



COUNCIL AGENDA

18 FEBRUARY 2025

COUNCIL CHAMBERS
COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 18 February 2025 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
13 FEBRUARY 2025



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET,
SORELL ON 18 FEBRUARY 2025

TABLE OF CONTENTS

1.0	ACKNOWLEDGEMENT OF COUNTRY – MAYOR GATEHOUSE	1
2.0	ATTENDANCE	1
3.0	APOLOGIES	1
4.0	DECLARATIONS OF PECUNIARY INTEREST	1
5.0	CONFIRMATION OF THE MINUTES OF 21 January 2025	1
6.0	MAYOR’S REPORT	2
7.0	SUPPLEMENTARY ITEMS	3
8.0	COUNCIL WORKSHOPS REPORT	3
9.0	COUNCILLOR QUESTIONS ON NOTICE	3
10.0	COUNCILLOR MOTIONS ON NOTICE	4
11.0	WORKGROUP REPORTS	4
11.1	OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS	4
11.2	FINANCE – STEPHANIE PERRY, MANAGER	11
11.3	COMMUNITY RELATIONS – STACEY GADD, MANAGER	16
11.4	PLANNING – SHANE WELLS, MANAGER	21
11.5	HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER	26
11.6	INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER	37
11.7	ROADS AND STORMWATER - DAVID REARDON, MANAGER	40
11.8	FACILITIES AND RECREATION – JOSH YOUNG, ACTING MANAGER	44
12.0	PETITIONS STILL BEING ACTIONED	46
13.0	PETITIONS RECEIVED	46
14.0	LAND USE PLANNING	46
15.0	GOVERNANCE	47
16.0	INFRASTRUCTURE AND ASSETS	47
17.0	COMMUNITY RELATIONS	47
17.1	COMMUNITY GRANTS PROGRAM	47
18.0	FINANCE	49
18.1	EXECUTIVE SUMMARY – FINANCIAL REPORT JANUARY 2025 YTD	49
18.2	OPERATING BUDGET - MID YEAR BUDGET REVIEW	69
18.3	LONG TERM FINANCIAL PLAN	85
18.4	2024-2025 CAPITAL BUDGET ADJUSTMENTS	91
19.0	PLANNING	104
20.0	HEALTH AND COMPLIANCE	104

21.0	ROADS AND STORMWATER	104
22.0	FACILITIES AND RECREATION	104
23.0	QUESTIONS FROM THE PUBLIC	104
23.1	PUBLIC QUESTION ON NOTICE	104
24.0	CLOSED MEETING	107
24.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 JANUARY 2025	107
24.2	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	107
24.3	TENDER C-25-T-006 KELLEVIE ROAD WIDENING PROJECT - SRRP	107
25.0	ACRONYMNS	108

1.0 ACKNOWLEDGEMENT OF COUNTRY – MAYOR GATEHOUSE



I would like to begin by paying respect to the traditional and original owners of this land the Mumirimina people, to pay respect to those that have passed before us and to acknowledge today's Tasmanian Aboriginal community who are custodians of this land.

2.0 ATTENDANCE



Mayor J Gatehouse
Deputy Mayor C Wooley
Councillor S Campbell
Councillor M Miró Quesada Le Roux
Councillor B Nichols
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus
Councillor M Larkins

General Manager R Higgins
Director People & Performance J Hinchin
Director Service Delivery N Cameron

3.0 APOLOGIES



4.0 DECLARATIONS OF PECUNIARY INTEREST



5.0 CONFIRMATION OF THE MINUTES OF 21 JANUARY 2025



RECOMMENDATION

"That the Minutes of the Council Meeting held on 21ST January 2025 be confirmed."



6.0 MAYOR'S REPORT



RECOMMENDATION

"That the Mayor's communication report as listed be received."

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- BEST Board Meeting, matters addressed;
 - Reconciliation and child safe training
 - Feed back on reporting from BEST team to the Board
 - Various policy and sub committee development (as a result of the BEST operations now being so broad and varied)
- Citizenship Ceremony and Australia Day Community Awards.
- Visit to Carlton Surf Life Saving Club. Dean Harris and Co took me around the facilities, explained operations and future plans.
- Kerry Vincent MLC (attended by some Councillors) - talked about Local Government reform including Councillor accountability and allowances.
- Several newspaper articles and a radio interview.
- Met with Sorell Football Club (Robbie Illes and James Bevis) conversation around future plans for the Club and updating the Club rooms.
- Met with various staff members, getting to know and learning opportunities.
- Cricket Club Quiz night.
- Volunteered at Pembroke Park Run.
- Volunteered at Youth Matters Summer Holiday club.
- Various Workshops.
- SPA (Sorell Planning Meeting).
- SEA (South East Arts) chat about South East Art Exhibition with Community Relations Team and Saakia Itchens.
- Met with Sorell Mens Shed and Sorell Lions (with Nat Klug) talked about the future of the clubs and their needs for the future.
- Regular catch up with GM and Community Relations staff.
- Guest Speaker at the Rotary Club of Sorell.
- Local Government (teams meeting) update of review of Meeting and General Councillor regulations.
- Office of Local Government (A/Dep Sec & A/Director) visit to CAC to address Councillors.
- South East Arts AGM.
- Tas Water online ½ year briefing.
- Primrose Country Muster.
- Council Meeting.



7.0 SUPPLEMENTARY ITEMS

△

RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

8.0 COUNCIL WORKSHOPS REPORT

△

The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
4 th Feb 2025	<ul style="list-style-type: none"> • Policy/Planning – <ul style="list-style-type: none"> ○ Primary Production rating review request ○ Mid-Year budget review ○ LTFP review • Community Grants – Country Music Muster • Place Score – Liveability Census • 24/25 Annual Plan – progress update on key projects and strategies 	<ul style="list-style-type: none"> • Gatehouse, Reed, Campbell, Larkins, Nichols, Reynolds, Torenus 	<ul style="list-style-type: none"> • Miro Quesada Wooley,

9.0 COUNCILLOR QUESTIONS ON NOTICE

△

Nil.



10.0 COUNCILLOR MOTIONS ON NOTICE



Nil.

11.0 WORKGROUP REPORTS



RECOMMENDATION

"That the workgroup reports as listed be received."

11.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS



GENERAL MANAGER – ROBERT HIGGINS

- Multiple STRLUS review Steering Committee meetings and associated matters – 22nd, 31st Jan, 12th & 13th Feb
- Councillor briefing with Minister for LG (& Infrastructure) – 23rd Jan
- Attended Australia Day citizenship ceremony – 23rd Jan
- Met with DSG Transport Division Deputy Secretary – 24th Jan
- Inception meeting with staff and consultant for Play Space Audit & Plan – 25th Jan
- Met with developer of 24 Clifton Drive and staff – 28th Jan
- Met with Minister for Planning obo STRLUS Steering Committee to discuss project and Ministers proposed UGB 'fast track' project – 28th Jan
- Met with Redbanks operators and Manager Health & Compliance – 30th Jan
- Met with NRE Marine Division GM re: prior fish waste station grant program associated with flathead program – 30th Jan
- Attended Southern Recovery Emergency Management Coordinator briefing with SES – 31st Jan
- Inception meeting with staff and consultant for SE Sports Complex Master Plan review – 4th Feb
- Attended Southern Emergency Management Municipal Coordinators meeting with SES – 6th Feb
- Met with Cricket Tas reps and Sorell Cricket Club on various facility upgrade and premier league preparatory matters – 7th Feb
- Attended Councillor briefing with Acting Dep Sec DPAC and Acting Director LG Division re: reform project and East Coast options – 11th Feb
- Met with DECYP re: Dodges Ferry Primary School master plan and expansion project consultation outcomes – 14th Feb



- Hosted Federal Minister for Skills & Training Andrew Giles at SE Jobs & Training Hub project site – 18th Feb
- Attended TasWaste South regional organics workshop – 18th Feb
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.

DIRECTOR SERVICE DELIVERY – NATALIE CAMERON

Meetings attended:

- SPA Meeting
- Council Workshop
- Council Meeting
- Onsite resident meeting – Lewisham stormwater matter
- HR consultants – EA negotiations commencement
- JLT Insurance – Pre-renewal webinars x2
- DSG – A/GM State Roads; A/Director Asset Management; Ministerial Senior Advisor
- MCA Workshop – Brighton to Cambridge Freight Route Options
- Minister for Infrastructure / Local Gov
- One Eighty SLS - Playspace Audit and Plan - Initial project alignment meeting
- Head of Executive Services HCC
- Marsh Insurance – Stadium water damage claim regular fortnightly meeting
- Stadium Floor meeting with tenants – BTAS, SEBA, Pickel Ball
- Inspiring Place - SE Sports Complex Master Plan - Initial project alignment meeting
- TasWater x2 (incl. Onsite) – Sorell Reservoir Duplication Project
- Office of Local Government – Local Gov reform updates

DIRECTOR PEOPLE AND PERFORMANCE - JESS HINCHEN

- On Annual Leave for reporting period.

EMPLOYEE SUPPORT COORDINATOR – HR

Recruitment

- Manager Facilities & Recreation – This full-time position was advertised on SEEK, BEST and on Council's Web site. Applications closed on 11 February 2025. Interviews will be conducted, and an appointment will be made in due course.
- Facilities Maintenance Coordinator - This part-time position was advertised on SEEK, BEST and on Council's Web site. Applications closed



on 11 February 2025. Interviews will be conducted, and an appointment will be made in due course.

Resignation

- Facilities Maintenance Coordinator – Josh Pullen resigned from this position with his last day at Council being 16 January 2025

Meetings

- Meetings with Core Staff & Hays (Temp Staff)
- Meeting with Octave Temple (Cert IV Leadership & Management x 3 sign-ups)
- 1 x Induction

Workers Compensation

- 1 - Active claim

EMPLOYEE SUPPORT - PAYROLL

- Two pay runs completed.
- EOM Complete.
- Leave Loading and Tax Adjustments with Finance

DEVELOPMENT OFFICER – RISK & STRATEGY

Meetings attended:

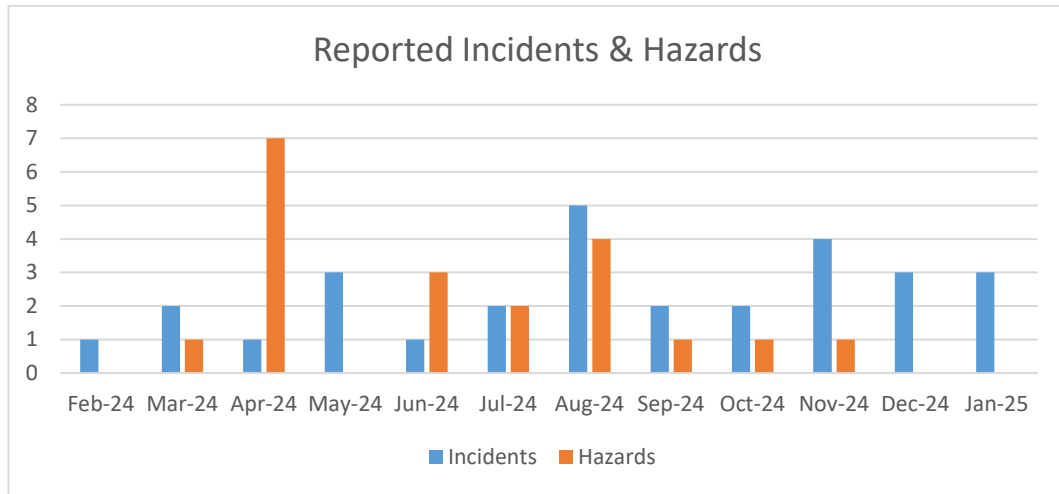
- Monthly Risk & Strategy GM, DSD
- LGAT Health and Wellbeing Network
- JLT – Insurance Pre-Renewal x 3
- Techquity - Training and Jobs Hub Technology Requirements / Operating Model
- Techquity - DRF grant opportunities
- LGAT Safeguarding Children and Young People
- Electric Highway Tasmania – re: EV Charging Grant



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

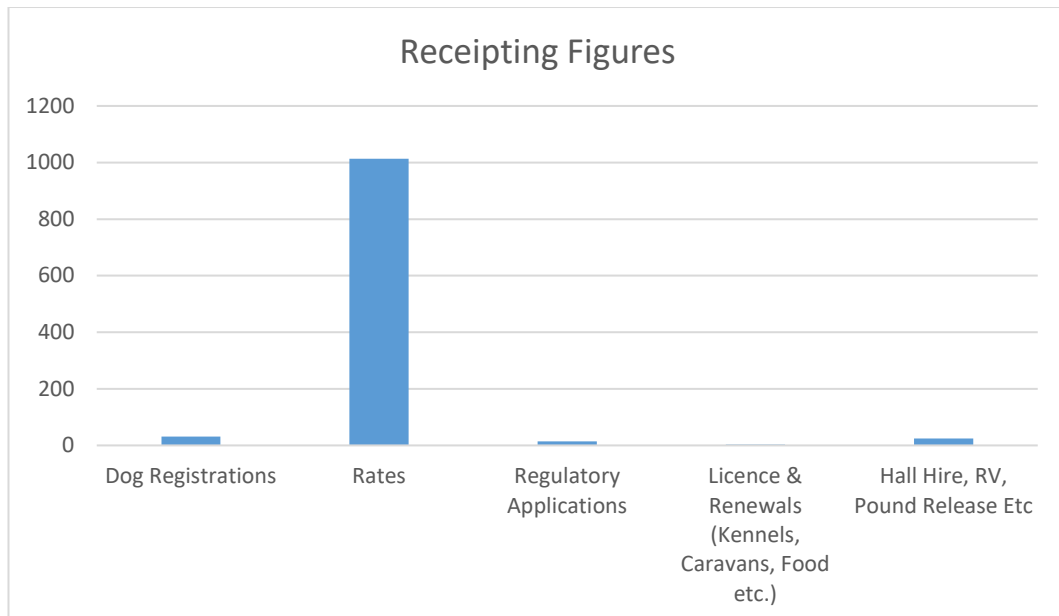
Reported Incidents and Hazards for January



- 3 x Incidents reported.
 - o 1 x vehicle damage
 - o 1 x worker struck by object
 - o 1 x violence and aggression towards Council employees by member(s) of public
- 5 x WHS incident investigations completed

CUSTOMER & BUSINESS SUPPORT

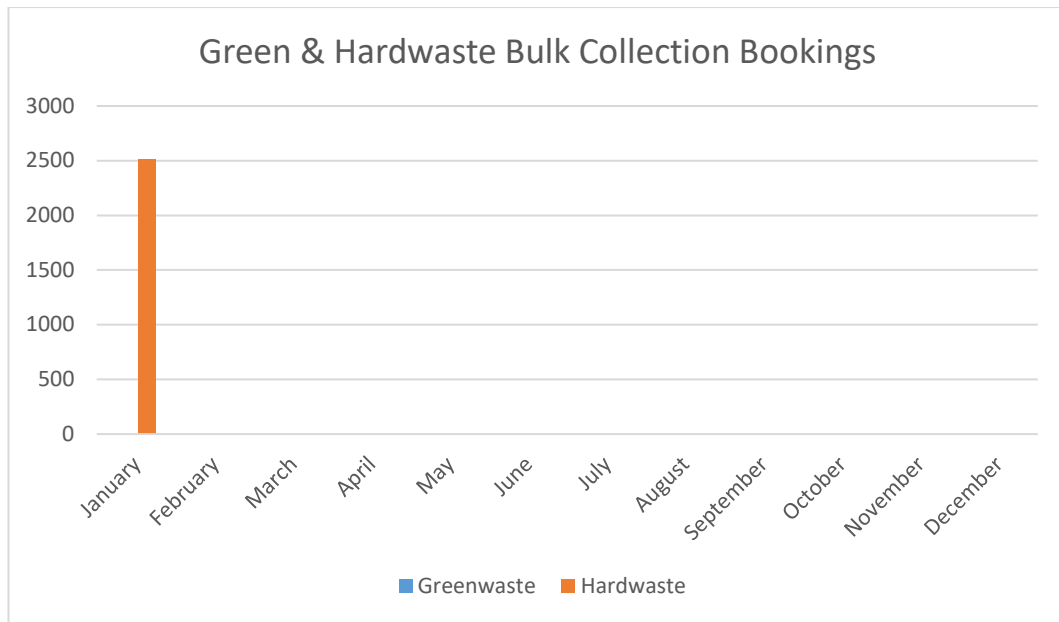
Receipting figures – January



Green and Hard Waste Bookings – January

With the implementation of the new waste contract, you will see that bulk green waste bookings will be less as there is now monthly kerbside green waste collections.

No Bulk Greenwaste collection for January.

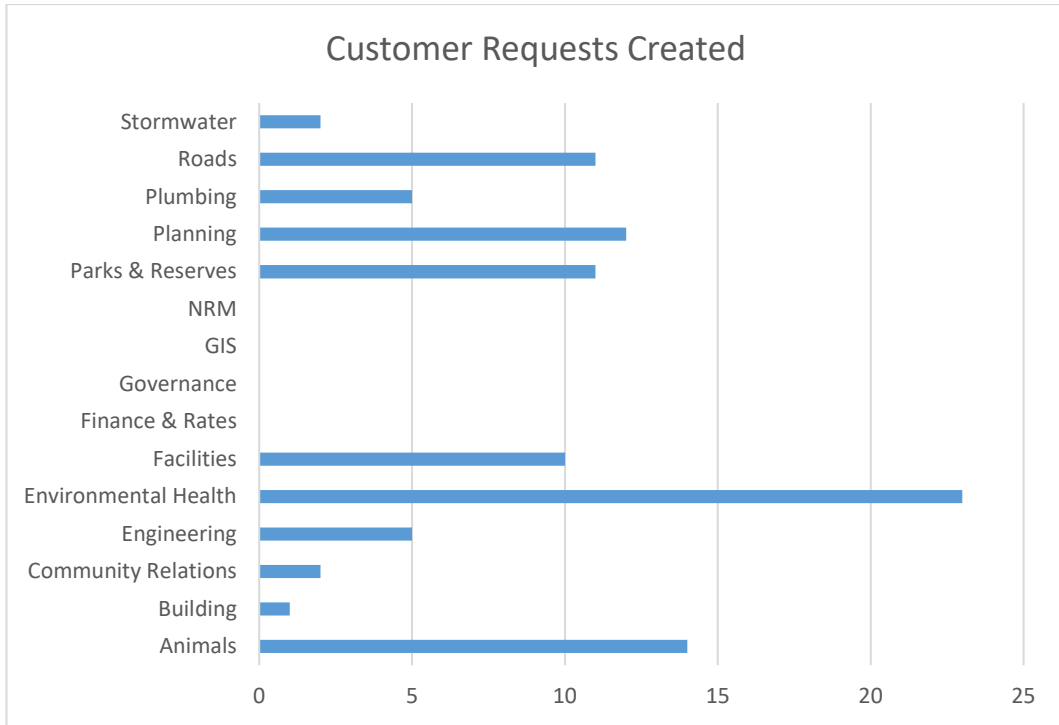


Phone Call Reporting

Call summary for January - Information unavailable at time of reporting, issues with retrieving the data.

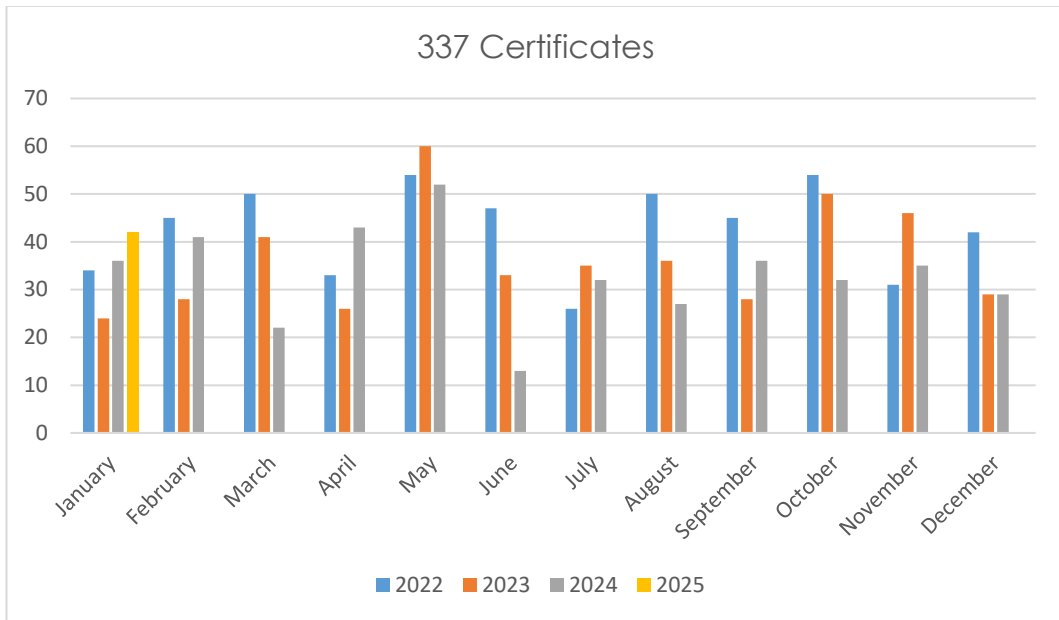
Customer Requests

CRMs created for the month of January



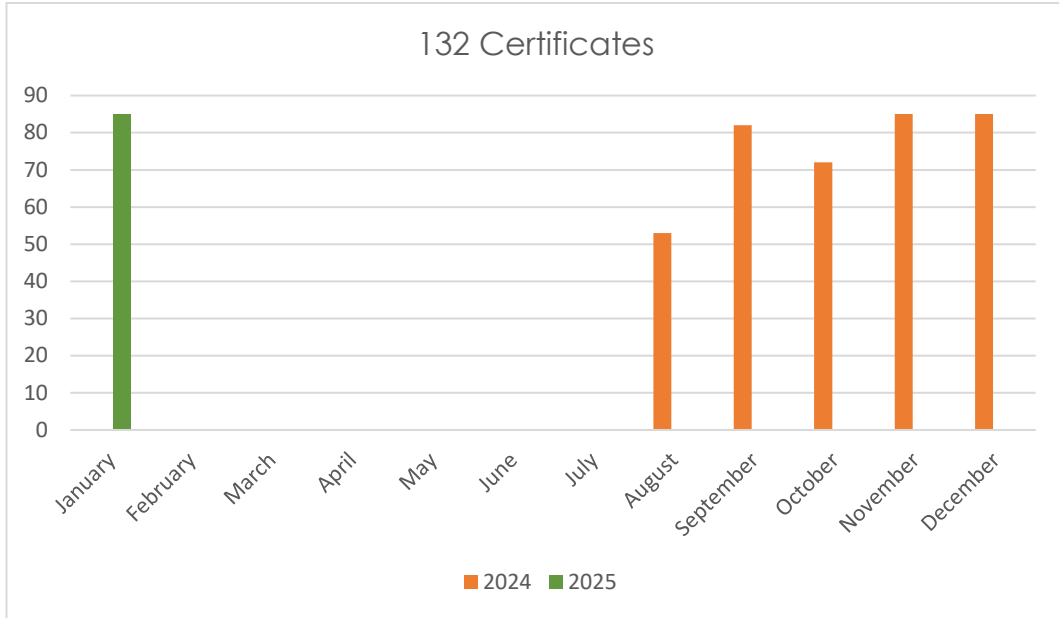
337 Certificates

Council processed 42 - 337 Certificates in January which relate to the sale of properties as detailed in the graph below.



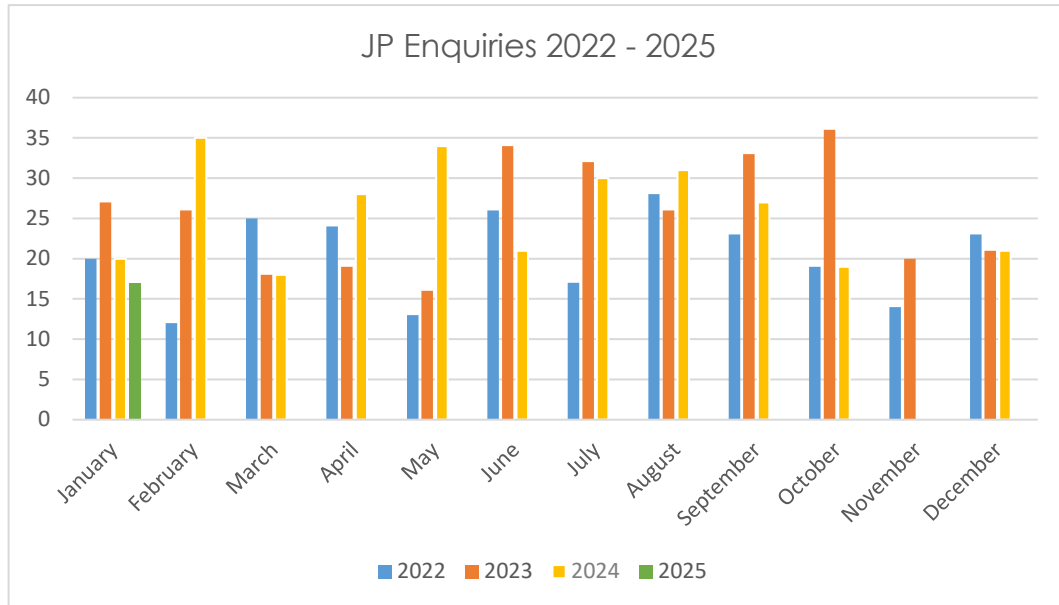
132 Certificates

Council processed 72 - 132 Certificates in December which relate to the sale of properties and rates owed at time of sale as detailed in the graph below.



Justice of the Peace Enquiries

We provided 17 Justice of the Peace signatories for the month of January.



Customer Service Feedback

We didn't receive any completed customer service surveys for the month of January.

We received 1 written form of appreciation for the month of January:

Community Relations:

Good morning Jo,

Thank you for a wonderful event and Citizenship ceremony last night at the memorial hall.

It was a warm and friendly welcome into my Australian citizenship.

Kind Regards,

11.2 FINANCE – STEPHANIE PERRY, MANAGER

^
-

Financial Management

During the month of January, the following key financial management tasks were completed:

- Finance staff completed all end-of-month (EOM) procedures for December, including the completion of EOM processing and balance sheet reconciliations and the submission of Council's monthly Business Activity Statement (BAS) to the Australian Tax Office (ATO).
- Finance staff completed work on the Mid-Year Budget Review (MYBR) for the operating budget.
- Finance staff raised all monthly sundry debtor invoices and the monthly sundry debt recovery processes were completed.
- Finance staff completed three vendor payment runs, totalling \$1.8m in payments.
- Finance staff completed South East Region Development Association (SERDA) ad-hoc and monthly financial tasks.
- Finance staff worked with the Asset Team to complete the Quarter 2 Assetic capitalisations and asset reconciliations.
- Finance staff completed the Australian Bureau of Statistics engineering construction survey for the December 2024 quarter. The survey was due for completion by 10 January 2025.
- Finance staff completed the following grant related reports:



- Finance staff completed the Quarter 2 2024/2025 Roads to Recovery Report and lodged it with the Australian Government Department of Infrastructure, Transport, Cities and Regional Development. The Quarter 2 Report was due for lodgement by 31 January 2024.
- Finance staff completed the final acquittal report for the Black Spot programme 2023-2024 and lodged it with the Department of State Growth.
- Finance staff assisted with various reporting in relation to State Government funding of the Regional Training and Jobs Hub development with Department of State Growth.
- Finance staff assisted with completion of the interim report for the Coastal and Estuarine Risk Mitigation Program – Coastal Hazard Risk Reduction in Southern Beaches project and lodged it with Department of Police Fire and Emergency Management.
- Finance staff provided payroll support for the pay run fortnights ending 10th and 24th of January.

Rates

- At the end of January, 73.6% of rates had been paid, compared to 74.8% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$89k in general rates, \$45k in waste charges and \$4k in fire levy income.

Audit

- Correspondence was received from the Tasmanian Audit Office (TAO) in early February in relation to the determination of audit fees for the year ending 30 June 2025. TAO have performed a review on financial audit fees and because of several key findings, TAO is raising financial audit fees by an average of 10.8%. Sorell Council's 2025 audit fee has had an above average increase of 14.3%, from \$42k in 2024 to \$48k in 2025. TAO stated that this above average increase is a result of not recovering costs of delivering the financial audit to Council, which is supported by their detailed benchmarking processes.

