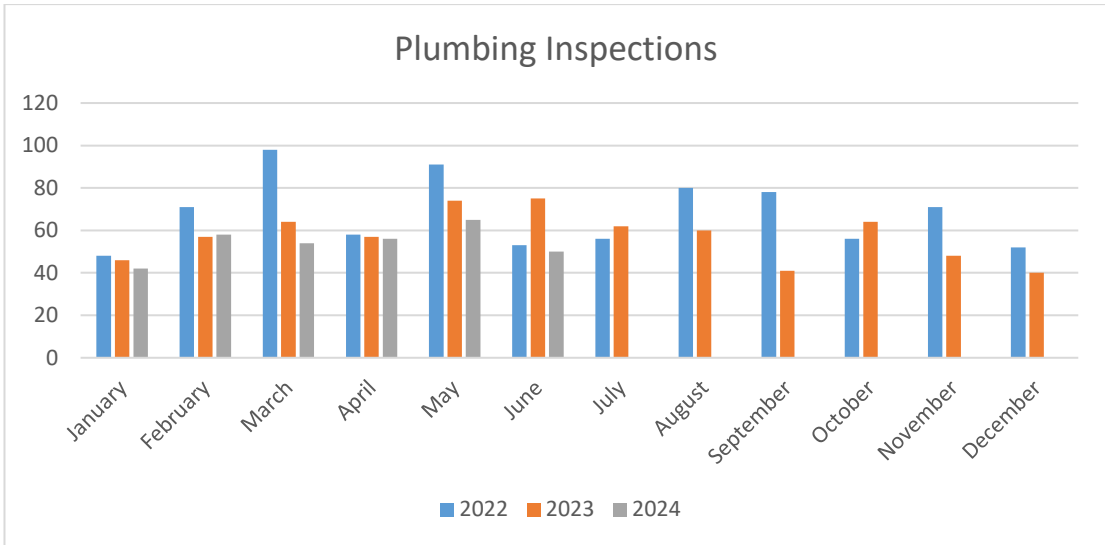
PLUMBING

Analysis of applications approved year to date including July 2024. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in July 2024 (details below). These include:

- 9 Permits
- 8 Notifiable
- 5 Low Risk





In July, 56 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

PLUMBING COMPLIANCE

Below statistics reflective of Plumbing Notices/Orders issued for July 2024:

Plumbing Notices issued:	0
Plumbing Order issued:	0
Plumbing Order (Including Notices) revoked:	0
Infringement Notices issued:	0
Emergency Order issued:	0

Plumbing Surveyor and Manager Health & Compliance have been dealing with two ongoing complaints about plumbing work that has been completed and subsequently identified as being defective.

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications, mostly in the Southern Beaches.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The Licensee has engaged a plumbing business to install a new wastewater treatment system, a plumbing application has been issued for the new wastewater treatment system. The new design involves an aerated wastewater treatment system and irrigation area, which will avoid the need



to discharge into Jones Bay. The owner was contacted in late July 2024 for an update but haven't yet advised when works will commence.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, new houses in the Southern Beaches (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies) including two x one lot subdivisions in Carlton. Subdivision plans were assessed to ensure compliance with permit conditions.

Food Act 2003

All Food businesses have renewed their registration certificates and inspections are ongoing to ensure registration of food business is consistent with the Food Standards Code. 7 Food business safety assessments were conducted during July 2024, including 2 follow-up inspections to determine if required works from a previous inspection had been completed.

The Food Safety Supervisor requirements have been implemented and most food businesses now comply. Follow up inspections continue to improve food safety culture and education and ensure food business comply with Food safety Standards. All food businesses inspections are currently up to date.

Food business registration renewal sent out in late May 24. EHO's have assessed the applications and registration certificates were emailed out. There are a small number of businesses that have not renewed their registration, and a final follow-up has commenced. There are currently 100 food businesses registered with Council, with 13 to follow-up. EHO's have also assisted with several new business enquiries, these were mainly home-based businesses.

The Department of Health State-Wide food sampling program for the month of July was the sampling and analysis of soft serve ice cream. Two samples from local businesses were provided to the public health lab, results will be provided to Council in late August.

Public Health Act 1997

In accordance with the Tasmanian Drinking Water Quality Guidelines 2015 reporting and registrations of Private water suppliers and Water carriers progressing with inspections and compliance with Appendix A –ADWG Health Guideline Values: Microbiological and non-microbiological sampling. An application for a water cartage vehicle was assessed.

Recreational water quality monitoring finished at the end of March. Data analysis has commenced for the annual recreational water quality report due to be submitted to the Director of Public Health in September 2024.



Two notifiable disease notification was received from the Director of Public Health. The person was contacted, and a questionnaire completed.

EHO continuing to administer staff influenza immunisations through Guild Pharmacies.

One Gastroenteritis Outbreak was reported however on investigation it was found not to be related to the establishment's food handling.

An application form has been received for cosmetic tattooing at a proposed new beauty salon, this has been put on hold pending planning approval.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise, smoke and odour issues/complaints were received including, loud music, smoke from wood heaters, builders working outside of permissible hours.

EHO has followed an ongoing odour complaint from a food business, the owner has agreed to undertake works to reduce the nuisance to neighbours.

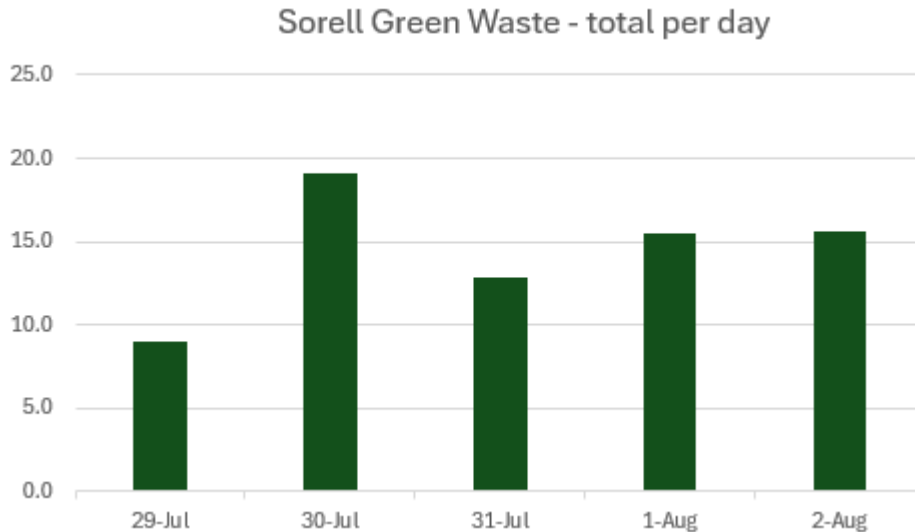
Several complaints were received regarding smoke from wood heaters in residential areas. The smoke emitted is causing a nuisance to several neighbours. It has been difficult for the EHO to witness the smoke nuisance, so the investigation is currently ongoing.

Complaint received regarding hydrocarbons from a service station entering Council's stormwater infrastructure. The business owner was asked to rectify the issue and has already purchased the necessary system and is in the process of having it installed.

EHO and Manager Health & Compliance had a meeting with EPA Tasmania to provide feedback on regulation of Level One activities and the approach that Council takes to enforcement of EMPCA.

Waste Management

1. The first greenwaste wheelie bin collection commenced in the last week of July, in total 2792 bins were collected and no service difficulties reported. This equates to a 38% participation rate (number collections divided by the total number of eligible properties). In total 72 tonnes of greenwaste were collected, with low levels of contamination. The greenwaste bins have proved to be more popular than the former monthly bulk greenwaste collection, the total monthly collection had an average participation rate of 14% and average tonnage of 44. Below is a breakdown of the greenwaste collected in July.



2. Council staff receive numerous enquiries from residents about the greenwaste collections service. Typically, this related to wanting to opt out of the service or why they didn't receive a bin. There have been requests from residents outside of the collection area, wanting to be added, generally these requests can be accommodated.

3. Attended the TasWaste South meeting (formerly STWRA) meeting with Mayor Gatehouse.

Dulverton Waste Management provided an overview of their new organics' facility and roll-out of FOGO for Northwest Councils. Andrew Terhorst from CSIRO provide an interesting presentation on transitioning to a more circular economy. Tas Audit spoke on audits they will be conducting of landfills in Tasmania that will commence in August.

Street Stall / Public place permits

Several enquiries were received about possible sites for food vans, one application was received from Dodges Ferry.

Shark Point Road Sewerage extension

The TasWater contractor has commenced constructing the sewerage extension, residents were sent information on where their connection points will be located.

Dodges Ferry School sewage lagoons

Tawater's consultant is continuing to prepare designs for new wastewater treatment systems to replace the existing sewage lagoons on the recreation park that service the School, Okines House and Dodges Ferry Football Club. Currently, calculations on hydraulic loading from the school are being



completed for the sizing of the wastewater treatment plant and land application area.

Southern Beaches On-site Wastewater and Stormwater Strategy

A brief and project plan has been prepared and sent to three businesses for a quotation. These is expected to be received in mid-July.

By-Law

The draft by-law has been updated following stakeholder consultation. A report will be prepared for Council to determine if Council wish to make a new by-law and to prepare the regulatory impact statement.

Staffing

Compliance Officer commenced annual leave at the end of June and returns to work in Mid-August 2024.

Dairy Effluent

Attended a stakeholder reference group meeting with the Tasmanian Dairy Industry Authority regarding the Code of Practice for Dairy Effluent Management. The group will provide advice on the preferred regulatory regime for the code.

COMPLIANCE

Dogs on beaches

Council officers have continued periodic patrols of beaches outside of the restricted times as part of Councils education program focussing on both making owners aware that dogs must be under 'effective control' and requiring dogs to be 'on-lead' in a road related area (car park).

Dog attacks

Council officers investigated 2 Dog attacks on people resulting in one dog been destroyed.

Dogs at Large / Fines and impounded

14 Dogs were impounded and 9 dog related infringement notices were issued. Comprising the following offences, dog at large, creating a nuisance and failing to register.

Compliance Officers continued to engage with dog owners and issue fines when necessary for walking dogs off-lead on footpaths, as required by the Dog Control Act 2000. The Act mandates that dogs must be kept on a lead on all roads and road-related areas within built-up areas, including



footpaths, roads, nature strips, and carparks, unless Council has designated an off-lead area.

Animal Management Officers have completed around 15 dog registrations checks at properties.

Planning Compliance

2 Complaints were received and investigated.

Parking

Compliance Officers dealt with an increased amount of parking complaints which were predominately minor traffic parking offences ranging from parking on footpaths, exceeding time restrictions outside local businesses, illegal parking of heavy vehicles and parking in a disability zone without displaying a permit.

Noise Complaints including Dog Barking and Poultry

Councils Compliance Officers dealt with 7 Barking Dog complaints and 7 rooster crowing complaints. 12 roosters were relinquished to Council. 2 roosters were seized and later relinquished due to failure to comply with permit conditions.

8 hens were impounded that were seized for creating a nuisance to neighbouring properties and were later returned to the original owner after all fees and impounding costs were paid which were in excess \$500.

Littering

Compliance staff have investigated 9 litter complaints which included dumped rubbish and tyres. There was insufficient evidence to form a case to prosecute on any of these offences.

11.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

CAPITAL WORKS - TRANSPORT AND STORMWATER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Whitlam Court, Lewisham – Stormwater – Land easement and negotiation with property owner delays – ongoing, currently looking at an alternative solution.
- Shamrock Court, Carlton – Stormwater Outfall remediation - Design to be reviewed by Anna Wilson. As this crosses over with CERMP.



- Junction Street, Dodges Ferry – Footpath renewal - Design commenced (internal).
- Sorell Main Road vicinity of #'s 81 and 83 (and School Grounds) flood retention and pipework. Progressing with property owners' approvals.
- Franklin Street, Dunalley, reconstruction and associated drainage works. Design Stage.
- Three Street, Dodges Ferry upgrade and associated drainage works. Design Stage.
- Pearl Court, Dodges Ferry upgrade/stabilisation. Design Stage.
- Jacobs Court, Dodges Ferry upgrade with associated drainage works.
- Delmore and White Hill Road Intersection upgrade. Geotech investigation quotation requested.
- Allambie Road reconstruction – design almost finalised
- Oak Street Reconstruction – design in progress
- Southeast Sports Complex – drainage works

Capital Works construction projects within the procurement process.

- Re-sheet Program 2024-25.
- Parnella Road, preparing RFQ ready for second quarter.

Capital Works Under Active Construction:

- Tamarix Road, Primrose Sands – new gravel path – construction progressing, alignment changes to suit existing property boundaries. Will be completed in July 2024.
- 2023-24 Reseal Project, completed, arranging a walk through with Fulton Hogan.
- Wiggins Road Widening/Upgrade (SRRP) Completed.
- Erle Street, Carlton, stormwater drainage works at 15%
- Seventh Avenue Stormwater upgrade – works have commenced. GPT installation complete and SW main installation underway.

Safer Rural Roads Program

- Kellevie Road project detailed Engineering Survey for Planning and Design due to be completed in August. Draft proposal by early September.

CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS

Footpaths

- Red Ochre Beach Access – Consultation and applications to various government departments is continuing. Current scope is based on a ramp to better protect the red ochre bank and which has received Crown land owner approval. Feedback from the Aboriginal community to this current scope is pending.
- Miena Park gravel path – Works are nearing completion.



- Shark Point Rd (Taswater Site) gravel path – Works have been delayed due to weather, should commence late August.
- Sorell Streetscape
 - New bin surrounds have started to be installed.
 - Stage 5 works are complete apart from directly adjacent to the power pole at McDonalds corner.
 - Works will continue into Station Lane late August/ early September.

Vulnerable Road User Program

- Gate Five Rd – Purchase order raised for the land transfer.

BUILDINGS

Train Shed

- The glass doors will be installed shortly.
- Lighting designs have been finalised and will be installed shortly.
- Handrail to the rear deck has been installed.
- Perimeter fencing design to be confirmed with quotes will be requested shortly.
- Screening and hedge style plantings to be installed along the rear fence to properties in Cole St.

Southeast Jobs Hub

- The contract has been awarded to Taswide Building.
- Certificate of Likely Compliance to be issued shortly, then building and plumbing permits can be issued enabling works to commence.
- Site fence, temporary access road and containers have been set up on site.

Sorell Memorial Hall

- Floorplan has been questioned by one user group – potential solutions are being developed.
- Design consultants will be engaged once a more detailed design is completed by the architect.

PARKS AND RESEERVES

Dodges Ferry Skate Park

- The scope of replacement the existing coping and repairs to the existing surface are being scoped.