Grants & Funding

During the month of January, the following grants (excluding GST) were invoiced to the State Government Department of State Growth:

- \$22k for the 2024 election commitment funding for new shelters at South East Sports Complex. This invoice was paid during the month of January.



- \$144k for the 2024 election commitment funding for Carlton Beach and Park Beach viewing platforms. This invoice was paid during the month of January.
- \$100k for the 2024 election commitment funding for BMX facilities. This invoice was paid during the month of January.
- \$131k for the 2024 election commitment funding for new safety netting at the South East Sports Complex and Dodges Ferry oval. This invoice was paid during the month of January.
- \$42k for the first instalment of the All Access All Weather Bus Stop Upgrade Program Round 3 for Carlton Beach Road and Old Forcett Road. This invoice was paid during the month of January.
- \$21k for the final instalment of Black Spot Programme 2023-2024 for works at Carlton Beach Road and Webb Street. This invoice was outstanding at the end of January.
- \$450k for Instalment 4 of the Jobs Tasmania Program for works on the regional training and jobs hub facility. This invoice was outstanding at the end of January.

During the month of January, the following grant was received:

- An amount of \$98k (excluding GST) was received for Local Roads and Community Infrastructure Program Phase IV from the Australian Government Department of Infrastructure, Transport, Cities and Regional Development.

Insurance

- The claim lodged with JMAPP (JLT Insurance) for property damage at the South East Stadium continued to be assessed.
- Finance staff have commenced the management of the 2025/2026 insurance renewal process, which involves input from staff across several Workgroups. The insurance renewal process began in January, with attendance at JLT Insurance renewal webinars. Renewal documentation will be received from JLT and MAV in February and is due for submission in March.

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2024/2025 financial year. The General Manager has approved the light fleet procurement recommendation, and the orders have been placed. Four vehicles, a Ford Ranger utility and three Mitsubishi Outlanders have been received. The remaining Mitsubishi Outlander is expected to arrive in February.



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

Plant and Equipment Disposals

- One vehicle, Ford Ranger Dual Cab, remains to be disposed of from the 2023/2024 replacement schedule. This vehicle has been held by Council, while the replacement vehicle is prepared for business use. This vehicle is expected to be sent to Pickles Auctions for disposal in April.
- Three Mitsubishi Outlanders remain to be disposed of from the 2024/2025 replacement schedule. These vehicles are expected to be sent to Pickles Auctions for disposal in March.

The disposal of one light fleet vehicle was processed as part of 2024/2025 Quarter 2 capitalisations:

Plant & Equipment Details	Date of Disposal	Reason & Method of Disposal	Proceeds of Sale	Disposal Costs	Profit/(Loss) on disposal
Ford Ranger I76WI	1/10/2024	Replaced, Pickles Auction	\$22,272.73	- \$300.00	\$17,619.43

Operational Plan

Operational Plan Item	Status
Finance D365BC – User Group Testing	Not started.
Finance & Payroll Audit Recommendation Implementation	<p>Work in progress.</p> <p>System Change Log Reviews – system providers contacted and process considered.</p> <p>Authorisation of general journals and attaching supporting documentation – functionality developed in test system by system provider. Testing continued.</p> <p>Financial reporting risk assessment – added to risk register. Risk assessment not started.</p> <p>Payroll Off Boarding Checklist – review in final stages.</p>



Finance & Payroll Procedures & Procedure Register	Work in progress. Procedures continue to be developed, reviewed, and amended.
Finance Policies	Work in progress. Work continued on the Investment Policy and Credit Card Policy. Final draft of Investment Policy to go to February Audit Panel meeting.
Finance Financial Management Strategy & Long Term Financial Plan	Work in progress.
Finance Financial Reporting Review	Not started.
Finance & Payroll D365BC – System Continuous Improvements	Work in progress. Planning/investigation stage.
Finance Account Payable System Research	Not started.
Finance Accounts Payable Fuel Analysis	Completed. New process developed. Leadership Team reviewed at February meeting, with implementation to take place in February.
Finance Rates Property #1 Refunds	Work in progress. Three batches (approx. 15 – 20 transactions) sent to CBA for processing.
Finance Rates Process Mapping	Work in progress. Three process maps sent for development.
Finance Rates Staff Training	Work in progress.



	Training held by Senior Rates Officer with Finance Support Officer and Customer & Business Support Officer for several rates tasks. On-going training schedule in development.
Payroll On Boarding	Work in progress. Review completed. Amendments to be completed.
Payroll Long Service Leave Portability Procedure	Work in progress. LGAT provided guidance. Manager Finance to review.

Meetings

- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 8/1/2025
- Meeting with Director Service Delivery – 20/1/2025
- JLT Insurance Renewal Webinars – 15/1/2025, 22/1/2025, 29/1/2025
- Meet & Greet with Hays Recruitment – 22/1/2025

11.3

COMMUNITY RELATIONS – STACEY GADD, MANAGER



COMMUNICATIONS

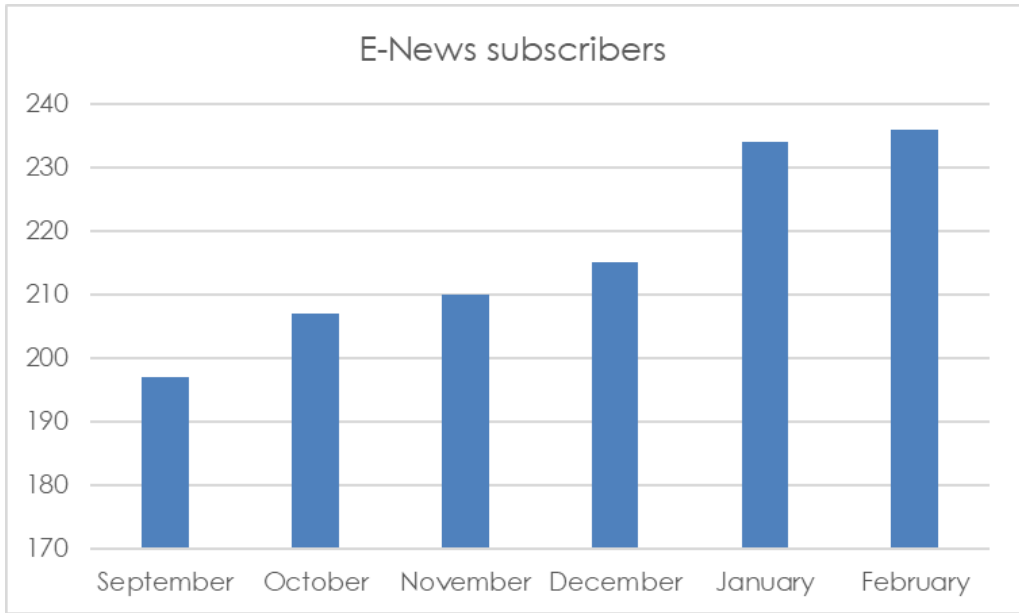
General

- Sorell Times – Regular monthly advert and article re Australia Day Awards.
- Council Works Update – Monthly update compiled re: current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, Australia Day Awards recipients and Primrose Sands beach water quality.
- NRM - NRM Thursday posts on social media ongoing. NRM section ongoing in monthly Sorell Times advert re weed awareness and other NRM matters.
- Waste Education - Waste Wednesday social media posts ongoing.
- Advocacy - Regional Strengthening Projects Advocacy document update in progress.
- E-News – Sent out the February 2025 edition of Sorell Council E-News to subscribers.

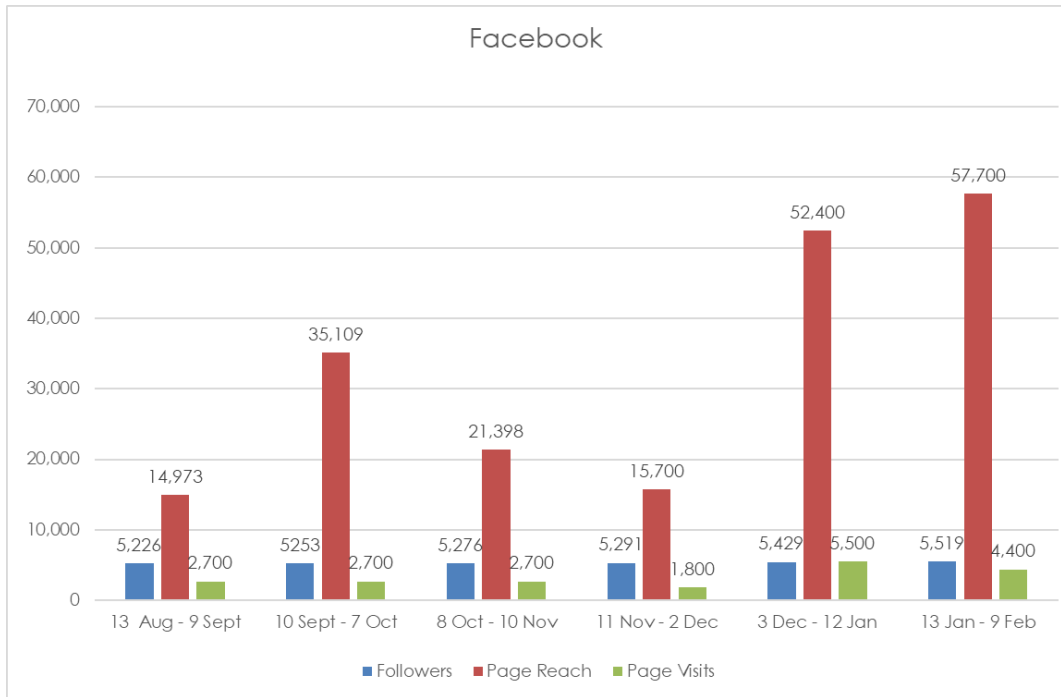


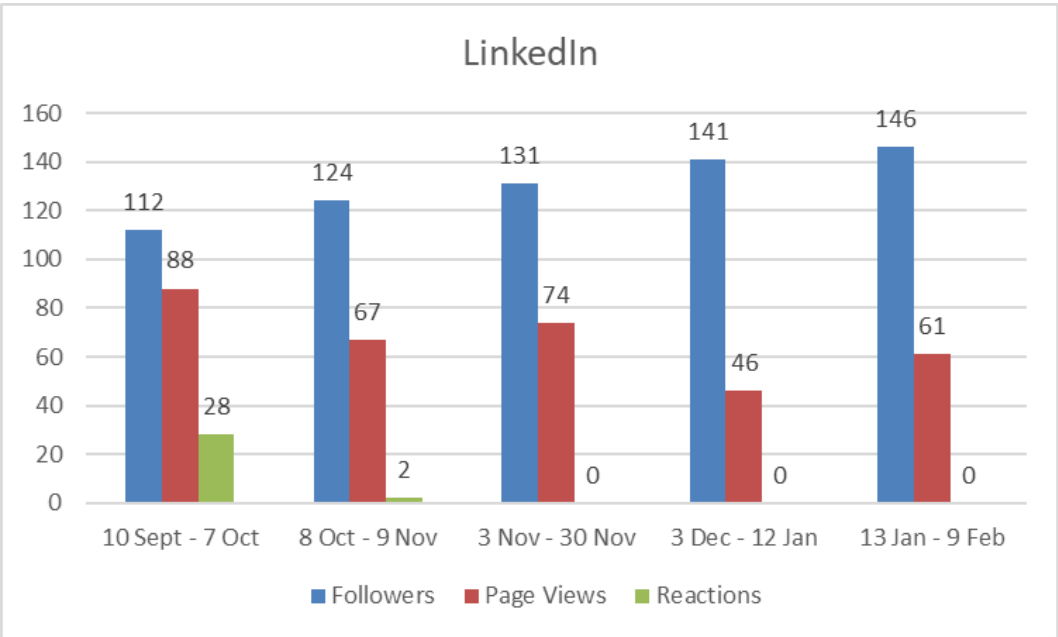
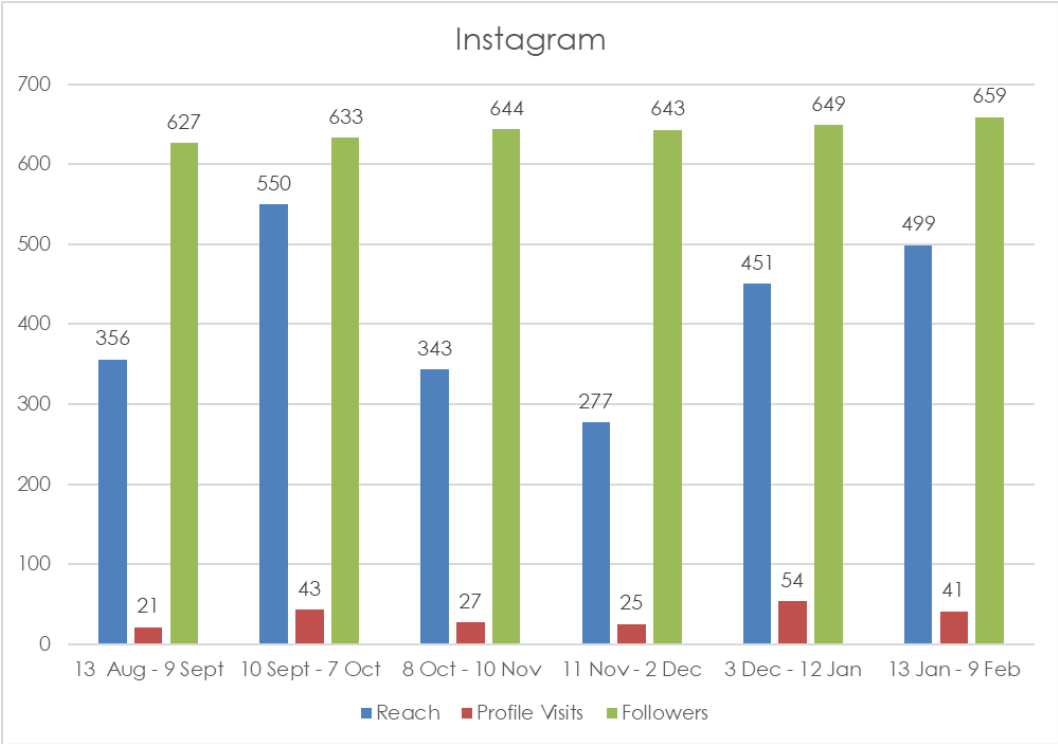
AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025



Social Media





COMMUNITY CONSULTATION/ENGAGEMENT

- Southern Beaches Onsite Wastewater and Stormwater- Consultation ongoing.
- Responsible Dog Education video - Project under production.
- Playspace Audit and Plan - Commenced preparations for community consultation.



- Blue Lagoon Weed Management Plan - Commenced preparations for community consultation.
- Cat Management Plan - Working with TenLives to advertise a cat surrender at Midway Point Neighbourhood House on 18 February 2024 and looking at future dates for same in Sorell.
- Southern Beaches Landcare - Morning Tea with group at Dodges Ferry Rec Reserve, engaging with members and attendance at monthly meeting on Friday 14 February 2025.
- Park Beach to Cafes Project - engaged with café business owners re update of Consultation outcomes and next steps forward.
- South East Sports Complex Master Plan – Engagement with Inspiring Place re consultation requirements and support for the review and update of the Master Plan.

MEDIA/PROMOTIONS

- ABC News Hobart – Responded to a request for information re: an incident on Carlton Beach between a dog and child.
- The Sorell Times – Responded to a request for information regarding a petition for a pathway along the Arthur Highway in Dunalley.

ARTS AND CULTURE

- South East Arts – Meeting with SEA re preparations for the Sorell Regional Arts Prize in November 2025.

COMMUNITY DEVELOPMENT/COLLABORATIONS

- Youth Matters - In collaboration with Council provided a school holiday program for young people at the PCYC and South East Sports Complex – BBQ and Games Day plus Paint and Sip Soda.
- Meeting with South East Arts in relation to the Art exhibition planning for May.
- Primrose Sands Community Hall support with Public Liability and Insurance.
- Sorell Men's Shed – communication in relation to the re-location. Commitment from Council to keep them updated in the planning process.
- Southern Beaches – Introduction and explanation of Community Development role.
- Mentor Driving School – negotiating drivers to Sorell and surrounds
- South East Sports Complex Master Plan – Engagement with Inspiring Place re: consultation requirements and support for the review and update of the Master Plan.
- Updated Australia Day award recipients and supporters with photos of event.



- Psyche Mental Health, Love Bites – Respectful Relationships Program. Working with the team to bring the program to Sorell and attract young people not attending school.
- Sorell School – School Support Team – Setting up a Youth Advisory Group.

COMMUNITY GRANTS PROGRAM

Community Grants

- Primrose Sands Country Music Muster - \$2,000 towards the event costs.

Individual Achievement

- Jeremy McGuire – Representing Australia in Eightball Championships in Ireland.

Quick Response

- Nil.

EVENTS

- International Women's Day – Planning continuing for event collaboration with BEST and SE Tas Salvos.

CORPORATE ADMINISTRATION

Right to Information

- No Right to Information Requests were received.

Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.
Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.
Acknowledgement of Traditional Owners Policy	Council	Officer review complete. Consultation with indigenous representatives underway.
Related Party Disclosures Policy	Management	Officer review nearing completion.



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

Credit Card Policy	Management	Review complete. Requires delegate review and approval.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.

Leases & Licences

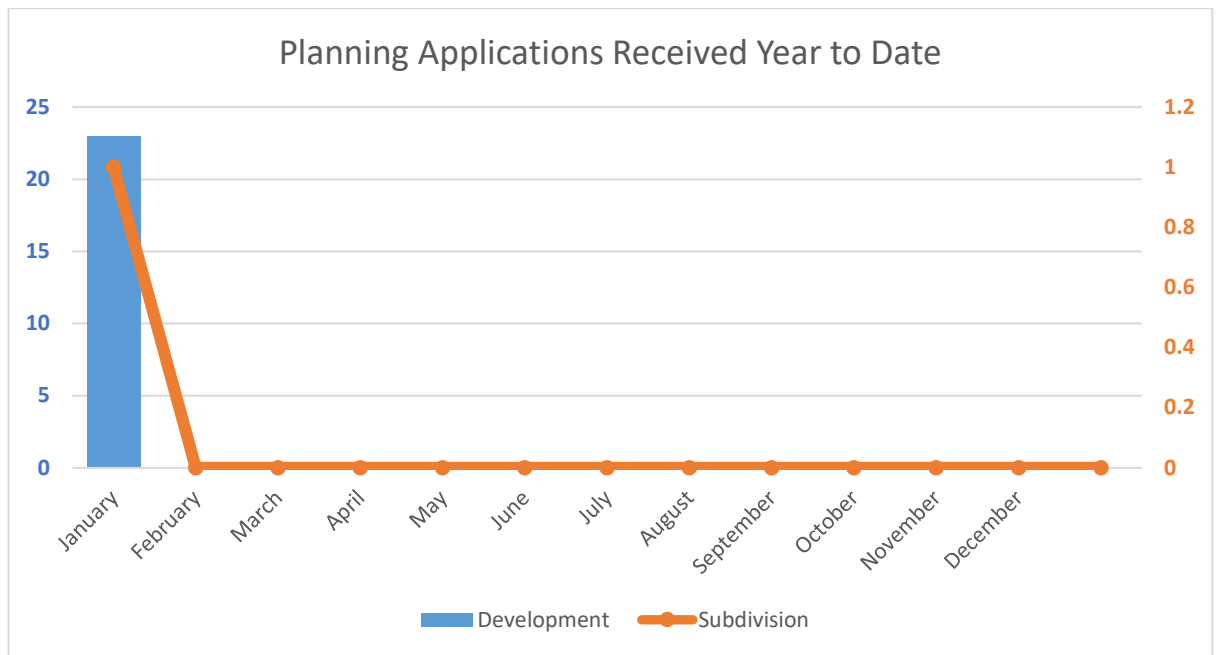
- Sorell Football Club Lease – With the club for review.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Crown Lease renewal – Boomer Bay Road, Boomer Bay – Carpark and Toilet. Request to enact further term sent.

11.4 PLANNING – SHANE WELLS, MANAGER



Planning applications received for year 2025

Analysis of planning applications received year to date including January 2025



Fees Waived

No Fees were waived for the month of January 2025.

DELEGATED AUTHORITY

During the month of January 2025, the following Planning Approvals/Permits/Refusals/Exemptions have been issued:



1	Application approved as Permitted Development; issued under delegated authority
0	Application presented as Permitted Developments for Council consideration at SPA/Council Meeting .
0	Application presented as Section 56 Amendment for Council consideration at SPA/Council Meeting .
1	Application received which complied with Section 56 Minor Amendment , issued under delegated authority
9	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
0	Application received which complied with requirements for No Permit Required (not requiring a Planning Permit), for Council consideration at SPA/Council Meeting .
1	Application with the requirements for General Exemptions/Not applicable
13	Applications approved as Discretionary Developments ; issued under delegated authority
1	Application presented as Discretionary Development for Council consideration at SPA/Council Meeting .

The following is a summary of approvals/permits issued for January 2025.

Description	Application Type	Property Address
Outbuilding	Discretionary Use	10 Moorpark Court, Forcett
Change of Use (Dwelling to Visitor Accommodation)	Discretionary Use	7 Broom Street, Primrose Sands
Dwelling & Outbuilding	No Permit Required	3A Perry Court, Lewisham
Dwelling	Discretionary Use	8 Fulham Road, Dunalley
Change of Use (Attached Garage to Porch - Retrospective)	No Permit Required	226 Carlton Beach Road, Dodges Ferry
Dwelling	No Permit Required	9 Pitt Street, Dodges Ferry
Dwelling	Discretionary Use	32 Federation Drive, Sorell
Dwelling	Discretionary Use	6 Sea Eagle Road, Primrose Sands
Forty Two Multiple Dwellings & Local Shop	Discretionary Use	24 Clifton Drive, Sorell
Dwelling	Discretionary Use	63 Federation Drive, Sorell
Alterations and Additions to Dwelling	Discretionary Use	18 Colleen Crescent, Primrose Sands
Multiple Dwellings x 2	Discretionary Use	29 Tasman Highway, Sorell



Change Of Use (Attached Garage to Habitable Room-Retrospective)	No Permit Required	53 Midway Point Esplanade, Midway Point
Recycling and Waste Disposal	Permitted Use	12 Cole Street, Sorell
Additions (Awning)	Discretionary Use	323 Carlton Beach Road, Carlton
Agricultural Building	No Permit Required	909 Nugent Road, Wattle Hill
Outbuilding(Patio to Front Door)	No Permit Required	U1 14 Arthur Street, Sorell
Dwelling & Change of Use (Dwelling to Secondary Residence)	Discretionary Use	513 Shark Point Road, Penna
Deck	No Permit Required	28 Meethenar Street, Carlton
Outbuilding	Discretionary Use	5 Brown Hawk Road, Primrose Sands
Additions & Alterations to Dwelling	No Permit Required	2 Perry Court, Lewisham
Adhesion Order (CT60637/10 & CT60637/11)	Title	513 Shark Point Road, Penna
Bottle Shop	No Permit Required	Shop 3, 58 Carlton Beach Road, Dodges Ferry
Minor Amendment (change to Floor Plan)	Minor Amendments	94 Blue Hills Road, Copping
Extension of Jetty	Discretionary Use	101 Lewisham Scenic Drive, Lewisham
Signage	Exempt	14 Parsonage Place, Sorell

The following is a summary of Refusals issued for January 2025.

One Refusal Issued for January 2025

Description	Application Type	Property Address
Four Lot Subdivision	Discretionary	255 Marchwiell Road, Bream Creek

PLANNING COMPLIANCE

During the month of January 2025, we received no new complaints that required further investigation.

No Notice of Intention/Enforcement Notice were issued for January 2024:



SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met 14 January 2025 and determined the following:

- Refused Application 7.2024.9.1 – Four Lot Subdivision – 255 Marchwiell Road, Bream Creek

APPEALS

Item	Appeal Status
Approval of additions to dwelling at 59 Midway Point Esplanade	Withdrawn
Approval of subdivision at 701 Arthur Highway, Forcett	Mediation
Approval of subdivision at 11 Franklin St, Lewisham	Lodged
Refusal of subdivision at Marchwiell Road, Bream Creek	Lodged

STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Urban Growth Boundary 'fast track' changes consultation *	
State Planning Office (SPO) - Improving Residential Standards in Tasmania Project (General Residential Zone and Low Density Residential Zone).	Consultation process completed. Awaiting Outcome
Outer Hobart Residential Supply and Demand Study.	Complete. Public release pending
Statewide Planning Provisions – Ongoing Five Year Review	TPC hearings scheduled for hazard code changes
Tasmanian Planning Policies.	Approval Delayed
Regional Land Use Strategy Update.	State of Play public engagement completed. Project status under review due to Minister's UGB fast track process.



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

- Natural Resource Management and Environmental Advisory Group (NRMEAG) has successfully completed first year since formation, making a year of valuable discussion and contributions. Over the past year, the Group convened seven times discussing key environmental and sustainability issues. Some of the highlights of the meetings are as below:
 - **Development of the NRM Strategy** – A primary focus of the advisory group has been shaping the NRM Strategy. Members have actively provided feedback throughout its development. While the document is yet to be finalized, it is now in its final stages before being released for public consultation.
 - **Stormwater Management in Blue Lagoon** – NRMEAG's insights have played a critical role in refining the approach to managing stormwater in Blue Lagoon, ensuring a more sustainable and resilient outcome.
 - **Drought Ready Tasmania:** The advisory group provided valuable input to the *Drought Ready Tasmania* initiative. A workshop with the regional coordinator offered an overview of the current context, and NRMEAG's recommendations contributed to strengthening the program's direction.
 - **NRMEAG** greatly appreciates the Council's continued support in considering its feedback and recommendations. These collaborative efforts reinforce the importance of integrating local expertise into decision-making, ensuring better environmental outcomes for our region.
- Various grassy invasive weeds control program underway.
- CERMP phase 2 for 15 outfalls designs finalised and tender is requested.
- Rivers to Ramsar (Urban River grant program) grant is successful, NRM South and Landcare Tasmania are leading the project with Sorell Council's support. The project aims to restore riparian ecology in three rivers; Sorell rivulet, Orierton rivulet and Frogmore creek.