ASSETS, GIS & ICT UPDATES

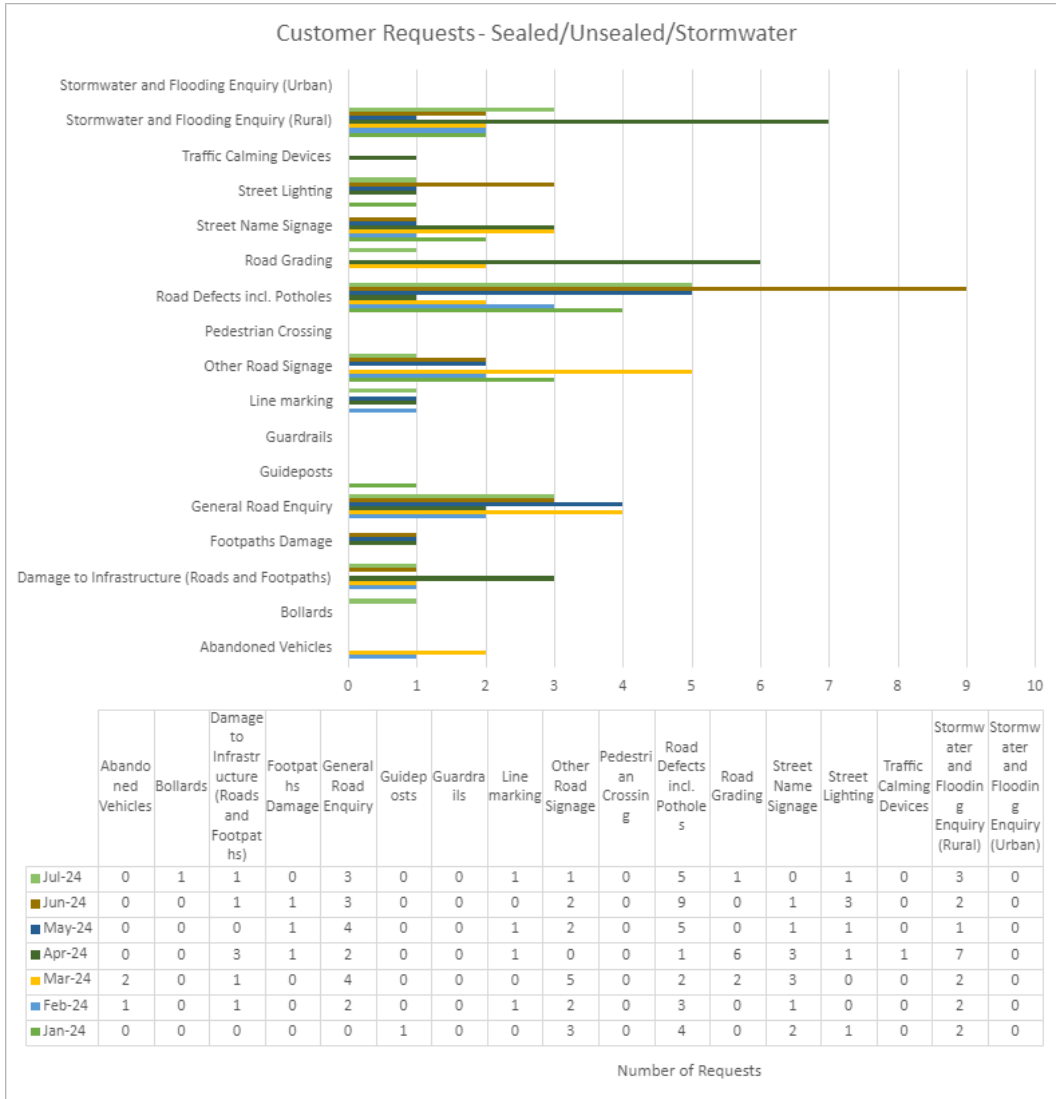
- Q4 capitalisations
- Project Plans for 24/25 Capital Program
- Land Under Roads Revaluation implemented
- Stormwater Assets Indexation applied
- Update DBYD Data



11.7 ROADS AND STORMWATER -DAVID REARDON, MANAGER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

CRM's

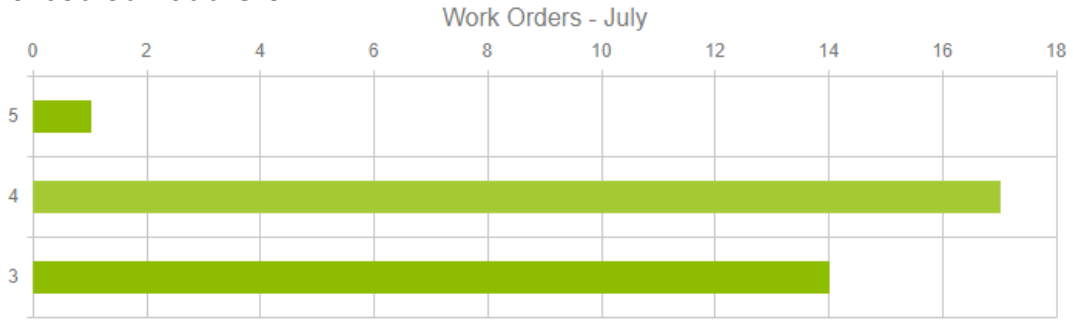


Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks



Unsealed Road Crew

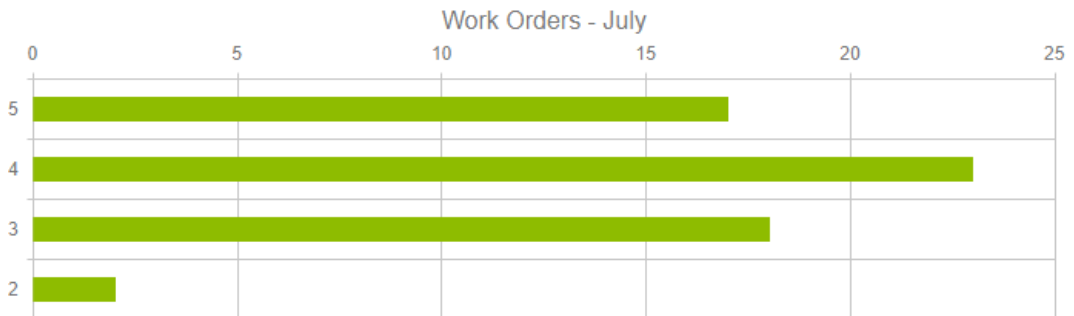


- Grading on Kellevie Road, Nugent Road, Masons Road, and Bezzants Road.
- Potholing on Browns Road, Inala Road, Elm Street, Pine Court, Linden Road, Connellys Marsh Road, Kidbrook Road, Delmore Road, White Hill Road, Wiggins Road, Seventh Avenue, Bay Road, Bridges Road, East Orierton Road, and Orierton Road.
- Drains on Masons Road, Bezzants Road, Lourah Street, and Bream Creek Road.

Roadside Furniture

- Signs/Guideposts at Booth Street South, Shrub End Road, Boomer Road, Bream Creek Road, Bally Park Road, McGinness Road, and Knights Road.
- Vandalism Removal on Kellevie Road.

Sealed Road Crew



- Potholes on Station Lane, Weston Hill Road, Sea Eagle Road, Marion Bay Road, Delmore Road, Baudin Road, Clover Court, Carlton Beach Road, Shark Point Road, Primrose Sands Road, Carlton Bluff Road, Fitzroy Street, and Walker Street.
- Asphalt Edge Breaks on Lewisham Boat Ramp.
- Gravel Shoulders on Carlton Bluff Road, Susans Bay Road, Gypsy Bay Ramp Access, and Carlton Beach Road.
- Asphalt Drain on Loop Street.



- Clean Drain on Brooklyn Drive and Bream Creek Road.
- Heaving on Waterview Court.
- Remove Debris on Station Lane.
- Linemarking on Bream Creek Road and Quarry Road.
- Sealing on Bream Creek Road.

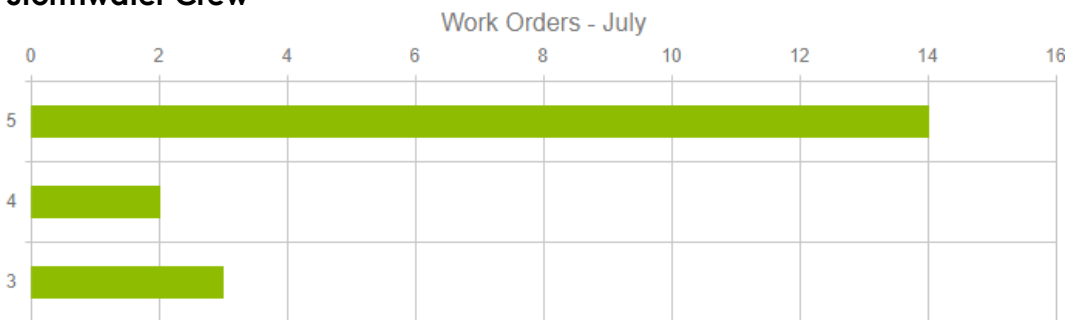
Inspections carried out

- Dunalley
- Dodges Ferry
- Primrose Sands
- Major Roads
- Midway Point Footpaths

Roadside Furniture

- Signs/Guideposts on Penna Road, Bream Creek Road, Marion Bay Road, Nugent Road, White Hill Road, Marion Bay Road, Riviera Drive, Luke Avenue, Paneminner Street, Promenade, Shark Point Road, Reynolds Road, Primrose Sands Road, Bay Road, Carlton Beach Road, Beach Road, Old Forcett Road, Carlton River Road, Pawleena Road, and Walker Street.
- Footpath Maintenance on Gordon Street, and Geeves Crescent.
- Vegetation Control on Midway Point Esplanade, Fenton Street, Centenary Drive, Gillingbrook Road, Garden Lane, McKinly Street, Brady Street, Honolulu Street, Bream Creek Road, and Second Avenue.

Stormwater Crew



- Clean Drains at Snake Hollow, Bay Street, Linden Road, Erica Street, Carlton Bluff Road, Brown Hawk Road, Riviera Drive, Gypsy Bay Boat Ramp, Primrose Beach Access.
- Flush Culvert on Gwynns Point Lane.
- Vegetation Control on Riviera Drive, in Zone 1, Zone 2, and Zone 3.
- Clean Outfall on Carlton Bluff Road.
- Dodges Ferry Outfall Inspection.
- Inspections in Zone 1, Zone 2, and Zone 3.
- Outfall Inspections in Zone 3.



11.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

FACILITIES AND RECREATION, SONIA PULLEN - MANAGER

Meetings Attended:

- Leadership Team Meeting
- Capital Works Meeting
- Budget Meetings
- Various onsite meetings with contractors and staff.
- Municipal Emergency Management Meeting.
- Jobs Hub Operational Project Team.
- Met with Southern City BMX.
- Met with Hobart Chargers.

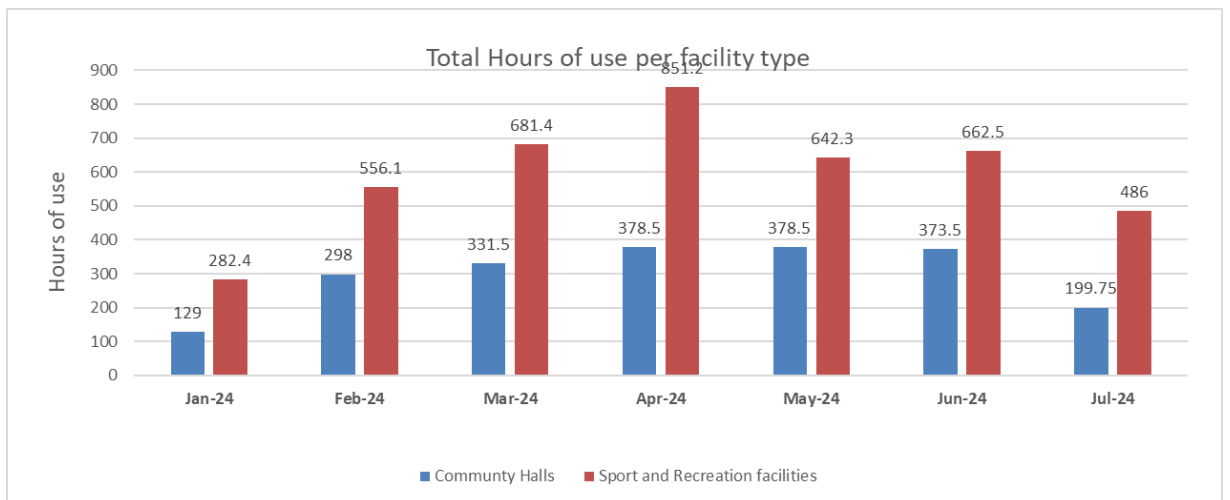
South East Stadium:

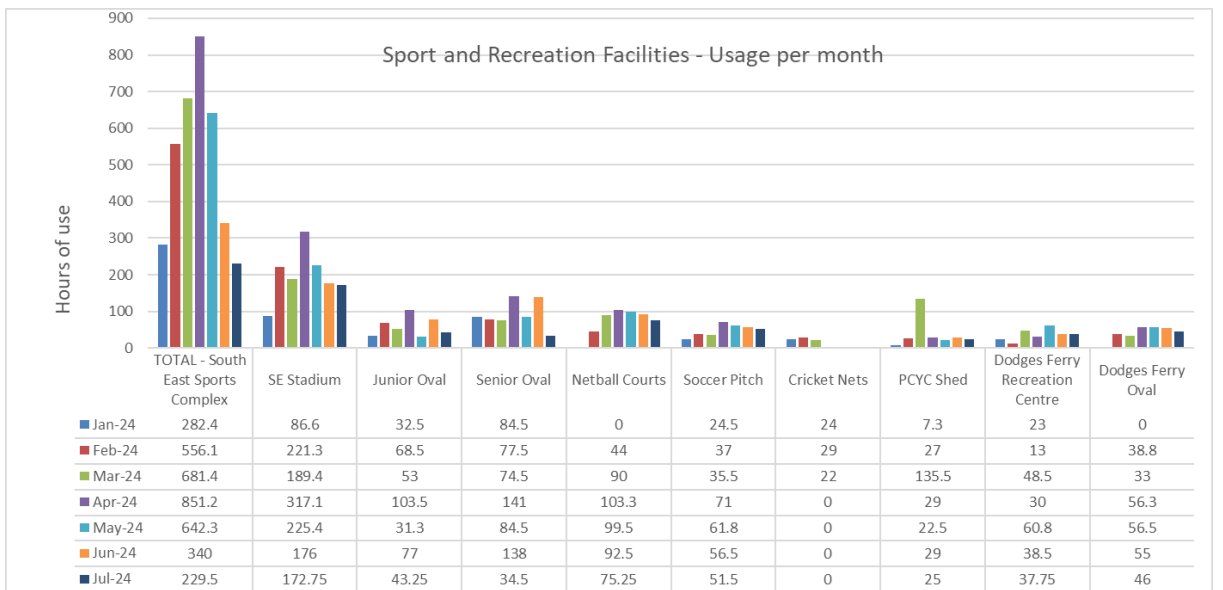
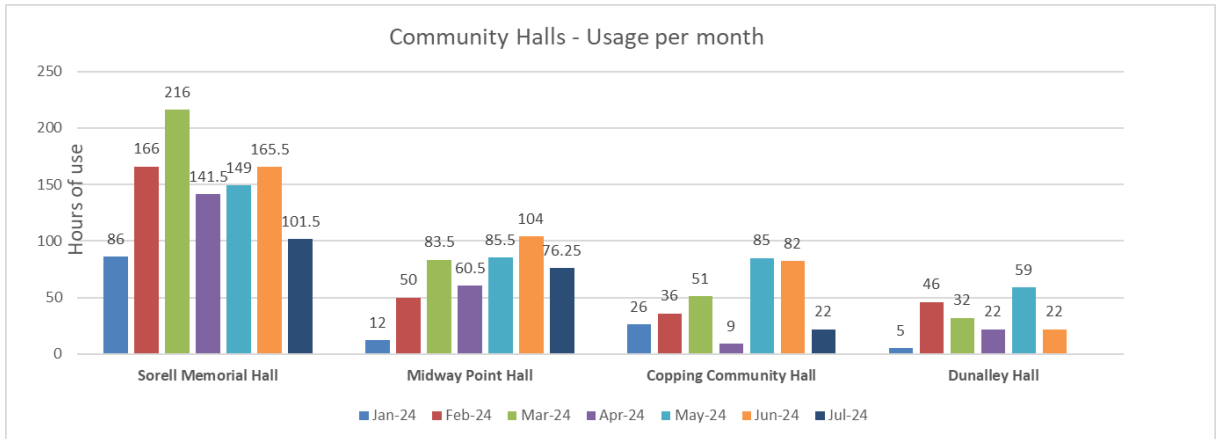
- Promotion of the stadium beyond South East region to increase utilisation.
- Communication to all facility users provided.
- Various meetings regarding Stadium & Community Facilities
- Ongoing liaison with local clubs and other future users of the stadium.
- Met with South East Salvos.