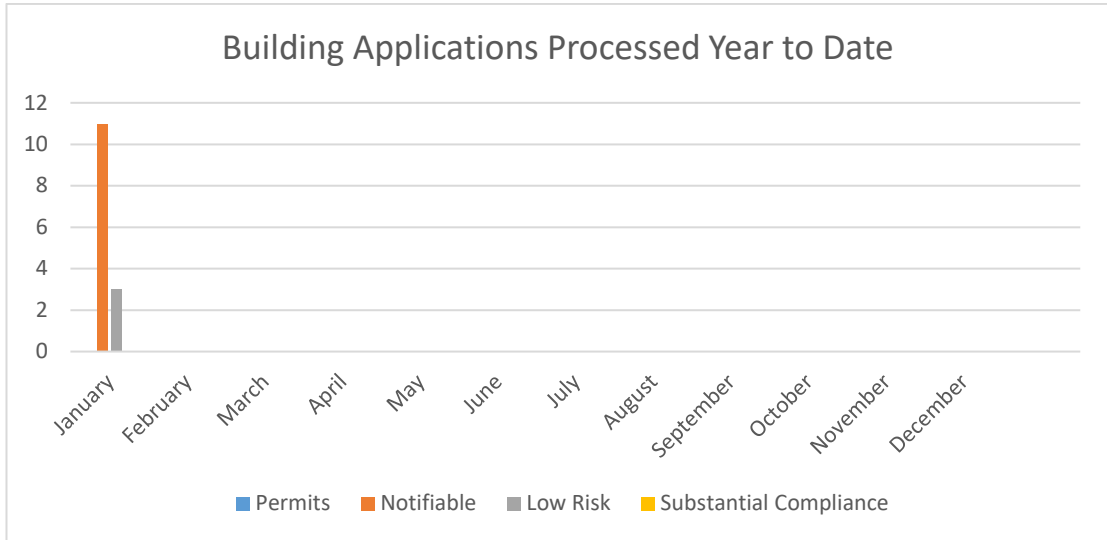


11.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER



BUILDING

Analysis of applications approved year to date including January 2025. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in January 2025 (details below). These include:

- 0 Permits
- 11 Notifiable
- 3 Low Risk
- 0 Substantial Compliance

Property Address	Purpose Use Of Building	Value Of Work
4 Gordon Street, Sorell	Office	\$200,000.00
38 Spoonbill Loop, Sorell (CT 187084/43)		\$600,000.00
26 Spoonbill Loop, Sorell (CT 187084/21)	Dwelling	\$550,000.00
24 Spoonbill Loop, Sorell (CT187084/22)	Dwelling	\$600,000.00
8 Parkside Place, Sorell	Dwelling	\$550,000.00
91 Bally Park Road, Dodges Ferry	Solar Installation	\$18,701.00
3 Provence Drive, Carlton	Shed	\$25,000.00
21 Clover Court, Carlton	Dwelling with attached Garage	\$600,000.00
7 Fresne Way, Sorell	Dwelling	\$726,000.00
23 Brue Court, Carlton River	Dwelling	\$550,000.00



57 Friendship Drive, Sorell	Shed	\$30,000.00
49 Provence Drive, Carlton	Outbuilding & Patio Roof	\$25,000.00
10 Pendell Drive, Forcett	Demolition Emergency Works (outbuilding) - Fire event	\$0.00
33 Colleen Crescent, Primrose Sands	Outbuilding	\$10,000.00

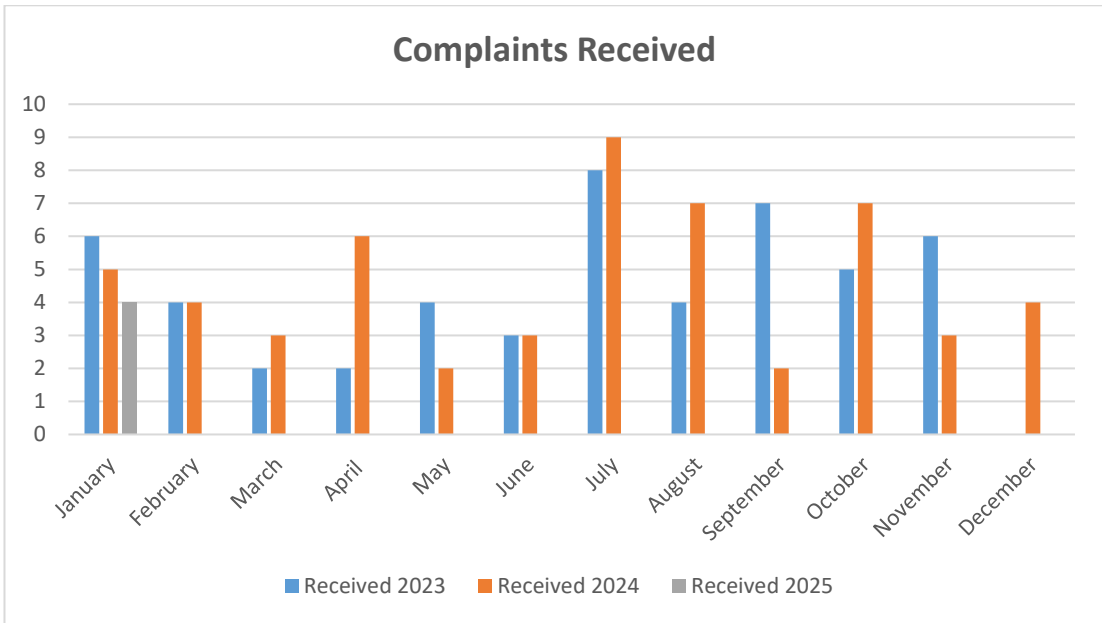
FEES WAIVED

During the month of January 2025, there were no fees waived.

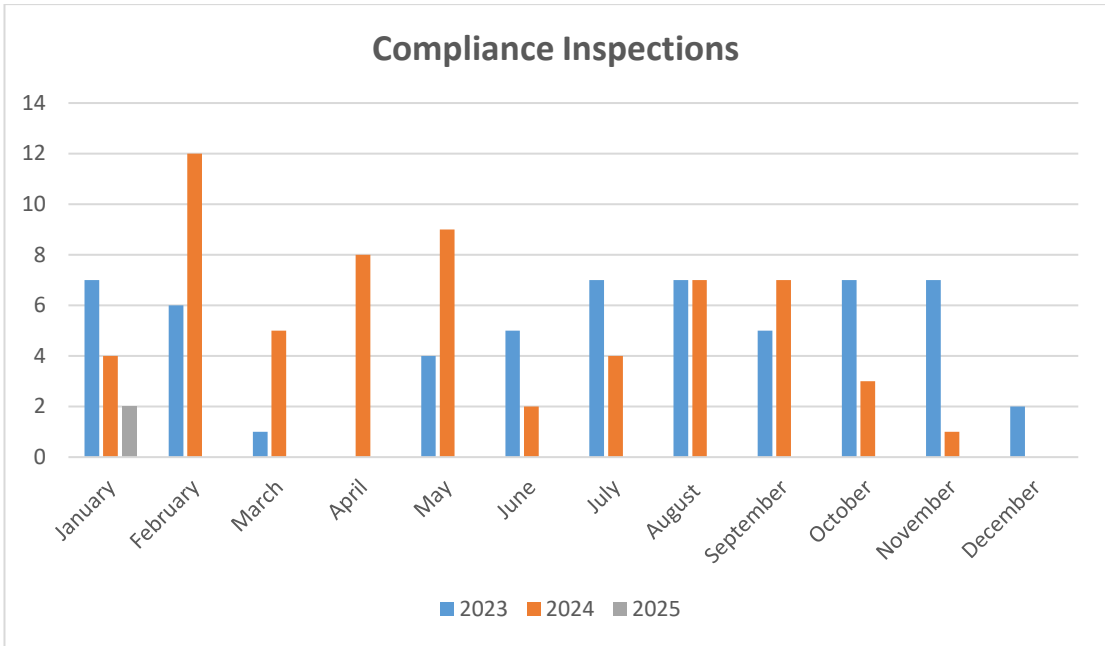
BUILDING COMPLIANCE

Council compliance officers are continuing to investigate and inspect any incoming complaints in relation to potential illegal construction of works on a weekly basis.

During the month of January 2024, we received 4 new complaints that required further investigation.



There were 2 on-site inspections completed for the month of January 2024.

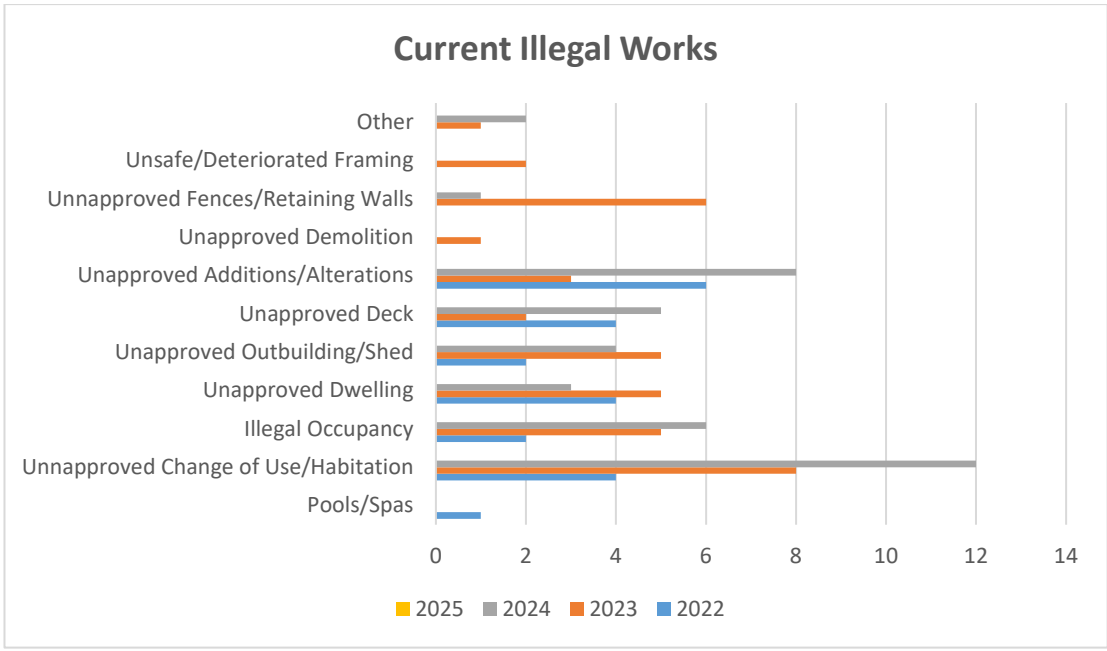


We often receive other incoming queries/complaints that do not require inspections that can be completed as they comply or are low risk work not requiring permits.

Below statistics reflective of Notices/Orders issued for January 2024:

Building Notices issued:	0
Building Order issued:	1
Building Order (Including Notices) revoked:	0
Infringement Notices issued:	0
Emergency Order issued:	0

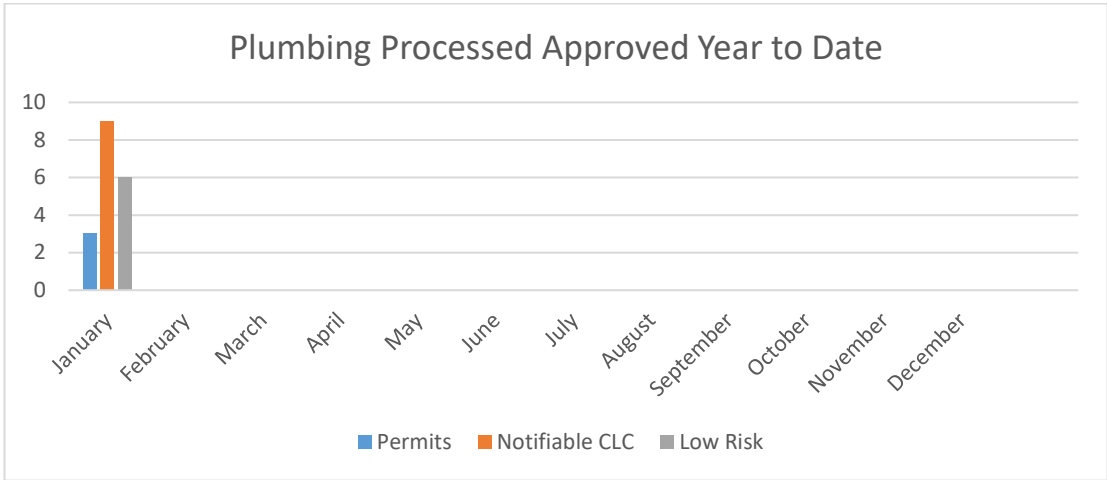


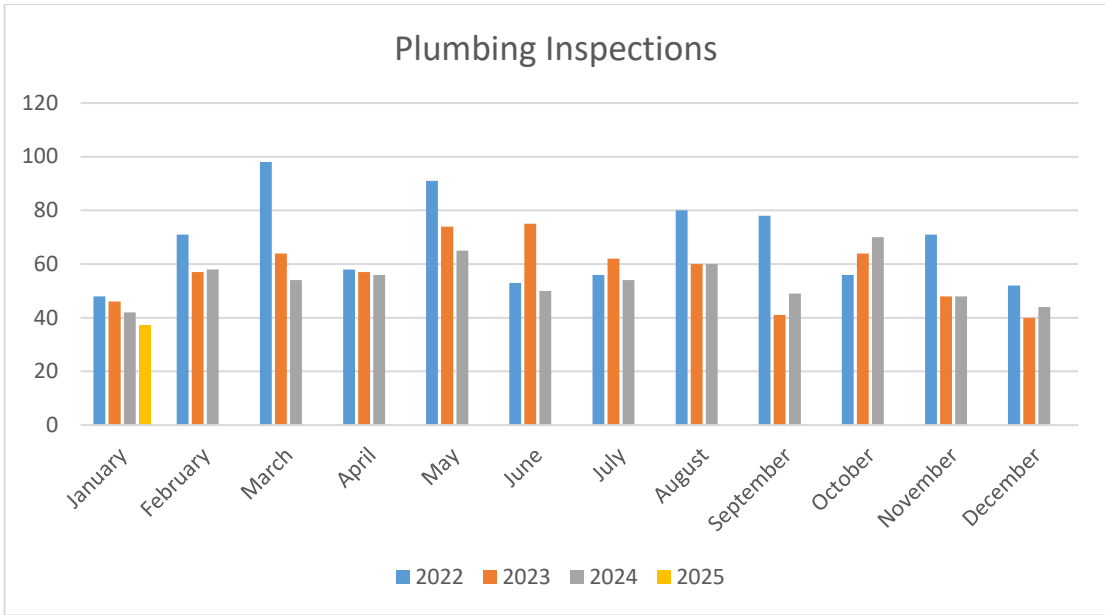


PLUMBING

Analysis of applications approved year to date including January 2025. These include (Permit/Notifiable/Low Risk).

- 3 Permits
- 9 Notifiable
- 6 Low Risk





In January, 37 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

PLUMBING COMPLIANCE

Below statistics reflective of Plumbing Notices/Orders issued for December 2024:

Plumbing Inspection Direction:	4
Plumbing Notices issued:	0
Plumbing Order issued:	0
Plumbing Order (Including Notices) revoked:	0
Infringement Notices issued:	0
Emergency Order issued:	0

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications, mostly in the Southern Beaches. Several designs received were non-compliant and had to be re-designed. The Manager Health & Compliance has contacted the Director of Building Control in relation to concerns about the quality of designs being submitted.

Two Plumbing Inspection Directions were issued on plumbers for not installing onsite wastewater management systems in accordance with the approved design.



The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The Licensee has engaged a plumbing business to install a new wastewater treatment system, a plumbing application has been issued for the new wastewater treatment system. The new design involves an aerated wastewater treatment system and irrigation area, which will avoid the need to discharge into Jones Bay. The owner has advised that they hope to commence work in late February to early March. However, this has not yet been confirmed.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, new houses, and subdivisions in the Southern Beaches, (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies). Several subdivisions plan assessment was completed to ensure compliance with permit conditions.

Complaints were investigated about operation of businesses without a planning permit. Information from the investigation was sent to our planning staff. One of the businesses has lodged a planning application that is being assessed.

Food Act 2003

All Food businesses have renewed their registrations certificates and inspections are ongoing to ensure registration of food business is consistent with the Food Standards Code. 14 Food business safety assessments were conducted during January 2025, including follow-up inspections to determine if required works from a previous inspection had been completed.

One prohibition notice was issued, the premises required significant cleaning works to be completed, it was closed for 2 days. The notice has now been complied with, and the premises has re-opened and will be monitored.

Follow up inspections continue to improve food safety culture and education and ensure food business comply with Food Safety Standards. All food business inspections are currently up to date.

One food complaint was received relating to food containing fly larvae, subsequent advice from an entomologist would suggest that the contamination occurred in the home rather than from the product.

3 new food business have been registered, including a food van and homebased businesses. Several enquiries have been received for new food businesses.

Public Health Act 1997

No notifiable disease investigations were completed in January.



Manager Health & Compliance completed an inspection of an unhealthy premises (dwelling) with the RSPCA with a Rectification Notice then issued. The property owner was unable to comply with the Notice. In the interests of public health, subsequent action was taken to clean and disinfect the premises. Further cleaning works were completed in January 2025 following removal of all animals. The rectification notice has now been revoked.

Recreational water quality sampling continued, two more high results were reported at Primrose Sands Beach. After consultation with the Director of Public Health, a warning was issued on 15 January 2025 advising not to swim at the western end of the beach, signage has been erected. The eastern end has reported good water quality. Three weekly water samples will be taken along the beach until the end of March 2025.

An investigation continued to identify potential sources of pollution, including seepage near the boat ramp. There is some evidence that groundwater seepage is being impacted by septic tank systems. However, no conclusive link has been established between higher levels of indicator bacteria at the beach and nearby septic tank systems.

Inspections of properties in the immediate catchment has commenced to assess how well septic tank systems are working and if any signs of failure can be identified. Most systems appear to be working satisfactorily.



Seepage running onto Primrose Beach near the boat ramp.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise, littering, smoke, backyard burning and odour issues/complaints were received including construction noise, loud music and offensive odour.

An Environment Protection Notice to authorise land spreading of aquaculture waste on a farm at Wattle Hill was issued.

TasWater rectified a sewerage cross connection in Dunalley where a house was connected to the stormwater main instead of the sewer. The fault is historic, likely linked to when the sewer was originally installed. The fault only came to attention recently when the new house was constructed.

WASTE MANAGEMENT

1. Waste collection statistics

Month	2024/25 - Participation rate (%)				
	Garbage	Recycling	Greenwaste (bins)	Bulk Greenwaste	Hardwaste
July	80	77	38		
August	81	78	33		16
September	81	77	41		
October	83	74	50	10	
November	85	82	49		
December	86	81	50	7	
January	86	86	54		

Month	2024 Tonnage of waste collected				
	Garbage	Recycling	Greenwaste	Hardwaste	Greenwaste (bulk)
July	313	77	72		
August	383	76	103	109	
September	314	84	85		
October	323	106	103		32
November	309	96	86		
December	318	90	85		34
January	314	100	86	205	

Month	2024 Mornington Park Transfer Station - Sorell Residents (Tonnages)			
	Recoverables	Greenwaste	Garbage	
July	12	17	134	
August	15	21	122	
September	16	23	128	
October	21	37	140	



November	10	34	148	
December	21	42	171	
January	18	58	141	

Greenwaste wheelie bin collections continue to grow in popularity, in January 54% of eligible properties put out bins for collection, this is the highest since starting in July 2024.

The second 24/25 hardwaste collection occurred in January 2025, the bookings were significantly higher than 23/24 booking numbers when waste was collected quarterly instead of bi-annually. The below table show bulk green waste and hardwaste bookings. The collection frequency changed on 1 July 2024.

Date	Greenwaste Week 1	Greenwaste Week 2	Total GW
Jan-24	744	618	1362
Feb-24	741	576	1317
Mar-24	629	521	1150
Apr-24	700	487	1187
May-24	729	539	1268
Jun-24	467	357	824
Oct-24	507	323	830
Dec-24	386	225	611

Date	Hardwaste Week 1	Hardwaste Week 2	Total HW
Feb-24	1070	798	1868
May-24	982	665	1647
Aug-24	759	594	1353
Jan-25	1363	1149	2512

Attended a meeting with TasWaste (South) and representatives of City of Hobart, City of Clarence and Brighton Council to review expression of interest for a consultant to prepare a hardwaste benchmarking report for Southern Tasmania. SALT was awarded the contract; they have completed similar studies for Councils in Victoria.

Street Stall / Public place permits

A new permit was issued for food vans in Dodges Ferry.

Dodges Ferry School sewage lagoons

TasWater's consultant has finalised designs for the new wastewater treatment systems to replace the existing sewage lagoons on the recreation park that



service the School, Okines House, and Dodges Ferry Football Club. The consultant has identified potential suitable areas in the Dodges Ferry Recreation reserve for a new wastewater land application area. The locations are outside of the priority vegetation area included in the Reserve Management Plan, thus minimising impacts on the environmental values of the reserve.

TasWater are expected to commence community consultation on the project soon.

Southern Beaches On-site Wastewater and Stormwater Strategy

A survey for residents to complete has been released which includes questions about maintenance of on-site wastewater management systems (OWMS) and how concerned residents are about the impacts from OWMS and onsite stormwater. Collated results have been sent to the consultant.

The consultants preparing the strategy completed field work during early December 2024. An information session for residents was held at Okines House on 5 December 2024, 13 people attended including 3 Councillors. Residents provided helpful feedback that the consultants will incorporate into the Strategy.

A draft report is expected to be received in early March 2025.

By-Laws

The Public Places By-law has been sent to Councils solicitor for certification. Following certification the By-Law will be gazetted.

COMPLIANCE

Dogs on beaches

Council officers have been undertaking patrols of beaches to monitor compliance with dog exercise area restrictions. Officers are providing educational materials to members of the Public and taking enforcement action where non-compliance is observed.

Several out-of-hours patrols have been completed resulting in warnings, infringement notices being issued and unattended dogs being seized. In total 12 notices were issued for dogs on beaches.

An advertising agency is creating an educational animated film clip promoting effective control and responsible behaviour of dogs on beaches and areas where dogs must be on leads. Hopefully, it will be available for release later in February.

The aim of this clip is to assist officers to conduct education through schools and promote via social media outlets and appear via QR codes on Council signage.



Dog attacks

Council officers investigated one dog attack on a child.

One owner of a dog received an abatement notice for their dog attacking another dog with conditions requiring the dog to be on a lead and muzzled when walked in a public place.

A report of dogs attacking livestock in the Bream Creek area was received, sufficient evidence was obtained to identify the dogs involved. Compliance Officers attended the property, with the assistance of Tasmanian Police and the dogs involved were seized and destroyed. The owners were extremely abusive and made very offensive threats to our staff. The incident was reported to Tasmania Police.

Dogs at Large, Barking Nuisance and Impounded Dogs

5 dogs were impounded and related infringement notices were issued. 12 Infringement Notices were issued for dog exercise/prohibited area offences, these related to dogs on beaches. One infringement was for a dog attack and another for nuisance barking.

4 dog barking complaints were received and have been investigated.

Compliance Officers continued to engage with dog walkers, issuing fines when necessary to those with dogs off-lead on footpaths. In accordance with the Dog Control Act 2000, dogs must be kept on a lead on all roads and road-related areas within built-up area, including footpaths, roads, nature strips, and car parks, unless a designated off-lead area has been declared by Council.

Planning Compliance

3 Complaints were received and are being investigated.

Parking

Compliance Officers continued to deal with an increased amount of parking complaints (particularly near Madison Lyden Park and Carlton Beach area) which were minor traffic parking offences. Other complaints related to parking on footpaths, exceeding time restrictions outside local businesses, illegal parking of heavy vehicles. Two parking infringement notice cautions were issued. Overall, 6 complaints were received.

Noise Complaints including Dog Barking and Poultry

Councils Compliance Officers dealt with barking dog complaints and rooster crowing complaints.



Littering

Six littering complaints occurred, dumped rubbish is increasing, generally there is insufficient evidence for enforcement action to be taken. Numerous complaints related to Crown Land, such as at the end of River Street. These were referred to Property Services as this is not owned by Council.

Caravans

Caravan Licence Applications were received because of Compliance inspections and letters that were sent to Landowners who had caravans identified on their land.

Fire Hazards

Fire hazard inspections of private land were completed during November and December abatement notices have been issued. Inspections found that many vacant blocks had already been cleared.

Re-inspections were completed in January to determine if landowners have complied with the Notice. Council's contractor has been clearing those properties that did not comply with the notice. The majority have now been done.

Fire hazard complaints continue to be received and are being investigated; notices are issued if appropriate.

11.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

^

CAPITAL WORKS - TRANSPORT AND STORMWATER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Whitlam Court, Lewisham – Stormwater – Land easement and negotiation with property owner delays – ongoing, currently looking at an alternative solution – ongoing. Discussed with owner and inspected site. Upon review, it is unlikely the stormwater line can go along this boundary. Re-start communication with adjacent property owner.
- Junction Street, Dodges Ferry – Footpath renewal - Design commenced (internal).
- Franklin Street, Dunalley, reconstruction, and associated drainage works. Design Stage. PDA awarded works for detail design.
- Three Street, Dodges Ferry upgrade and associated drainage works. Design Stage. PDA awarded works for detail design.
- Pearl Court, Dodges Ferry upgrade/stabilisation. PDA awarded works for detail design.



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

- Jacobs Court, Dodges Ferry upgrade with associated drainage works.
- Delmore and White Hill Road Intersection upgrade. Geotech investigation, UDM have completed GPR survey to assist in the reconstruction design.
- Southeast Sports Complex – drainage works, materials quotation received from TEFCO. Additional works required upstream pipe shows signs of significant damage.
- Shark Point Road and Penna Road Reconstruction design procurement completed, JMG awarded works for the detailed design.

Capital Works construction projects within the procurement process:

- Reseals program tender awarded to preferred contractor, Roadways.
- Parnella Road, awarded to Sutton Services. Likely start date mid-February.
- Sorell Main Road in the vicinity of #'s 81 and 83 (School Grounds) flood retention and pipework. Progressing with property owners' approvals. Preparing RFQ.
- Oak Street Reconstruction project, awarded to preferred tenderer Statewide Earthworks. Likely start date mid-February.

Capital Works Under Active Construction:

- Webb Street, Dodges Ferry, Road Safety works - completed.
- Erle Street, Carlton, stormwater drainage project - completed.
- Erle Street stormwater pipe Relining & Headwall works (Nu-Jet) - completed.
- Re-sheet Program – 2024/25 95% complete, spot level survey undertaken for QA and compliance. Expected completion date early February 2025, ongoing.
- Allambie Road Reconstruction works started January 2025 (Progress at 10%)
- Parnella Road Kerb and channel/drainage upgrade pre-start works mid - February 2025.

Safer Rural Roads Program:

- Kellevie Road project, tender assessment underway, agenda item prepared for February Council meeting. Culvert components and guard rail requirements ordered for delivery to site when contractor requires them to be on site.

CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS

Footpaths

- Red Ochre Beach Access – Local indigenous community groups have had another meeting with Council – Still waiting for advice on preferred course of action – no change.
- Sorell Streetscape
 - More seating and bins will be installed during February.
 - Designs for areas adjacent to Liv Eat for seating and protective barriers is being assessed from a risk perspective.



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

- More landscaping to be scoped and put to Council for funding as LRCIP Federal funding has been expended.

Vulnerable Road User Program

- Gate Five Rd – Construction of the concrete footpath and guardrail is complete.

BUILDINGS

Southeast Jobs Hub

- Works progressing well.
 - Windows and doors have been installed.
 - Skylights are underway.
 - Office joinery is being finalised, and production will commence shortly.
 - Rough in of electrical services has commenced.
 - Internal plumbing installation is complete.
 - Installation of mechanical is nearing completion.
 - Toilet partition selections have been confirmed.
 - Power supply to Jobs Hub from Dubs and Co will commence shortly.
 - Preliminary design of the car park has commenced.
 - External cladding is complete.

Sorell Memorial Hall - Extension

- Development application was approved by Council mid-December.
- Detailed designs for electrical, mechanical, hydraulic, and architectural were completed mid-January.
- Job advertised for tender late January and the closing date is 26 Feb 2025.

South East Stadium

- PA system for the indoor stadium that was purchased prior to Christmas has been installed.
- Remedial works (temporary) to the flooring are complete.

PARKS AND RESEERVES

Dodges Ferry Skate Park

- The design is complete and has been sent for quotes.

Madison Lyden Park

- Preliminary design for amenities block and car parking have commenced – no change.

Pembroke Park – BMX Track

- The cabling for the lighting has been installed.
- The light towers and lights are to be installed mid-February.



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

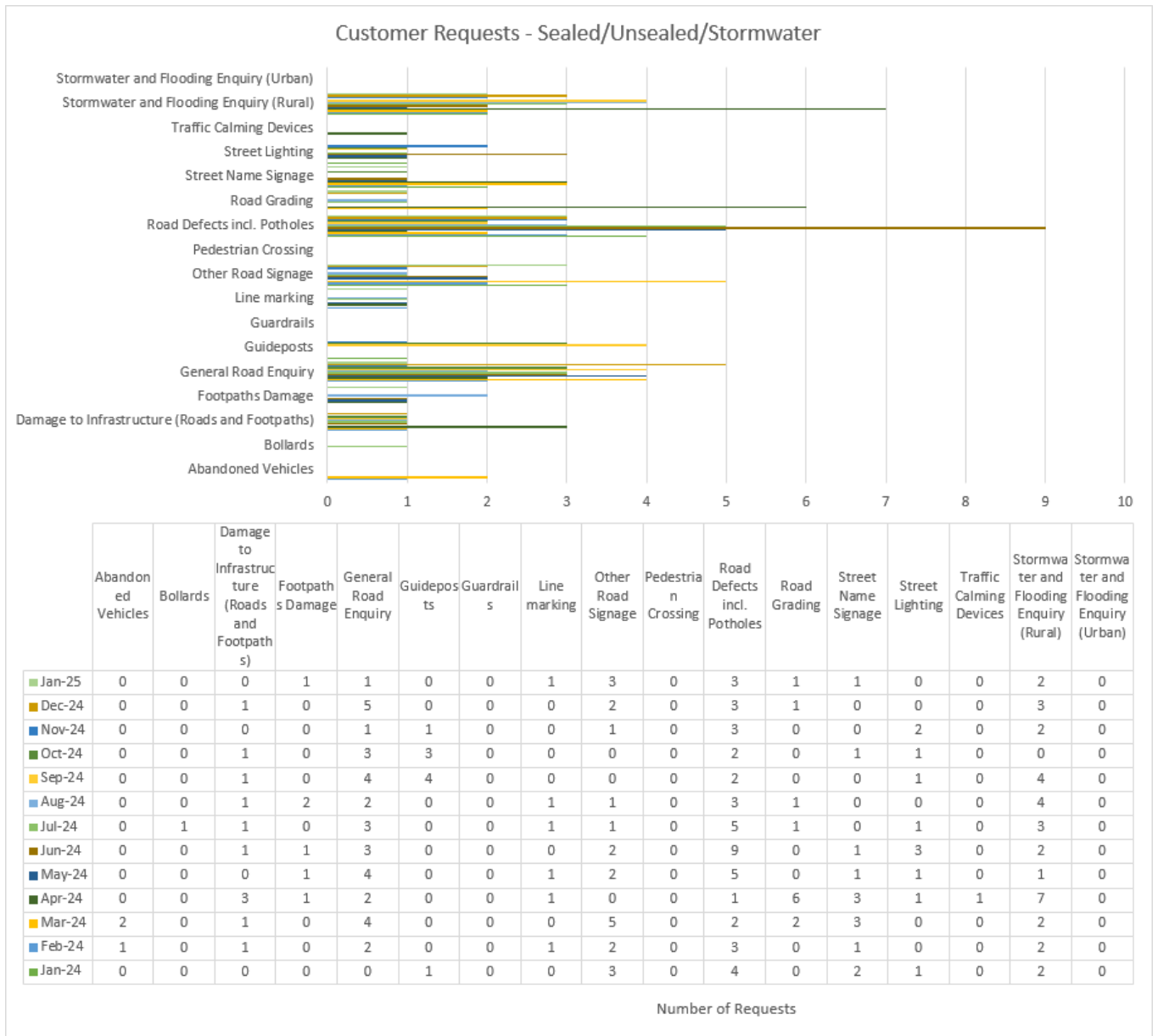
ASSETS, GIS & ICT UPDATES – Julie and Paul

- JLT Insurance Renewal re-education, JMAPP and Cyber portals open in early Feb.
- IMG Road Condition Survey has been completed and awaiting results – final analysis due in March.
- Tree Management High Confluence Zones Mapping has been prepared for targeted tree inspections (preventative maintenance).
- Stadium flooring update:
 - Most users have inspected the court floor with its temporary fix in place.
 - Fortnightly meetings with insurance.
 - Revenue loss tracking.
 - Frequent communications with users.
 - Timing of potential replacement is still unknown at this stage.

11.7 ROADS AND STORMWATER - DAVID REARDON, MANAGER**ROADS AND STORMWATER**

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

CRM's

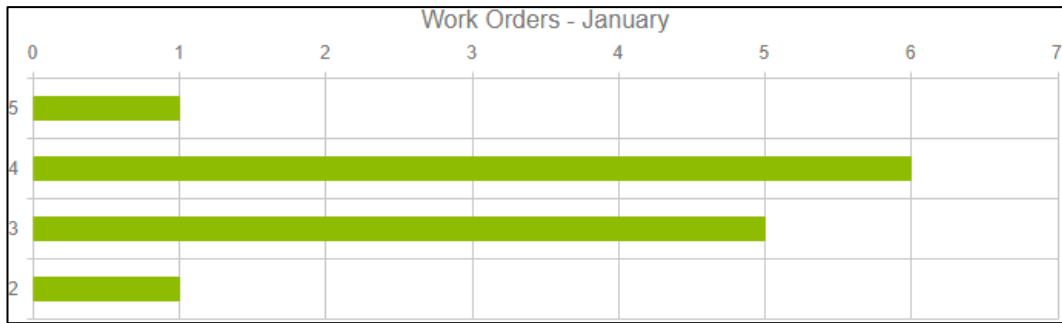


Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

Unsealed Road Crew



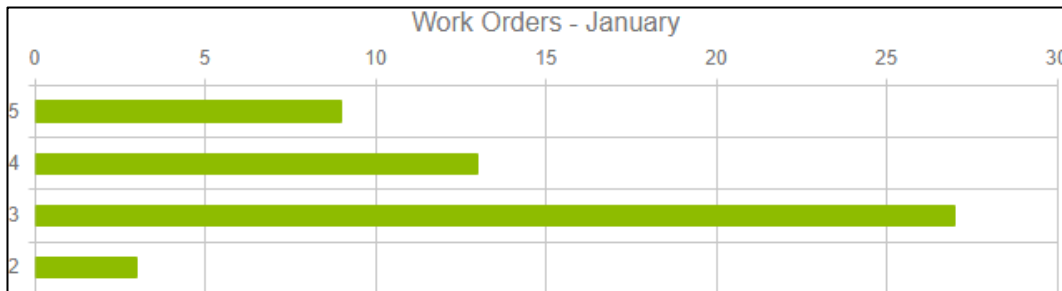


- Maintenance grading on Hillcrest Road, Pawleena Road, White Hill Road, Shrub End Road, Wiggins Road, Delmore Road, and Marion Bay Road.
- Potholing on Nelsons Tier Road and Marchwiell Road.
- Lengthen Culvert Pipe on Marchwiell Road.

Roadside Furniture

- Signs/Guideposts on Alomes Road, Nugent Road, and Kellevie Road.

Sealed Road Crew



- Potholes on Bay Road and Lakeland Drive.
- Shoulders on Fulham Road and Jones Parade.
- Edge Breaks on Deakin Court and Lateena Street.
- Clean Up Debris on Blackwood Drive and Old Forcett Road.
- Clean Drains on William Street.
- Vegetation Control on Old Forcett Road, Carlton River Road, Penna Road, Nugent Road, Gordon Street, and Pawleena Road.
- Line Marking on Park Beach Road, Cole Street, and Shark Point Road.
- Footpath Maintenance on Whitelea Court.

Inspections carried out

- Major Roads
- Dunalley Roads

Roadside Furniture

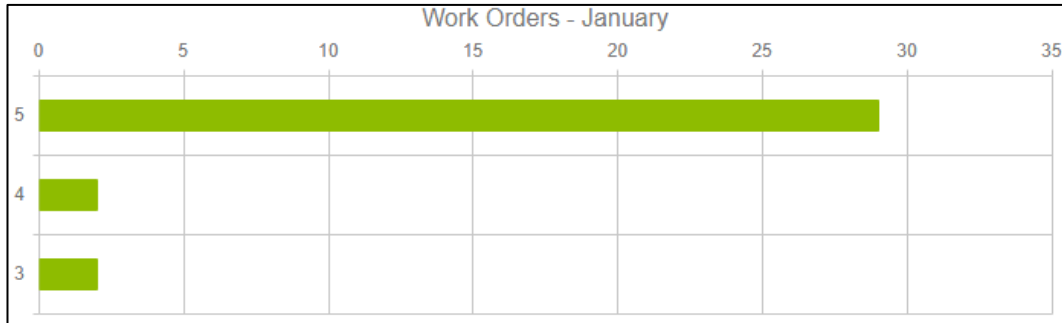
- Signs/Guideposts on Shark Point Road, Penna Beach Street, Montagu Street, Frederick Street, Riaweena Road, Kellevie Road, Lateena Street, Ridge Road, Carlton Beach Car Park, Myrica Street, Old Forcett Road, Bally



Park Road, Shoalwater Way, Nugent Road, Pendell Drive, Cherry Court, Boundary Street, Sugarloaf Road, Greens Road, Gordon Street, Fullham Road, Tasman Highway, and Penna Road.

- Bollards on Carlton Beach Road, Carlton River Road.
- Traffic Counters on Provence Drive.

Stormwater Crew



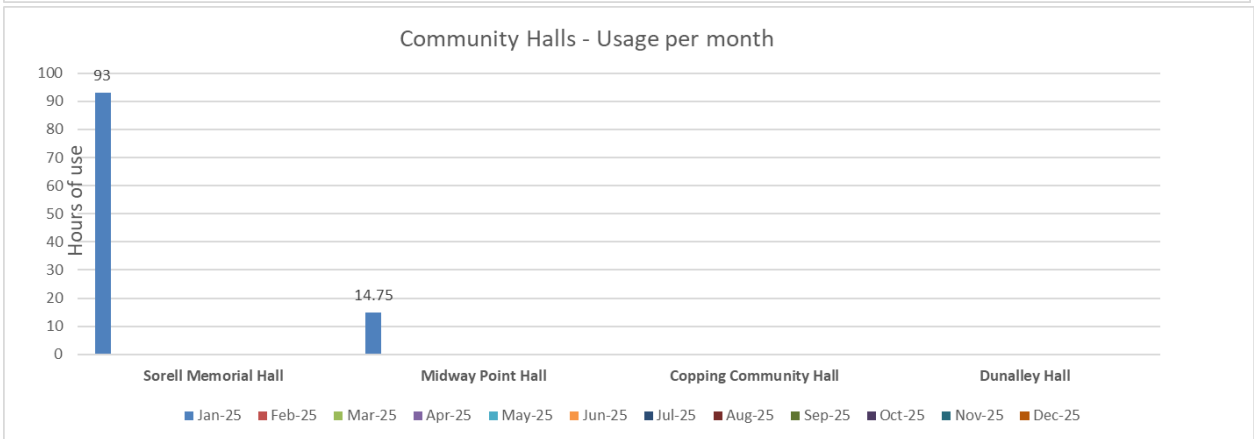
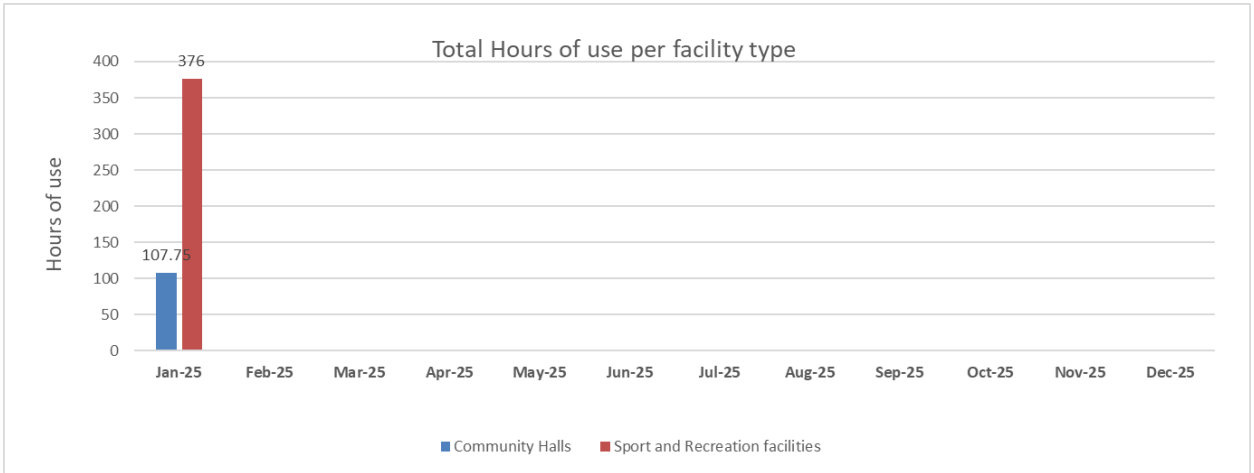
- Clean Drains on Harrier Street, Robinia Street, Boyd Street, Weston Hill Road, and Sugarloaf Road.
- Empty Cages on Carlton Beach Road.
- Kerb Repair on Dodges Court and Raynors Road.
- Bolt Down Pipe on Tiger Head Boat Ramp.
- Remove Pipe on Wolstenholme Drive.
- Vegetation Control on Kestrel Street, the RV Park, Primrose Sands Road, Norfolk Crescent, Rowan Avenue, Kruvale Court, Lewisham Scenic Drive, Thegenna Road, Penna Road, Tiger Head Road, Lewisham Road, Clifton Drive, Ocean Grove, Dubs and Co Drive, Bakers Road, Nicholas Avenue, Carlton River Road, Valley View Close, Riveria Drive, Freedom Close, Gatehouse Drive, and Pennington Drive.
- Routing in Zone 2.



11.8 FACILITIES AND RECREATION – JOSH YOUNG, ACTING MANAGER

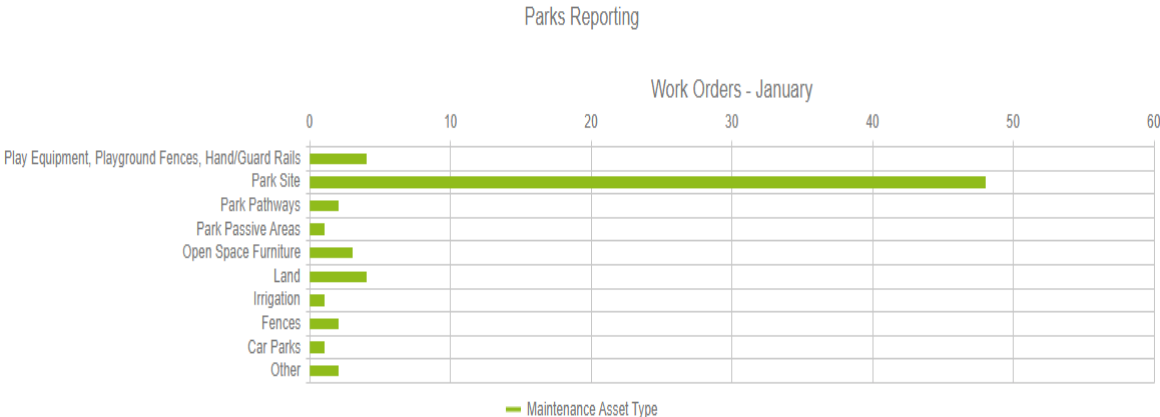


FACILITY USAGE



LAND IMPROVEMENTS

- Tree work – Various locations
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Replace broken bollard Pawleena Park
- Various irrigation works



12.0 PETITIONS STILL BEING ACTIONED



Petition	Tabled at Council Meeting	Status
Withdrawal of the Blue Lagoon Draft Management Plan	18 th July 2023 ordinary Council meeting – S.58(2) LGA 1993.	<p>Council laid the matter on the table for further consultancy on review and options assessment for stormwater management at Blue Lagoon. Variation to the operating budget approved at August 2023 Council meeting to facilitate this - \$50k.</p> <p>Final consultant reports received April 2024.</p> <p>Council staff continue to progress matters with Red Handfish research team (NHRT) in first instance through exchange of consultant reports, development of an interim water level management SOP and ongoing engagement prior to determining further actions.</p> <p>Exchange of all project materials expanded to relevant state and federal agencies.</p> <p>Engagement with NRM EAG has also occurred.</p> <p>Alternative permanent outfall design exiting at Boat Ramp underway.</p>

13.0 PETITIONS RECEIVED



At the time of preparation of this agenda no petitions had been received.

14.0 LAND USE PLANNING



The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 14 on this agenda, inclusive of any supplementary items.



15.0 GOVERNANCE

△
Nil.

16.0 INFRASTRUCTURE AND ASSETS

△
Nil.

17.0 COMMUNITY RELATIONS

17.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

"That Council resolve to approve a grant application for the Primrose Sands Country Music Muster under the 2024-2025 Community Grants Program as per the following report."

Introduction

Through the Community Grants Program 2024-2025 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council's Community Grants Program was reviewed and updated in 2023 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.



Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund these applications.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

REPORT

Council received one Community Grant Application from –

- Primrose Sands Country Music Muster – a request for \$2,000 towards costs associated with holding the 25th anniversary event.

The application was discussed by Council at their workshop on 4 February 2025. All Councillors were in attendance, aside from Councillor Marisol Miro Quesada Le Roux and Deputy Mayor Charles Wooley.

This application is now presented to Council for approval.

STACEY GADD**Manager Community Relations**

Date: 11 February 2025.

**AGENDA**

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

18.0 FINANCE

18.1 EXECUTIVE SUMMARY – FINANCIAL REPORT JANUARY 2025 YTD

RECOMMENDATION

"That the Executive Summary – FINANCIAL REPORT JANUARY 2025 YEAR-TO-DATE be received and noted by Council".

FINANCIAL REPORT JANUARY 2025 YEAR-TO-DATE

The operating surplus for the period ended 31 January 2025 of \$8.763m is above the original budget of \$7.379m by \$1.384m. The main drivers of this position are:

- Recurrent income year to date is \$21.757m, which is above budget by \$403k.
- Operating expenses year to date are \$12.994m, which is below budget by \$981k.

NOTES TO THE ACCOUNTS

Notes to the January 2025 accounts have not been prepared, because of the completion of the Mid-Year Budget Review (MYBR). The January accounts should be reviewed in conjunction with the MYBR paper.

The MYBR, which involves a full review of the Council's operating position to the end of December 2024, includes recommended adjustments for all significant and permanent original budget variances.

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth (CBA), Westpac, Bendigo Bank and MyState).

Council's cash position increased during January, predominantly due to the receipt of rates instalment. In comparison with the 2023/2024 financial year, the current cash balance of \$23.245m is \$3.572m greater than the balance at the same time last year. Sorell Council continues to hold \$2.184m in grant income received in advance as reported in the Balance Sheet, this is \$91k greater than the balance at the same time last year. Overall, the current cash balance movement of \$3.572m is a result of an additional \$91k in grant income received in advance and less year-to-date operating and capital expenditure than expected.

CASH RESERVES

As at 31 January 2025, cash reserves being held by Council are as follows;



Land Sales	\$1,317,470
Public Open Space Contributions	\$1,903,455
Car Parking Cash in Lieu	\$ 23,423
Subdivision Traffic Management Contributions	\$ 150,790
Stormwater	\$ <u>7,016</u>
	\$3,402,154

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month, for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph reflects the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 73.6% of rates already paid by the end of January. At the same time last year, Council had received 74.8% of rates.

ATTACHMENTS

MONTHLY DASHBOARD REPORT (Pages 5)

- a) Statement of Income and Expenditure for the period ending 31 January 2025 (Pages 1)
- b) Statement of Financial Position as at 31 January 2025 (Pages 1)
- c) Statement of Cash Position as at 31 January 2025 (Pages 1)
- d) Detailed Statement of Income and Expenditure for the period ending 31 January 2025 (Pages 6)
- e) Cash on Hand as at 31 January 2025 and Graph 1 – Total Cash Available (Pages 2)
- f) Graph 2 - Rates Outstanding (Pages 2)
- g) Grants Variance Analysis (Pages 2)

STEPANIE PERRY
MANAGER FINANCE

SCOTT NICOL
FINANCIAL ACCOUNTANT

SALLY FANG
ACCOUNTANT

Date: 7 February 2025
Attachments (18 pages)



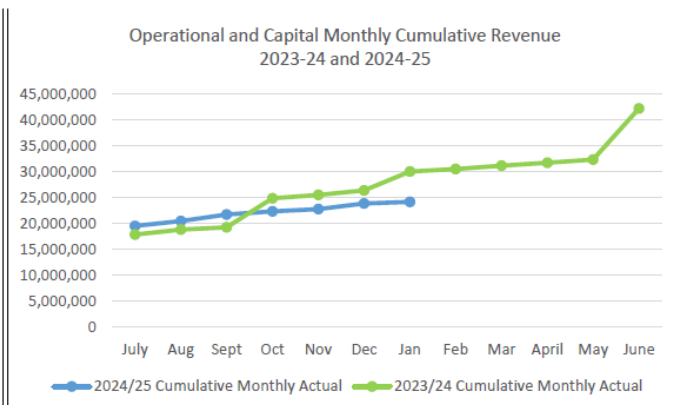
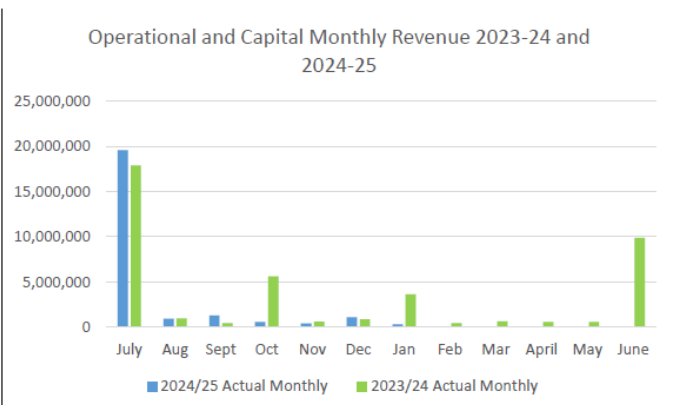
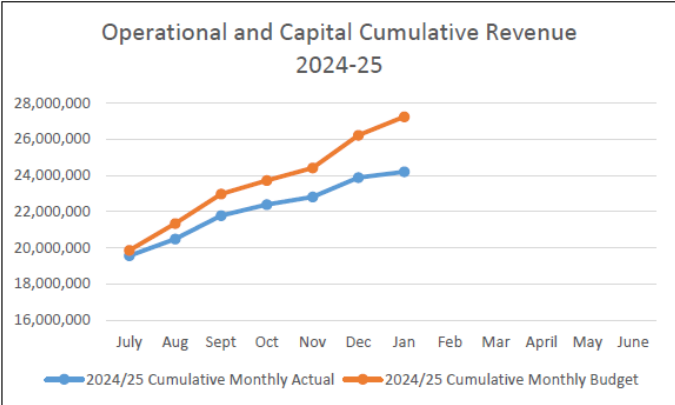
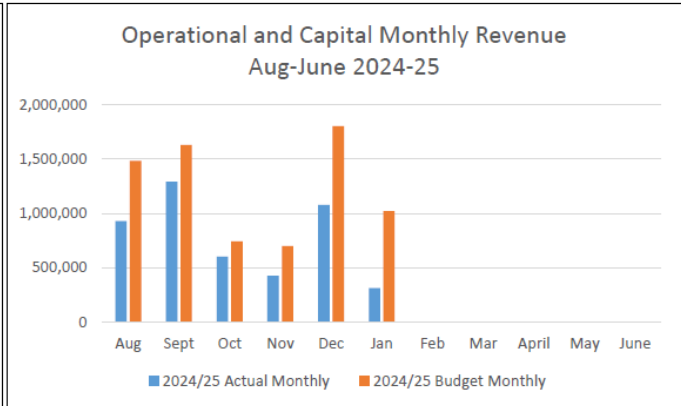
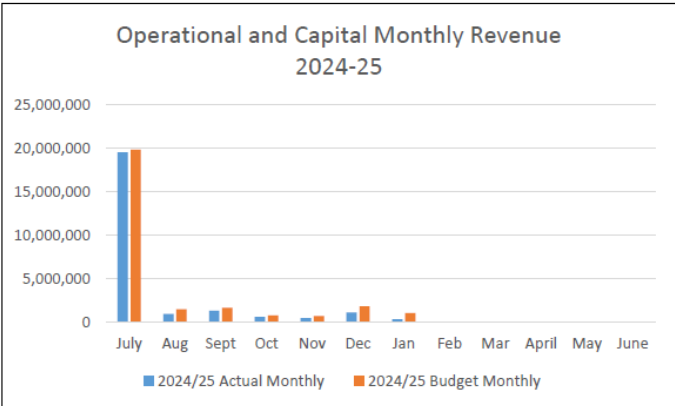
AGENDA
ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

SORELL COUNCIL – MONTHLY DASHBOARD REPORT JANUARY 2025

DESCRIPTION: The following contains graphical information on the financial performance of Council’s Operating Budget.

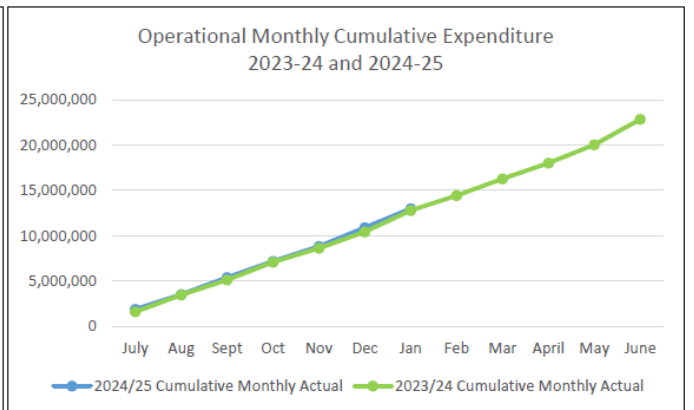
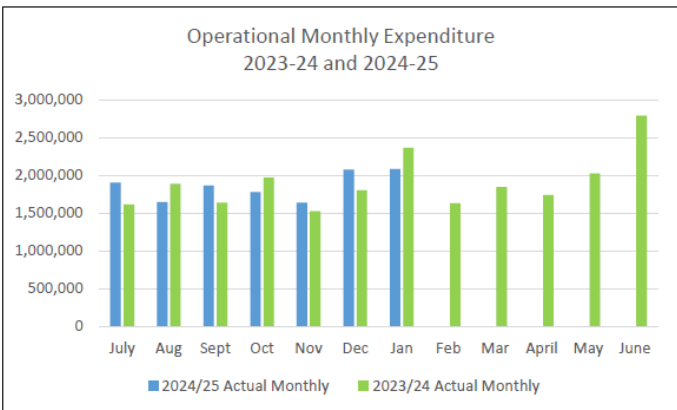
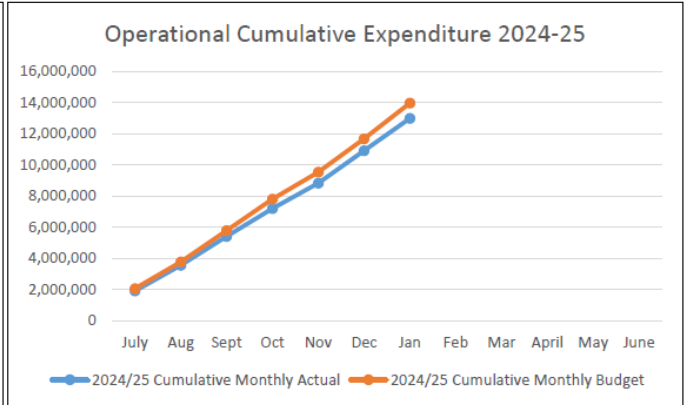
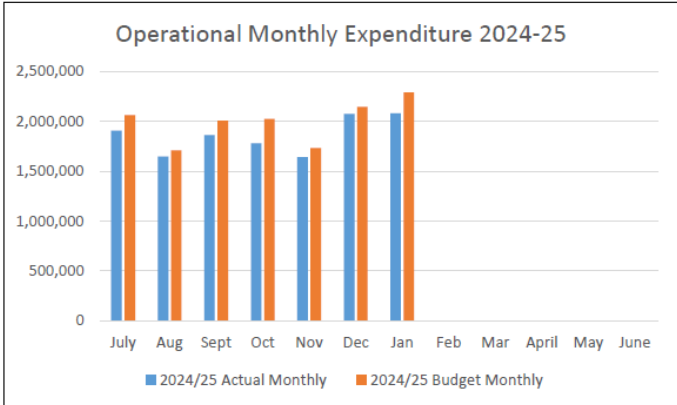
REVENUE

The most significant graphical variances displayed below relate to Grants Capital, Contributions – Non-monetary Assets and net loss on disposal. Grants Capital is under budget by \$1.228m and disclosed in further detail in the Grants Variance Analysis report for the month (g). Contributions from donated assets have not been as high as expected and are under budget by \$662k. Disposals for quarter one and quarter two were completed in Assetic in November and January with total net loss of \$1.158m, which is under budget by \$1.558m.