Activities:

- South East Netball Association
- South East Basketball Association
- South East United Football Club
- South East Pickleball
- Basketball Tas – Holiday Clinics
- Netball Tas
- Individual hire

FACILITY USAGE

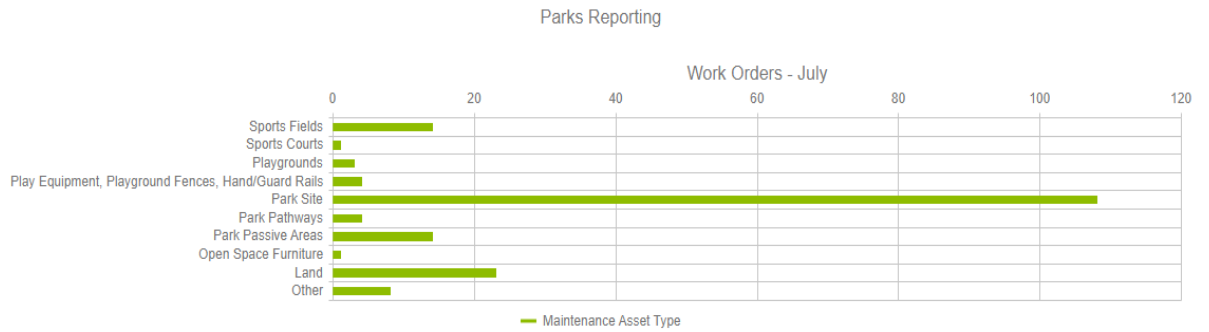




LAND IMPROVEMENTS

- Tree work – Various locations
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Replace child swing Lewis Court playground
- Top up gravel pathway Park Beach
- Install new bin stand/bin opposite Primrose Sands service station
- Remove graffiti – various locations
- Repair wooden edging along Dunalley Canal pathway

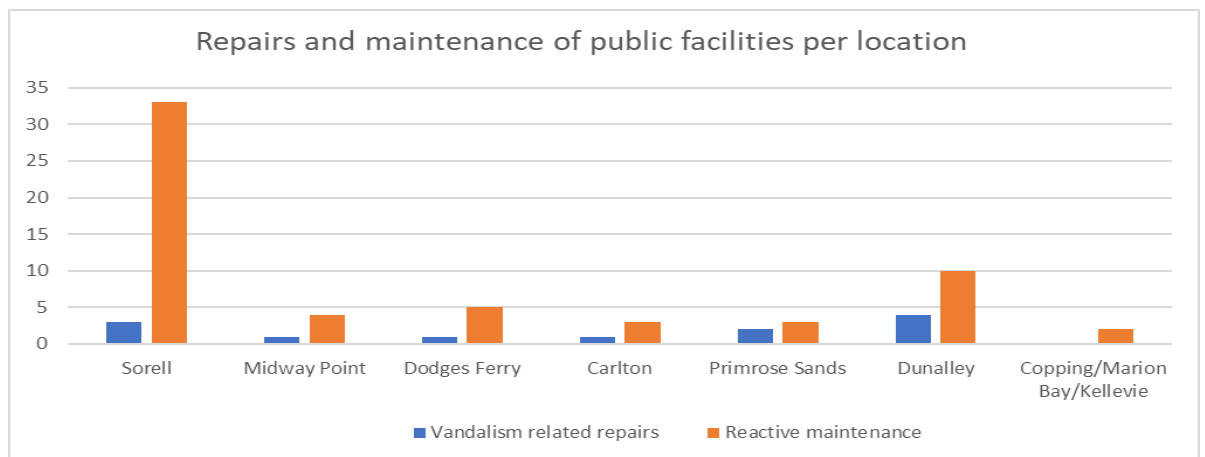




FACILITY MAINTENANCE

All Buildings - general maintenance requirements as per form 46. Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:

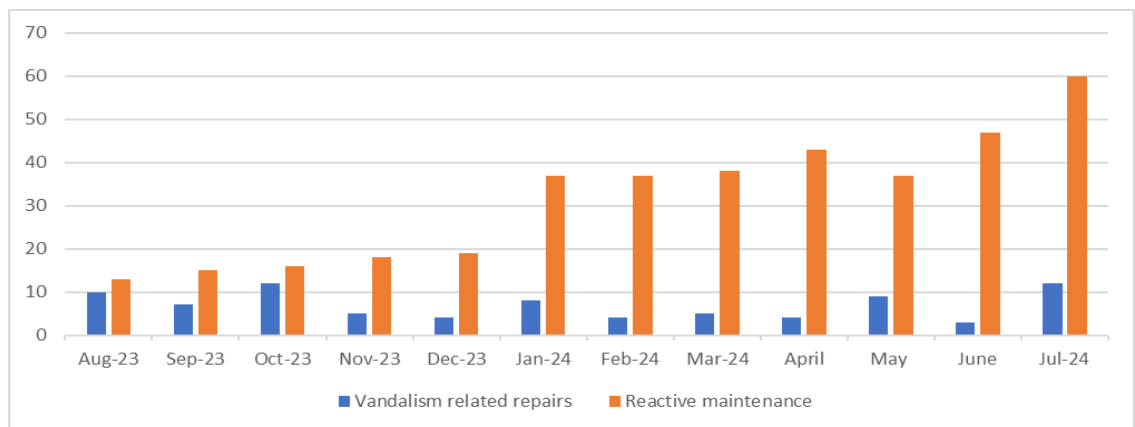
Vandalism and reactive events per location – July 24		
Location	Vandalism related repairs	Reactive maintenance
Sorell	3	33
Midway Point	1	4
Dodges Ferry	1	5
Carlton	1	3
Primrose Sands	2	3
Dunalley	4	10
Copping/Marion Bay/Kellevie	0	2



Overall vandalism and reactive events per month by month		
Month	Vandalism related repairs	Reactive maintenance
Jun-23	8	19
Jul-23	11	26
Aug-23	10	13
Sep-23	7	15



Oct-23	12	16
Nov-23	5	18
Dec-23	4	19
Jan-24	8	37
Feb-24	4	37
Mar-24	5	38
April-24	4	43
May-24	9	37
June-24	3	47
July-24	12	60



12.0 PETITIONS BEING ACTIONED

Petition	Tabled at Council Meeting	Status
Replacement of Steps at Red Ochre Beach	<p>12th April 2022 ordinary Council meeting – S.58(2) LGA 1993.</p> <p>17th May 2022 ordinary Council meeting – S.60(2) LGA 1993.</p>	<p>Approved as a 22/23 capital budget. Project Manager has experienced delays since July 2022 coordinating consensus agreement between stakeholders.</p> <p>Further project progress dependent on stakeholder engagement and Council progressing matters through Government agencies.</p> <p>Statutory petition process concluded.</p> <p>Refer to agenda item 10.6 for capital project status update.</p> <p>Petitioners to be advised accordingly.</p>
Restricting Vehicular Access to Connelly's Marsh Beach	18 th April 2023 ordinary Council meeting – S.58(2) LGA 1993.	Council position as per May 2023 resolution provided to NRE. Initial response from NRE did not address the resolution matters.



	16 th May 2023 ordinary Council meeting – S.60(2) LGA 1993.	<p>The General Manager was seeking a meeting with the Minister post 2024 state election.</p> <p>General Manager subsequently forwarded May 2023 resolution and met with Secretary NRE, Dep Sec PWS and General Manager PWS.</p> <p>Discussed issues on jurisdiction of Crown beach, private ownership of road reserve, existing unlicensed private vehicle beach accesses and alternate options to physically blocking access ie. signage.</p> <p>NRE to determine appropriate signage and will install in due course.</p> <p>Statutory petition process concluded.</p> <p>No further action from Council. Petitioners to be advised accordingly.</p>
Withdrawal of the Blue Lagoon Draft Management Plan	18 th July 2023 ordinary Council meeting – S.58(2) LGA 1993.	<p>Council laid the matter on the table for further consultancy on review and options assessment for stormwater management at Blue Lagoon. Variation to the operating budget approved at August 2023 Council meeting to facilitate this - \$50k.</p> <p>Final consultant reports received April 2024.</p> <p>Council staff continue to progress matters with Red Handfish research team (NHRT) in first instance through exchange of consultant reports, development of an interim water level management SOP and ongoing engagement prior to determining further actions.</p> <p>Exchange of all project materials expanded to relevant state and federal agencies.</p> <p>Engagement with NRM EAG has also occurred.</p>

13.0 PETITIONS RECEIVED

At the time of preparation of this agenda no new petitions had been received.



14.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 14 on this agenda, inclusive of any supplementary items.

14.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

"That the minutes of the Sorell Planning Authority ("SPA") Meeting of 6th August 2024 be noted."



15.0 GOVERNANCE

15.1 SOCIAL STRATEGY

RECOMMENDATION

"That Council resolve to endorse the Sorell Social Strategy."

Introduction.

The Sorell Social Strategy (the Strategy) seeks to empower Council to implement key actions necessary for delivering priority initiatives that support the health and wellbeing of our community. The Strategy aims to provide a foundation for Council's advocacy activities, focused on securing additional essential services, infrastructure, and funding channels. Its strategic focus is aligned to fostering strong partnerships and gaining access to the expertise necessary to successfully implement a range of local services and programs which will benefit not only our community, but the south east region more broadly.

Background

The development of a Social Strategy aligns with Council's strategic goal of ensuring a liveable and inclusive community and is a strategic document aiming to provide a direction for Council in the planning, management and provision of social facilities, programs and initiatives.

Following an open Request for Proposal process, GHD were engaged by Council in January 2024 to undertake research, engage with the community and stakeholders and prepare a Social Strategy outlining key priorities and actions for our community.

A key focus in the Strategy's development was to identify how social facilities, programs and initiatives in the Sorell LGA can meet the growing and changing needs and aspirations of the community.

Strategic plan

Objective 3 – To Ensure a Liveable and Inclusive Community

Annual plan

3.1 Determine the scope for and develop a Social Strategy

Policy implications

NIL



Environmental implications

NIL

Asset management implications

Delivering the priorities and actions identified in the Strategy may have asset management implications that will need to be considered in the future.

Risk management implications

There are potential risks to overall community health and wellbeing if the priorities and actions outlined in the strategy are not delivered.

Community implications

Delivering the priorities and actions identified in the Strategy will have positive community health and wellbeing implications, and help ensure we have a more liveable and inclusive community.

Statutory implications

NIL

Report

The Strategy development process involved background research, assessment of existing social infrastructure and programs, community and stakeholder engagement and the development of a direction for future priorities, actions and measures.

Background research involved reviewing strategy documents and policies, a demographic profile analysis including analysis of key social indicators: population, cultural diversity, education, unemployment, income, housing, mobility and volunteering. Demographic population projections were also analysed to help gauge broader implications for social infrastructure provision and social trends.

An audit of existing social infrastructure included both Council owned and privately owned infrastructure and programs, including education facilities, health services, emergency services, justice facilities, community and cultural facilities, child care, aged care, sport and recreation, youth programs, parks and open space, blue infrastructure and social housing. This process helped to develop a robust understanding of existing facilities and identify current or potential gaps in the provision of social infrastructure and services.



A comprehensive engagement process was undertaken to gain insights and feedback from the community and stakeholders, this took various forms including online surveys, in-person workshops, stakeholder meetings and community pop-ups.

It is important for Council to recognise its responsibilities and enhance its understanding of the diverse social services and infrastructure that is required for our community's health and wellbeing. The Strategy helps Council to achieve this.

The actions and priorities identified in the Strategy demonstrate a commitment to ensuring that our community grows sustainably and continues to be a thriving, safe and liveable community, now and into the future.

Jess Hinchon

DIRECTOR PEOPLE & PERFORMANCE

Attachments: Sorell Social Strategy *(attached separately to the agenda)*

15.2 ACTIVE TRANSPORT STRATEGY

RECOMMENDATION

"That Council resolve to endorse the Active Transport Strategy."

Introduction.

The Active Transport Strategy (ATS) sets out an overarching approach to improving walking and wheeling within and between settlements. The ATS also delves into how to achieve that through prioritised actions. However, the core purpose is the strategic direction offered; the implementation and prioritisation of capital projects and grant applications will need to be determined on a year-to-year basis.

The priority projects are established from community consultation undertaken, which included:

- Two survey rounds;
- Four drop in sessions at the Gateway and Sorell plazas;
- Drop in sessions at the South-East Stadium and Okines Community House; and
- Direct email and calls to key stakeholders.

The majority of priority projects are large-scale connectivity between settlements and that involve land not administered by Council. They are of a scale that are appropriate for consideration through future grant



applications although first require concept designs, costs and stakeholder engagement. Firming up these identified projects is a key initial task.

Implementation actions under the ATS are varied and include:

- Pedestrian crossings
- Footpaths
- Shared paths
- Bike-lanes (noting that the general feedback preferred a more extensive gravel network above more usable concrete infrastructure).
- Speed limit reviews.
- Advocacy for suitable infrastructure upgrades by the Department of State Growth, in terms of road and bridge assets in the LGA and for projects identified in the Sorell to Hobart Planning Study, such as T2/T3 lanes and bike lanes.

Background

The ATS did not form part of the Council's Annual Plan for 2023-2024. The project was initiated from a small grant from the Tasmanian Government and general directions in Council's Open Space Strategy to identify gaps in walkways and connectivity.

Following an open Request for Proposal process, GHD were engaged by Council in January 2024 to undertake research, engage with the community and stakeholders and prepare an ATS outlining key priorities and actions for our community. This engagement was alongside of the Social Strategy development.

Strategic plan

Objective 3 – To Ensure a Liveable and Inclusive Community

Annual plan

NIL

Policy implications

NIL

Environmental implications

NIL

Asset management implications

Delivering the priorities and actions identified in the ATS may have asset management implications that will need to be considered in the future.

Risk management implications

There are potential risks to overall community health and wellbeing if the priorities and actions outlined in the ATS are not delivered.



Community implications

Delivering the priorities and actions identified in the ATS will have positive community health and wellbeing implications, and help ensure we have a more liveable and inclusive community.

Statutory implications

NIL

Report

GHD were engaged by Council to prepare an ATS. The Strategy development process involved background research, assessment of existing social infrastructure and programs, community and stakeholder engagement and the development of a direction for future priorities, actions and measures.