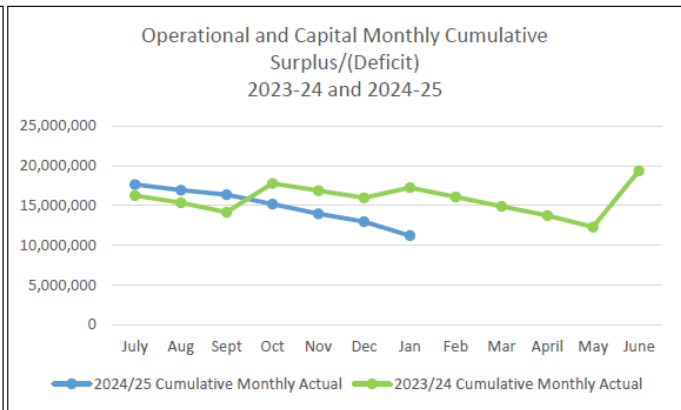
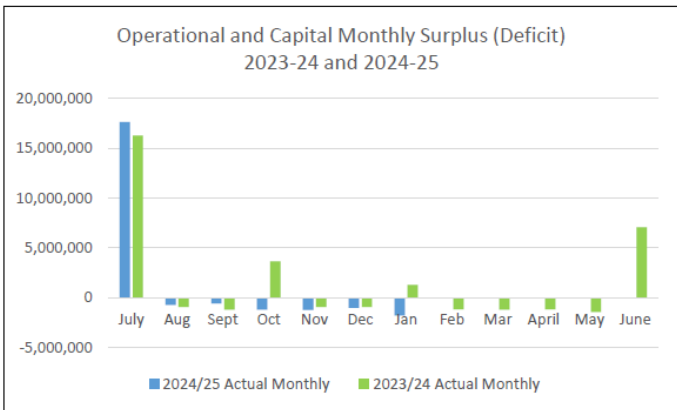
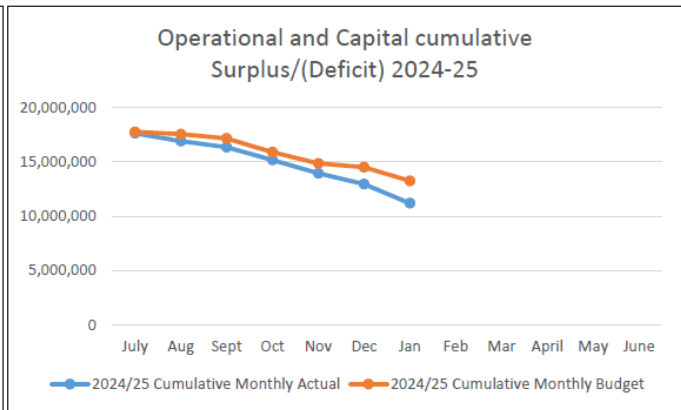
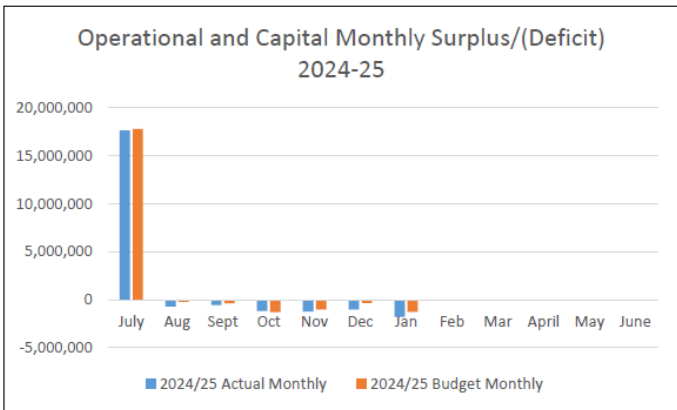


EXPENDITURE

Actual expenditure has been tracking slightly below budget throughout the financial year, with no significant graphical variances displayed below. These slight underspends are not expected to be permanent variances, as they are a result of delays in work and project schedules which are still expected to be completed before the end of the financial year.



SURPLUS/DEFICIT



SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period January 2025

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	19,645,854	19,512,446	133,408	19,519,937
Statutory fees and fines	2	343,303	334,788	8,515	544,611
User Fees	3	344,079	339,443	4,636	684,300
Grants Operating	4	281,303	218,470	62,833	452,700
Contributions received	5	130,823	130,000	823	230,000
Interest	6	446,353	319,882	126,471	974,296
Other income	7	403,635	337,146	66,490	574,498
Investment income from TasWater	8	162,000	162,000	0	388,800
		21,757,350	21,354,174	403,176	23,369,141
EXPENSES					
Employee benefits	9	4,248,630	4,646,415	397,785	8,031,663
Materials and services	10	3,670,221	4,325,761	655,540	7,734,672
Depreciation and amortisation	11	3,805,239	3,660,616	(144,623)	6,277,899
Finance costs	12	36,219	35,816	(403)	82,208
Other expenses	13	1,233,803	1,306,072	72,269	1,940,484
TOTAL EXPENSES		12,994,112	13,974,680	980,568	24,066,926
OPERATING SURPLUS/(DEFICIT)		8,763,239	7,379,494	1,383,744	(697,785)
CAPITAL INCOME					
Grants Capital	14	3,255,195	4,483,325	(1,228,130)	7,855,405
Contributions - non-monetary assets	15	343,301	1,005,000	(661,699)	2,010,000
Net gain/(loss) on disposal	16	(1,158,070)	400,000	(1,558,070)	400,000
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		2,440,426	5,888,325	(3,447,899)	10,265,405
SURPLUS/(DEFICIT)		11,203,665	13,267,820	(2,064,155)	9,567,619



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At January 2025

	Actual 2024/2025	Actual 30 June 2024	Movement
ASSETS			
	Notes		
Current Assets			
Cash and Cash Equivalents	19,973,605	13,978,607	5,994,997
Investments	3,271,850	5,190,522	(1,918,672)
Trade and Other Receivables	5,940,283	1,251,538	4,688,745
Inventories	57,336	57,336	-
Other Assets	77,459	557,423	(479,964)
Total Current Assets	29,320,532	21,035,427	8,285,106
Non-Current Assets			
Trade and Other Receivables	2,700	31,648	(28,948)
Assets Held for Sale	0	0	-
Intangible Assets	246,446	251,675	(5,229)
Property, Infrastructure, Plant and Equipment	368,832,602	370,768,379	(1,935,777)
Work in Progress	5,292,454	1,746,041	3,546,413
Investments	34,024,275	34,024,275	-
Other Non-Current Assets	13,894	13,894	-
Total Non-Current Assets	408,412,371	406,835,913	1,576,458
TOTAL ASSETS	437,732,903	427,871,340	9,861,564
LIABILITIES			
Current Liabilities			
Trade and Other Payables	817,417	1,941,265	(1,123,848)
Trust Funds and Deposits	646,965	694,007	(47,042)
Interest Bearing Loans & Borrowings	123,610	245,630	(122,020)
Provisions	1,332,278	1,401,932	(69,653)
Contract Liabilities	2,183,928	2,163,466	20,462
Other Current Liabilities	9,766	9,766	-
Total Current Liabilities	5,113,964	6,456,065	(1,342,100)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,126,485	2,126,485	-
Provisions	276,988	276,988	-
Contract Liabilities	-	-	-
Other Current Liabilities	4,709	4,709	-
Total Non-Current Liabilities	2,408,182	2,408,182	-
TOTAL LIABILITIES	7,522,146	8,864,247	(1,342,100)
Net Assets	430,210,757	419,007,093	11,203,665
EQUITY			
Accumulated Surplus	158,380,155	147,176,491	11,203,665
Reserves	271,830,602	271,830,602	-
Total Equity	430,210,757	419,007,093	11,203,665

**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At January 2025**

	\$
Opening Balance Cash at Bank & Investments	19,169,130
Closing Balance Cash at Bank & Investments	23,245,455
Cash Movement Year to Date	<u>4,076,325</u>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	11,203,665
Add: Depreciation	3,805,239
Net Cash Surplus / (Deficit)	<u>15,008,903</u>
Loan Repayments	(122,020)
Capital Expenditure (per capital report)	(3,546,413)
Capital Expenditure - Asset (Purchases) / Disposals	(1,869,462)
Balance Sheet Movements	(5,394,684)
Cash Movement Year to Date	<u>4,076,325</u>



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED January 2025
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
0100 Profit & Loss				
0500 INCOME				
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(15,324,868)	(15,236,224)	88,643	(15,236,224)
1110 Rates General Written Off	7,532	2,750	(4,782)	5,500
1115 State Grant Rates Remission	(935,995)	(911,417)	24,578	(920,623)
1120 Rates Pensioner Concession	940,754	920,623	(20,131)	920,623
1125 Domestic Waste Annual Charge	(3,655,607)	(3,618,525)	37,083	(3,618,525)
1130 Fire Rates Levy Income	(697,091)	(692,609)	4,482	(692,609)
1150 Other Remissions	20,457	23,991	3,534	23,991
1160 AWTs Maintenance Fee Received	(1,036)	(1,035)	0	(2,070)
1199 Rates and Charges Total	(19,645,854)	(19,512,446)	133,408	(19,519,937)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(80,552)	(87,304)	(6,752)	(149,664)
1220 Town Planning Fees	(253,010)	(237,633)	15,377	(380,791)
1225 Animal Infringements & Fines	(3,109)	(2,073)	1,036	(3,554)
1230 Other Infringements Fines & Penalties	(4,228)	(1,970)	2,258	(3,377)
1235 Licences & Permits	(2,278)	(4,391)	(2,113)	(4,391)
1240 Street Stall Permit Fee	(126)	(1,418)	(1,291)	(2,835)
1299 Statutory Fees and Charges Total	(343,303)	(334,788)	8,515	(544,611)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(54,693)	(46,325)	8,368	(79,415)
1318 Caravan Licences	(10,076)	(18,816)	(8,740)	(18,816)
1327 Dog Impounding & Release Fees	(570)	(700)	(130)	(1,200)
1330 Dog Registration & Renewal	(40,165)	(37,116)	3,049	(105,162)
1331 Kennel Licences	(747)	(1,500)	(753)	(1,500)
1333 Driveway Approval and Inspection Fees	(6,124)	(8,211)	(2,088)	(16,423)
1335 Engineering Inspections & 1% Approval Fee	(22,644)	(40,717)	(18,074)	(81,435)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(11,327)	0	11,327	(46,395)
1351 Photocopy Charges	(12)	0	12	0
1354 Plumbing Application Fees	(81,017)	(86,003)	(4,986)	(147,433)
1357 Plumbing Inspection	(88,695)	(81,793)	6,903	(140,216)
1360 Amended Plan Fees	(1,643)	(2,333)	(690)	(4,000)
1363 Recreational Vehicle Income	(11,670)	(15,929)	(4,258)	(27,306)
1369 Building Administration Fee (0.1%)	(5,674)	0	5,674	0
1372 TBCITB Training Levy (0.2%)	(9,022)	0	9,022	0
1399 User Fees Total	(344,079)	(339,443)	4,636	(684,300)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(229,971)	(207,105)	22,866	(414,209)
1410 Comm'th Grants & Subsidies	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED January 2025
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1415 State Grants & Subsidies	(48,682)	(11,366)	37,317	(38,491)
1420 Other Grants & Subsidies	(2,650)	0	2,650	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(281,303)	(218,470)	62,833	(452,700)
1500 Contributions Received				
1505 Public Open Space Contributions	(107,400)	(100,000)	7,400	(200,000)
1506 Car Parking Cash in Lieu Contributions	(23,423)	(5,000)	18,423	(5,000)
1507 Subdiv Traffic Management Treatment Contributions	0	0	0	0
1508 Stormwater Contributions	0	0	0	0
1510 Contributions Received Other	0	(25,000)	(25,000)	(25,000)
1549 Contributions Received Total	(130,823)	(130,000)	823	(230,000)
1550 Interest				
1560 Rates Interest Penalty	(108,477)	(93,647)	14,830	(124,862)
1565 Rates Interest Written Off	151	200	49	400
1570 Rates Legal Costs Recovered	(740)	(711)	30	(1,218)
1575 Interest Received Banks & Other	(337,288)	(225,725)	111,563	(848,616)
1599 Interest Total	(446,353)	(319,882)	126,471	(974,296)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(17,107)	(15,426)	1,681	(30,852)
1615 Donations Received	(300)	0	300	0
1620 Hall Hire	(35,889)	(30,755)	5,134	(64,697)
1625 Lease/Rent Fees Received	(73,016)	(77,832)	(4,817)	(123,647)
1627 Lease Fees - Copping Tip	(93,966)	(90,450)	3,517	(124,478)
1630 Other Facility Hire	(69,014)	(85,437)	(16,423)	(171,361)
1635 Other Sundry Income	(65,490)	(4,123)	61,367	(5,640)
1637 Insurance Recoveries	(11,089)	0	11,089	0
1645 Vehicle FBT Recoveries	(30,394)	(33,122)	(2,729)	(53,823)
1655 Workers Compensation - Reimbursement	0	0	0	0
1656 Copping Public Cemetery Trust Net Income	(4,045)	0	4,045	0
1660 Grave Site Sales - Dunalley Hall	(1,739)	0	1,739	0
1662 Wheelie Bin Stabiliser Income	(1,588)	0	1,588	0
1689 Other Income Total	(403,635)	(337,146)	66,490	(574,498)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(162,000)	(162,000)	0	(388,800)
1699 Investment Income from TasWater Total	(162,000)	(162,000)	0	(388,800)
1999 Recurrent Income Total	(21,757,350)	(21,354,174)	403,176	(23,369,141)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(50,000)	(340,822)	(290,822)	(681,644)
2110 Comm'th Grants new or upgraded assets	(1,390,262)	(1,405,937)	(15,675)	(2,217,006)
2115 State Grants for new or upgraded assets	(1,814,933)	(2,736,567)	(921,634)	(4,956,755)
2120 Other Grants for new or upgraded assets	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED January 2025
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2199 Grants Capital Total	(3,255,195)	(4,483,325)	(1,228,130)	(7,855,405)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	(343,301)	(1,005,000)	(661,699)	(2,010,000)
2299 Contributions - Non-monetary Assets Total	(343,301)	(1,005,000)	(661,699)	(2,010,000)
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	1,158,070	(400,000)	(1,558,070)	(400,000)
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	1,158,070	(400,000)	(1,558,070)	(400,000)
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(2,440,426)	(5,888,325)	(3,447,899)	(10,265,405)
2999 TOTAL INCOME	(24,197,776)	(27,242,499)	(3,044,723)	(33,634,546)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	57,829	32,352	(25,477)	64,756
3103 Annual Leave	334,058	334,051	(7)	570,614
3109 Conferences	5,121	4,400	(721)	7,950
3111 Drug and Alcohol Testing	570	1,200	630	3,000
3112 FBT Expenses - Gift Cards / Gifts	1,371	2,000	629	3,000
3114 FBT Expenses - Entertainment (FBT)	5,893	2,850	(3,043)	4,200
3115 Fringe Benefit Taxes	16,111	27,351	11,240	44,948
3118 Health and Well Being	2,172	1,167	(1,006)	2,000
3124 Long Service Leave	94,195	119,903	25,708	185,929
3127 Medicals	1,815	1,700	(115)	3,400
3139 Overheads Recovered	(64,385)	(40,817)	23,568	(81,110)
3145 Payroll Tax	209,970	207,730	(2,240)	358,181
3148 Protective Clothing & Accessories	23,589	25,950	2,361	34,150
3151 Recruitment Costs	1,943	0	(1,943)	0
3154 Salaries	3,075,822	3,253,089	177,267	5,738,759
3156 Salaries transferred to WIP	(174,935)	(122,414)	52,521	(243,448)
3163 Staff Training	28,967	33,353	4,386	68,561
3166 Superannuation - Council Contribution	504,738	533,484	28,746	931,180
3169 Temp Staff Employed Through Agency	0	6,992	6,992	20,976
3172 Travel and Accommodation	132	750	618	1,500
3175 Uniforms / Clothes Purchased	9,501	5,400	(4,101)	10,800
3181 Workers Compensation Expense Claims	463	500	37	500
3184 Workers Compensation Insurance	113,692	215,423	101,732	301,815
3199 Employee Benefits Total	4,248,630	4,646,415	397,785	8,031,663
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	2,736	5,833	3,097	10,000
3202 Advertising	45,554	42,250	(3,304)	78,217



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED January 2025
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3204 AWTS Maintenance Charge	680	776	96	1,553
3206 Cleaning	183,868	167,591	(16,277)	335,183
3208 Computer Hardware / Hardware Maintenance	1,448	11,036	9,588	14,536
3212 Computer Software Maint and Licenses	227,115	244,433	17,318	305,996
3214 Consultants Other	76,518	216,792	140,274	359,826
3216 Contractors	208,476	349,380	140,904	554,382
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	55,466	79,387	23,921	158,774
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	109,043	119,646	10,604	233,975
3223 Emergency Management	0	1,000	1,000	2,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	120,913	134,061	13,148	268,122
3227 Greenwaste Mobile Garbage Bin Collection	113,353	101,166	(12,187)	202,332
3228 Greenwaste Mobile Garbage Bin Disposal	33,943	37,384	3,441	64,087
3232 Internet, Telephone & Other Communication Charges	30,387	33,414	3,026	57,413
3234 Land Survey Costs	0	6,250	6,250	12,500
3236 Legal Fees (Advice etc)	68,294	54,500	(13,794)	109,000
3237 Line Marking - Transport Infrastructure	45,879	26,667	(19,212)	40,000
3239 Mobile Garbage Bin Replacement	34,914	3,750	(31,164)	7,500
3241 Operating Capital	17,338	20,550	3,212	28,800
3244 Plant & Motor Vehicle Repairs & Services	70,510	78,535	8,025	136,204
3246 Plant Hire - External	32,638	26,354	(6,284)	42,268
3248 Plant Hire - Internal Usage	8,757	15,219	6,462	26,342
3250 Plant Hire Recovered	(47,704)	(48,541)	(838)	(77,175)
3252 Plant Registration Fees	39,485	40,359	874	40,359
3254 Printing	20,731	23,985	3,254	32,670
3256 Recycling Centres	93,896	89,612	(4,284)	179,224
3257 Recycling Hub	1,295	2,165	871	2,887
3258 Registrations, Licenses and Permits	4,433	2,352	(2,081)	2,352
3260 Repairs and Maintenance	805,613	1,109,106	303,493	1,894,040
3261 Road Kill Collection Fees	1,296	2,320	1,024	4,640
3262 Kerbside Green Waste Collection	34,936	50,973	16,037	101,945
3263 Kerbside Green Waste Disposal	3,545	10,826	7,280	21,651
3264 Kerbside Hard Waste Collection	41,138	55,897	14,759	111,793
3265 Kerbside Hard Waste Disposal	5,975	15,473	9,499	30,947
3266 Kerbside Recycling Collection	185,566	171,422	(14,144)	342,845
3267 Kerbside Recycling Disposal	112,233	106,605	(5,628)	213,211
3268 Kerbside Garbage Collection	351,016	319,107	(31,909)	638,214
3269 Kerbside Garbage Disposal	176,330	169,239	(7,091)	338,477
3270 Security	8,444	12,840	4,397	23,504
3273 Signage & Guide Posts	32,437	21,250	(11,187)	60,500
3276 Settlement Costs ONLY	0	2,500	2,500	5,000



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED January 2025
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3278 Stationery & Office Consumables	22,076	24,762	2,686	40,519
3279 Street Bin Collection Contract	122,041	144,340	22,299	288,680
3280 Tools/Equipment Expensed (under \$1,000)	4,348	12,750	8,402	23,200
3282 Tyres	11,670	8,325	(3,346)	16,649
3284 Valuation Expenses	43,050	89,150	46,100	199,000
3290 Water Charges (Works Order)	108,544	112,972	4,428	141,532
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	3,670,221	4,325,761	655,540	7,734,672
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	3,800,009	3,655,386	(144,623)	6,259,802
3410 Amortisation Expense	5,229	5,229	0	8,965
3415 Amortisation Expense (Right of Use Asset)	0	0	0	9,133
3499 Depreciation and Amortisation Total	3,805,239	3,660,616	(144,623)	6,277,899
3500 Finance Costs				
3505 Interest on Loans	36,219	35,816	(403)	81,945
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	263
3599 Finance Costs Total	36,219	35,816	(403)	82,208
3600 Other Expenses				
3604 Audit Fees	50,200	47,733	(2,468)	64,465
3606 Audit Panel Expenses	3,500	3,500	0	7,000
3608 Bad & Doubtful Debts	409	0	(409)	0
3612 Bank Fees & Charges	23,704	23,844	140	40,875
3616 Bank Fees Recovered	(3,103)	(2,796)	307	(4,793)
3620 Cashiers Rounding Adjustments	2	15	13	25
3624 Commissions Paid	11,342	13,126	1,784	26,253
3636 Councillor Allowances	93,045	92,250	(795)	159,294
3640 Councillor Expenses	0	1,000	1,000	2,000
3644 Councillor Vehicle Allowance	3,609	4,150	541	7,400
3656 Deputy Mayors Allowance	9,820	9,736	(84)	16,812
3660 Dog Pound & Other Animal Management Expenses	5,684	4,333	(1,351)	6,000
3661 Dog Home & Vet Fees	522	1,068	546	1,832
3664 Donations and Section 77 Expenses	31,517	29,946	(1,571)	60,000
3668 Election Expenses	12,682	8,225	(4,457)	8,225
3672 Employee Sub, Licences and Memberships	76,568	111,538	34,970	114,572
3676 Functions & Programs	8,656	51,150	42,494	93,300
3680 Insurance Claims Related Expenses	8,155	7,500	(655)	15,000
3688 Food & Beverages	1,494	2,637	1,143	4,521
3692 General Insurance	182,628	182,435	(193)	182,435
3704 Government Fire Contributions	332,452	332,452	0	664,905
3712 Immunisations	1,286	701	(584)	3,629



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED January 2025
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3720 Land Tax	102,678	103,658	980	103,658
3724 Mayor's Allowance	25,844	25,623	(221)	44,246
3731 NRM Expenses	14,944	10,000	(4,944)	27,500
3732 Motor Vehicle Insurance	42,054	37,105	(4,948)	37,105
3736 Other roundings	8	15	6	25
3740 Other Sundry Expenses	2,047	4,396	2,349	6,821
3744 Photocopier Leases & Operating Costs	11,959	11,743	(216)	23,486
3748 Postage	33,493	31,529	(1,965)	58,059
3752 Public Liability Insurance	113,803	127,061	13,259	127,061
3760 Reference Materials	0	1,500	1,500	2,750
3768 Sampling, Testing and Monitoring	3,933	2,500	(1,433)	9,000
3770 Storage Costs	626	625	(2)	1,250
3784 Contributions (SES)	28,243	25,775	(2,468)	25,775
3799 Other Expenses Total	1,233,803	1,306,072	72,269	1,940,484
3990 EXPENSES TOTAL	12,994,112	13,974,680	980,568	24,066,926
3995 (SURPLUS)/DEFICIT	(11,203,665)	(13,267,820)	(2,064,155)	(9,567,619)

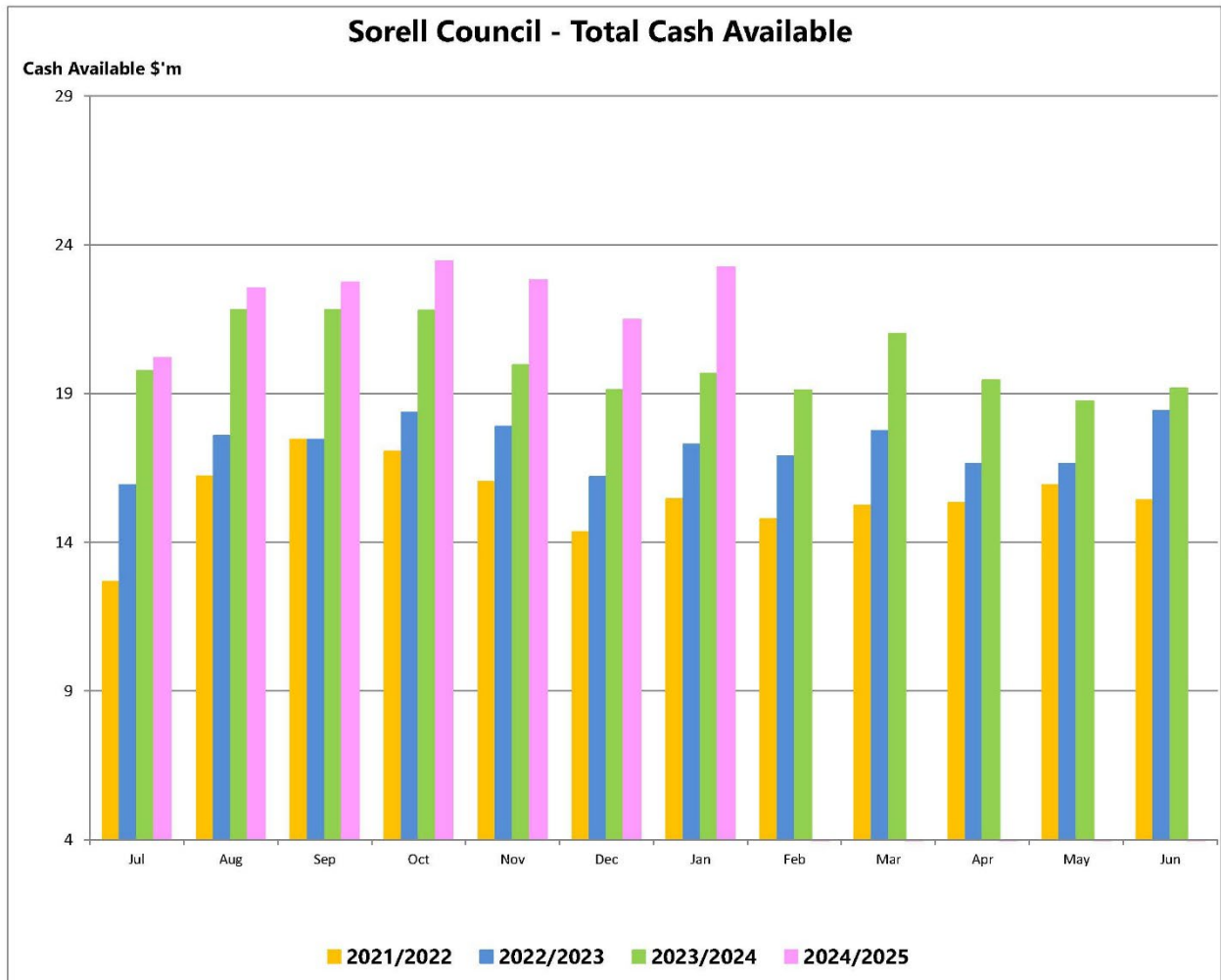


Sorell Council - Cash on Hand as at 31 January 2025					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2024	6/06/2025	\$ 1,626,521	5.05%
MyState Term Deposit	12 Month Term Deposit	8/08/2024	8/08/2025	\$ 1,645,329	5.00%
MyState Term Deposit	12 Month Term Deposit	27/06/2024	27/06/2025	\$ 1,379,000	5.30%
MyState Term Deposit	12 Month Term Deposit	23/08/2024	22/08/2025	\$ 1,578,534	4.95%
Westpac Term Deposit	12 Month Term Deposit	31/01/2025	30/01/2026	\$ 1,000,000	4.70%
Westpac Term Deposit	12 Month Term Deposit	19/02/2024	18/02/2025	\$ 2,000,000	5.08%
Westpac Term Deposit	12 Month Term Deposit	28/08/2024	28/08/2025	\$ 2,000,000	4.80%
Westpac Term Deposit	6 Month Term Deposit	28/08/2024	28/02/2025	\$ 2,000,000	4.85%
Westpac Term Deposit	4 Month Term Deposit	18/12/2024	17/04/2025	\$ 2,000,000	4.97%
CBA Investment Account	At Call			\$ 2,473,273	4.35%
CBA Special Purpose Account	At Call			\$ 3,402,154	4.35%
CBA Operating Account	Current			\$ 2,111,632	4.35%
Various Petty Cash and Floats	In house			\$ 1,100	N/A
Various Halls Bank Balances				\$ 27,912	N/A
Total Funds Available				\$ 23,245,455	