Background research involved reviewing strategy documents and policies, a demographic profile analysis including analysis of key social indicators: population, cultural diversity, education, unemployment, income, housing, mobility and volunteering. Demographic population projections were also analysed to help gauge broader implications for social infrastructure provision and social trends.

An audit of existing active transport infrastructure managed by Council, Parks and Wildlife Service (PWS) and the Department of State Growth (DSG) was undertaken to identify existing levels of service and gaps.

A comprehensive engagement process was undertaken to gain insights and feedback from the community and stakeholders, this took various forms including online surveys, in-person workshops, stakeholder meetings and community pop-ups.

The actions and priorities identified in the ATS, while challenging to implement, support a connected and healthy community and help address transport disadvantage.

**Shane Wells
Manager Planning**

Attachments: Active Transport Strategy (*attached separately to the agenda*)

16.0 INFRASTRUCTURE AND ASSETS

Nil Reports



17.0 COMMUNITY RELATIONS

17.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

"That Council resolve to approve a grant application from Tasmanian Brick Enthusiasts and decline grant applications from Sorell Community Network, Bream Creek Community Market Garden and South east Pickleball under the 2024-2025 Community Grants Program as per the following report."

Introduction

Through the Community Grants Program 2024-2025 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council's Community Grants Program was reviewed and updated in 2023 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund these applications.



Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

REPORT

Council received four Community Grant Applications from –

- Sorell Community Network – a request for \$942.56 for storage equipment to run their free pop up op shops.
- Tasmanian Brick Enthusiasts – a request for \$2,000 towards event running costs at the South East Stadium.
- Bream Creek Community Market Garden – a request for \$2,000 towards a culvert upgrade at Bream Creek Community Market Garden at 247 Burnt Hill Road.
- South East Pickleball – a request for \$1998 towards purchasing additional equipment.

The applications were discussed by Council at their workshop on 6 August 2024. All Councillors were in attendance.

These applications and request are now presented to Council for approval.

STACEY GADD**Manager Community Relations**

Date: 13 AUGUST 2024



18.0 FINANCE

18.1 EXECUTIVE SUMMARY – FINANCIAL REPORT JULY 2024 YTD

RECOMMENDATION

"That the Executive Summary – FINANCIAL REPORT JULY 2024 YEAR-TO-DATE be received and noted by Council."

Note: variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

FINANCIAL REPORT JULY 2024 YEAR-TO-DATE

The operating surplus for the period ended 31 July 2024 of \$17.504m is above the budget of \$17.296m by \$207k. The main drivers of this position are:

- Recurrent income year to date is \$19.410m, which is above budget by \$51k.
- Operating expenses year to date are \$1.906m, which is below budget by \$157k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

This category is below budget by \$7k to the end of July, with no significant variances noted.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$29k to the end of July. The following significant variance is noted:

- Town planning fees is below budget by \$22k.

3. USER FEES

This category is above budget by \$82k to the end of July. The following significant variance is noted:

- Engineering inspections and approval fee is above budget by \$22k.

4. GRANTS OPERATING

No grants operating revenue received as at the end of July.



5. CONTRIBUTIONS RECEIVED

No contributions received as at the end of July.

6. INTEREST

This category is in line with budget to the end of July.

7. OTHER INCOME

This category is above budget by \$5k to the end of July, with no significant variances noted.

8. INVESTMENT IN TASWATER

No investment in Taswater income was received as at the end of July.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$24k to the end of July.

The following significant below budget variances are noted:

- Annual leave is above budget by \$19k.
- Workers compensation insurance is below budget by \$19k. An outstanding premium from 2023/2024 is yet to be finalised.

10. MATERIALS AND SERVICES

Materials and services is \$112k below budget to the end of July.

The following significant below budget variances are noted:

- Computer software maintenance and licenses is below budget by \$68k, a number of invoices remain outstanding as at the end of July. These invoices will be processed in coming months.
- Contractors is below budget by \$44k.
- Repairs and maintenance is below budget by \$63k.
- Kerbside recycling collection is above budget by \$25k. This is budgeted in the month of August.
- Kerbside garbage collection is above budget by \$47k. This is budgeted in the month of August.

11. DEPRECIATION AND AMORTISATION

This category is above budget by \$27k to the end of July, with no significant variances noted.

12. FINANCE COSTS

This category is in line with budget to the end of July.



13. OTHER EXPENSES

This category is below budget by \$48k to the end of July. The following significant below budget variances are noted:

- Employee sub, licences and memberships is below budget by \$41k, Council were expecting two large subscriptions totalling \$30k in July and these should be processed in August.
- Public liability insurance is below budget by \$13k, as a result of lower premiums than expected for the 2024/2025 financial year. Final increase 8% and Council predicted 15%.

14. GRANTS CAPITAL

This category is below budget by \$351k to the end of July.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the Commonwealth, State Government and other grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No non-monetary asset contribution revenue was received as at the end of July.

16. NET GAIN / (LOSS) ON DISPOSAL

No net gain / loss on disposal revenue was received as at the end of July.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of July.

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, Westpac, Bendigo Bank and MyState).

Council's cash position increased by \$1.024m during the month of July, predominantly due to receipt of rates instalments. In comparison with the 2023/2024 financial year, the current cash balance of \$20.191m is \$421k greater than the balance at the same time last year. Sorell Council continues to hold \$2.130m in grant income received in advance as reported in the Balance Sheet.

CASH RESERVES

As at 31 July 2024, cash reserves being held by Council are as follows;



Land Sales	\$1,245,978
Public Open Space Contributions	\$1,796,055
Subdivision Traffic Management Contributions	\$ 150,790
Stormwater	<u>\$ 7,016</u>
	\$3,199,839

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month, for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph reflects the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 14.4% of rates already paid by the end of July. At the same time last year, Council had received 15.7% of rates.

ATTACHMENTS

MONTHLY DASHBOARD REPORT (will recommence next month)

- a) Statement of Income and Expenditure for the period ending 31 July 2024 (Pages 1)
- b) Statement of Financial Position as at 31 July 2024 (Pages 1)
- c) Statement of Cash Position as at 31 July 2024 (Pages 1)
- d) Detailed Statement of Income and Expenditure for the period ending 31 July 2024 (Pages 5)
- e) Cash on Hand as at 31 July 2024 and Graph 1 – Total Cash Available (Pages 2)
- f) Graph 2 - Rates Outstanding (Pages 2)
- g) Grants Variance Analysis (Pages 1)

STEPANIE PERRY
MANAGER FINANCE

SCOTT NICOL
FINANCIAL ACCOUNTANT

SALLY FANG
ACCOUNTANT

Date: 12 August 2024
Attachments (13 pages)



AGENDA
ORDINARY COUNCIL MEETING
20 AUGUST 2024

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period July 2024

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	19,475,286	19,482,524	(7,238)	19,519,937
Statutory fees and fines	2	28,375	57,304	(28,929)	544,611
User Fees	3	139,140	57,010	82,129	684,300
Grants Operating	4	0	0	0	452,700
Contributions received	5	0	0	0	230,000
Interest	6	(259,685)	(259,807)	122	974,296
Other income	7	26,914	22,291	4,623	574,498
Investment income from TasWater	8	0	0	0	388,800
		19,410,030	19,359,323	50,707	23,369,141
EXPENSES					
Employee benefits	9	673,689	697,810	24,121	8,031,663
Materials and services	10	300,933	412,841	111,908	7,734,672
Depreciation and amortisation	11	550,571	523,471	(27,099)	6,277,899
Finance costs	12	(5,865)	(5,953)	(88)	82,208
Other expenses	13	386,837	434,735	47,898	1,940,484
TOTAL EXPENSES		1,906,165	2,062,904	156,740	24,066,926
OPERATING SURPLUS/(DEFICIT)		17,503,865	17,296,419	207,446	(697,785)
CAPITAL INCOME					
Grants Capital	14	146,689	498,000	(351,311)	7,855,405
Contributions - non-monetary assets	15	0	0	0	2,010,000
Net gain/(loss) on disposal	16	0	0	0	400,000
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		146,689	498,000	(351,311)	10,265,405
SURPLUS/(DEFICIT)		17,650,554	17,794,419	(143,864)	9,567,619



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At July 2024

	Actual 2024/2025	Actual 30 June 2024	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	15,000,543	13,978,607	1,021,936
Investments	5,190,522	5,190,522	-
Trade and Other Receivables	17,594,437	1,251,538	16,342,899
Inventories	57,336	57,336	-
Other Assets	89,833	557,423	(467,590)
Total Current Assets	37,932,671	21,035,427	16,897,245
Non-Current Assets			
Trade and Other Receivables	31,648	31,648	-
Assets Held for Sale	0	0	-
Intangible Assets	250,928	251,675	(747)
Property, Infrastructure, Plant and Equipment	372,343,657	372,937,695	(594,038)
Work in Progress	2,338,579	1,746,041	592,538
Investments	34,024,275	34,024,275	-
Other Non-Current Assets	13,894	13,894	-
Total Non-Current Assets	409,002,982	409,005,229	(2,247)
TOTAL ASSETS	446,935,652	430,040,656	16,894,998
LIABILITIES			
Current Liabilities			
Trade and Other Payables	1,192,422	1,941,265	(748,843)
Trust Funds and Deposits	656,424	684,007	(27,584)
Interest Bearing Loans & Borrowings	245,630	245,630	-
Provisions	1,456,428	1,401,932	54,497
Contract Liabilities	2,129,839	2,163,466	(33,627)
Other Current Liabilities	9,766	9,766	-
Total Current Liabilities	5,690,508	6,446,065	(755,557)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,126,485	2,126,485	-
Provisions	276,988	276,988	-
Contract Liabilities	-	-	-
Other Current Liabilities	4,709	4,709	-
Total Non-Current Liabilities	2,408,182	2,408,182	-
TOTAL LIABILITIES	8,098,690	8,854,247	(755,557)
Net Assets	438,836,962	421,186,409	17,650,554
EQUITY			
Accumulated Surplus	166,690,686	149,040,132	17,650,554
Reserves	272,146,277	272,146,277	-
Total Equity	438,836,962	421,186,409	17,650,554



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At July 2024**

	\$
Opening Balance Cash at Bank & Investments	19,169,130
Closing Balance Cash at Bank & Investments	20,191,065
Cash Movement Year to Date	<u>1,021,936</u>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	17,650,554
Add: Depreciation	550,571
Net Cash Surplus / (Deficit)	<u>18,201,125</u>
Loan Repayments	0
Capital Expenditure (per capital report)	(592,538)
Capital Expenditure - Asset (Purchases) / Disposals	43,467
Balance Sheet Movements	(16,630,120)
Cash Movement Year to Date	<u>1,021,936</u>



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2024
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
0100 Profit & Loss				
0500 INCOME				
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(15,236,224)	(15,236,224)	0	(15,236,224)
1110 Rates General Written Off	434	0	(434)	5,500
1115 State Grant Rates Remission	(850,066)	(828,561)	21,505	(920,623)
1120 Rates Pensioner Concession	907,119	883,798	(23,321)	920,623
1125 Domestic Waste Annual Charge	(3,617,975)	(3,618,525)	(549)	(3,618,525)
1130 Fire Rates Levy Income	(692,609)	(692,609)	0	(692,609)
1150 Other Remissions	14,036	9,596	(4,439)	23,991
1160 AWTS Maintenance Fee Received	0	0	0	(2,070)
1199 Rates and Charges Total	(19,475,286)	(19,482,524)	(7,238)	(19,519,937)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(8,476)	(12,472)	(3,996)	(149,664)
1220 Town Planning Fees	(22,099)	(44,255)	(22,155)	(380,791)
1225 Animal Infringements & Fines	(562)	(296)	266	(3,554)
1230 Other Infringements Fines & Penalties	(175)	(281)	(106)	(3,377)
1235 Licences & Permits	2,414	0	(2,414)	(4,391)
1240 Street Stall Permit Fee	524	0	(524)	(2,835)
1299 Statutory Fees and Charges Total	(28,375)	(57,304)	(28,929)	(544,611)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(8,680)	(6,618)	2,062	(79,415)
1318 Caravan Licences	(6,849)	0	6,849	(18,816)
1327 Dog Impounding & Release Fees	(310)	(100)	210	(1,200)
1330 Dog Registration & Renewal	(26,089)	(23,713)	2,376	(105,162)
1331 Kennel Licences	(594)	0	594	(1,500)
1333 Driveway Approval and Inspection Fees	(330)	0	330	(16,423)
1335 Engineering Inspections & 1% Approval Fee	(22,015)	0	22,015	(81,435)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(9,993)	0	9,993	(46,395)
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(12,479)	(12,286)	192	(147,433)
1357 Plumbing Inspection	(11,974)	(11,685)	290	(140,216)
1360 Amended Plan Fees	(328)	(333)	(5)	(4,000)
1363 Recreational Vehicle Income	(742)	(2,276)	(1,534)	(27,306)
1369 Building Administration Fee (0.1%)	(27,974)	0	27,974	0
1372 TBCITB Training Levy (0.2%)	(10,784)	0	10,784	0
1399 User Fees Total	(139,140)	(57,010)	82,129	(684,300)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	0	0	0	(414,209)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	0	0	0	(38,491)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	0	0	0	(452,700)



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2024
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1500 Contributions Received				
1505 Public Open Space Contributions	0	0	0	(200,000)
1506 Car Parking Cash in Lieu Contributions	0	0	0	(5,000)
1507 Subdiv Traffic Management Treatment Contributions	0	0	0	0
1508 Stormwater Contributions	0	0	0	0
1510 Contributions Received Other	0	0	0	(25,000)
1549 Contributions Received Total	0	0	0	(230,000)
1550 Interest				
1560 Rates Interest Penalty	(101)	0	101	(124,862)
1565 Rates Interest Written Off	0	0	0	400
1570 Rates Legal Costs Recovered	(434)	(102)	332	(1,218)
1575 Interest Received Banks & Other	260,219	259,908	(311)	(848,616)
1599 Interest Total	259,685	259,807	122	(974,296)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	0	0	0	(30,852)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(132)	(154)	(22)	(64,697)
1625 Lease/Rent Fees Received	(5,546)	(6,670)	(1,124)	(123,647)
1627 Lease Fees - Copping Tip	(6,806)	(6,806)	0	(124,478)
1630 Other Facility Hire	(4,514)	(4,218)	296	(171,361)
1635 Other Sundry Income	(2,399)	(303)	2,096	(5,640)
1637 Insurance Recoveries	0	0	0	0
1645 Vehicle FBT Recoveries	(6,000)	(4,140)	1,860	(53,823)
1655 Workers Compensation - Reimbursement	0	0	0	0
1656 Copping Public Cemetery Trust Net Income	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	0	0	0	0
1662 Wheelie Bin Stabiliser Income	(1,517)	0	1,517	0
1689 Other Income Total	(26,914)	(22,291)	4,623	(574,498)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	0	0	0	(388,800)
1699 Investment Income from TasWater Total	0	0	0	(388,800)
1999 Recurrent Income Total	(19,410,030)	(19,359,323)	50,707	(23,369,141)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	0	0	0	(681,644)
2110 Comm'th Grants new or upgraded assets	(123,688)	(120,000)	3,688	(2,217,006)
2115 State Grants for new or upgraded assets	(23,001)	(378,000)	(354,999)	(4,956,755)
2120 Other Grants for new or upgraded assets	0	0	0	0
2199 Grants Capital Total	(146,689)	(498,000)	(351,311)	(7,855,405)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	(2,010,000)
2299 Contributions - Non-monetary Assets Total	0	0	0	(2,010,000)
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	0	0	0	(400,000)
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	0	0	0	(400,000)



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2024
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(146,689)	(498,000)	(351,311)	(10,265,405)
2999 TOTAL INCOME	(19,556,719)	(19,857,323)	(300,604)	(33,634,546)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	0	0	0	64,756
3103 Annual Leave	76,335	57,735	(18,600)	570,614
3109 Conferences	(280)	0	280	7,950
3111 Drug and Alcohol Testing	570	600	30	3,000
3112 FBT Expenses - Gift Cards / Gifts	0	0	0	3,000
3114 FBT Expenses - Entertainment (FBT)	0	150	150	4,200
3115 Fringe Benefit Taxes	0	9,117	9,117	44,948
3118 Health and Well Being	152	167	15	2,000
3124 Long Service Leave	46,632	43,244	(3,389)	185,929
3127 Medicals	0	340	340	3,400
3139 Overheads Recovered	(5,544)	(3,437)	2,107	(81,110)
3145 Payroll Tax	32,264	29,568	(2,696)	358,181
3148 Protective Clothing & Accessories	1,788	0	(1,788)	34,150
3151 Recruitment Costs	0	0	0	0
3154 Salaries	422,769	434,066	11,297	5,738,759
3156 Salaries transferred to WIP	(15,090)	(9,044)	6,046	(243,448)
3163 Staff Training	64	0	(64)	68,561
3166 Superannuation - Council Contribution	68,758	71,640	2,882	931,180
3169 Temp Staff Employed Through Agency	0	0	0	20,976
3172 Travel and Accommodation	0	0	0	1,500
3175 Uniforms / Clothes Purchased	335	0	(335)	10,800
3181 Workers Compensation Expense Claims	0	0	0	500
3184 Workers Compensation Insurance	44,936	63,664	18,728	301,815
3199 Employee Benefits Total	673,689	697,810	24,121	8,031,663
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	0	833	833	10,000
3202 Advertising	4,819	1,160	(3,659)	78,217
3204 AWTS Maintenance Charge	0	0	0	1,553
3206 Cleaning	0	0	0	335,183
3208 Computer Hardware / Hardware Maintenance	0	5,336	5,336	14,536
3212 Computer Software Maint and Licenses	77,429	145,432	68,003	305,996
3214 Consultants Other	1,222	2,989	1,767	359,826
3216 Contractors	2,327	46,133	43,806	554,382
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	0	0	0	158,774
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	(350)	2,659	3,009	233,975
3223 Emergency Management	0	0	0	2,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2024
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3226 Fuel	0	0	0	268,122
3227 Greenwaste Mobile Garbage Bin Collection	0	0	0	202,332
3228 Greenwaste Mobile Garbage Bin Disposal	0	0	0	64,087
3232 Internet, Telephone & Other Communication Charges	4,222	2,835	(1,387)	57,413
3234 Land Survey Costs	0	0	0	12,500
3236 Legal Fees (Advice etc)	0	0	0	109,000
3237 Line Marking - Transport Infrastructure	0	0	0	40,000
3239 Mobile Garbage Bin Replacement	4,234	0	(4,234)	7,500
3241 Operating Capital	0	0	0	28,800
3244 Plant & Motor Vehicle Repairs & Services	5,970	9,934	3,963	136,204
3246 Plant Hire - External	0	5,000	5,000	42,268
3248 Plant Hire - Internal Usage	2,307	2,048	(258)	26,342
3250 Plant Hire Recovered	(2,704)	(2,448)	255	(77,175)
3252 Plant Registration Fees	39,485	40,359	874	40,359
3254 Printing	2,522	5,101	2,579	32,670
3256 Recycling Centres	0	0	0	179,224
3257 Recycling Hub	0	722	722	2,887
3258 Registrations, Licenses and Permits	4,433	2,352	(2,081)	2,352
3259 CEMETERY Repairs and Maintenance	0	0	0	0
3260 Repairs and Maintenance	42,451	105,904	63,453	1,894,040
3261 Road Kill Collection Fees	0	0	0	4,640
3262 Kerbside Green Waste Collection	0	0	0	101,945
3263 Kerbside Green Waste Disposal	0	0	0	21,651
3264 Kerbside Hard Waste Collection	0	0	0	111,793
3265 Kerbside Hard Waste Disposal	0	0	0	30,947
3266 Kerbside Recycling Collection	24,774	0	(24,774)	342,845
3267 Kerbside Recycling Disposal	0	0	0	213,211
3268 Kerbside Garbage Collection	46,987	0	(46,987)	638,214
3269 Kerbside Garbage Disposal	0	0	0	338,477
3270 Security	1,038	1,431	393	23,504
3273 Signage & Guide Posts	5,288	0	(5,288)	60,500
3276 Settlement Costs ONLY	0	0	0	5,000
3278 Stationery & Office Consumables	4,201	3,962	(239)	40,519
3279 Street Bin Collection Contract	0	0	0	288,680
3280 Tools/Equipment Expensed (under \$1,000)	880	0	(880)	23,200
3282 Tyres	4,540	0	(4,540)	16,649
3284 Valuation Expenses	0	0	0	199,000
3290 Water Charges (Works Order)	24,858	31,101	6,244	141,532
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	300,933	412,841	111,908	7,734,672
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	549,824	522,724	(27,099)	6,259,802
3410 Amortisation Expense	747	747	0	8,965
3415 Amortisation Expense (Right of Use Asset)	0	0	0	9,133
3499 Depreciation and Amortisation Total	550,571	523,471	(27,099)	6,277,899



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2024
FOR COST CENTRE - All Cost Centres**

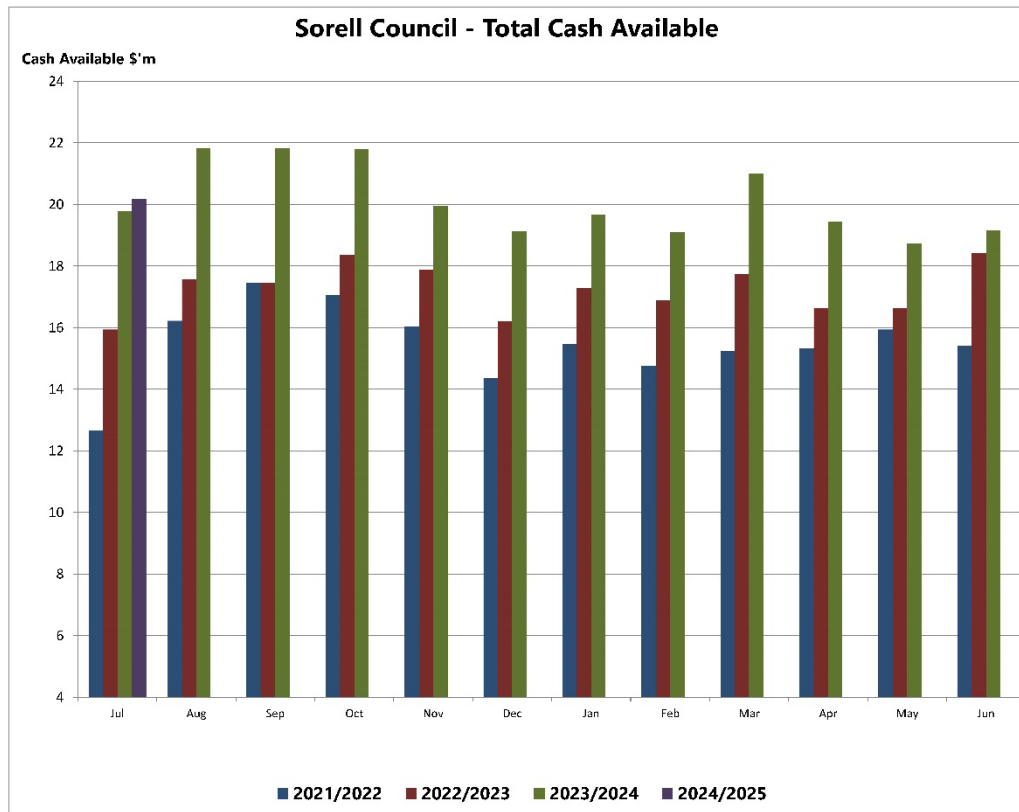
	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3500 Finance Costs				
3505 Interest on Loans	(5,865)	(5,953)	(88)	81,945
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	263
3599 Finance Costs Total	(5,865)	(5,953)	(88)	82,208
3600 Other Expenses				
3604 Audit Fees	9,000	9,000	0	64,465
3606 Audit Panel Expenses	0	0	0	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	2,125	3,406	1,281	40,875
3616 Bank Fees Recovered	(307)	(399)	(92)	(4,793)
3620 Cashiers Rounding Adjustments	1	2	1	25
3624 Commissions Paid	85	0	(85)	26,253
3636 Councillor Allowances	13,006	13,006	0	159,294
3640 Councillor Expenses	0	0	0	2,000
3644 Councillor Vehicle Allowance	351	450	99	7,400
3656 Deputy Mayors Allowance	1,373	1,373	0	16,812
3660 Dog Pound & Other Animal Management Expenses	0	1,333	1,333	6,000
3661 Dog Home & Vet Fees	0	153	153	1,832
3664 Donations and Section 77 Expenses	10,500	10,000	(500)	60,000
3668 Election Expenses	0	0	0	8,225
3672 Employee Sub, Licences and Memberships	3,909	45,084	41,176	114,572
3676 Functions & Programs	0	250	250	93,300
3680 Insurance Claims Related Expenses	2,000	0	(2,000)	15,000
3688 Food & Beverages	169	377	207	4,521
3692 General Insurance	182,628	182,435	(193)	182,435
3704 Government Fire Contributions	0	0	0	664,905
3712 Immunisations	0	0	0	3,629
3720 Land Tax	0	0	0	103,658
3724 Mayor's Allowance	3,613	3,613	0	44,246
3731 NRM Expenses	2,425	0	(2,425)	27,500
3732 Motor Vehicle Insurance	42,054	37,105	(4,948)	37,105
3736 Other roundings	0	2	2	25
3740 Other Sundry Expenses	0	485	485	6,821
3744 Photocopier Leases & Operating Costs	0	0	0	23,486
3748 Postage	0	0	0	58,059
3752 Public Liability Insurance	113,803	127,061	13,259	127,061
3760 Reference Materials	0	0	0	2,750
3768 Sampling, Testing and Monitoring	0	0	0	9,000
3770 Storage Costs	104	0	(104)	1,250
3784 Contributions (SES)	0	0	0	25,775
3799 Other Expenses Total	386,837	434,735	47,898	1,940,484
3990 EXPENSES TOTAL	1,906,165	2,062,904	156,740	24,066,926
3995 (SURPLUS)/DEFICIT	(17,650,554)	(17,794,419)	(143,864)	(9,567,619)



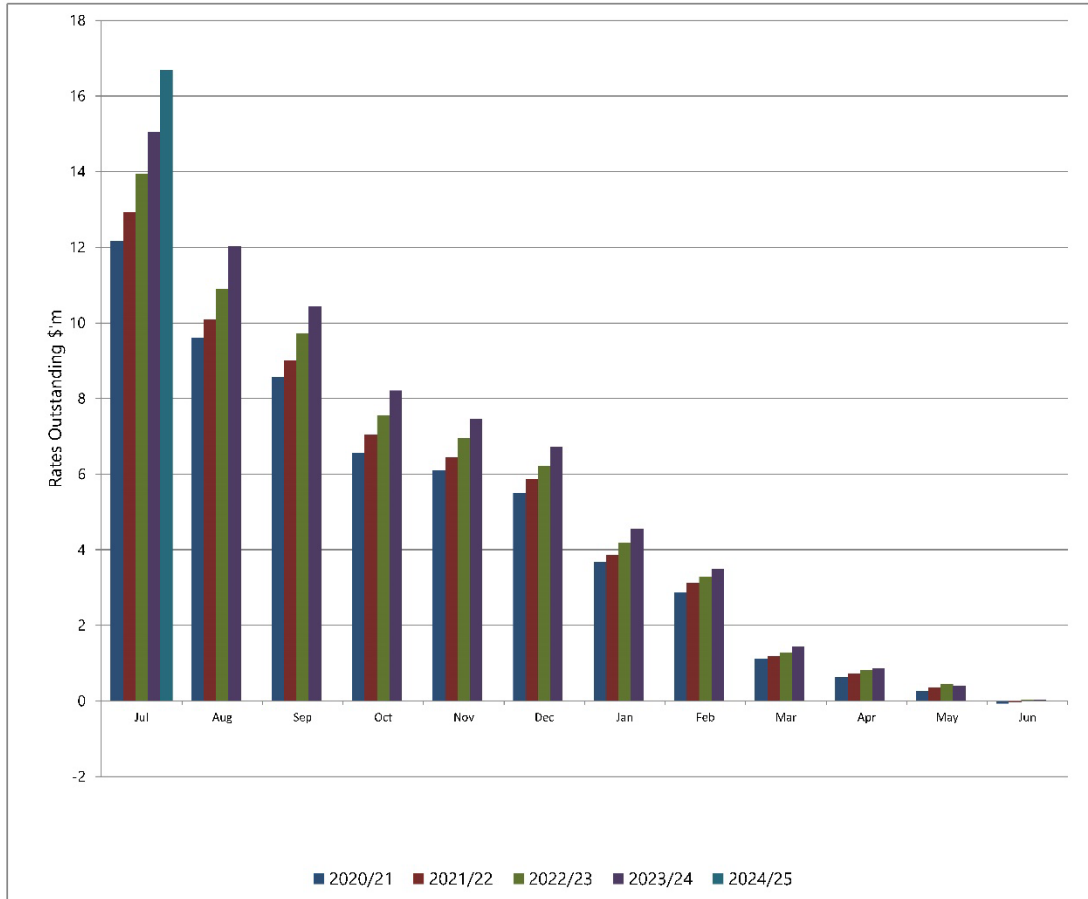
Sorell Council - Cash on Hand as at 31 July 2024					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2024	6/06/2025	\$ 1,626,521	5.05%
MyState Term Deposit	12 Month Term Deposit	9/08/2023	8/08/2024	\$ 1,564,001	5.20%
MyState Term Deposit	12 Month Term Deposit	27/06/2024	27/06/2025	\$ 1,379,000	5.30%
MyState Term Deposit	12 Month Term Deposit	25/08/2023	23/08/2024	\$ 1,500,000	5.25%
Westpac Term Deposit	12 Month Term Deposit	1/02/2024	31/01/2025	\$ 1,000,000	4.95%
Westpac Term Deposit	12 Month Term Deposit	19/02/2024	18/02/2025	\$ 2,000,000	5.08%
CBA Term Deposit	12 Month Term Deposit	21/08/2023	20/08/2024	\$ 2,000,000	5.53%
CBA Investment Account	At Call			\$ 4,237,144	4.35%
CBA Special Purpose Account	At Call			\$ 3,199,840	4.35%
CBA Operating Account	Current			\$ 1,655,547	4.35%
Various Petty Cash and Floats	In house			\$ 1,100	N/A
Various Halls Bank Balances				\$ 27,912	N/A
Total Funds Available				\$ 20,191,065	

The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).