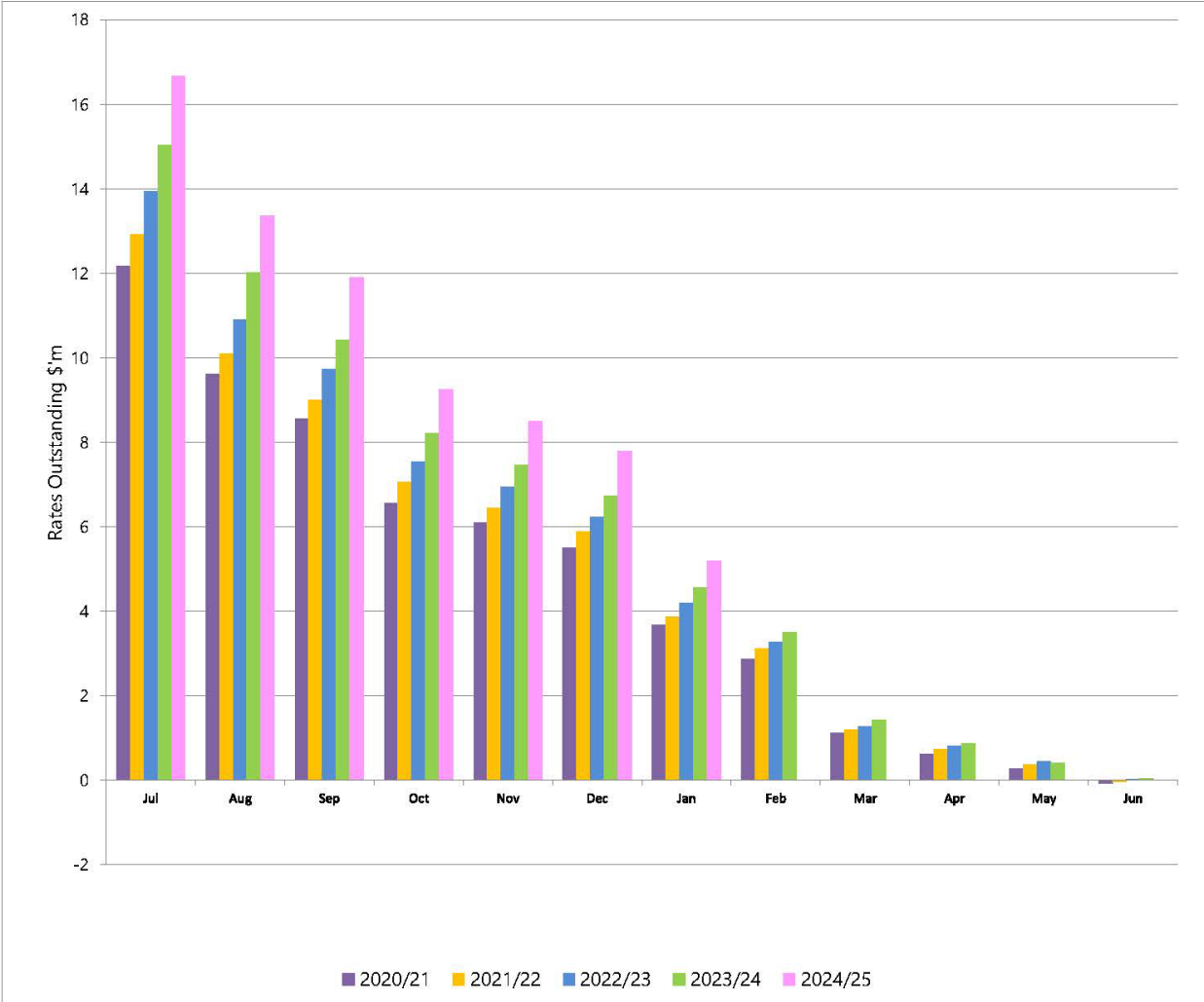
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



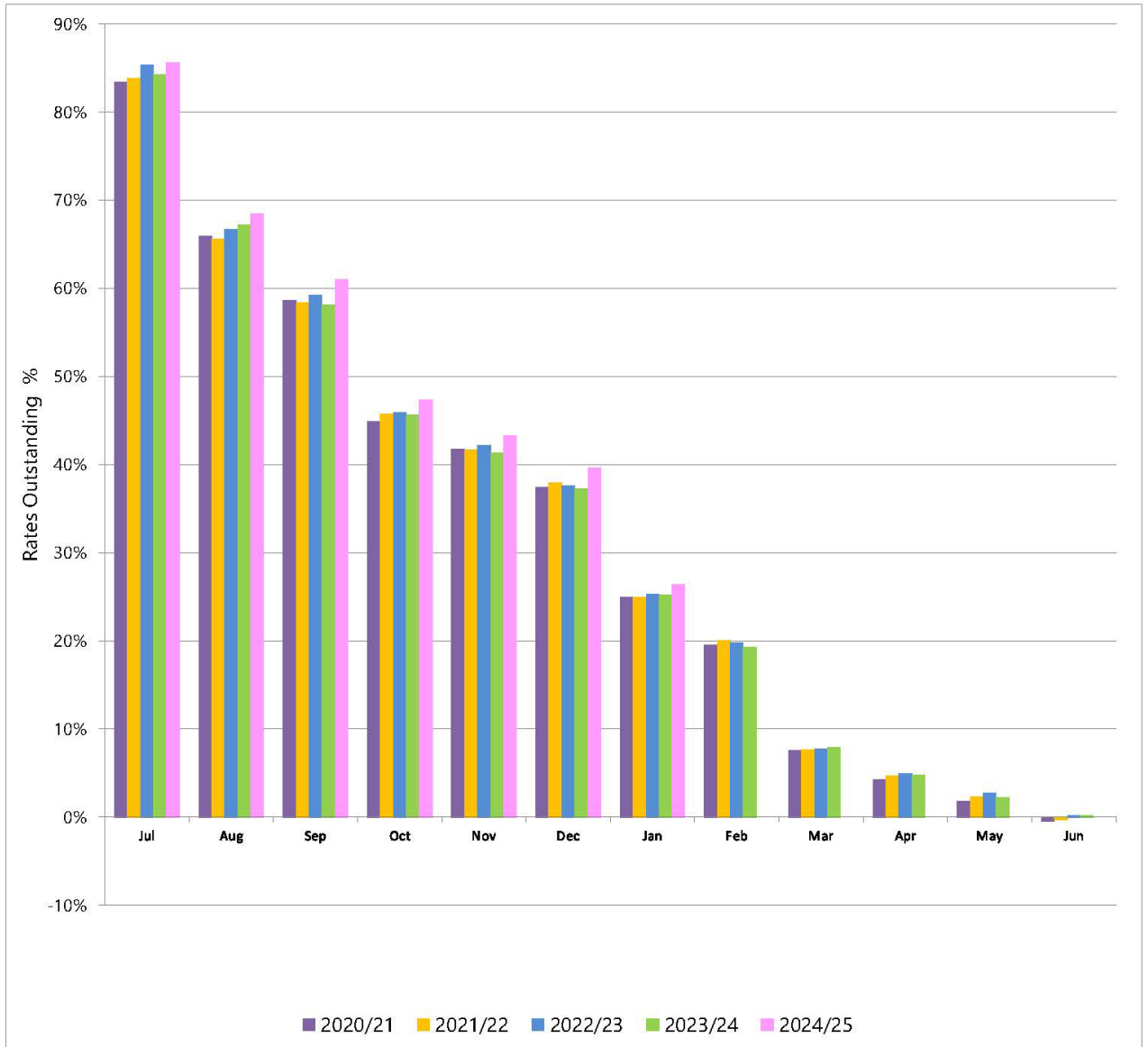
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH \$'m**



SORELL COUNCIL OUTSTANDING RATES BY MONTH %



GRANT VARIANCE ANALYSIS - 31 January 2025

Grant Details	Actual	Budget	Variance	Comments
GL 1405 Grants Operating - Commonwealth Financial Assistance Grant (FAG)				
FAG	\$ 229,971	\$ 207,105	\$ 22,866	The FAG income is above budget by \$23k. This is because at the time the budget was prepared the amount Council was to receive for this grant was unknown. The budget was estimated based on advice received from the Commonwealth Government in June 2024. A full year budget of \$414k was estimated and an actual amount of \$460k relating to the 2024/2025 financial year is expected to be received throughout the year.
GL 1415 Grants Operating - State Grants & Subsidies				
Heavy Vehicle Motor Tax	\$ -	\$ -	\$ -	
Immunisations	\$ 1,774	\$ 1,428	\$ 346	Complete.
Weeds Action Fund	\$ 9,787	\$ -	\$ 9,787	Works have commenced early, original budgeted activity was June 2025. Note. Actual grant receivable will now be \$25,595 an increase of \$12,470.
Paterson's Curse	\$ 9,938	\$ 9,938	\$ -	Complete.
Safer Rural Roads Program 22-23	\$ 27,183	\$ -	\$ 27,183	Unbudgeted grant. Total funds received
	\$ 48,682	\$ 11,366	\$ 37,316	
GL 1420 Grants Operating - Other Grants & Subsidies				
Garage Sale Trail 2024	\$ 2,000	\$ -	\$ 2,000	Unbudgeted grant. Total funds received.
Government Energy Support	\$ 650	\$ -	\$ 650	Unbudgeted grant. Total funds received.
	\$ 2,650	\$ -	\$ 2,650	
	\$ 281,303	\$ 218,471	\$ 62,832	
GL 2105 Grants Capital - Roads to Recovery Funding				
Roads to Recovery Funding	\$ 50,000	\$ 340,822	-\$ 290,822	Roads to Recovery funding is below budget by \$170k. The variance is a result of lower than expected Roads to Recovery capital job expenditure year to date, due to a delay to expected commencement date.
GL 2110 Grants Capital - Commonwealth Grants				
C-25-T-007 Old Forcett Road Widening LRCI Stage 4	\$ -	\$ 52,531	-\$ 52,531	Works have been rescheduled, with a completion date of May 2025.
C-24-B-005 Sorell Carriage Shed LRCI Stage 4	\$ 76,445	\$ 40,000	\$ 36,445	Works are nearing completion. More works were carried forward from 2023/2024 than expected.
C-24-LI-005 Sorell Streetscape Upgrade LRCI Stage 4	\$ 263,817	\$ 263,406	\$ 411	Works are nearing completion.
C-24-S-009 NFMIP - Seventh Avenue, Dodges Ferry	\$ 1,050,000	\$ 1,050,000	\$ -	Complete.
	\$ 1,390,262	\$ 1,405,937	-\$ 15,675	



GRANT VARIANCE ANALYSIS - 31 January 2025

Grant Details	Actual	Budget	Variance	Comments
GL 2115 Grants Capital - State Grants				
C-24-LI-003/004 Health Promotion - Mienna Park and Penna Beach Walkway	\$ 92,825	\$ 96,000	-\$ 3,175	Works essentially complete. A final decision is to be made regarding some additional fencing.
C-24-T-037 Wiggins Road Pavement Widening	\$ 149,827	\$ 138,000	\$ 11,827	Complete. Over budget due to 23/24 works carried forward.
C-24-T-035 Carlton River Road Guard Rails, Paths (Gate 5)	\$ 116,768	\$ 112,000	\$ 4,768	Complete. Over budget due to 23/24 works carried forward.
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ 90,498	\$ 112,000	-\$ 21,502	Delays experienced to date. These are substantial works and they will continue throughout the financial year.
C-24-T-038 Black Spot Program - Carlton Beach Rd/Webb St	\$ 20,885	\$ 40,000	-\$ 19,115	Complete. Actual works were less than budgeted.
C-23-B-002 BEST/SE Jobs Hub & Training Facility	\$ 1,269,875	\$ 2,100,000	-\$ 830,126	This project is behind initial estimated timelines.
C-25-T-005 BEST/SE Jobs Hub Car Parking	\$ -	\$ 30,000	-\$ 30,000	Works have been rescheduled, with a completion date of June 2025.
C-25-T-017 Dodges Ferry 35 Carlton Beach Rd - bus stop upgrades	\$ -	\$ 17,158	-\$ 17,158	Works have been rescheduled, with a completion date of May 2025.
C-25-T-016 Sorell Park & Ride - bus stop upgrades	\$ -	\$ 17,158	-\$ 17,158	Works have been rescheduled, with a completion date of May 2025.
C-25-T- 006 SRRP Kellevie Rd	\$ 42,089	\$ -	\$ 42,089	Works have began ahead of schedule, with an estimated completion date of May 2025.
C-25-LI-007 BMX LED Lighting	\$ 32,166	\$ -	\$ 32,166	Works have began ahead of schedule, with an estimated completion date of March 2025.
C-25-T-014 VRUP - Penna Road footpath	\$ -	\$ 74,250	-\$ 74,250	Works have been rescheduled, with a completion date of May 2025.
	\$ 1,814,933	\$ 2,736,567	-\$ 921,634	
	\$ 3,255,195	\$ 4,483,326	-\$ 1,228,131	



18.2 OPERATING BUDGET - MID YEAR BUDGET REVIEW

RECOMMENDATION

“That Council resolve to receive and approve the Sorell Council Operating Mid-Year Budget Review”.

Note: variances are only reported and discussed below if they are greater than \$10k.

The Mid-Year Budget Review (MYBR), which involves a full review of the Council's financial operating position to the end of December 2024, has been undertaken. Adjustments have been recommended as per the attached revised budget.

The MYBR operating surplus for the period ended 30 June 2025 is \$1.260m, which is \$1.958m above the original budget operating deficit of \$698k. The main driver of the change in operating surplus is the MYBR total operating income of \$25.390m, which is \$2.021m greater than original budgeted income. The most significant change to the MYBR total operating income, relates to Commonwealth Financial Assistance Grant (FAG), which is expected to increase by \$1.635m. It's important to note, that this expected FAG increase is not guaranteed and is based on several estimates and assumptions (refer to Operating Income section for details).

There has not been an overall significant change to the MYBR total expenses of \$24.131m, which are \$64k greater than the original budgeted expenses.

The MYBR net surplus for the period ended 30 June 2025 is \$10.311m, which is \$743k above the original budget net surplus. This is due to the above mentioned movements in total operating income and expenses and also the MYBR total capital income is expected to decrease by \$1.214m from the original budget.

In summary, the budget for the 2024/2025 financial year has been amended in the following areas:

Operating Income

Operating income is now forecast to increase by \$2.021m, bringing the expected budget for the financial year up to \$25.390m.

The main reasons for this movement are:

- Rates and charges is expected to increase by \$121k, as a result of rates raised from supplementary valuations received from the Office of the Valuer-General. The significant components of rates and charges income have been adjusted to reflect actuals at 31 December 2024. No additional supplementary valuations have been forecast between January and June 2025, due to the unpredictable nature of this activity.
- User fees is expected to increase by \$4k, due to the following key changes:



- Building assessment fees is expected to increase by \$18k. Building assessment fees were greater than expected for the first half of the financial year (\$10k above budget) and this trend is expected to continue for the remainder of the year.
- Plumbing inspections is expected to increase by \$12k, which reflects the greater than expected income received in the first half of the financial year. This trend has not been forecast to continue for the remainder of the financial year.
- These increases are partially offset by a reduction in estimated engineering inspections & 1% approval fee. Engineering inspections & 1% approval fee is expected to decrease by \$18k. This income stream has been lower than expected for the first half of the financial year and has been adjusted to reflect this. This trend has not been forecast to continue for the remainder of the financial year.
- Operating grants is expected to increase by \$1.678m, because of the following key changes:
 - The FAG is expected to increase by \$1.635m. The FAG was originally budgeted for \$414k, based on advice received from the Commonwealth Government in June 2024. The actual FAG allocation for 2024/2025 financial year was \$2.811m. However, of this actual allocation, \$2.351m (83%) was paid to Council in advance in June 2024, leaving only \$460k to be received by Council during the 2024/2025 financial year. In addition, at MYBR a prepayment of \$1.589m has been budgeted to be received in June 2025. This prepayment is not guaranteed, however, FAG prepayments have been received by Council consistently over the past 8 years. The June 2025 prepayment of \$1.589m has been estimated based on an average of the past 8 year's prepayments.
 - State grants and subsidies is expected to increase by \$39k. This is a result of the approval of two new grant deeds during the financial year. Grant funding from the Safer Rural Roads Program (SRRP) to undertake line marking to Shark Point Road and Pawleena Road (\$27k) and funding from the NRM North Weed Action Fund for highly invasive perennial grasses (\$12k).
- Contributions received is expected to increase by \$18k, because of an increase to car parking cash in lieu contributions. Car parking cash in lieu contributions has increased by \$18k, which reflects the greater than expected income received in the first half of the financial year. No additional car parking cash in lieu contributions have been forecast between January and June 2025, due to the unpredictable nature of this activity.
- Interest income is expected to increase by \$146k, due to the following key changes:
 - Rates interest penalty is expected to increase by \$11k, which reflects the greater than expected income received in the first half of the financial year. This trend has not been forecast to continue for the remainder of the financial year.
 - Interest received banks & other is expected to increase by \$135k, because of higher-than-expected cash and investment balances

and interest rates on investments. An updated investment analysis was completed during the MYBR process to estimate interest income based on current and forecasted interest rates and investment balances.

- Other income is expected to increase by \$56k, due to the following key changes:
 - Other sundry income has increased by \$63k. The increase to this income stream is predominately due to Council's sale of a road reserve on Old Forcett Road, Dodges Ferry for the privately constructed community pool project.
 - Insurance recoveries has increased by \$11k, which has been adjusted to reflect actual recoveries at 31 December 2024. These recoveries predominantly relate to a diesel contamination event. No additional recoveries have been forecast between January and June 2025, due to the unpredictable nature of this activity.
 - These key increases are partially offset by a reduction in other facility hire. Other facility hire is expected to decrease by \$29k. This income stream has been lower than expected for the first half of the financial year and has been adjusted to reflect this (\$17k below budget). This is predominantly due to reduced availability of court hire at the South East Stadium, whilst floor issues were being addressed. The floor issues are yet to be resolved and as such the January to June 2025 forecast has also been decreased by \$12k.

Capital Income

Capital income is now forecast to decrease by \$1.214m, bringing the expected budget for the financial year down to \$9.051m.

The main reasons for this movement are:

- Capital grants is expected to decrease by \$56k, because of the following key changes:
 - State grants for new or upgraded assets is expected to decrease by \$151k and other grants for new or upgraded assets is expected to increase by \$96k, due to the following changes:
 - An expected increase of \$93k relates to changes in carry forward amounts from the 2023/2024 financial year, which were finalised after the original budget was prepared; The Regional Training and Jobs Hub grant is expected to increase by \$96k; the SRRP grant for Wiggins Road upgrade is expected to increase by \$12k; the Vulnerable Road Users Program grant for Carlton River Road is expected to increase by \$5k; the Healthy Tasmania Fund Health Focus grant relating to walkways at Mienna Park and Penna Beach is expected to increase by \$2k; and the Coastal and Estuarine Risk Mitigation Program (CERMP) relating to the Southern Beaches is expected to decrease by \$22k.
 - A decrease of \$59k relates to election commitment grants for the South East Sports Complex and Dodges Ferry Recreation Reserve ALF goal nets, which were originally budgeted for. However, the final grant deed conditions have now been received, which



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

confirm an increase to the total grant (\$130k) and that works will take place and grant income will be recognised in the 2025/2026 financial year.

- A decrease of \$71k relates to a grant for the South East Sports Complex soccer perimeter fence and goal nets, which were originally budget for. However, Council have now had confirmation that this grant application was unsuccessful.
- The Black Spot Programme relating to bollard installation in Dodges Ferry has decreased by \$19k, due to lower-than-expected overall project costs.
- A decrease of \$96k relates to a movement from State grants to other grants, due to a recording error in the original budget. This relates to the Local Government Association of Tasmanian Open Spaces grant for the Dodges Ferry Skate Park upgrade.
- Commonwealth grants for new or upgraded assets is not expected to have a significant overall change, however, there has been changes to the mix of grants within this classification:
 - The Regional Training and Jobs Hub grant is expected to decrease by \$50k due to an overstatement in the original budget.
 - The following movements relate to changes in the Local Roads and Community Infrastructure Program (LRCIP) Phase 4 grant carry forward amounts from the 2023/2024 financial year, which were finalised after the original budget was prepared; the Sorell carriage shed project is expected to increase by \$45k and the Old Forcett Road widening project is expected to increase by \$5k.
- Net gain / loss on disposal has decreased by \$1.158m, because of a net loss on disposal of assets which have been processed in the Assetic asset management system in the first half of the financial year. Asset disposals year-to-date are a result of the completion of replacement and renewal capital jobs and the disposal of light and heavy fleet. No additional capital replacement and renewal disposals have been forecast between January and June 2025, due to the unpredictable nature of this activity. A \$400k profit on disposal, relating to a land sale, has been forecast for June 2025.

Expenses

Total expenditure is now forecast to increase by \$64k, bringing the expected budget for the financial year up to \$24.131m.

The main reasons for this movement are:

- Employee benefits is expected to decrease by \$336k, because of the following key changes:
 - Fringe benefit tax (FBT) is expected to decrease by \$11k, because of a reduction in the estimated quarterly FBT payments, which are based on the actual 2023/2024 FBT payable.
 - Long service leave (LSL) is expected to decrease by \$28k, which is predominately due to several staff leaving employment with Council



- during the first half of the financial year and clearing the associated accumulated balances.
- Salaries has decreased by \$83k, which is predominately due to position vacancies in the first half of the financial year.
 - Salaries transferred to WIP is expected to increase by \$48k and overheads recovered is expected to increase by \$18k, because of greater than expected staff hours being allocated to capital jobs in engineering (\$23k) and sealed roads (\$36k). This increase is partially offset by a reduction due to the lower than expected hours being allocated to capital jobs in stormwater (\$10k).
 - Superannuation is expected to decrease by \$21k, predominately due to position vacancies during the first half of the financial year and superannuation budgeted per the Enterprise Agreement not being due on new staff until the completion of a 6-month term.
 - Workers compensation insurance is expected to decrease by \$126k, due to several factors, including a reduction in premiums, a reduction in estimated salaries and an unbudgeted workers compensation claim experience discount of \$46k received during the financial year. The reduction in premium is expected to be the most significant factor in the decrease; the workers compensation insurance premium was originally budgeted at 4.38% based on insurance broker advice, however, during the 2024/2025 financial year insurance renewal negotiations, Council's insurance brokers negotiated a reduced premium of 3.39%.
- Materials and services is expected to increase by \$181k, because of the following key changes:
 - Computer software and maintenance licenses is expected to decrease by \$11k, because of a duplication error in the original budget.
 - Consultants other is expected to increase by \$30k, because of the following key changes:
 - \$12k increase in governance consulting costs, including \$20k for the increase cost for the South East Sports Complex master plan; \$11k for the increase cost for the playground audit; and \$3k for sundry advice. In addition, the following governance consulting costs were removed; \$7k relating to the Community Cultural Precinct Master Plan, as work has temporarily ceased this financial year; \$10k relating to the Dodges Ferry Recreation Reserve Master Plan and \$5k relating to preparation of the development application for Old Forcett Road, as these projects are now expected to commence in the 2025/2026 financial year.
 - \$7k increase for the unbudgeted finalisation of the Social Strategy and Active Transport Strategy.
 - \$6k for additional external provider support required for the Dynamics 365 Business Central finance system.
 - \$5k for the TasWaste South regional study on hard waste.

- Contractors is not expected to have a significant overall change (\$7k increase) however, the following significant cost centre changes are noted:
 - \$10k increase in Engineering contractors, due to additional costs expected for the Sorell Rivulet dam removal.
 - \$24k increase in Town Planning contractors, because of additional contractor hours required due to the (prior) vacant Development Engineering Officer position and Eng Drawing approval.
 - \$11k increase in Environmental Health contractors, because of additional contractor hours required due to staff leave coverage.
 - \$16k decrease in ICT contractors, due to the removal of a cyber protection services budgeting error (\$14k) and project-based contractors (\$5k), which are no longer required. In addition, \$3k was added to the CouncilWise system cloud implementation project, in line with the project quote.
 - \$15k decrease in Asset & GIS contractors, predominately because of a change in Council's asset managed service provider.
 - The NRM contractor original budget of \$55k for the Blue Lagoon cumbungi removal was reallocated towards the initial implementation of the Dodges Ferry Reserve Management Plan recommendations.
- Mornington Park transfer station disposal costs is expected to decrease by \$51k, because of a budgeting error in the original budget. The original budget did not include the reduction in Southern Waste Solution's charge to Council due to Council's ownership interest in the Copping Refuse Disposal Site Joint Authority.
- Legal Fees is expected to increase by \$19k, because of several significant town planning legal matters in the first half of the financial year.
- Line marking is expected to increase by \$34k, relating to the SRRP grant. In the original budget line marking in relation to the SRRP grant was not budgeted.
- Mobile garbage bin replacement is expected to increase by \$55k. This relates to a requirement for Council to pay for new/upgraded garbage, recycling and green-waste wheelie bins under the new service contracts with Veolia. A review was completed during MYBR, and it has been estimated that approximately 600 new/upgraded wheelie bins will be required per annum. The accounting treatment of this new process has recently been considered by staff and a decision has been made that annual wheelie bin costs are not material and therefore wheelie bins will be accounted for as an operating expense and then captured in the Assetic asset management system, as part of the 5-year Land Improvements revaluation cycle.
- Operating capital is expected to increase by \$11k. This is a result of actual year-to-date land acquisitions at Lewisham Drive (\$16k), which

- is partially offset by a reduction due to the decision to postpone the installation of a portable stage in the Sorell Memorial Hall (\$6k).
- Plant hire external is expected to increase by \$41k. This is a result of the unbudgeted installation of portable toilets at Maddison Lyndon Park (\$26k) and additional requirements for both sealed roads (\$5k) and stormwater (\$10k).
 - Repairs and maintenance is expected to increase by \$91k, because of the following key changes:
 - \$5k increase for pumping of portable toilets at Maddison Lyndon Park.
 - \$50k increase for Sorell BMX track resurfacing.
 - \$13k increase for replacement of the South East Sports Complex junior oval cricket pitch cover.
 - \$25k increase for identified repairs needed at the Dodges Ferry Boat Park for irrigation and drainage beds.
 - Kerbside green waste collection fees is expected to decrease by \$27k, because of a significant reduction in collection volumes.
 - Kerbside recycling disposal is expected to increase by \$12k, because of a reviewed analysis at MYBR on actuals year to date and estimates for the second half of the year.
 - Signage and guide posts is expected to decrease by \$10k, because of a decision not to proceed with the implementation of some signage at the South East Stadium.
 - Street bin collection contract is expected to decrease by \$37k, because of a reviewed analysis at MYBR on actuals year to date and estimates for the second half of the year.
 - Valuation expenses is expected to increase by \$10k, because of the receipt of unbudgeted supplementary valuations. The original budget only budgeted for 6 months of supplementary valuations because the Office of the Valuer-General is completing a fresh valuation during the financial year. However, Council have received additional supplementary valuations in January. No additional supplementary valuations have been forecast between February and June 2025, as supplementary valuations are expected to cease for the commencement of the fresh valuation work.
- Depreciation and amortisation is expected to increase by \$217k as a result of the revised forecasting from the Assetic asset management systems. This increase is predominantly in relation to asset indexation and revaluation that took place at 30 June 2024 financial year end, after the original budget was completed.
 - Other expenses is not expected to have a significant overall change (\$2k increase), however, there have been minor changes within a number of expense accounts, with the following significant change noted:
 - Public liability insurance has decreased by \$13k. This expenditure item has been adjusted to reflect the financial year's actuals. This decrease is a result of lower-than-expected premiums for the 2024/2025 financial year.

Net Cash Position

Council's estimated net cash position at 30 June 2025 is now forecast to increase by \$4.217m since the original budget, with a forecast cash balance of \$17.287m at MYBR, compared to a forecast cash balance of \$13.070m in the original budget.

The main reasons for this movement are:

- The actual cash balance at 30 June 2024 of \$19.169m, was \$2.052m greater than the amount forecast when the original budget was prepared.
- Operating surplus (excluding depreciation) is expected to increase by \$2.175m compared to the original budget estimations.
- Capital grant income received is expected to increase by \$211k compared to original budget estimations.
- Proceeds from sale of assets is expected to increase by \$91k compared to the original budget estimations.
- Capital expenditure is expected to increase by \$345k compared to the original budget estimations.