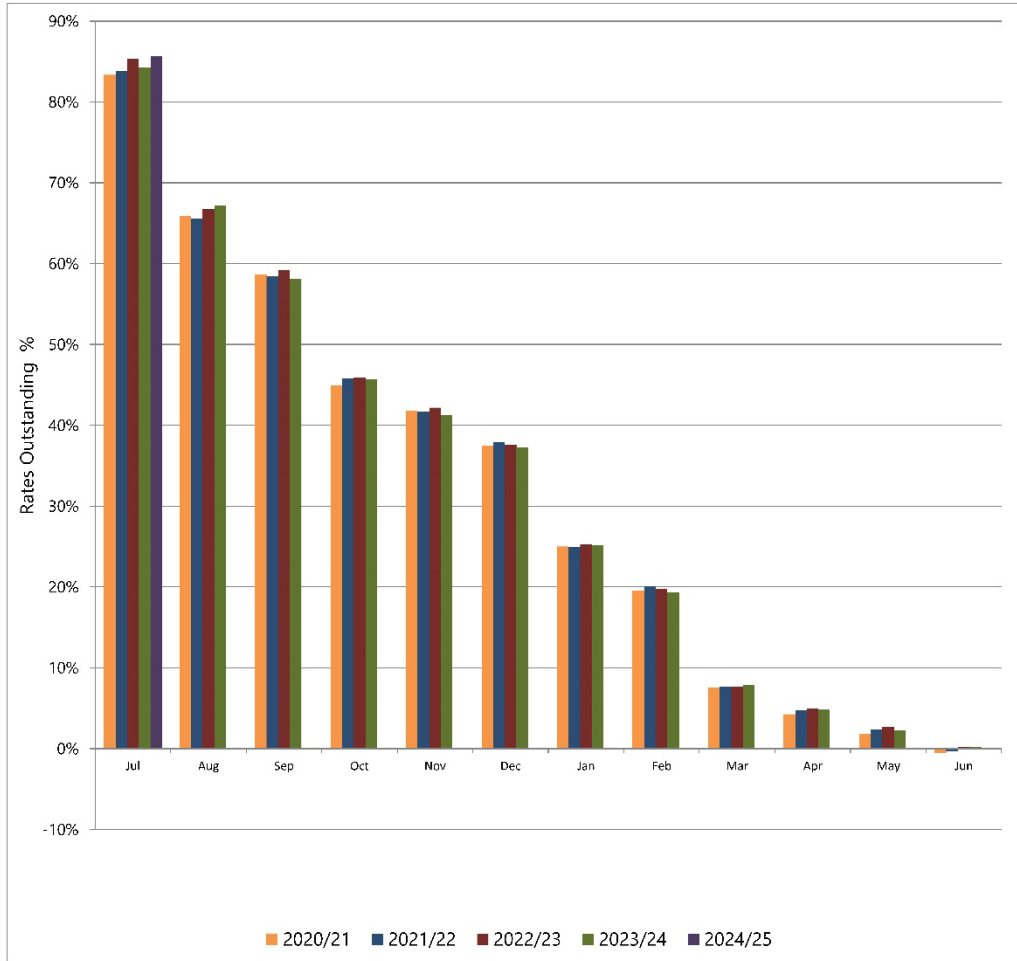
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH \$'m**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH %**



GRANT VARIANCE ANALYSIS - 31 July 2024

Grant Details	Actual	Budget	Variance	Comments
GL 2110 Grants Capital - Commonwealth Grants				
C-24-B-005 Sorell Carriage Shed LRCI Stage 4	\$ 11,588	\$ 40,000	-S 28,412	The works are progressing slightly behind planned, but an expected completion date by the end of the first quarter.
C-24-LI-005 Sorell Streetscape Upgrade LRCI Stage 4	\$ 112,101	\$ 80,000	S 32,101	The works are progressing as planned with an expected completion date by the end of the first quarter.
	\$ 123,688	\$ 120,000	S 3,688	
GL 2115 Grants Capital - State Grants				
C-24-LI-003/004 Health Promotion - Sorell Rivulet Walkway	\$ 887	\$ 48,000	-S 47,113	There has been some delays to works commencement, however everything is on target for a completion date by the end of the first quarter.
C-24-T-037 Wiggins Road Pavement Widening	\$ 11,827	\$ -	S 11,827	These works continued from 2023/2024 they are now completed and we expect final transactions to be processed in the month of August.
C-24-T-035 Carlton River Road Guard Rails, Paths (Gate 5)	\$ 40	\$ -	S 40	The substantial works are expected to continue in October and be completed in December 2024.
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ 3,376	\$ 30,000	-S 26,624	There has been some delays to works commencing, however everything is now proceeding as planned. These are substantial works and will continue throughout the financial year.
C-23-B-002 BEST/SE Jobs Hub & Training Facility	\$ 6,870	\$ 300,000	-S 293,130	Some delays. Building and Plumbing permits are being assessed. Substantial works will commence once these have been issued.
	\$ 23,001	\$ 378,000	-S 354,999	
	\$ 146,689	\$ 498,000	-S 351,311	



18.2 2024-2025 CAPITAL BUDGET ADJUSTMENTS

RECOMMENDATION

"That Council resolve pursuant to Section 82 of the Local Government Act 1993 to accept and adopt the below adjustments to the 2024/2025 Capital Budget estimates."

Capital expenditure to the end of July 2024 is \$613,018 (as per Capital Works Budget run on 7 August 2024).

The following Capital Budget adjustments have been requested in August 2024. Below is a summary of the requested adjustments.

Original Budget approved in June 2024 Council meeting	\$16,986,295
Budget adjustments requested for approval in August 2024 Council meeting:	
Total adjustments on capital jobs with variances of over 10%	\$158,766
Total adjustments on completed capital jobs with variances of over 10%	\$0
Total adjustments on new capital jobs	\$34,021
Budget requested for approval in August 2024 Council meeting	\$17,179,082

Below is a detailed explanation of the requested adjustments.

The following capital job adjustments have been requested because the jobs have variances of over 10%, or are expected to have variances of over 10% in the 2024/2025 financial year:

Job Name and No.	Approved Budget	Adjusted Budget	Adjustment
C-24-LI-003 Penna Beach Gravel Path Extension			-\$47,763
C-24-LI-004 Miena Park Link Track			\$50,000
C-24-B-005 Sorell Carriage Shed			\$44,529
C-24-T-037 Forcett Wiggins Road Reconstruction			\$112,000
Total Adjustments	\$161,407	\$320,173	\$158,766

- C-24-LI-003 Penna Beach Gravel Path & C-24-LI-004 Miena Park Link Track – These 2 jobs are both funded by Healthy Tas grant. Budget



amount is reallocated between the 2 jobs after reviewing conditions and actual costs.

- C-24-B-005 Sorell Carriage Shed – This job was carried over from 2023/2024 financial year. Job was further delayed due to availability of contractors, resulting in less expenditure in 2023/2024 financial year. Unspent expenditure to be carried over to 2024/2025 financial year. No additional funds are sought.
- C-24-T-037 Forcett Wiggins Road Reconstruction – This job was carried over from 2023/2024 financial year, for land acquisition costs only. Works were delayed due to unworkable weather, resulting in less expenditure in 2023/2024 financial year. Unspent expenditure to be carried over to 2024/2025 financial year. No additional funds are sought.

The following capital job adjustments have been requested because the jobs do not have an approved budget but have expected expenditure in the 2024/2025 financial year:

Job Name and No.	Approved Budget	Adjusted Budget
C-23-T-006 Primrose Sands Road Reconstruction	\$0	\$28,746
C-24-S-012 Grevillea Street Stormwater Upgrade	\$0	\$5,275
Total Adjustments	\$0	\$34,021

- Both jobs were expected to be completed in 2023/2024 financial year. Jobs were delayed due to weather conditions. The remaining requested budget figures are therefore carried over to 2024/2025 financial year. No additional funds are sought.

ATTACHMENTS

- a) Capital Works Budget for the period ending 31 July 2024 (Pages 11)

STEPANIE PERRY
MANAGER FINANCE

SCOTT NICOL
FINANCIAL ACCOUNTANT

SALLY FANG
ACCOUNTANT

Date: 12 August 2024
Attachments (11 pages)



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
LAND					
TOTAL Land 2024/25		\$ -	\$ -		
CARRY OVERS - LAND					
Pawleena, Pawleena Road and Arthur Highway Roundabout	Land acquisition costs.			\$ -	\$ -
TOTAL Carry Overs - Land		\$ 34,000	\$ 34,000		
LAND IMPROVEMENTS (PARKS & RESERVES)					
Midway Point, Brady Street - Billy Kessarios Memorial Park	Table and seat.			\$ -	\$ -
Primrose Sands, Community Hall	Benches, footbridge and garden beds.			\$ -	\$ -
Sorell, Rose Gardens	Bin at bus stop near the rose gardens.			\$ -	\$ -
Dodges Ferry, Boat Park	Perimeter Fence - approx. 300m replace wire fencing with 1.2m pool fencing and gates.			\$ -	\$ -
Dunalley, Canal	Walkway pool fencing.			\$ -	\$ -
Municipality - Various	Minor capital jobs for ad hoc renewals (e.g. shade sail, seating or bins).			\$ -	\$ -
Sorell, Pembroke Park	BMX track, lighting.			\$ -	\$ -
Dodges Ferry, Rec Reserve	Skate park upgrades.			\$ -	\$ -
Sorell, Pembroke Park & Dodges Ferry Rec Reserve	Goal nets behind senior oval x 2 & DF ground x 2 - 25m x 9m.			\$ -	\$ -
Sorell, Pembroke Park	Goal net behind soccer oval x 1 - southern end - 70m x 9m.			\$ -	\$ -
Sorell, Pembroke Park	Soccer perimeter fence - 480m long x 1.2m high.			\$ -	\$ -
Sorell, Pawleena Road	Carpark for POS / Lyden Park off Pawleena Rd frontage.			\$ -	\$ -
Sorell, Pawleena Road	Irrigation for 3 x Open Space areas - Stage 1 dog/general.			\$ -	\$ -
Sorell, Whitelea Court	POS lot - fencing.			\$ -	\$ -
Sorell, Pembroke Park	Lockable rubbish bin enclosure.			\$ -	\$ -
TOTAL Land Improvements (Parks & Reserves) 2024/25		\$ 698,618	\$ 698,618.30		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (PARKS & RESERVES)					
Dodges Ferry, Red Ochre Beach	Foreshore access steps.			\$ 353	\$ -
Primrose Sands, Tamarix Road	Nerine Street to Carlton Bluff Road. Gravel path at 1.5 m wide x 580 m length.			\$ 1,236	\$ 87,028
Sorell, Sorell Memorial Hall	RSL memorial wall.			\$ -	\$ -
Sorell, 12 Tarbook Court	Boundary adjustment and new fence.			\$ -	\$ 7,100
Primrose Sands, Primrose Sands Hall	Playground equipment with re-aligned fencing.			\$ -	\$ -
Penna, Penna Beach	Gravel path extension. 430 m link track at 1.5 - 2.0 m wide across. TW land to existing car park track, including bridge.			\$ -	\$ -
Sorell, Miena Park	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.			\$ 887	\$ 38,527
Sorell	Streetscape upgrades. Stage 4 (a).			\$ 112,101	\$ -
Sorell, Pembroke Park	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.			\$ -	\$ -
TOTAL Carry Overs - Land Improvements (Parks & Reserves)		\$ 565,021	\$ 565,021.00		
BUILDINGS					
Dunalley, Canal	BBQ shelter.			\$ -	\$ -
Depot	Depot toilet block.			\$ -	\$ -
Sorell, Pawleena Road	Toilet for POS / Lyden Park - triple cubicle DDA & change table.			\$ -	\$ -
Midway Point, Malunna / LGT child care centre	Kitchen renewal / replacement to comply with food standards.			\$ -	\$ -
TOTAL Buildings 2024/25		\$ 389,000	\$ 389,000.00		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - BUILDINGS					
Sorell, BEST / SE Jobs Hub & Training Facility	BEST / SE Jobs Hub & Training Facility.			\$ 6,870	\$ 66,610
Sorell, Pembroke Park	Scope and design to re-purpose old football change rooms plus netball concrete toilets / change room.			\$ -	\$ -
Sorell, Sorell Memorial Hall	Extension for Historical Society storage, including change rooms and toilets.			\$ 1,290	\$ 21,800
Sorell, Carriage Shed	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.			\$ 32,068	\$ 12,919
Total Carry Overs - Buildings		\$ 4,376,000	\$ 4,376,000.00		
LEASEHOLD IMPROVEMENTS					
Copping, 20 Marion Bay Road	Land easement costs (survey, AC fees, land title fees, valuation) for already completed works.			\$ -	\$ -
TOTAL Leasehold Improvements 2024/25		\$ 10,500	\$ 10,500.00		
PLANT & EQUIPMENT					
CAC & Depot	Light fleet replacement.			\$ 57,425	\$ -
Depot	Portable traffic lights x 1 set.			\$ -	\$ -
Depot	Stormwater CCTV camera (seca airHD).			\$ -	\$ -
TOTAL Plant & Equipment 2024/25		\$ 260,500	\$ 260,500.00		
CARRY OVERS - PLANT & EQUIPMENT					
CAC & Depot	Light fleet replacement.			\$ 45,270	\$ 43,865
Depot	Fleet management GPS tracking and dashcam deployment (17 light fleet & 6 heavy fleet (trucks)).			\$ -	\$ -
TOTAL Carry Overs - Plant & Equipment		\$ 160,670	\$ 160,669.75		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
FIXTURES, FITTINGS & FURNITURE					
Midway Point, Midway Point Hall	Heat pump installation.			\$ -	\$ -
TOTAL Fixtures, Fittings & Furniture 2024/25		\$ 16,800	\$ 16,800.00		
COMPUTERS & TELECOMMUNICATIONS					
CAC & Depot	iPads x 12.			\$ -	\$ -
Sorell, Pembroke Park Stadium	PA system.			\$ -	\$ -
TOTAL Computers & Telecommunications 2024/25		\$ 27,000	\$ 27,000.00		
CARRY OVERS - COMPUTERS & TELECOMMUNICATIONS					
CAC	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			\$ -	\$ -
CAC	PC and monitor renewal project for all staff (excluding the engineering department).			\$ 117,931	\$ -
CAC, Depot, & Midway Point	Security system integration renewal - scoping and design only.			\$ -	\$ -
TOTAL Carry Overs - Computers & Telecommunications		\$ 165,000	\$ 165,000.00		
RECONSTRUCTION (ROADS)					
Forcett, Delmore Road / White Hill intersection	Partial reconstruction and reseal.			\$ -	\$ -
Orielton, Allambie Road	Reconstruction with chip seal surface			\$ 228	\$ 1,220
Primrose Sands, Oak Street	Reconstruction with chip seal surface			\$ 228	\$ 1,520
Forcett, Edith Close	Potential reconstruction - further investigation required to determine treatment).			\$ -	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Dubs & Co Drive on street parking x 20 spaces.			\$ -	\$ -
Kellevie, Kellevie Road	Corner widening, stabilisation and guard rail.			\$ -	\$ 5,000
Pawleena, Pawleena Road	Road widening - widen 900m section.			\$ -	\$ -
TOTAL Reconstruction (ROADS) 2024/25		\$ 2,332,499	\$ 2,332,499.00		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - RECONSTRUCTION (ROADS)					
Dodges Ferry, Payeena Street	Near Carlton Beach Road junction. Formalise verge parking - seal, line mark, drain.			\$ -	\$ -
Primrose Sands, Primrose Sands Road and Grevillea Street	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			\$ 28,745	\$ -
Forcett, 532 Wiggins Road	Road widening. Land acquisition cost only.			\$ 114,281	\$ 45
TOTAL Carry Overs - Reconstruction (Roads)		\$ 109,500	\$ 109,500.00		
RESHEETING					
Marion Bay, Bay Road	7 segments, 100mm new gravel.			\$ -	\$ -
Bream Creek, Bream Creek Road	9 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Jacobsons Road	1 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Kellevie Road	9 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Burdons Road	2 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Woods Road	5 segments, 100mm new gravel.			\$ -	\$ -
Kellevie, Woolleys Road	4 segments, 100mm new gravel.			\$ -	\$ -
Pawleena, Hillcrest Road	3 segments, 100mm new gravel.			\$ -	\$ -
TOTAL Resheeting 2024/25		\$ 912,662	\$ 912,661.63		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
RESEALS					
Forcett, White Hill Road	Reseal with significant prep required.			\$ -	\$ -
Penna, Brinktop Road	Reseal with box out prep required.			\$ -	\$ -
Boomer Bay, Bay Road	Prep and spray seal.			\$ -	\$ -
Dunalley, Booth Street	Prep and spray seal.			\$ -	\$ -
Dunalley, Florence Street	Prep and spray seal.			\$ -	\$ -
Nugent, Nugent Road	Prep and spray seal.			\$ -	\$ -
Lewisham, Mary Street	Prep and spray seal.			\$ -	\$ -
Forcett, Jayville Rise	Prep and spray seal.			\$ -	\$ -
Forcett, Delmore Road	Prep and spray seal.			\$ -	\$ -
Dunalley, Ryans Lane	Prep and spray seal.			\$ -	\$ -
Forcett, Alomes Road	Prep and spray seal.			\$ -	\$ -
Forcett, Matthews Road	Prep and spray seal.			\$ -	\$ -
Forcett, Grierson Drive	Prep and spray seal.			\$ -	\$ -
Carlton, Riviera Drive	Prep and spray seal. (asphalt turning head).			\$ -	\$ -
Sorell, Wolstenholme Drive	Prep and spray seal.			\$ -	\$ -
TOTAL Reseals 2024/25		\$ 857,209	\$ 857,208.61		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
FOOTPATHS & CYCLEWAYS					
Dodges Ferry, Bally Park Road	Asphalt renewal.			\$ -	\$ -
Midway Point, Raynors Road	Concrete renewal.			\$ -	\$ -
Carlton, Carlton Beach Road	Line marking or barrier posts in carpark to delineate footpath.			\$ -	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Surrounding works, including landscaping.			\$ -	\$ -
Midway Point, Penna Road	Penna Road pedestrian footpath and refuges.			\$ -	\$ -
TOTAL Footpaths & Cycleways 2024/25		\$ 662,732	\$ 662,732		
CARRY OVERS - FOOTPATHS & CYCLEWAYS					
Dodges Ferry, Junction Street	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street- 1.5m asphalt.			\$ 122	\$ -
Carlton, Carlton Beach Road	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.			\$ -	\$ -
Midway Point, Brady Street, Midway Street & Suncrest Street	Renewal of footpath - Brady Street 1.3m concrete. From Reynolds Road to Flyway Park - 1.3m concrete. 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x kerb ramps and stormwater lids).			\$ 61	\$ 454,781
Carlton, Carlton River Road	Path and guard rail from bus stop to Gate Five Road.			\$ 40	\$ -
TOTAL Carry Overs - Footpaths & Cycleways		\$ 953,551	\$ 953,551		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
KERB & CHANNEL					
Dodges Ferry, Paneminner Street	Kerb & channel along #88 and connect into existing SEP.			\$ -	\$ -
TOTAL Kerb & Channel 2024/25		\$ 54,600	\$ 54,600		
CARRY OVERS - KERB & CHANNEL					
Dodges Ferry, Parnella Road	New kerb and channel assets to existing chip seal road.			\$ -	\$ -
Midway Point, Reynolds Road	Lot 101 Reynolds Road - 2 no. Kerb ramps.			\$ -	\$ -
TOTAL Carry Overs - Kerb & Channel		\$ 141,853	\$ 141,853		
STORMWATER					
Municipality - Various	Minor capital works.			\$ -	\$ -
Sorell, Pembroke Park	Between cricket nets and stadium carpark - connect to SP109860.			\$ -	\$ -
Dodges Ferry, Wattle Road	Upgrade drain into SD106967 opposite #36.			\$ -	\$ -
Sorell	Upgrade pipe above Gatehouse Detention Basin (headworks upgrade).			\$ -	\$ -
Carlton, Erle Street	66m lining of SD106814.			\$ -	\$ -
TOTAL Stormwater 2024/25		\$ 357,200	\$ 357,200		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - STORMWATER					
Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	Kerb and channel, pit and pipe.			\$ -	\$ -
Carlton, Shamrock Court	Stormwater outfall remediation.			\$ -	\$ -
Lewisham, Whitlam Court	Stormwater upgrade design and construction.			\$ 416	\$ -
Carlton, Erle Street	Stormwater upgrade.			\$ 166	\$ -
Dodges Ferry, Seventh Avenue	Installation of box culvert.			\$ 89,923	\$ 1,112,989
Southern Beaches, Coastal Outfalls	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 3,376	\$ -
Southern Beaches, Blue Lagoon	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ -	\$ -
Southern Beaches, Carlton Estuary	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ -	\$ 8,473
Municipality - Various	Grate replacement - various roads.			\$ -	\$ -
Sorell, Main Road	Stormwater pipe and pit			\$ -	\$ -
Promrose Sands, Grevillea Street	Grevillea Street Stormwater Upgrade			\$ -	\$ -
TOTAL Carry Overs - Stormwater		\$ 3,358,861	\$ 3,358,861		
OTHER TRANSPORT					
Dodges Ferry, Carlton Beach Road	Bus stop upgrade at 35 Carlton Beach Road.			\$ -	\$ -
Sorell, Park & Ride	Bus stop upgrade.			\$ -	\$ -
TOTAL Other Transport 2024/25		\$ 187,520	\$ 187,520		



7/08/2024		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - OTHER TRANSPORT					
Dodges Ferry, corner of Carlton Beach Road and Webb Street	Installation of bollards and chevron alignment markers to highlight the curve to westbound motorists.			\$ -	\$ -
Municipality - Various	Replacement signs for rural towns / districts / areas.			\$ -	\$ -
TOTAL Carry Overs - Other Transport		\$ 55,000	\$ 55,000		
PRELIMINARY WORK IN 2024/25					
Penna, Shark Point Road	Geotech, survey and design for potential reconstruction.			\$ -	\$ -
Midway Point, Penna Road	Geotech, survey and design for potential reconstruction.			\$ -	\$ -
Dodges Ferry, Carlton Beach Road - Raprinner to East Street	Survey provision - gravel path @ 1.8m wide x 1800m.			\$ -	\$ -
Dodges Ferry Recreation Reserve OR 7th Avenue internal POS lot	Design / comms / DA provision - potential pump track.			\$ -	\$ -
Lewisham, Scenic Drive - Quarry Road to Gregory Street	Survey provision - gravel path @ 1.5m wide x 780m.			\$ -	\$ -
Primrose Sands	Survey provision - Stage 2 continuation of Tamarix Road loop to Petrel Street access to beach via Grebe - 250m & 80m across Crown land.			\$ -	\$ -
Sorell, Gatehouse Drive - Weston Hill Drive	Survey provision - concrete path @ 1.80m wide x 430m.			\$ -	\$ -
Sorell, Valleyfield Road	Survey / design provision - easement acquisition and drain treatment to convey road runoff through private property #43 to #188 Arthur Highway.			\$ -	\$ -
Sorell, Valleyview Close	Survey / design provision - 5 Valleyview Close detention basin.			\$ -	\$ -
TOTAL PRELIMINARY WORK 2024/25		\$ 160,000	\$ 160,000		



7/08/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025				
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - PRELIMINARY WORK					
Dunalley, Franklin Street	Reconstruction with chip seal surface - design only.			\$ -	\$ -
Dodges Ferry, Jacobs Court	SW design.			\$ -	\$ -
Carlton, Carlton River Road	Reconstruction - design only.			\$ -	\$ -
Dodges Ferry, Pearl Court	Chip seal and lime stabilisation and stormwater culvert - design only.			\$ -	\$ -
Dodges Ferry, Three Street	SW and transport upgrade: Provision for initial stage of works to address property impacts. Potential seal (2-coat seal with kerb and channel). Design only			\$ -	\$ -
TOTAL Carry Overs - Preliminary Work		\$ 140,000	\$ 140,000		
	Total Capital Jobs Carried Over to 2024/2025	\$ 10,059,456	\$ 10,059,456		
	Total 2024/2025 New Jobs	\$ 6,926,839	\$ 6,926,839		
	TOTAL 2024/25 CAPITAL BUDGET	\$ 16,986,295	\$ 16,986,295	\$ 613,018	\$ 1,861,876



19.0 PLANNING

Nil Reports

20.0 HEALTH AND COMPLIANCE

20.1 PLUMBING FEES FOR SHARK POINT ROAD SEWERAGE CONNECTION – REQUEST TO WAIVE

RECOMMENDATION

"That Council resolve pursuant to Section 207 of the *Local Government Act 1993* to remit sewerage connection plumbing application fees for the following properties:

- 455 Shark Point Road, Penna;
- 459 Shark Point Road, Penna;
- 461 Shark Point Road, Penna;
- 463 Shark Point Road, Penna; and
- 471 Shark Point Road, Penna."

Introduction

Parts of the foreshore of Shark Point Road area have a long history of land stability problems. Council has been working with residents from 455-471 Shark Point Road and TasWater to extend the sewerage main to enable these properties to connect to the sewer and better manage the land stability risk.

TasWater has just completed the sewerage extension and some residents are making arrangements to connect. This report is to seek approval from Council to waive plumbing application fees and support property owners to connect.

Strategic plan

Consistent with objective 2 - Responsible Stewardship and a Sustainable Organisation to deliver contemporary governance and compliance practices.

Annual plan

This request only applies to 5 properties, it will not have a significant impact on revenue for plumbing application fees.

Policy

- *Local Government Act 1993 - Fees and charges*
- *Fees Refund and Remission Policy 2019*



Environmental implications

Supporting residents with failing onsite wastewater management system to connect to the sewer will reduce pollution. Better management of land stability reduces the environmental impact caused to the foreshore when landslides occur.

Asset management implications

Better management of land stability will protect public and private infrastructure such as dwellings, roads, and stormwater, water and sewerage mains.

The cost of repairing this infrastructure may be significant.

Risk management implications

Management of land stability in Shark Point Road is included as a high risk in Councils risk register. Supporting property owners to connect to sewerage will reduce this risk.

Community implications

Connections to this particular sewerage scheme is more expensive than normal gravity connections as a pump chamber and macerating pump is required. Waiving application fees will support owners to connect to the sewer.

Measures to reduce land stability risks have benefits to nearby residents and the broader community.

Statutory implications

Division 7 of the *Local Government Act 1993* provides the head of power for a Council to impose fees and charges.

Rather than amending the fees and charges schedule, it is more appropriate that Council consider a remission pursuant to Section 207 of the Act.

Report

This report is to request that Council remit the plumbing application and inspection fees for properties in Shark Point Road wishing to connect the recently extend sewerage scheme. The request only applies to numbers 455, 459, 461, 463 and 471 Shark Point Road. The General Manager does not have authorisation under the *Fees Refund and Remission Policy 2019* to remit these fees and as such must be considered by Council.



The plumbing assessment fees for sewerage connection include:

PLUMBING	
Assessment of Certificate of Likely Compliance (Notifiable or Permit Work) Class 1 & 10	\$290.00
Plumbing Permit Fee	\$64.00
Plumbing and Drainage Inspection Fee x 2 Inspections	\$445.00
Start Work Notice Authorisation	\$27.00
Certificate of Completion (Plumbing Work)	\$175.00
Total	\$1,001.00

There is an active land slide on the foreshore of Shark Point Road, geotechnical advice received suggests that it is particularly important to keep the foreshore below houses as dry as possible to better manage land stability. Supporting residents to connect to the sewer is an import step Council can take to manage this risk.

GREG ROBERTSON
MANAGER HEALTH & COMPLIANCE
 Date: 9 August 2024

20.2 NOTICE OF INTENTION – NEW PUBLIC PLACES BY-LAW 1 of 2025

RECOMMENDATION

"That in accordance with Section 156(1) of the Local Government Act 1993 Council resolves to:

- a. Make a new Public Places by-law; and
- b. Prepare a regulatory impact statement."

Introduction

Sorell Council currently has a Public Places by-law that was approved in 2015, the proposed by-law will replace the existing by-law which automatically lapses after 10 years.

Strategic plan

Consistent with Objective 2 - Responsible Stewardship and a Sustainable Organisation to deliver contemporary governance and compliance practices.

Annual plan

Not applicable save for the 2024/25 operating budget includes an allocation to obtain legal advice to prepare the by-law.

Policy

- *Local Government Act 1993*
- Director of Local Government – Good Practice Guidelines for Making By-Laws

Environmental implications

The by-law includes provisions that regulate activities on Council Land, which include provisions that prohibit removal or damage to vegetation, protect wildlife, and prohibit lighting of fires and appropriate waste disposal of recreational vehicles.

Regulating activities or events on Council land reduces the risk of those activities creating pollution or nuisance, such as from noise and waste.

Asset management implications

Prohibiting activities aim to reduce the impacts on Council facilities and land from damage. In particular, prohibiting structures or works on Council land, closure of reserves or sports grounds, damage to trees, graffiti and closure of entrances onto Council reserves.



The General Manager will have the power to sign user agreements with individuals of organisations that hire Council land or facilities. Agreements can include a requirement for a bond which provides an incentive to 'look after' facilities. If damage is caused the bond can be accessed to pay for repairs.

Risk management implications

The by-law regulates a range of activities that impact on public safety, amenity and the environment. It aims to reduce the incidence of 'hazards' associated with public and sporting events, gatherings, alfresco dining, management of facilities, car parking and the use of playgrounds.

Permits are required for a range of activities, the application process enables a risk assessment to be completed and a permit to be issued with appropriate conditions. Where appropriate, public liability insurance will be required for activities on Council land or facilities.

Community implications

As stated under risk management the by-law introduces controls on activities that may impact on health, safety, amenity and the environment. The community will have the opportunity to make a submission on the by-law after the Regulatory Impact Statement (RIS) is completed and the Director of Local Government has authorised.

Regulating activities allows the community to have access for sport, recreation and entertainment. Effective controls provide confidence that these facilities and land will be protected from damage, thus enabling them to be used and enjoyed by residents and visitors.

Statutory implications

The by-law must be prepared in accordance with *Local Government Act 1993* Part 11 – By-Laws.

Report

Council currently has a *Public Places By-law 2015* that regulates; activities that are prohibited on Council land and matters that require a permit. The by-law was approved in June 2015 and will lapse after 10 years in accordance with Section 155 of the *Local Government Act 1993*.