Stephanie Perry
Manager Finance

Scott Nicol
Financial Accountant

Date: 6 February 2025
Attachments (8 pages)



AGENDA
ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

SORELL COUNCIL			
SUMMARY DEPARTMENTAL PROFIT & LOSS			
BUDGET FOR THE PERIOD ENDED 30 JUNE 2025			
	BUDGET 2024/2025	MYBR 2024/2025	MOVEMENT
OPERATING INCOME			
Rates and Charges	19,519,937	19,640,567	120,630
Statutory Fees and Charges	544,611	543,809	(802)
User Fees	684,300	687,845	3,545
Grants Operating	452,700	2,130,239	1,677,539
Contributions Received	230,000	248,423	18,423
Interest	974,296	1,120,734	146,438
Other Income	574,498	630,049	55,551
Investment Income from TasWater	388,800	388,800	0
TOTAL OPERATING INCOME	23,369,141	25,390,465	2,021,324
EXPENSES			
Employee Benefits	8,031,663	7,695,166	(336,497)
Materials and Services	7,734,672	7,915,550	180,877
Depreciation and Amortisation	6,277,899	6,495,134	217,235
Finance Costs	82,208	82,208	0
Other Expenses	1,940,484	1,942,455	1,970
TOTAL EXPENSES	24,066,926	24,130,512	63,585
OPERATING SURPLUS / (DEFICIT)	(697,785)	1,259,953	1,957,738
CAPITAL INCOME			
Grants Capital	7,855,405	7,799,135	(56,270)
Contributions - Non Monetary Assets	2,010,000	2,010,000	0
Net Gain / (Loss) on Disposal	400,000	(758,067)	(1,158,067)
Share of Interest in Joint Ventures	-	-	0
TOTAL CAPITAL INCOME	10,265,405	9,051,068	(1,214,337)
NET SURPLUS / (DEFICIT)	9,567,619	10,311,021	743,401



SORELL COUNCIL
SUMMARY DEPARTMENTAL PROFIT & LOSS
BUDGET FOR THE PERIOD ENDED 30 JUNE 2025

Net results	Budget 2024/2025 PNL	Budget 2024/2025 Cash
Department Net result		
GM & Councillors	(1,204,540)	(1,175,551)
Finance	16,541,782	16,647,422
Community & HR	(3,091,662)	(2,434,646)
Engineering, Regulatory Services, IT & Depot	(10,985,627)	(5,282,139)
Total Operating Profit /(Loss)	1,259,953	7,755,087
Increase/(Decrease) in Trade & Other Payables		209,000
(Increase)/Decrease in Trade & Other Receivables		(13,000)
		196,000
Capital Expenditure		
Renewal and Replacement		(6,167,435)
New / Upgrade		(11,164,093)
Total Capital Expenditure		(17,331,528)
Grant Income		
Grants Received for Capital Works	7,799,135	6,778,413
Sale of Assets		
Proceeds from Sale of Assets		616,000
Borrowings		
New Borrowings		350,000
Principal Repayment of Loans		(245,630)
Net Cash Surplus / (Deficit) for 2024/2025		(1,881,658)

Cash & Investments Forecast		
Cash & Investments as at 01/07/2024		19,169,130
Add:		
PNL Cash Surplus		7,755,087
Grants Received for Capital Works		6,778,413
Proceeds from Sale of Assets		616,000
New Borrowings		350,000
Increase/(Decrease) in Trade & Other Payables		209,000
		15,708,500
Less:		
Capital Expenditure		(17,331,528)
Loan Repayments		(245,630)
(Increase)/Decrease in Trade & Other Receivables		(13,000)
		(17,590,158)
Cash at Bank Forecast as at 30/06/2025		17,287,472



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2025				
FOR COST CENTRE - All Cost Centres				
		BUDGET 2024/2025	MYBR 2024/2025	Movement
1000	OPERATING INCOME			
1100	Rates and Charges			
1105	Rates - General/Ordinary/Residential	15,236,224	15,325,019	88,795
1110	Rates General Written Off	(5,500)	(10,276)	(4,776)
1115	State Grant Rates Remission	920,623	938,635	18,012
1120	Rates Pensioner Concession	(920,623)	(938,635)	(18,012)
1125	Domestic Waste Annual Charge	3,618,525	3,650,650	32,125
1130	Fire Rates Levy Income	692,609	697,095	4,486
1150	Other Remissions	(23,991)	(23,991)	0
1160	AWTS Maintenance Fee Received	2,070	2,070	0
1199	Rates and Charges Total	19,519,937	19,640,567	120,630
1200	Statutory Fees and Charges			
1210	132 & 337 Certificate Fees	149,664	149,664	0
1220	Town Planning Fees	380,791	380,791	0
1225	Animal Infringements & Fines	3,554	3,554	0
1230	Other Infringements Fines & Penalties	3,377	4,881	1,504
1235	Licences & Permits	4,391	3,376	(1,015)
1240	Street Stall Permit Fee	2,835	1,544	(1,291)
1299	Statutory Fees and Charges Total	544,611	543,809	(802)
1300	User Fees			
1303	Animal Management Sundry Income -collars,signs etc	0	0	0
1306	Building Assessment Fees	79,415	97,415	18,000
1318	Caravan Licences	18,816	18,816	0
1327	Dog Impounding & Release Fees	1,200	1,200	0
1330	Dog Registration & Renewal	105,162	105,162	0
1331	Kennel Licences	1,500	1,500	0
1333	Driveway Approval and Inspection Fees	16,423	14,004	(2,419)
1335	Engineering Inspections & 1% Approval Fee	81,435	63,361	(18,074)
1336	Fire Abatement Charges	15,000	15,000	0
1342	Food Licences	46,395	46,395	0
1351	Photocopy Charges	0	0	0
1354	Plumbing Application Fees	147,433	147,433	0
1357	Plumbing Inspection	140,216	152,216	12,000
1360	Amended Plan Fees	4,000	4,000	0
1363	Recreational Vehicle Income	27,306	21,344	(5,962)
1369	Building Administration Fee (0.1%)	0	0	0
1372	TBCITB Training Levy (0.2%)	0	0	0
1399	User Fees Total	684,300	687,845	3,545
1400	Grants Operating			
1405	Commonwealth Financial Assistance Grant	414,209	2,049,445	1,635,236
1410	Comm'th Grants & Subsidies	0	0	0
1415	State Grants & Subsidies	38,491	78,144	39,653
1420	Other Grants & Subsidies	0	2,650	2,650
1430	Training Incentive Payment	0	0	0
1499	Grants Operating Total	452,700	2,130,239	1,677,539
1500	Contributions Received			
1505	Public Open Space Contributions	200,000	200,000	0
1506	Car Parking Cash in Lieu Contributions	5,000	23,423	18,423
1507	Subdiv Traffic Management Treatment Contributions	0	0	0
1508	Stormwater Contributions	0	0	0
1510	Contributions Received Other	25,000	25,000	0
1549	Contributions Received Total	230,000	248,423	18,423



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2025				
FOR COST CENTRE - All Cost Centres				
		BUDGET 2024/2025	MYBR 2024/2025	Movement
1550	Interest			
1560	Rates Interest Penalty	124,862	135,985	11,123
1565	Rates Interest Written Off	(400)	(400)	0
1570	Rates Legal Costs Recovered	1,218	1,218	0
1575	Interest Received Banks & Other	848,616	983,930	135,315
1599	Interest Total	974,296	1,120,734	146,438
1600	Other Income			
1605	Bad Debts Recovered	0	0	0
1610	Diesel Fuel Rebate	30,852	32,751	1,899
1615	Donations Received	0	0	0
1620	Hall Hire	64,697	70,128	5,431
1625	Lease/Rent Fees Received	123,647	116,313	(7,334)
1627	Lease Fees - Copping Tip	124,478	127,995	3,517
1630	Other Facility Hire	171,360	142,085	(29,275)
1635	Other Sundry Income	5,640	68,492	62,852
1637	Insurance Recoveries	0	11,089	11,089
1645	Vehicle FBT Recoveries	53,823	53,823	0
1655	Workers Compensation - Reimbursement	0	0	0
1656	Copping Public Cemetery Trust Net Income	0	4,045	4,045
1660	Grave Site Sales - Dunalley Hall	0	1,739	1,739
1662	Wheelie Bin Stabiliser Income	0	1,588	1,588
1689	Other Income Total	574,498	630,049	55,551
1690	Investment Income from TasWater			
1694	TasWater Interim Dividend	388,800	388,800	0
1699	Investment Income from TasWater Total	388,800	388,800	0
1999	Operating Income Total	23,369,141	25,390,465	2,021,324
2000	Capital Income			
2100	Grants Capital			
2105	Roads to Recovery Funding	681,644	681,644	0
2110	Comm'th Grants new or upgraded assets	2,217,006	2,216,335	(671)
2115	State Grants for new or upgraded assets	4,956,755	4,805,306	(151,449)
2120	Other Grants for new or upgraded assets	0	95,850	95,850
2199	Grants Capital Total	7,855,405	7,799,135	(56,270)
2200	Contributions - Non-monetary Assets			
2205	Developer Contributions for assets	2,010,000	2,010,000	0
2299	Contributions - Non-monetary Assets Total	2,010,000	2,010,000	0
2300	Net Gain/(Loss) on Disposal			
2305	(Profit) / Loss on Disposal of Assets	400,000	(758,067)	(1,158,067)
2320	Recognition / De-recognition of Assets	0	0	0
2399	Net Gain/(Loss) on Disposal Total	400,000	(758,067)	(1,158,067)
2400	Share of Interests in Joint Ventures			
2410	Fair value adjustment - Investment in Associate	0	0	0
2420	Revenue from Investment in Associates	0	0	0
2499	Share of Interests in Joint Ventures Total	0	0	0
2899	CAPITAL INCOME TOTAL	10,265,405	9,051,068	(1,214,337)
2999	TOTAL INCOME	33,634,546	34,441,532	806,987



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2025				
FOR COST CENTRE - All Cost Centres				
		BUDGET 2024/2025	MYBR 2024/2025	Movement
3000	Expenses			
3100	Employee Benefits			
3102	ADO Expense	64,756	57,788	(6,968)
3103	Annual Leave	570,614	564,312	(6,302)
3109	Conferences	7,950	7,950	0
3111	Drug and Alcohol Testing	3,000	3,000	0
3112	FBT Expenses - Gift Cards / Gifts	3,000	3,000	0
3114	FBT Expenses - Entertainment (FBT)	4,200	4,200	0
3115	Fringe Benefit Taxes	44,948	34,346	(10,602)
3118	Health and Well Being	2,000	5,520	3,520
3124	Long Service Leave	185,929	158,116	(27,813)
3127	Medicals	3,400	3,400	0
3139	Overheads Recovered	(81,110)	(99,443)	(18,332)
3145	Payroll Tax	358,180	366,419	8,239
3148	Protective Clothing & Accessories	34,150	34,150	0
3151	Recruitment Costs	0	0	0
3154	Salaries	5,738,760	5,655,874	(82,885)
3156	Salaries transferred to WIP	(243,448)	(291,691)	(48,243)
3163	Staff Training	68,562	68,562	0
3166	Superannuation - Council Contribution	931,181	910,326	(20,854)
3169	Temp Staff Employed Through Agency	20,976	20,976	0
3172	Travel and Accommodation	1,500	1,500	0
3175	Uniforms / Clothes Purchased	10,800	10,800	0
3181	Workers Compensation Expense Claims	500	500	0
3184	Workers Compensation Insurance	301,815	175,559	(126,256)
3199	Employee Benefits Total	8,031,663	7,695,166	(336,497)



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2025				
FOR COST CENTRE - All Cost Centres				
		BUDGET 2024/2025	MYBR 2024/2025	Movement
3200	Materials and Services			
3201	Abandoned Cars & Dumped Rubbish Disposal Costs	10,000	10,000	0
3202	Advertising	78,217	80,672	2,455
3204	AWTS Maintenance Charge	1,553	1,553	0
3206	Cleaning	335,183	339,154	3,971
3208	Computer Hardware / Hardware Maintenance	14,536	14,536	0
3212	Computer Software Maint and Licenses	305,996	295,025	(10,971)
3214	Consultants Other	359,826	390,241	30,415
3216	Contractors	554,382	561,804	7,422
3218	Copping Tip Disposal Costs	0	0	0
3220	Mornington Park transfer station disposal costs	158,774	108,000	(50,774)
3221	Electronic Notices / Reminders	0	0	0
3222	Electricity	233,975	225,494	(8,481)
3223	Emergency Management	2,000	2,000	0
3224	Fire Hazard Reduction (Private Land)	9,000	9,000	0
3226	Fuel	268,122	261,809	(6,313)
3227	Greenwaste Mobile Garbage Bin Collection	202,332	202,332	0
3228	Greenwaste Mobile Garbage Bin Disposal	64,087	64,087	0
3232	Internet, Telephone & Other Communication Charges	57,413	57,653	240
3234	Land Survey Costs	12,500	12,500	0
3236	Legal Fees (Advice etc)	109,000	127,833	18,833
3237	Line Marking	40,000	73,979	33,979
3239	Mobile Garbage Bin Replacement	7,500	63,000	55,500
3241	Operating Capital	28,800	39,975	11,175
3244	Plant & Motor Vehicle Repairs & Services	136,204	136,204	0
3246	Plant Hire - External	42,268	83,548	41,280
3248	Plant Hire - Internal Usage	26,342	19,657	(6,685)
3250	Plant Hire Recovered	(77,175)	(67,549)	9,626
3252	Plant Registration Fees	40,359	40,359	0
3254	Printing	32,670	32,670	0
3256	Recycling Centres	179,224	179,224	0
3257	Recycling Hub	2,887	2,887	0
3258	Registrations, Licenses and Permits	2,352	4,444	2,092
3259	CEMETERY Repairs and Maintenance	0	0	0
3260	Repairs and Maintenance	1,894,040	1,985,432	91,392
3261	Road Kill Collection Fees	4,640	4,640	0
3262	Kerbside Green Waste Collection	101,945	74,933	(27,013)
3263	Kerbside Green Waste Disposal	21,651	21,651	0
3264	Kerbside Hard Waste Collection	111,793	111,793	0
3265	Kerbside Hard Waste Disposal	30,946	30,946	0
3266	Kerbside Recycling Collection	342,845	342,845	0
3267	Kerbside Recycling Disposal	213,211	225,000	11,789
3268	Kerbside Garbage Collection	638,214	638,214	0
3269	Kerbside Garbage Disposal	338,477	344,805	6,328
3270	Security	23,504	22,792	(712)
3273	Signage & Guide Posts	60,500	50,500	(10,000)
3276	Settlement Costs ONLY	5,000	5,000	0
3278	Stationery & Office Consumables	40,519	40,519	0
3279	Street Bin Collection Contract	288,680	251,824	(36,856)
3280	Tools/Equipment Expensed (under \$1,000)	23,200	23,200	0
3282	Tyres	16,649	23,549	6,900
3284	Valuation Expenses	199,000	209,000	10,000



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2025				
FOR COST CENTRE - All Cost Centres				
		BUDGET 2024/2025	MYBR 2024/2025	Movement
3290	Water Charges (Works Order)	141,532	136,817	(4,715)
3292	Wheelie Bin Stabiliser Expenses	0	0	0
3299	Materials and Services Total	7,734,672	7,915,550	180,877
3390	Impairment of Debts			
3399	Impairment of Debts Total			
3400	Depreciation and Amortisation			
3405	Depreciation Expense	6,259,802	6,477,036	217,235
3410	Amortisation Expense	8,965	8,965	0
3415	Amortisation Expense (Right of Use Asset)	9,133	9,133	0
3499	Depreciation and Amortisation Total	6,277,899	6,495,134	217,235
3500	Finance Costs			
3505	Interest on Loans	81,945	81,945	0
3515	Interest on Overdue Accounts	0	0	0
3521	Interest Expense (Lease Liability)	263	263	0
3599	Finance Costs Total	82,208	82,208	0



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2025				
FOR COST CENTRE - All Cost Centres				
		BUDGET 2024/2025	MYBR 2024/2025	Movement
3600	Other Expenses			
3604	Audit Fees	64,465	62,665	(1,800)
3606	Audit Panel Expenses	7,000	7,000	0
3608	Bad & Doubtful Debts	0	0	0
3612	Bank Fees & Charges	40,875	40,875	0
3616	Bank Fees Recovered	(4,793)	(4,793)	0
3620	Cashiers Rounding Adjustments	25	25	0
3624	Commissions Paid	26,252	23,095	(3,157)
3636	Councillor Allowances	159,294	159,294	0
3640	Councillor Expenses	2,000	2,000	0
3644	Councillor Vehicle Allowance	7,400	7,400	0
3656	Deputy Mayors Allowance	16,812	16,812	0
3660	Dog Pound & Other Animal Management Expenses	6,000	6,000	0
3661	Dog Home & Vet Fees	1,832	1,832	0
3664	Donations and Section 77 Expenses	60,000	60,000	0
3668	Election Expenses	8,225	12,682	4,457
3672	Employee Sub, Licences and Memberships	114,572	116,737	2,165
3676	Functions & Programs	93,300	93,300	0
3680	Insurance Claims Related Expenses	15,000	16,412	1,412
3688	Food & Beverages	4,521	4,521	0
3692	General Insurance	182,435	182,435	0
3704	Government Contribution (Voluntary)	664,905	664,905	0
3712	Immunisations	3,629	3,629	0
3720	Land Tax	103,658	103,658	0
3724	Mayor's Allowance	44,246	44,246	0
3731	NRM Expenses	27,500	32,500	5,000
3732	Motor Vehicle Insurance	37,105	41,814	4,709
3736	Other roundings	25	25	0
3740	Other Sundry Expenses	6,821	5,301	(1,520)
3744	Photocopier Leases & Operating Costs	23,486	23,486	0
3748	Postage	58,059	59,554	1,495
3752	Public Liability Insurance	127,061	113,803	(13,259)
3760	Reference Materials	2,750	2,750	0
3768	Sampling, Testing and Monitoring	9,000	9,000	0
3770	Storage Costs	1,250	1,250	0
3784	Contributions (SES)	25,775	28,243	2,468
3799	Other Expenses Total	1,940,484	1,942,455	1,970
3990	EXPENSES TOTAL	24,066,926	24,130,512	63,585
3995	SURPLUS/(DEFICIT)	9,567,619	10,311,021	743,401
	OPERATING SURPLUS / (DEFICIT)	(697,785)	1,259,953	1,957,738
	CAPITAL INCOME	10,265,405	9,051,068	(1,214,337)
	NET SURPLUS / (DEFICIT)	9,567,619	10,311,021	743,401



18.3 LONG TERM FINANCIAL PLAN

RECOMMENDATION

"That Council resolve pursuant to Section 70 of the Local Government Act 1993 to accept and adopt the revised Long Term Financial Plan".

STEPHANIE PERRY
MANAGER FINANCE

6 February 2025

Attachments (5)



STATEMENT OF COMPREHENSIVE INCOME											
Year Ending 30 June:	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year 0 Actual \$'000	Year 1 Budget \$'000	Year 2 Plan \$'000	Year 3 Plan \$'000	Year 4 Plan \$'000	Year 5 Plan \$'000	Year 6 Plan \$'000	Year 7 Plan \$'000	Year 8 Plan \$'000	Year 9 Plan \$'000	Year 10 Plan \$'000
Operating Revenue											
Rates	14,453	15,291	16,015	16,677	17,433	18,224	19,050	19,914	20,817	21,761	22,748
Charges	3,682	4,350	4,489	4,606	4,744	4,886	5,033	5,184	5,339	5,499	5,664
Statutory Fees	561	544	561	576	593	611	629	648	668	688	708
User Fees	667	688	710	728	750	773	796	820	844	870	896
Grants - Commonwealth Financial Assistance Grants (Note: 2025 figure adjusted for June 2024 pre-payment)	2,620	2,049	1,277	2,504	2,983	3,042	3,103	3,165	3,229	3,293	3,359
Grants - Other	164	81	15	15	15	15	15	15	15	15	15
Contributions - Cash	837	248	-	-	-	-	-	-	-	-	-
Investment (Interest) Income	1,098	1,121	795	339	277	284	312	344	363	447	539
Other Income	679	630	725	744	766	789	813	837	863	888	915
Tas Water Investment Income	389	389	389	324	324	324	324	324	324	324	324
Total Operating Revenue	25,148	25,390	24,977	26,933	27,885	28,948	30,075	31,251	32,462	33,786	35,169
Operating Expenses											
Employee Benefits	7,294	7,695	7,980	8,227	8,515	8,813	9,122	9,441	9,771	10,113	10,467
Materials and Services - Other	5,338	5,867	6,084	6,273	6,492	6,720	6,955	7,198	7,450	7,711	7,981
Materials and Services - Repairs and Maintenance	1,939	2,048	2,284	2,522	2,667	2,851	3,174	3,378	3,592	3,752	3,907
Asset Impairment	(106)	-	-	-	-	-	-	-	-	-	-
Depreciation and Amortisation	6,172	6,495	6,695	6,770	6,930	6,970	7,003	7,032	7,060	7,072	7,084
Finance Charges	40	82	98	90	83	75	66	58	49	49	42
Other	2,153	1,942	2,014	2,077	2,149	2,225	2,303	2,383	2,467	2,553	2,642
Total Operating Expenses	22,829	24,130	25,155	25,999	26,837	27,653	28,623	29,491	30,389	31,250	32,123
Operating Surplus / (Deficit)	2,319	1,260	(178)	974	1,049	1,294	1,453	1,761	2,073	2,535	3,045
Physical Resources Received Free of Charge (Contributions - Non Monetary Assets)											
Physical Resources Received Free of Charge (Contributions - Non Monetary Assets)	12,021	2,010	1,094	1,094	1,094	1,094	1,094	1,094	1,094	1,094	1,094
Capital Grants received specifically for new or upgraded assets	2,771	7,799	1,326	1,388	682	782	682	682	682	682	682
Gain / (Loss) on Disposal	(1,057)	(758)	-	-	-	-	-	-	-	-	-
Recognition/ Derecognition of Property and Infrastructure Assets	9	-	-	-	-	-	-	-	-	-	-
Joint Venture Profit Share	1,379	-	-	-	-	-	-	-	-	-	-
Fair value adjustments for investment property	68	-	-	-	-	-	-	-	-	-	-
Net Surplus / (Deficit)	17,510	10,311	2,242	3,456	2,825	3,170	3,229	3,537	3,849	4,311	4,821
Fair Value Adjustments											
Fair Value Adjustments	48,124	-	-	-	-	-	-	-	-	-	-
Other Comprehensive Income	-	-	-	-	-	-	-	-	-	-	-
Total Comprehensive Income	65,634	10,311	2,242	3,456	2,825	3,170	3,229	3,537	3,849	4,311	4,821

STATEMENT OF FINANCIAL POSITION

Year Ending 30 June:	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year 0 Actual \$'000	Year 1 Budget \$'000	Year 2 Plan \$'000	Year 3 Plan \$'000	Year 4 Plan \$'000	Year 5 Plan \$'000	Year 6 Plan \$'000	Year 7 Plan \$'000	Year 8 Plan \$'000	Year 9 Plan \$'000	Year 10 Plan \$'000
ASSETS											
Financial Assets											
Cash and Cash Equivalents	8,100	6,218	4,000	4,000	4,266	5,134	5,264	4,760	7,331	7,633	7,937
Investments	11,070	11,070	9,471	6,996	6,996	7,262	8,395	9,660	10,419	13,750	17,384
Trade & Other Receivables	1,283	1,296	1,309	1,322	1,335	1,349	1,362	1,376	1,390	1,403	1,417
Current Other Financial Assets	-	-	-	-	-	-	-	-	-	-	-
Non Current Other Financial Assets	33,371	33,371	33,371	33,371	33,371	33,371	33,371	33,371	33,371	33,371	33,371
Total Financial Assets	53,823	51,955	48,151	45,689	45,968	47,115	48,393	49,166	52,511	56,158	60,110
Non Financial Assets											
Inventories	57	57	57	57	57	57	57	57	57	57	57
Investment Property	653	653	653	653	653	653	653	653	653	653	653
Infrastructure, Property, Plant & Equipment	372,514	383,987	390,035	395,960	398,516	400,553	402,522	405,308	405,979	406,825	407,884
Other Assets	823	823	823	823	823	823	823	823	823	823	823
Total Non Financial Assets	374,048	385,520	391,569	397,493	400,049	402,086	404,055	406,842	407,513	408,358	409,417
Total Assets	427,871	437,475	439,720	443,182	446,017	449,201	452,448	456,008	460,024	464,516	469,527
LIABILITIES											
Current Liabilities											
Trade & Other Payables	2,428	2,550	2,677	2,811	2,951	3,099	3,254	3,417	3,588	3,767	3,955
Borrowings	246	216	223	231	239	248	256	126	125	133	105
Provisions	1,402	1,472	1,546	1,623	1,704	1,789	1,879	1,973	2,071	2,175	2,284
Trust Funds and Deposits	694	697	701	704	708	712	715	719	722	726	729
Contract Liabilities	1,677	656	656	656	656	656	656	656	656	656	656
Other Liabilities	10	10	10	10	10	10	10	10	10	10	10
	6,456	5,601	5,813	6,035	6,268	6,513	6,769	6,899	7,172	7,466	7,739
Non-current Liabilities											
Borrowings	2,126	2,260	2,037	1,806	1,567	1,319	1,063	938	812	679	574
Provisions	277	291	305	321	337	354	371	390	409	430	451
Other Non-current Liabilities	5	5	5	5	5	5	5	5	5	5	5
	2,408	2,556	2,347	2,131	1,908	1,677	1,439	1,332	1,226	1,113	1,030
Total Liabilities	8,864	8,157	8,160	8,166	8,176	8,190	8,208	8,231	8,398	8,580	8,769
Net Assets	419,007	429,318	431,560	435,016	437,841	441,011	444,240	447,777	451,625	455,937	460,758
EQUITY											
Accumulated Surplus	147,176	157,488	159,729	163,185	166,010	169,180	172,409	175,946	179,795	184,106	188,927
Reserves	271,831	271,831	271,831	271,831	271,831	271,831	271,831	271,831	271,831	271,831	271,831
Total Equity	419,007	429,318	431,560	435,016	437,841	441,011	444,240	447,777	451,625	455,937	460,758

Year Ending 30 June:	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Year Ending 30 June:	Year 0 Actual \$'000	Year 1 Budget \$'000	Year 2 Plan \$'000	Year 3 Plan \$'000	Year 4 Plan \$'000	Year 5 Plan \$'000	Year 6 Plan \$'000	Year 7 Plan \$'000	Year 8 Plan \$'000	Year 9 Plan \$'000	Year 10 Plan \$'000

Capital Expenditure on New/Upgraded Assets											
Land	24	34	370	-	-	-	-	-	-	-	-
Land under Roads	-	-	-	-	-	-	-	-	-	-	-
Land Improvements	1,422	792	1,216	1,171	497	25	65	405	-	-	-
Buildings	192	4,590	132	748	-	125	-	-	-	-	-
Leasehold Improvements	-	11	-	881	-	20	-	-	-	-	-
Plant & Equipment	504	120	-	-	-	-	-	-	-	-	-
Fixtures, Fittings & Furniture	-	15	40	-	-	-	-	-	-	-	-
Computers & Telecommunications	-	19	-	-	-	-	-	-	-	-	-
Roads	1,700	858	297	702	-	-	533	182	-	-	-
Bridges	-	-	-	-	-	-	-	-	-	-	-
Footpaths & Cycleways	12	645	842	1,136	1,083	819	432	222	-	-	-
Kerb & Channel	2	196	99	11	-	-	33	-	-	-	-
Storm Water	526	3,657	1,654	120	126	196	182	258	-	-	-
Waste	-	-	-	-	-	-	-	-	-	-	-
Formation Earthworks	-	-	-	-	-	-	-	-	-	-	-
Other Intangible Assets & ROU Assets	-	-	-	-	-	-	-	-	-	-	-
Other Transport Infrastructure	157	228	-	-	-	-	-	-	-	-	-
Total:	4,539	11,164	4,649	4,768	1,706	1,185	1,245	1,068	-	-	-