The proposed by-law is substantially the same as the existing by-law with the following significant changes:

- The General Manager has the power to make 'rules of use' for Council land and facilities that are enforceable;



- Improved powers for user agreements;
- Controls for overnight parking areas for caravan and recreational vehicles;
- Restrictions on the riding or driving of wheeled recreational vehicles on Council land (trail bikes etc.);
- Power provided to declare liquor free areas;
- Controls for marine facilities, such the use of boat ramps; and
- Controls for unattended video equipment on Council land.

The proposed Public Places by-law will regulate the following activities;

- Activities prohibited or those that require a permit on Council land or facilities;
- Hire and use of Council land and facilities;
- Overnight parking areas for Self Contained Recreational Vehicles; and
- Car parking on Council land.

The proposed alterations to the by-law are based on identified deficiencies with the existing by-law such as:

- No ability for the General Manager or Council to develop rules or requirements for how facilities or land are used by the public, other than what is specified in the by-law. The new clause allow for 'rules' to be adapted or updated as new facilities are developed or constructed, such as Pembroke Stadium;
- Providing certainty that a head of power exists to for user agreements and enforcement of non-compliance;
- Better controls for RV Parking areas, the current by-law does not mention this facility;
- No ability to regulate activities on boat ramps, such as cleaning fish or obstructing access to launch and retrieve boats;
- Currently, there is no specific power to regulate unattended video or audio recording equipment that is set-up on council land; and
- Include powers for the General Manager to designate an area/s where businesses can operate on Council land. Otherwise, conducting a businesses on Council land is prohibited.

The process for making a new by-law involves:

- a. Council must pass a resolution by **absolute majority** that it intends to make a by-law;
- b. Undertake consultation with identified stakeholders;
- c. Prepare a regulatory impact statement (RIS);
- d. Submit the RIS to the Director of Local Government, and if the Director is satisfied with the RIS allow the Council to commence the public consultation process;
- e. Publish within a local newspaper and display within the municipal office notice of the by-law;



- f. Make the RIS & by-law available for inspection;
- g. Submissions received on the by-law must be considered by Council and if Council decides to alter a by-law it must be by absolute majority. If the alteration significantly changes the by-law council must give notice to the public;
- h. The by-law is certified by a legal practitioner and the General Manager;
- i. The certified by-law is sent to the Director of local Government;
- j. By-law is published in the Tasmanian Government Gazette;
- k. The By-law is made available for purchase and is put on Council's website;
- l. By-law is sent to subordinate Legislation Committee; and
- m. By-law is tabled in parliament.

The draft by-law is attached with this report.



GREG ROBERTSON
MANAGER HEALTH & COMPLIANCE

Date: 9 August 2024

Attachments (34)



PUBLIC PLACES BY-LAW

BY-LAW 1 OF 2025

BY-LAW MADE UNDER SECTION 145

OF THE LOCAL GOVERNMENT ACT 1993

FOR THE PURPOSE OF

REGULATING MATTERS IN PUBLIC PLACES WITHIN THE
MUNICIPAL AREA

PART 1 - PRELIMINARY

Short Title

1. This By-law may be cited as the *Public Places By-law 2025*.

Application

2. This By-law:
 - (a) applies to the Municipal Area;
 - (b) does not apply to a councillor or an employee of the Council or a contractor or agent of the Council where such person is carrying out authorised activities in or on any Council land or premises in the course of performing duties for and on behalf of Council; and
 - (c) does not apply to any Council land or premises which is the subject of a lease from the Council to any person or entity under Division 1 of Part 12 of the *Local Government Act 1993* (Tas).

PUBLIC PLACES BY-LAW 1 of 2025

1



**AGENDA
ORDINARY COUNCIL MEETING
20 AUGUST 2024**

Interpretation

3. In this By-law, the following terms have the following meanings:-

“Authorised Officer” means:

- (a) the General Manager; or
- (b) an employee of Council authorised by the General Manager for the purposes of this By-law’;

“Boat Ramp” means an access ramp for launching boats into the sea;

“Busking” means conducting a performance in a public place for the purpose of obtaining fee or reward;

“By-law” is a reference to this Public Places By-law No. 1 of 2025;

“Camp” includes

- (a) to erect portable shelter suitable for sleeping in overnight, whether or not that portable shelter is on or attached to a vehicle; or
- (b) being in any such portable shelter at any time during a night; or
- (c) to sleep at any time during a night in the open or in any vehicle or shelter or a building.

“Children's Playground” means any area in which children's play equipment is installed and extends for a distance of ten (10) metres in all directions from such play equipment;

“Council” means the Sorell Council (ABN 12 690 767 695);

“Council land” means:

- (d) all public land as defined by section 177A(1) of the *Local Government Act 1993* and as recorded on the municipal map maintained on behalf of Council;
- (e) any other land owned by Council; and
- (f) any land in which Council has an interest including by way of a lease or licence; and includes:
- (g) any road, footpath, nature strip or parking area within any of those areas; and any structure or building erected on those areas;
- (h) a nature area;
- (i) a park;

but does not include a highway;

“Dump Point” means a facility to receive the discharge from any holding tank or device installed in any caravan or recreational vehicle containing toilet waste and/or greywater;

"Food Business" has the meaning given to that term in section 6 of the *Food Act 2003* (Tas);

"General Manager" means the General Manager appointed by the Council, or an Acting General Manager appointed by the Mayor of the Council, or an employee of the Council with the written delegation of the General Manager to act on behalf of the General Manager for the purpose of matters regulated in this by-law;

"Hunting Equipment" has the meaning given to that term in section 3(1) of the *Nature Conservation Act 2002* (Tas);

"Liquor" has the meaning given to that term in section 3(1) of the *Police Offences Act 1935* (Tas);

"Marine Facility" means a jetty or boat ramp owned or operated by Council.

"Municipal Area" means the municipal area of the Sorell Council defined in accordance with section 16 of the *Local Government Act*;

"Overnight Parking Area" means any area of Council land designated by the General Manager for the overnight parking of recreational vehicles, caravans, motorhomes or similar motor vehicles;

"Owner" means the registered proprietor of any land and includes, without limitation, an Occupier or any other person having the control and management of any land;

"Parking Area" means any area designated by Council for the parking of vehicles and includes all equipment, signs, access ways, fences and structures used in conjunction with or in any way connected with same;

"Parking Space" means any space within a Parking Area delineated by lines or other markings on the ground or indicated by any other method, of sufficient clear space to accommodate a vehicle;

"Penalty unit" means the amount of money set under the *Penalty Units and Other Penalties Act 1987*

"Permit" means a statement in writing, with or without conditions, issued by an Authorised Officer which permits the carrying out of an activity regulated by this By-law, applications for which are made in accordance with Part 9 of this By-law;

"Public Building" means a structure or building owned, occupied by or under the control of the Council and includes the land upon which such building is situated;

"Public Reserve" means:

- (a) all reserves, beaches, coastal or river foreshore areas, rockeries, areas of bushland, footpaths, natural areas, planted embankments, nature strips, median strips, areas reserved by Council specifically for the parking of caravans or recreational vehicles, plantations, sports grounds, recreation grounds, swimming pools, parks or gardens, water storage areas (including but not limited to dams or ponds) which are owned by, or under the care, control and management of, the Council; and:
- i. all Council Public Buildings;
 - ii. all Recreation facilities; and
 - iii. all Council Parking Areas;

“Recreational Facility” means a sports centre, recreational area, sports court or playing field, hall, marine facility, boat ramp or any part thereof of such facility;

“Road” has the meaning given to that term in section 3(1) of the *Roads and Jetties Act 1935* (Tas);

“Smoke” means to:

- (a) smoke, hold or otherwise have control over an ignited cigarette, cigar or pipe; or
- (b) permit the release of smoke or fumes from a burning cigarette, cigar or pipe;

“Wheeled Recreational Vehicle” means a trail bike, motor bike, buggy, or similar vehicle that is powered by an internal combustion engine or battery. But does not include an electric power assisted bike that is intended or capable of being peddled or an electric wheelchair or other similar mobility device;

“Wildlife” has the meaning given to that term in section 3(1) of the *Nature Conservation Act 2002* (Tas).

PART 2 – USE OF PUBLIC RESERVES

4. Management and control of public places

- (1) The General Manager may by notice make rules for and regulate the management, control and use of Council land, public reserves, recreational facilities and all other Council land in accordance with this By-law;
- (2) A notice made under sub-clause (1) may be placed on the council land or otherwise published or displayed as the General Manager considers appropriate;
- (3) A person on Council land must obey the terms and conditions of any notice issued under sub-clause (1);
- (4) An Authorised Officer may issue directions to any person in relation to their use or treatment of or presence on Council land or recreational facility;
- (5) A direction by an Authorised Officer may be in writing or given orally;
- (6) An Authorised Officer may remove a person from Council land or recreational facility if they reasonably believe that person has is offending against this By-law; and
- (7) A person must obey the request and directions of an Authorised Officer concerning the use of Council land.

PENALTY: a fine not exceeding 10 penalty units

5. Closure of Council Land or Recreational Facility

- (1) An Authorised Officer may close Council land or a recreational facility or any part of Council land to members of the public.
- (2) A person must not enter upon or remain in:
 - (a) Council land or a recreational facility; or
 - (b) any part of Council land or recreational facility, that has been closed to members of the public without first obtaining a Permit to do so.

PENALTY: a fine not exceeding 5 penalty units

Hire of Council Land or Recreational Facilities

- 6.
- (1) An Authorised Officer may grant a Permit for the letting or hiring of all or part of a Council Land or Recreational Facility to any person or entity.
 - (2) An Authorised Officer may impose such terms and conditions upon a Permit issued pursuant to sub-clause 6(1) of this By-law as the Authorised Officer sees fit in all of the relevant circumstances, with respect to:
 - (a) The duration the permit applies;
 - (b) Location of where an activity is authorised to be undertaken or conducted;
 - (c) The number of person/s that are authorised to use Council land or a recreational facility;
 - (d) The type of activity that is or is not permitted;
 - (e) Conduct or behavior of person/s undertaking an activity on Council land or recreational facility;
 - (f) The qualifications and/or experience of a person/s working on Council land or within a recreational facility;
 - (g) Payment of a bond or provision of security;
 - (h) The responsibility for repairing damage to Council land or a Recreational Facility; and
 - (i) The sale of alcohol or other goods or services;
 - (3) The General Manager may require:
 - (a) a person to sign a user agreement prior to hiring any Council land or recreational facility in place of granting a permit. An agreement has no effect until any prescribed Council fee has been paid; and
 - (b) a permit holder or hirer to pay a bond to the General Manager in such sums as the General Manager may determine to ensure performance of that person's obligations and requirements under a permit or user agreement.

Non-compliance with hire conditions

- (4) A person or entity must not fail to comply with the terms and conditions of a Permit or agreement issued pursuant to sub-clause 6(1) or 6(3) of this By-law.

PENALTY: a fine not exceeding 20 penalty units.

- (5) If a permit holder or a hirer fails to carry out any obligation or requirement of a permit or agreement the General Manager may carry out the obligation or requirement and may deduct the cost of the works from the bond paid under clause 6(3), or the General Manager may recover in a court of competent jurisdiction from the person any expenses incurred by it in doing so less the amount of the bond paid by the person for that purpose, if any, as a debt due to it.

Sub-lease of Council land or Recreational Facility

7. A person or entity who has leased or hired all or part of a Public Reserve must not sub-lease or re-let the relevant area without first obtaining a Permit to do so.

PENALTY: a fine not exceeding 20 penalty units.**Peaceable use of Council Land**

8. Whilst on Council Land, a person must not do or perform any act which unreasonably interferes with, or is likely to unreasonably interfere with, the lawful or peaceable use of the Council Land by any member of the public.

PENALTY: a fine not exceeding 10 penalty units.**Functions**

9. Within a Public Reserve, a person must not conduct any public or private function, party or reception at which more than fifty (50) people are present unless the person has first obtained a Permit to do so.

PENALTY: a fine not exceeding 5 penalty units.**Creation of entrances to Council Land**

10. (1) A person who owns or Occupies land adjoining Council Land must not have or create an entrance from that land to the Council Land (an "**Entrance**") unless the person has sought and obtained a Permit to do so.

PENALTY: a fine not exceeding 10 penalty units.

- (2) At any time, an Authorised Officer may direct in writing the owner or Occupier of any land to permanently close any unauthorised Entrance and may specify the method of closure.
- (3) Any person who receives a written direction under sub-clause 10(2) of this By-law must within two (2) weeks of receiving the direction close the Entrance and, if a method of closure is specified in the direction, comply with that method.

PENALTY: a fine not exceeding 10 penalty units.

- (4) The Council may carry out any and all works reasonably required to give effect to a direction issued under sub-clause 10(2) of this By-law in the event that:
 - (a) the person to whom the direction is issued fails to comply within the stipulated time frame; or
 - (b) the Entrance has not been closed using the method specified in the relevant direction,
 and if Council takes such action clause 55 and 56 of this By-law will apply.

11. Overnight Parking Areas for caravan, motor homes and other Recreational Vehicles

- (1) The General Manager may in relation to Overnight Parking Areas for caravans, motor homes and other Recreational Vehicles:
 - (a) establish rules specifying how the area may or may not be used; and
 - (b) designate the maximum number of days that a vehicle may be parked in an overnight parking area;
- (2) Council may charge daily or weekly fees for parking vehicles in a designated Overnight Parking Area.

12.

- (1) A person with a vehicle parked in an Overnight Parking Area must:
- (a) obey any of the General Manager's rules or instructions displayed on signage in the Overnight Parking Area;
 - (b) not play loud music or operate a noisy generator or other equipment that causes annoyance to another person staying in the overnight parking area or any nearby residential property;
 - (c) dispose of all toilet waste and other wastewater into the designated 'wastewater dump point' or other location specified by the General Manager; and
 - (d) dispose of all rubbish or recycling materials into a designated waste or recycling bin or receptacle.

PENALTY: a fine not exceeding 10 penalty units

13.

- (1) An Authorised Officer may direct a person to leave an Overnight Parking Area or to remove a vehicle or other equipment from an Overnight Parking Area if that person is not complying with General Manager's rules made in accordance with clause 4 and 11(1).
- (2) A person must comply with a direction from an Authorised Officer given under sub-clause (1).

PENALTY: a fine not exceeding 10 penalty units

PART 3 – DISALLOWED ACTIVITIES

Erection of structures

14.

- (1) A person must not erect a building, stairs, tent, booth or other structure on Council Land unless the person has sought and obtained a Permit to do so.

PENALTY: a fine not exceeding 10 penalty units.

- (2) An Authorised Officer may remove any unauthorised building, stairs, tent, booth or other structure and take any reasonable measure to return Council Land to the condition it was in before the structure was erected.

21.0 ROADS AND STORMWATER

Nil reports.

22.0 FACILITIES AND RECREATION

Nil reports.

23.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



24.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
24.1	Confirmation of the Closed Council Minutes of the Council Meeting of 16 th July 2024 - <i>Regulation 34(3)</i>
24.2	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

“That the meeting be closed to the public to enable Council to consider agenda items 24.1 - 24.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.”

24.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 16 JULY 2024

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 16th July 2024 be confirmed.”

24.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



25.0 ACRONYMS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association



SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