Physical assets received free of charge											
Land	-	-	0	0	0	0	0	0	0	0	0
Land under Roads	508	-	46	46	46	46	46	46	46	46	46
Land Improvements	932	-	85	85	85	85	85	85	85	85	85
Buildings	-	-	0	0	0	0	0	0	0	0	0
Leasehold Improvements	-	-	-	-	-	-	-	-	-	-	-
Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-
Fixtures, Fittings & Furniture	-	-	-	-	-	-	-	-	-	-	-
Computers & Telecommunications	-	-	-	-	-	-	-	-	-	-	-
Roads	2,711	1,238	247	247	247	247	247	247	247	247	247
Bridges	-	-	-	-	-	-	-	-	-	-	-
Footpaths & Cycleways	768	-	70	70	70	70	70	70	70	70	70
Kerb & Channel	494	-	45	45	45	45	45	45	45	45	45
Storm Water	5,880	772	535	535	535	535	535	535	535	535	535
Waste	-	-	-	-	-	-	-	-	-	-	-
Formation Earthworks	602	-	55	55	55	55	55	55	55	55	55
Other Intangible Assets & ROU Assets	-	-	-	-	-	-	-	-	-	-	-
Other Transport Infrastructure	126	-	12	12	12	12	12	12	12	12	12
Total:	12,021	2,010	1,094	1,094	1,094	1,094	1,094	1,094	1,094	1,094	1,094

Amounts Received Specifically for New/Upgraded Assets:											
Commonwealth Grant	1,207	2,216	-	-	-	-	-	-	-	-	-
State Grants	887	4,805	644	706	-	100	-	-	-	-	-
Other Grants	19	96	-	-	-	-	-	-	-	-	-
Roads to Recovery	658	682	682	682	682	682	682	682	682	682	682
Total:	2,771	7,799	1,326	1,388	682	782	682	682	682	682	682

Year Ending 30 June:	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Year Ending 30 June:	Year 0 Actual \$'000	Year 1 Budget \$'000	Year 2 Plan \$'000	Year 3 Plan \$'000	Year 4 Plan \$'000	Year 5 Plan \$'000	Year 6 Plan \$'000	Year 7 Plan \$'000	Year 8 Plan \$'000	Year 9 Plan \$'000	Year 10 Plan \$'000

Capital Expenditure on Renewal or Replacement of Existing Assets:											
Land	-	-	-	-	-	-	-	-	-	-	-
Land under Roads	-	-	-	-	-	-	-	-	-	-	-
Land Improvements	780	446	918	684	682	695	573	944	584	708	587
Buildings	8	220	50	59	58	145	115	711	-	-	-
Leasehold Improvements	-	-	1	1	89	89	91	91	91	91	91
Plant & Equipment	621	306	483	483	483	483	483	483	483	483	483
Fixtures, Fittings & Furniture	-	-	15	18	18	18	18	18	18	18	18
Computers & Telecommunications	-	173	66	66	66	66	66	66	66	66	66
Roads	5,537	3,537	4,049	4,101	4,152	4,203	4,258	4,314	4,364	4,426	4,572
Bridges	-	-	391	393	110	-	-	-	-	-	200
Footpaths & Cycleways	381	1,011	400	400	400	400	400	400	400	400	400
Kerb & Channel	-	-	92	94	94	95	95	96	97	97	97
Storm Water	41	460	391	391	391	391	391	391	391	391	391
Waste	-	-	-	-	-	-	-	-	-	-	-
Formation Earthworks	-	-	-	-	-	-	-	-	-	-	-
Other Intangible Assets & ROU Assets	-	-	18	18	18	18	18	18	18	18	18
Other Transport Infrastructure	-	15	127	125	125	125	125	125	125	125	126
Total	7,367	6,167	6,999	6,832	6,686	6,728	6,633	7,656	6,637	6,824	7,049

Depreciation, Amortisation & Impairment - Renewed/Replaced Assets											
Land Improvements	433	467	506	519	541	562	571	573	576	584	585
Buildings	732	727	730	807	809	821	821	823	823	823	823
Leasehold Improvements	-	-	-	1	1	89	89	91	91	91	91
Plant & Equipment	466	421	471	483	483	483	483	483	483	483	483
Fixtures, Fittings & Furniture	17	13	13	15	18	18	18	18	18	18	18
Computers & Telecommunications	36	62	62	66	66	66	66	66	66	66	66
Roads	2,911	2,916	2,960	2,981	2,987	2,996	2,999	3,001	3,009	3,013	3,016
Bridges	292	293	293	293	293	293	293	293	293	293	293
Footpaths & Cycleways	220	215	228	238	254	274	293	308	316	321	322
Kerb & Channel	88	83	89	92	94	94	95	95	96	97	97
Storm Water	827	920	1,000	1,055	1,082	1,091	1,099	1,108	1,117	1,127	1,134
Waste	-	-	-	-	-	-	-	-	-	-	-
Other Intangible Assets & ROU Assets	18	18	18	18	18	18	18	18	18	18	18
Other Transport Infrastructure	130	121	124	124	125	125	125	125	125	125	125
Total	6,172	6,255	6,494	6,692	6,770	6,930	6,970	7,003	7,032	7,060	7,072

Depreciation, Amortisation & Impairment - New Assets											
Land Improvements	-	39	13	22	21	10	2	2	8	1	1
Buildings	-	3	76	2	12	0	2	0	0	0	0
Leasehold Improvements	-	-	1	-	88	-	2	-	-	-	-
Plant & Equipment	-	50	12	-	-	-	-	-	-	-	-
Fixtures, Fittings & Furniture	-	-	1	4	-	-	-	-	-	-	-
Computers & Telecommunications	-	-	4	-	-	-	-	-	-	-	-
Roads	-	44	21	5	9	2	2	8	4	2	2
Bridges	-	-	-	-	-	-	-	-	-	-	-
Footpaths & Cycleways	-	13	11	15	20	19	15	8	5	1	1
Kerb & Channel	-	6	2	2	1	1	1	1	1	1	-
Storm Water	-	80	55	27	8	8	9	9	10	7	7
Waste	-	-	-	-	-	-	-	-	-	-	-
Other Intangible Assets & ROU Assets	-	-	-	-	-	-	-	-	-	-	-
Other Transport Infrastructure	-	4	3	0	0	0	0	0	0	0	0
Total	-	240	200	78	160	40	33	29	28	12	12

ASSUMPTIONS										
Year Ending 30 June:	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
CPI (%)	3.10%	3.20%	2.60%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Rates Growth (%)	4.50%	3.70%	3.10%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Rate Base Growth (%)	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
Cwth Financial Assistance Grants Revenue Growth (%)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Cash Rate (%)	4.35%	4.10%	2.02%	2.02%	2.02%	2.02%	2.02%	2.02%	2.02%	2.02%
Interest Rate Revenue (%)	4.85%	4.60%	2.52%	2.52%	2.52%	2.52%	2.52%	2.52%	2.52%	2.52%
Weighted Average Increase in Employee Costs (%)	3.50%	3.70%	3.10%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Depreciation Rate (Impaired Assets) (%)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Expenditure Growth (%)	3.74%	3.70%	3.10%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Trade & Other Receivables Growth (%)	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
Trade & Other Payables Growth (%)	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Provisions Growth (%)	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Trust Funds & Deposits Growth (%)	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
Capital Expenditure Growth - New & Replacement Assets (%)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%



18.4 2024-2025 CAPITAL BUDGET ADJUSTMENTS

RECOMMENDATION

"That Council resolve pursuant to Section 82 of the Local Government Act 1993 to accept and adopt the below adjustments to the 2024/2025 Capital Budget estimates".

Capital expenditure to the end of January 2025 is \$6,331,487 (as per Capital Works Budget run on 5 February 2025).

The following Capital Budget adjustments have been requested in February 2025.

Below is a summary of the requested adjustments.

Original Budget approved in June 2024 Council meeting	\$16,986,295
Budget approved in January 2025 Council meeting	\$17,331,528
Budget adjustments requested for approval in February 2025 Council meeting:	
Total adjustments on capital jobs with variances of over 10%	\$9,950
Total adjustments on completed capital jobs with variances of over 10%	\$0
Total adjustments on new capital jobs	\$0
Budget requested for approval in February 2025 Council meeting	\$17,341,478

Below is a detailed explanation of the requested adjustment.

The following capital job adjustment has been requested because the job has a variance of over 10%, or is expected to have a variance of over 10% in the 2024/2025 financial year:

Job Name and No.	Approved Budget	Adjusted Budget	Adjustment
C-25-P-002 Depot Portable Traffic Lights			\$9,950
Total Adjustments	\$10,500	\$20,450	\$9,950

- C-25-P-002 Depot Portable Traffic Lights – The original budget was based on a quote for manually operated traffic lights. However, further investigation and consideration has been given to Council's traffic light requirements and the proposed automatic traffic lights better meet Council's needs. The proposed automatic traffic lights will provide Council with crew efficiencies, with only one crew member required to carry out traffic management operations. The proposed traffic lights also provide Work Health and Safety



(WHS) benefits, with a greater range, allowing for the crew member operating the traffic signal to be located out of the trafficable area.

ATTACHMENTS

- a) Capital Works Budget for the period ending 31 January 2025 (Pages 11)

STEPANIE PERRY
MANAGER FINANCE

SALLY FANG
ACCOUNTANT

Date: 7 February 2025
Attachments (11 pages)



AGENDA
ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
LAND					
TOTAL Land 2024/25		\$ -	\$ -		
CARRY OVERS - LAND					
Pawleena, Pawleena Road and Arthur Highway Roundabout	Land acquisition costs.			\$ 1,946	\$ -
TOTAL Carry Overs - Land		\$ 34,000	\$ 34,000		
LAND IMPROVEMENTS (PARKS & RESERVES)					
Midway Point, Brady Street - Billy Kessarios Memorial Park	Table and seat.			\$ 9,935	\$ -
Primrose Sands, Community Hall	Benches, footbridge and garden beds.			\$ -	\$ -
Sorell, Rose Gardens	Bin at bus stop near the rose gardens.			\$ -	\$ -
Dodges Ferry, Boat Park	Perimeter Fence - approx. 300m replace wire fencing with 1.2m pool fencing and gates.			\$ 100,111	\$ -
Dunalley, Canal	Walkway pool fencing.			\$ 12,495	\$ -
Municipality - Various	Minor capital jobs for ad hoc renewals (e.g. shade sail, seating or bins).			\$ -	\$ -
Midway Point, Flyway Island Park	Bike Rack			\$ 1,119	\$ -
Dodges Ferry, Dodges Ferry IGA	2 x Bench Seats			\$ 941	\$ -
Sorell, Pembroke Park	BMX track, lighting.			\$ 16,123	\$ 26,651
Dodges Ferry, Rec Reserve	Skate park upgrades.			\$ -	\$ -
Sorell, Pembroke Park & Dodges Ferry Rec Reserve	Goal nets behind senior oval x 2 & DF ground x 2 - 25m x 9m.			\$ -	\$ -
Sorell, Pembroke Park	Goal net behind soccer oval x 1 - southern end - 70m x 9m.			\$ -	\$ -
Sorell, Pembroke Park	Soccer perimeter fence - 480m long x 1.2m high.			\$ -	\$ -
Sorell, Pawleena Road	Carpark for POS / Lyden Park off Pawleena Rd frontage.			\$ -	\$ -
Sorell, Pawleena Road	Irrigation for 3 x Open Space areas - Stage 1 dog/general.			\$ -	\$ -
Sorell, Whitelea Court	POS lot - fencing.			\$ 3,295	\$ -
Sorell, Pembroke Park	Lockable rubbish bin enclosure.			\$ 14,655	\$ -
TOTAL Land Improvements (Parks & Reserves) 2024/25		\$ 698,618	\$ 692,113		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (PARKS & RESERVES)					
Dodges Ferry, Red Ochre Beach	Foreshore access steps.			\$ 676	\$ -
Primrose Sands, Tamarix Road	Nerine Street to Carlton Bluff Road. Gravel path at 1.5 m wide x 580 m length.			\$ 65,328	\$ -
Sorell, Sorell Memorial Hall	RSL memorial wall.			\$ -	\$ -
Sorell, 12 Tarbook Court	Boundary adjustment and new fence.			\$ 1,950	\$ 7,100
Primrose Sands, Primrose Sands Hall	Playground equipment with re-aligned fencing.			\$ -	\$ -
Penna, Penna Beach	Gravel path extension. 430 m link track at 1.5 - 2.0 m wide across. TW land to existing car park track, including bridge.			\$ 22,319	\$ -
Sorell, Miena Park	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.			\$ 70,506	\$ -
Sorell	Streetscape upgrades. Stage 4 (a).			\$ 263,817	\$ -
Sorell, Pembroke Park	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.			\$ -	\$ -
TOTAL Carry Overs - Land Improvements (Parks & Reserves)		\$ 565,021	\$ 535,628		
BUILDINGS					
Dunalley, Canal	BBQ shelter.			\$ -	\$ -
Depot	Depot toilet block.			\$ 2,422	\$ -
Sorell, Pawleena Road	Toilet for POS / Lyden Park - triple cubicle DDA & change table.			\$ -	\$ -
Midway Point, Malunna / LGT child care centre	Kitchen renewal / replacement to comply with food standards.			\$ -	\$ -
TOTAL Buildings 2024/25		\$ 389,000	\$ 389,000		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - BUILDINGS					
Sorell, BEST / SE Jobs Hub & Training Facility	BEST / SE Jobs Hub & Training Facility.			\$ 1,263,825	\$ 1,366,042
Sorell, Pembroke Park	Scope and design to re-purpose old football change rooms plus netball concrete toilets / change room.			\$ -	\$ -
Sorell, Sorell Memorial Hall	Extension for Historical Society storage, including change rooms and toilets.			\$ 31,990	\$ 18,192
Sorell, Carriage Shed	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.			\$ 76,445	\$ 3,749
Total Carry Overs - Buildings		\$ 4,376,000	\$ 4,420,529		
LEASEHOLD IMPROVEMENTS					
Copping, 20 Marion Bay Road	Land easement costs (survey, AC fees, land title fees, valuation) for already completed works.			\$ -	\$ -
TOTAL Leasehold Improvements 2024/25		\$ 10,500	\$ 10,500		
PLANT & EQUIPMENT					
CAC & Depot	Light fleet replacement.			\$ 173,053	\$ -
Depot	Portable traffic lights x 1 set.			\$ -	\$ -
Depot	Stormwater CCTV camera (seca airHD).			\$ -	\$ 36,840
CAC	Waste Bins - Additional Bins			\$ 4,734	\$ -
TOTAL Plant & Equipment 2024/25		\$ 260,500	\$ 265,234		
CARRY OVERS - PLANT & EQUIPMENT					
CAC & Depot	Light fleet replacement.			\$ 91,761	\$ 1
Depot	Fleet management GPS tracking and dashcam deployment (17 light fleet & 6 heavy fleet (trucks)).			\$ -	\$ -
TOTAL Carry Overs - Plant & Equipment		\$ 160,670	\$ 160,670		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
FIXTURES, FITTINGS & FURNITURE					
Midway Point, Midway Point Hall	Heat pump installation.			\$ 14,734	\$ -
TOTAL Fixtures, Fittings & Furniture 2024/25		\$ 16,800	\$ 14,734		
COMPUTERS & TELECOMMUNICATIONS					
CAC & Depot	iPads x 12.			\$ -	\$ -
Sorell, Pembroke Park Stadium	PA system.			\$ 10,388	\$ 5,000
TOTAL Computers & Telecommunications 2024/25		\$ 27,000	\$ 27,000		
CARRY OVERS - COMPUTERS & TELECOMMUNICATIONS					
CAC	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			\$ -	\$ -
CAC	PC and monitor renewal project for all staff (excluding the engineering department).			\$ 132,565	\$ -
CAC, Depot, & Midway Point	Security system integration renewal - scoping and design only.			\$ -	\$ -
TOTAL Carry Overs - Computers & Telecommunications		\$ 165,000	\$ 165,000		
RECONSTRUCTION (ROADS)					
Forcett, Delmore Road / White Hill intersection	Partial reconstruction and reseal.			\$ 6,850	\$ -
Orielton, Allambie Road	Reconstruction with chip seal surface			\$ 8,508	\$ 704,143
Primrose Sands, Oak Street	Reconstruction with chip seal surface			\$ 9,881	\$ -
Forcett, Edith Close	Potential reconstruction - further investigation required to determine treatment).			\$ -	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Dubs & Co Drive on street parking x 20 spaces.			\$ -	\$ -
Kellevie, Kellevie Road	Corner widening, stabilisation and guard rail.			\$ 42,089	\$ 58,779
Pawleena, Pawleena Road	Road widening - widen 900m section.			\$ -	\$ -
Bream Creek, Bream Creek Road	Bream Creek Road repair works.			\$ 41,044	\$ -
TOTAL Reconstruction (ROADS) 2024/25		\$ 2,332,499	\$ 2,224,757		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - RECONSTRUCTION (ROADS)					
Dodges Ferry, Payeena Street	Near Carlton Beach Road junction. Formalise verge parking - seal, line mark, drain.			\$ -	\$ -
Primrose Sands, Primrose Sands Road and Grevillea Street	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			\$ 28,746	\$ -
Forcett, 532 Wiggins Road	Road widening. Land acquisition cost only.			\$ 121,547	\$ -
TOTAL Carry Overs - Reconstruction (Roads)		\$ 109,500	\$ 250,246		
RESHEETING					
Boomer Bay, Bay Road	7 segments, 100mm new gravel.			\$ 1,757	\$ -
Bream Creek, Bream Creek Road	9 segments, 100mm new gravel.			\$ 185,216	\$ -
Marion Bay, Marion Bay Road				\$ 379	\$ -
Kellevie, Kellevie Road	9 segments, 100mm new gravel.			\$ 145,311	\$ -
Kellevie, Burdons Road	2 segments, 100mm new gravel.			\$ 34,525	\$ -
Kellevie, Woods Road	5 segments, 100mm new gravel.			\$ 64,000	\$ -
Kellevie, Woolleys Road	4 segments, 100mm new gravel.			\$ 70,049	\$ -
Pawleena, Hillcrest Road	3 segments, 100mm new gravel.			\$ 83	\$ -
Forcett, Hetherbell Road				\$ -	\$ -
TOTAL Resheeting 2024/25		\$ 912,662	\$ 912,662		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
RESEALS					
Forcett, White Hill Road	Reseal with significant prep required.			\$ -	\$ -
Penna, Brinktop Road	Reseal with box out prep required.			\$ 94,876	\$ -
Boomer Bay, Bay Road	Prep and spray seal.			\$ 50,806	\$ -
Dunalley, Booth Street	Prep and spray seal.			\$ 12,554	\$ -
Dunalley, Florence Street	Prep and spray seal.			\$ 3,978	\$ -
Nugent, Nugent Road	Prep and spray seal.			\$ 32,208	\$ -
Lewisham, Mary Street	Prep and spray seal.			\$ 7,012	\$ -
Forcett, Jayville Rise	Prep and spray seal.			\$ 2,427	\$ -
Forcett, Delmore Road	Prep and spray seal.			\$ 12,833	\$ -
Dunalley, Ryans Lane	Prep and spray seal.			\$ -	\$ -
Forcett, Alomes Road	Prep and spray seal.			\$ 11,206	\$ -
Forcett, Matthews Road	Prep and spray seal.			\$ 7,813	\$ -
Forcett, Grierson Drive	Prep and spray seal.			\$ 3,491	\$ -
Carlton, Riviera Drive	Prep and spray seal. (asphalt turning head).			\$ 18,720	\$ -
Sorell, Wolstenholme Drive	Prep and spray seal.			\$ 57,605	\$ -
TOTAL Reseals 2024/25		\$ 857,209	\$ 857,209		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
FOOTPATHS & CYCLEWAYS					
Dodges Ferry, Bally Park Road	Asphalt renewal.			\$ -	\$ -
Midway Point, Raynors Road	Concrete renewal.			\$ 61	\$ 98,792
Carlton, Carlton Beach Road	Line marking or barrier posts in carpark to delineate footpath.			\$ 140	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Surrounding works, including landscaping.			\$ -	\$ -
Midway Point, Penna Road	Penna Road pedestrian footpath and refuges.			\$ -	\$ 68,964
TOTAL Footpaths & Cycleways 2024/25		\$ 591,809	\$ 591,809		
CARRY OVERS - FOOTPATHS & CYCLEWAYS					
Dodges Ferry, Bally Park Road and Junction Street	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street- 1.5m asphalt; and Bally Park Road Asphalt renewal.			\$ 122	\$ 170,154
Carlton, Carlton Beach Road	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.			-\$ 78	\$ 165,054
Midway Point, Brady Street, Midway Street & Suncrest Street	Renewal of footpath - Brady Street 1.3m concrete. From Reynolds Road to Flyway Park - 1.3m concrete. 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x kerb ramps and stormwater lids).			\$ 504,807	\$ -
Carlton, Carlton River Road	Path and guard rail from bus stop to Gate Five Road.			\$ 126,040	\$ -
TOTAL Carry Overs - Footpaths & Cycleways		\$ 1,024,474	\$ 1,024,474		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
KERB & CHANNEL					
Dodges Ferry, Paneminner Street	Kerb & channel along #88 and connect into existing SEP.			\$ -	\$ -
TOTAL Kerb & Channel 2024/25		\$ 54,600	\$ 54,600		
CARRY OVERS - KERB & CHANNEL					
Dodges Ferry, Parnella Road	New kerb and channel assets to existing chip seal road.			\$ -	\$ -
Midway Point, Reynolds Road	Lot 101 Reynolds Road - 2 no. Kerb ramps.			\$ -	\$ -
TOTAL Carry Overs - Kerb & Channel		\$ 141,853	\$ 141,853		
STORMWATER					
Municipality - Various	Minor capital works.			\$ -	\$ -
Sorell, Pembroke Park	Between cricket nets and stadium carpark - connect to SP109860.			\$ 6,718	\$ -
Dodges Ferry, Wattle Road	Upgrade drain into SD106967 opposite #36.			\$ -	\$ -
Sorell	Upgrade pipe above Gatehouse Detention Basin (headworks upgrade).			\$ -	\$ -
Carlton, Erle Street	66m lining of SD106814.			\$ -	\$ -
TOTAL Stormwater 2024/25		\$ 357,200	\$ 357,200		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - STORMWATER					
Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	Kerb and channel, pit and pipe.			\$ -	\$ -
Carlton, Shamrock Court	Stormwater outfall remediation-CERMP-A			\$ -	\$ -
Lewisham, Whitlam Court	Stormwater upgrade design and construction.			\$ 1,391	\$ -
Carlton, Erle Street	Stormwater upgrade.			\$ 198,019	\$ -
Dodges Ferry, Seventh Avenue	Installation of box culvert.			\$ 1,494,844	\$ -
Southern Beaches, Coastal Outfalls	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 495,569	\$ -
Southern Beaches, Blue Lagoon	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 1,929	\$ 17,960
Southern Beaches, Carlton Estuary	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 3,376	\$ -
Municipality - Various	Grate replacement - various roads.			\$ -	\$ -
Sorell, Main Road	Stormwater pipe and pit			\$ 799	\$ -
Promrose Sands, Grevillea Street	Grevillea Street Stormwater Upgrade			\$ 500	\$ -
TOTAL Carry Overs - Stormwater		\$ 3,358,861	\$ 3,659,791		
OTHER TRANSPORT					
Dodges Ferry, Carlton Beach Road	Bus stop upgrade at 35 Carlton Beach Road.			\$ -	\$ -
Sorell, Park & Ride	Bus stop upgrade.			\$ -	\$ -
TOTAL Other Transport 2024/25		\$ 187,520	\$ 187,520		



5/02/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - OTHER TRANSPORT					
Dodges Ferry, corner of Carlton Beach Road and Webb Street	Installation of bollards and chevron alignment markers to highlight the curve to westbound motorists.			\$ 20,472	\$ -
Municipality - Various	Replacement signs for rural towns / districts / areas.			\$ -	\$ -
TOTAL Carry Overs - Other Transport		\$ 55,000	\$ 55,000		
PRELIMINARY WORK IN 2024/25					
Penna, Shark Point Road	Geotech, survey and design for potential reconstruction.			\$ 6,174	\$ 22,885
Midway Point, Penna Road	Geotech, survey and design for potential reconstruction.			\$ 7,667	\$ 17,415
Dodges Ferry, Carlton Beach Road - Raprinner to East Street	Survey provision - gravel path @ 1.8m wide x 1800m.			\$ -	\$ -
Dodges Ferry Recreation Reserve OR 7th Avenue internal POS lot	Design / comms / DA provision - potential pump track.			\$ -	\$ -
Lewisham, Scenic Drive - Quarry Road to Gregory Street	Survey provision - gravel path @ 1.5m wide x 780m.			\$ -	\$ -
Primrose Sands	Survey provision - Stage 2 continuation of Tamarix Road loop to Petrel Street access to beach via Grebe - 250m & 80m across Crown land.			\$ -	\$ -
Sorell, Gatehouse Drive - Weston Hill Drive	Survey provision - concrete path @ 1.80m wide x 430m.			\$ -	\$ -
Sorell, Valleyfield Road	Survey / design provision - easement acquisition and drain treatment to convey road runoff through private property #43 to #188 Arthur Highway.			\$ -	\$ -
Sorell, Valleyview Close	Survey / design provision - 5 Valleyview Close detention basin.			\$ -	\$ -
TOTAL PRELIMINARY WORK 2024/25		\$ 160,000	\$ 160,000		



19.0 PLANNING

△
Nil.

20.0 HEALTH AND COMPLIANCE

△
Nil.

21.0 ROADS AND STORMWATER

△
Nil.

22.0 FACILITIES AND RECREATION

△
Nil.

23.0 QUESTIONS FROM THE PUBLIC

△

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.

23.1 PUBLIC QUESTION ON NOTICE

Dianna Shaw of Dodges Ferry submitted the following questions on notice.

Question 1.

As follow up to the unanimous support in Council on the 21st January 2025 for the 5 recommendations presented by the General Manager. Then the 1st Feb 2025 an incredible turnout of 1500+ from the community on Carlton Beach with people all wearing red making a human line in the sand against fin fish farming



in Storm Bay. The community feeling about this industry polluting our coastline and waterways is strong and growing.

What ways does Council envisage it will be able to assist the community and advocate with the community in relevant and appropriate ways as recommended?

General Manager Response:

Council intends to assist the community by acting as an advocate and intermediary (as required and appropriate) between the community, relevant stakeholders, and Government officials. This will include continuing to engage with regulatory agencies to ensure that community concerns are adequately represented (noting no current formal assessment process available). Additionally, Council will support community sentiment through advocacy efforts with State and Federal elected officials (MPs and Senators), ensuring their voices are heard and considered in the subsequent decision-making process. As recommended, Council will also review any Environmental Impact Statement (EIS) and prepare a formal submission, where applicable and appropriate. We have already commenced this process and are currently writing to our Senators outlining community concerns and requesting meetings to further discuss.

Question 2.

With this recommendation regarding Salmon Feedlots, will Council acknowledge that with external circumstances like climate change and warming waters, that these recommendations could pertain to other species in the future and not just salmon, the current production species?

General Manager Response:

Not in an informed position to comment.

Question 3.

Does Council see this topic of fish farming in Storm Bay and its impacts as a community engagement project?

General Manager Response:

Council views this issue as a community engagement matter, and also as a priority advocacy project. The strong turnout on Carlton Beach recently and the feedback we've received to date, underscores the importance of community involvement in salmon farming broadly and any future decision-making process particular to Storm Bay. Council recognises the need of the community to be supported through this process and to help have their concerns heard and valued. This engagement and advocacy process will be ongoing to assist the community remaining informed, heard, and supported. Council will need to carefully manage and balance this commitment with our current range of essential community consultation and engagement activities, in line with our staff resourcing and budget.

CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



24.0 CLOSED MEETING

[△](#)

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
24.1	Confirmation of the Closed Council Minutes of the Council Meeting of 21 January 2025– <i>Regulation 34(3)</i>
24.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
24.3	Tender C-25-T-006 Kellevie Road Widening Project – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 24.1 - 24.3 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

24.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 JANUARY 2025

[△](#)

RECOMMENDATION

"That the Closed Minutes of the Council Meeting held on 21st January 2025 be confirmed."

24.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

[△](#)

RECOMMENDATION

"That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this 'Closed Section' of this meeting in the course of implementing the decisions of Council."

24.3 TENDER C-25-T-006 KELLEVIE ROAD WIDENING PROJECT - SRRP



25.0 ACRONYMS



AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DEDTA	Department Economic Development, Tourism & The Arts
DECYP	Department for Education, Children and Young People
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association



AGENDA

ORDINARY COUNCIL MEETING
18 FEBRUARY 2025

SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
STRLUS	Southern Tasmania Regional Land Use Strategy
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

